

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
February 12, 2020 at 5:00 p.m. in Library - Middle School Entrance

EAST BUCHANAN MISSION STATEMENT

To challenge students to think critically, communicate effectively, develop values and contribute to society.

1. **CALL TO ORDER**
2. **MISSION STATEMENT**
3. **PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board of Education can officially act upon it.
4. **APPROVE AGENDA**
5. **APPROVE CONSENT AGENDA**
 - a. Minutes from the Regular Meeting on January 8, 2020
 - b. List of Bills
 - c. Financial Reports
 - d. Early Graduation Requests
 - e. Resignations(s) - Jeremy Blankenship
 - f. Hire(s)
 - g. Transfer(s)
 - h. Termination(s)
6. **COMMUNITY/PROGRAM PRESENTATIONS**
7. **ADMINISTRATIVE UPDATES & REPORTS**
 - a. Eric Dockstader - Secondary Update
 - b. Dan Fox - District/Elementary Update
 - c. Facilities Update
8. **ACTION ITEMS**
 - a. Set date for Public Hearing for 2020-2021 School Calendar - March 11, 2020
 - b. Gym floor estimates
 - c. Board Policy Review - 2nd Reading
 - i. 202.1 - Qualifications
 - ii. 202.2 - Oath of Office
 - iii. 202.3 - Term of Office
 - iv. 203 - Board of Directors' Conflict of Interest
 - v. 204 - Code of Ethics
 - vi. 205 - Board Member Liability
 - vii. 206.1 - President
 - viii. 206.2 - Vice-President
 - ix. 206.3 - Secretary
 - x. 206.4 - Treasurer
 - xi. 207 - Board of Directors' Legal Counsel
 - xii. 208 - Ad Hoc Committees
 - xiii. 208.1E1 - Ad Hoc Committees Exhibit

d. Board Policy Review - 1st Reading

- i. 210.2 - Regular Meeting
- ii. 210.3 - Special Meeting
- iii. 210.4 - Work Sessions
- iv. 210.7 - Rules of Order
- v. 210.7R1 - Rules of Order Regulation
- vi. 210.8 - Board Meeting Agenda
- vii. 210.9 - Consent Agendas
- viii. 212 - Closed Sessions
- ix. 214 - Public Hearings
- x. 215.1E1 - Board Meeting Minutes
- xi. 216.1 - Association Membership
- xii. 216.3 - Board of Directors' Member Compensation and Expenses
- xiii. 217 - Gifts to Board of Directors

9. BUCCANEER BRAG-ABOUT

10. STUDENT QUESTIONS

11. ADJOURN

East Buchanan Community School District
Board Meeting Minutes – January 8, 2020

Call to Order: President Greg Schmitt called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Members present: Scott Cooksley, Greg Schmitt, Andy Sperflage, Heather Steffens, and Shawn Stone. Administration present: Dan Fox, Superintendent/Elementary Principal; Eric Dockstader, MS/HS Principal ; Teresa Knipper, Business Manager/Board Secretary. Several visitors were present.

Public Forum: None.

Approve Agenda: Motion to approve the agenda with was made by Stone, second by Cooksley. Motion carried with all ayes.

Approve Consent Agenda: Motion to approve the Consent Agenda was made by Stone, second by Sperflage. Motion carried with all ayes. Items included on the Consent Agenda: minutes from the regular meeting on December 11, 2019, minutes from the SIAC meetings on August 13, 2019 and December 5, 2019, financial reports, expenditures listed, and the hiring of Justin Kress as MS basketball coach.

Community/Program Presentations: None

Administrative Updates and Reports: Dockstader discussed the potential of having more than one senior eligible for recognition awards and that there is no procedure/policy in place to address it. He also explained standards based grading used in the middle school to show parents/guardians how their student has progressed. Fox discussed how Thrive helps teachers get to know their students to make better connections with the students and he talked about professional development the previous week. The facilities update included progress on the greenhouse, gym lighting status, weight room changes, and sanding of the high school gym floor. Mike Kerkove was instructed to get bids for the next meeting.

