

East Buchanan Community School District  
Board Meeting Minutes - July 11, 2018

Prior to the beginning of the regular meeting, the board recited the East Buchanan Mission Statement: "To challenge students to think critically, communicate effectively, develop values and contribute to society."

**BOARD MEMBERS:** : Aaron Cook, Chad Staton, Scott Cooksley, Shawn Stone, and Greg Schmitt

**SUPERINTENDENT:** Dan Fox    **PRINCIPAL:** Eric Dockstader

**SECRETARY:** Teresa Knipper

**VISITORS:** Christine Dale of *Winthrop News*. Several staff members were present.

**CITIZENS FORUM:** None.

**Approval of Agenda:** The appointment of the Board Treasurer was tabled until August. Motion to approve the agenda was made by Stone, second by Schmit. Motion carried with all ayes.

**Approve Consent Agenda:** The contract for Joe McGrath was removed from the Consent Agenda. Motion to approve the Consent Agenda was made by Staton, second by Cooksley. Motion carried with all ayes. Items included on the Consent Agenda are: Minutes from the June 13, 2018 meeting; June Financial Reports; Approve the hire of Teresa Knipper as Business Manager/Board Secretary; Approve the hire of Tracy Klendworth as School Nurse. Motion carried with all ayes.

**Administrative Reports:** Mr. Dockstader commented on how many students are remaining active in a wide variety of activities and athletics during the summer. Mr. Fox reported that the school was presented with a \$6,400 grant from the Buchanan County Community Foundation on July 9th. The funds will be used for Industrial Technology Updates-Equipment. The board was updated on the construction project, summer projects, and the sports complex.

**Buccaneer Brag-About:** Cook commented on how much students and alumni are accomplishing over the summer. Schmitt commented that Mike Kerkove is doing a great job monitoring the construction project.

**Appointment of Board Secretary:** Motion was made by Cooksley, second by Stone to appoint Teresa Knipper as Board Secretary for 2018-2019. Motion carried with all ayes. President Cook administered the oath of office.

**Name Financial Depositories:** Motion was made by Schmitt, second by Stone to name Citizen's State Bank of Winthrop, Bankers Trust in Des Moines and ISJIT in Des Moines as depositories for district monies during the 2018-2019 school year. Motion carried with all ayes.

**Approval to Sell Outdated Equipment:** Motion was made by Staton, second by Cooksley to approve the selling and/or disposal of outdated equipment during the 2018-2019 fiscal year. Motion carried with all ayes.

**Formal Designation of Grade Level Organization of Buildings:** Motion was made by Stone, second by Cooksley to approve the following grade level designation for the 2018-2019 school year: Preschool, K-5 as Elementary; 6-8 as Middle School; and 9-12 as High School. Motion carried with all ayes.

**Participation in Free and Reduced Lunch Program:** Motion was made by Staton, second by Cooksley to approve the 2018-2019 Free and Reduced Lunch Policy Participation approval. Motion carried with all ayes.

**2018-2019 Board Meeting Dates:** Motion was made by Cooksley, second by Stone to approve the 2018-2019 Board Meeting dates. Motion carried with all ayes.

**2018-2019 Milk Bids:** Bids were received from Prairie Farms and A&E for milk. Motion was made by Staton, second by Stone to accept the bid from Prairie Farms for the milk supplier for 2018-2019 school year. Motion carried with all ayes.

**2018-2019 Bread Bids:** Only one bid was received by Bimbo. Pan-of-Gold did not provide a bid. Motion was made by Staton, second by Cooksley to accept the bid from Bimbo Bakeries as the bread supplier for 2018-2019 school year. Motion carried with all ayes.

**Preschool Handbook:** Motion was made by Stone, second by Cooksley to approve the 2018-2019 Preschool Handbook. Motion carried with all ayes.

**Elementary Handbook:** Motion was made by Cooksley, second by Schmitt to approve the updates to the 2018-2019 Elementary Handbook. Motion carried with all ayes.

**Secondary Handbook/Laptop Handbook:** Motion was made by Staton, second by Stone to approve the updates to the 2018-2019 Secondary Handbook and Laptop Handbook. Motion carried with all ayes.

**Wellness Policy:** Motion was made by Staton, second by Cooksley to approve the updates to the Wellness Policy.

**Service Delivery Plan:** Motion was made by Stone, second by Schmitt to approve the Service Delivery Plan for the 2018-2019 school year.

**Needs Assessment Survey:** Motion was made by Staton, second by Schmitt to approve the Needs Assessment Survey.

**Bleachers:** The board discussed the options for the bleachers and agreed to get bids.

**Bus Driver Salaries:** The board approved base salary increase of 1.80% and activity driver rate to \$12.00/hour. Motion was made by Stone, second by Schmitt to approve the Bus Driver Salaries.

**Closed Session:** Motion was made by Staton second by Schmitt to go into closed session pursuant to Iowa Code Section 21.9 at 6:35 p.m. Roll Call Vote: Ayes: Cook, Schmitt, Staton, Stone; Nays: Cooksley. Motion carried 4-1.

Motion was made by Staton, second by Schmitt to come out of closed session at 7:30 p.m. Motion carried with all ayes.

**Adjourn:** Motion was made by Stone, second by Schmitt to adjourn the meeting at 7:30 p.m. Motion carried with all ayes.

Next meeting is August 14, 2018 at 5:00 p.m.

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Teresa Knipper, Board Secretary

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Aaron Cook, President