Quarterly Policy Updates – 2nd Reading: Motion by Cooksley, second by Stone to approve the second reading of policies 100, 200.1, 200.1R1, 202.4, 210.1, 210.5, 210.6, 210.10, 211, 215, 216.2, 404.R1, 711.7, and 711.10. Policy 206.4 was moved to a 1st reading. Motion carried with all ayes.

Board Policy Review – 2nd Reading: Motion by Stone, second by Steffens to approve the 2nd reading of policies 200.2, 200.3, 209.1 – 209.7, 402.2, and 711.11. Motion carried with all ayes.

Board Policy Review – 1st Reading: Motion by Stone, second by Cooksley to approve the 1st reading with changes of policies 202.1, 202.2, 202.3, 203, 204, 205, 206.1, 206.2, 206.3, 206.4, 207, 208, and 208.1E1. Motion carried with all ayes.

Buccaneer Brag About – The teachers welcomed back the students after the winter break. Students are talking about the changes made to the weight room and coaches are doing a great job working with all the students that use it. Erica Hoffman scored her 1,000th point during the Springville game on January 7th. EB Archery had their 1st competition at Independence.

Student Questions – Students asked questions of the board.

Adjourn – Motion was made by Cooksley, second by Spersflage to adjourn the meeting at 6:00 pm. Motion carried with all ayes.

Next regular meeting is scheduled for February 12, 2020 at 5:00 pm.

Board Secretary

Board President

11.90

East Buchanan Community School
02/07/2020 11:55 AM

Invoice Listing - Summary - by Fund
Posted - All; Batch Description General-Extra-Jan 2020; Fund Description MANAGEMENT FUND; Processing
Month 01/2020

Page: 1
User ID: TMK

Vendor ID Vendor Name
IAWORKFORC Iowa Workforce Development

Invoice Number
20200122

Description
Unemployment Insurance

Invoice Date
12/31/2019

Check Date
01/22/2020

Checking Account ID
1

Check Number
200122

Invoice Amount
1,320.00

Report Total:
1,320.00

Batch Description: Activity Extra Invoices - January 2020

Processing Month: 01/2020

Vendor ID: BECKGREG BECKER, GREG

Description: Wrestling Official - 1/25/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:

Invoice Date: 01/25/2020

Checking Account ID: 2

Cost Center ID

175.00

Invoice Number: 12520

Due Date: 01/29/2020

Status: PP

Check Date: 01/29/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

175.00 N

Amount:

175.00

Vendor ID: CENTSCHO CENTRAL COMMUNITY SCHOOL DISTRICT

Description: G-Wrestling Entry Fee - 1/11/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 810 ATHLETICS DUES AND FEES

PO Number:

Invoice Date: 01/11/2020

Checking Account ID: 2

Cost Center ID

15.00

Invoice Number: 11120

Due Date: 01/21/2020

Status: PP

Check Date: 01/21/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

15.00 N

Amount:

15.00

Vendor ID: FANKRON FANK, RON

Description: WR Official - 1/14/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:

Invoice Date: 01/14/2020

Checking Account ID: 2

Cost Center ID

100.00

Invoice Number: 11420

Due Date: 01/15/2020

Status: PP

Check Date: 01/15/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

0.00 N

Amount:

100.00

Vendor ID: FANKRON FANK, RON

Description: WR Official - 1/14/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:

Invoice Date: 01/14/2020

Checking Account ID: 2

Cost Center ID

100.00

Invoice Number: 1142020

Due Date: 01/15/2020

Status: PP

Check Date: 01/15/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

100.00 N

Amount:

100.00

Vendor ID: FANKRON FANK, RON

Description: Wrestling Official - 1/23/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:

Invoice Date: 01/23/2020

Checking Account ID: 2

Cost Center ID

100.00

Invoice Number: 12320

Due Date: 01/29/2020

Status: PP

Check Date: 01/29/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

100.00 N

Amount:

100.00

Vendor ID: GENFUND GENERAL FUND

Description: MS B-BB Official - K. Hesner - 1/27/20

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:

Invoice Date: 01/27/2020

Checking Account ID: 2

Cost Center ID

75.00

Invoice Number: 12720

Due Date: 01/29/2020

Status: PP

Check Date: 01/29/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

75.00 N

Amount:

75.00

Vendor ID: GREATLAKES GREAT LAKES SCRIP CENTER

Description: Scrip Order

Sequence: 1 Check Type: Check

Chart of Account Number Detail Description

21 0000 1400 950 7010 618 FBLLA SUPPLIES

PO Number:

Invoice Date: 01/08/2020

Checking Account ID: 2

Cost Center ID

878.77

Invoice Number: 15379775

Due Date: 01/10/2020

Status: PP

Check Date: 01/10/2020

Detail Amount 1099 Detail Amount Asset/Asset Tag

878.77 N

Amount:

878.77

Vendor ID: GRUEMICH GRUETZMACHER, MICHAEL

Description: V BB Official - 1/24/20

PO Number:

Invoice Date: 01/24/2020

Due Date: 01/29/2020

Status: PP

1099 Amount: 100.00

Amount:

100.00

Invoice Listing - Detail

Activity Extra Invoices - January 2020

Sequence: 1	Check Type: Check	Checking Account ID: 2	Check Number: 12341	Check Date: 01/29/2020	In Full
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		100.00	100.00 N	
Vendor ID: HAMPDUMO HAMPTON-DUMONT COMMUNITY SCHOOL					
Description: WR Entry Fee - 1/11/20		PO Number:	Invoice Number: 11120	Amount:	100.00
Sequence: 1	Check Type: Check	Invoice Date: 01/11/2020	Due Date: 01/15/2020	Status: PP	1099 Amount: 0.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12329</u>	<u>Check Date: 01/15/2020</u>	<u>In Full</u>
21 0000 1400 920 6600 810	ATHLETICS DUES AND FEES		100.00	N	
Vendor ID: HELMRICK HELMRICK, RICK					
Description: WR Official - 1/14/20		PO Number:	Invoice Number: 11420	Amount:	110.00
Sequence: 1	Check Type: Check	Invoice Date: 01/14/2020	Due Date: 01/15/2020	Status: PP	1099 Amount: 110.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12332</u>	<u>Check Date: 01/15/2020</u>	<u>In Full</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		110.00	110.00 N	
Vendor ID: IHSSA IOWA HIGH SCHOOL SPEECH ASSOCIATION					
Description: State Large Group Registration		PO Number:	Invoice Number: 2820	Amount:	44.00
Sequence: 1	Check Type: Check	Invoice Date: 01/27/2020	Due Date: 01/29/2020	Status: PP	1099 Amount: 0.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12349</u>	<u>Check Date: 01/29/2020</u>	<u>In Full</u>
21 0000 1400 910 6120 899	SPEECH OTHER EXPENSE		44.00	N	
Vendor ID: KNIGGIRL KNIGHTS GIRLS BASKETBALL CLUB					
Description: 6th Grade Girls Tournament Entry		PO Number:	Invoice Number: 11820	Amount:	100.00
Sequence: 1	Check Type: Check	Invoice Date: 01/10/2020	Due Date: 01/10/2020	Status: PP	1099 Amount: 0.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12328</u>	<u>Check Date: 01/10/2020</u>	<u>In Full</u>
21 0000 1400 950 7052 899	EB HOOPSTERS CLUB OTHER EXPENSES		100.00	N	
Vendor ID: KOLDROD KOLDER, ROD					
Description: V BB Official - 1/24/20		PO Number:	Invoice Number: 12420	Amount:	110.00
Sequence: 1	Check Type: Check	Invoice Date: 01/24/2020	Due Date: 01/29/2020	Status: PP	1099 Amount: 110.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12340</u>	<u>Check Date: 01/29/2020</u>	<u>In Full</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		110.00	110.00 N	
Vendor ID: MAISLENN MAIS, LENNY					
Description: Wrestling Official - 1/25/20		PO Number:	Invoice Number: 12520	Amount:	175.00
Sequence: 1	Check Type: Check	Invoice Date: 01/25/2020	Due Date: 01/29/2020	Status: PP	1099 Amount: 175.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12346</u>	<u>Check Date: 01/29/2020</u>	<u>In Full</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		175.00	175.00 N	
Vendor ID: MESCRAND MESCHER, RANDALL					
Description: JV BB Official - 1/24/20		PO Number:	Invoice Number: 12420	Amount:	85.00
Sequence: 1	Check Type: Check	Invoice Date: 01/24/2020	Due Date: 01/29/2020	Status: PP	1099 Amount: 85.00
Chart of Account Number	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Check Number: 12342</u>	<u>Check Date: 01/29/2020</u>	<u>In Full</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		85.00	85.00 N	

Vendor ID: MESCRAND		MESCHER, RANDALL	PO Number:		Invoice Number: 12720	Amount:
Description: MS B-BB Official - 1/27/20			Invoice Date: 01/27/2020		Due Date: 01/29/2020	Status: PP 1099 Amount: 80.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12348	Check Date: 01/29/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS			80.00	80.00 N
Vendor ID: MONTGBBT		MONTICELLO GIRLS BASKETBALL TOURNAMENT	PO Number:		Invoice Number: 2220	Amount:
Description: 4th Grade G-Basketball Tournament - 2/2			Invoice Date: 01/20/2020		Due Date: 01/21/2020	Status: PP 1099 Amount: 0.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12335	Check Date: 01/21/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 950 7052 899		EB HOOPSTERS CLUB OTHER EXPENSES			150.00	N
Vendor ID: NABEBILL		NABER, BILL	PO Number:		Invoice Number: 12320	Amount:
Description: Wrestling Official - 1/23/20			Invoice Date: 01/23/2020		Due Date: 01/29/2020	Status: PP 1099 Amount: 100.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12339	Check Date: 01/29/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS			100.00	100.00 N
Vendor ID: NABEBILL		NABER, BILL	PO Number:		Invoice Number: 12520	Amount:
Description: Wrestling Official - 1/25/20			Invoice Date: 01/25/2020		Due Date: 01/29/2020	Status: PP 1099 Amount: 175.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12344	Check Date: 01/29/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS			175.00	175.00 N
Vendor ID: PALMASO		PALMER, MASON	PO Number:		Invoice Number: 12420	Amount:
Description: V BB Official - 1/24/20			Invoice Date: 01/24/2020		Due Date: 01/29/2020	Status: PP 1099 Amount: 100.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12350	Check Date: 01/29/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS			100.00	100.00 N
Vendor ID: PEEPJAMA		PEEPLES, JAMAAL	PO Number:		Invoice Number: 012420	Amount:
Description: JV BB Official - 1/24/20			Invoice Date: 01/24/2020		Due Date: 01/29/2020	Status: PP 1099 Amount: 90.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12343	Check Date: 01/24/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS			90.00	90.00 N
Vendor ID: RSCHOOL		RSCHOOL TODAY (DWC)	PO Number:		Invoice Number: 48179	Amount:
Description: Activity Scheduler Renewal			Invoice Date: 11/25/2019		Due Date: 01/10/2020	Status: PP 1099 Amount: 0.00
Sequence: 1		Check Type: Check	Checking Account ID: 2		Check Number: 12326	Check Date: 01/10/2020
<u>Chart of Account Number</u>		<u>Detail Description</u>	<u>Cost Center ID</u>		<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>
21 0000 1400 920 6600 810		ATHLETICS DUES AND FEES			250.00	N
Vendor ID: TBTSPORT		TBT Sports	PO Number:		Invoice Number: 12520	Amount:
Description: 4th Grade G-Basketball Tournament - 1/25			Invoice Date: 01/20/2020		Due Date: 01/21/2020	Status: PP 1099 Amount: 0.00

Sequence: 1 Check Type: Check Checking Account ID: 2 Check Number: 12334 Check Date: 01/21/2020
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 950 7052 899 EB HOOPSTERS CLUB OTHER EXPENSES 150.00 N

Vendor ID: WARTCOLL WARTBURG COLLEGE HONOR BAND PO Number: Invoice Number: 21-220 Amount: 168.00
Description: Honor Band Registration/Meals Invoice Date: 01/20/2020 Due Date: 01/21/2020 Status: PP 1099 Amount: 0.00
Sequence: 1 Check Type: Check Checking Account ID: 2 Check Number: 12336 Check Date: 01/21/2020
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 910 6220 810 PEP BAND DUES & FEES 168.00 N

Vendor ID: WAVESRHS WAVERLY-SHELLROCK HIGH SCHOOL PO Number: Invoice Number: 12420 Amount: 20.00
Description: Girls State Wrestling Entry Invoice Date: 01/24/2020 Due Date: 01/24/2020 Status: PP 1099 Amount: 0.00
Sequence: 1 Check Type: Check Checking Account ID: 2 Check Number: 12337 Check Date: 01/24/2020
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 920 6600 810 ATHLETICS DUES AND FEES 20.00 N

Batch 1099 Total: 1,300.00 Batch Total: 3,550.77

Report 1099 Total: 1,300.00 Report Total: 3,550.77

02/12/2020 11:39 AM

Vendor ID Vendor Name

Batch Description: General/PPEL/GO-Feb 2020

Invoice Listing - Summary - by Fund

Unposted; Batch Description General/PPEL/GO-Feb 2020; Fund Description GENERAL FUND

User ID: TMK

Invoice Date

Check Date

Checking Account ID

Check Number

Invoice Amount

Processing Month: 02/2020

Description

Invoice Number

Processing Month: 02/2020

Description

Invoice Number

Processing Month: 02/2020

Description

Invoice Number

Processing Month: 02/2020

AGVAFS	AgVantage FS	04837	GREENHOUSE LP	01/16/2020		420.41
ALLIUTIL	ALLIANT ENERGY	20200203	GAS/ELECTRIC	01/14/2020		14,965.70
AMERINST	American Institutes for Research	04251-IADO703	ELPA Assessment	07/03/2019		105.00
AMERINST	American Institutes for Research	04251-IADO911	ELPA Assessment	07/11/2019		22.00
* BOWDANIT	ANITA BOWDEN	20200212	PIANO ACCOMPANIST	02/12/2020		120.00
* APPLCOMP	APPLE, INC	AB28442035	MACBOOK AIR	01/10/2020		1,698.00
BLACKHAWK	BLACK HAWK WAST DISP, INC.	685774	GARBAGE	02/03/2020		718.00
BODEIMPL	BODENSTEINER IMPLEMENT	p75080	TRACTOR PARTS	01/24/2020		66.71
* BOWETIFF	Bowers, Tiffany	20200212	FCS FOOD SUPPLIES	12/16/2019		18.12
CDWG	CDW GOVERNMENT, INC	ZR00115761	AWS SERVICE	01/13/2020		86.93
CENTPOIN	CENTER POINT-URBANA CSD	1534	OPEN ENROLLMENT	01/21/2020		7,062.50
CRAEA	CENTRAL RIVERS AEA	202002359	WORK EXPERIENCE	01/30/2020		4,750.00
* CRAEA	CENTRAL RIVERS AEA	83833	COMPUTER REPAIR	01/03/2020		547.90
CHASCARD	CHASE CARD SERVICES	3701004	HS OFFICE / LMC SUPPLIES	01/20/2020		29.54
CHASCARD	CHASE CARD SERVICES	5501845	LMC BOOKS	02/07/2020		13.16
CHASCARD	CHASE CARD SERVICES	8573803	BUSINESS OFFICE SUPPLIES	01/08/2020		100.96
CHASCARD	CHASE CARD SERVICES	AMAZON-6369059	HS OFFICE SUPPLIES	01/20/2020		32.00
CITYLAUN	CITY LAUNDERING CO.	1523858	TRANSPORTATION PURCHASED SERVICE	01/07/2020		39.39
CITYWINT	CITY OF WINTHROP	20200203	WATER/SEWER	01/24/2020		727.35
CLAYRIDG	CLAYTON RIDGE HIGH SCHOOL	20200203	OPEN ENROLLMENT	01/20/2020		3,531.25
COLLCOMM	COLLEGE CSD	20200203	OPEN ENROLLMENT TUITION	01/24/2020		9,960.42
CONTRESE	Continental Research Corporation	0010823	CUSTODIAL SUPPLIES	01/28/2020		203.69
COPYSYST	COPY SYSTEMS INC	367765	COPIER MAINTENANCE	02/04/2020		408.13
* COPYSYST	COPY SYSTEMS INC	368216	COPIER MAINTENANCE	02/05/2020		258.65
DEPTTRAN	DEPARTMENT OF EDUCATION	19630000200128	BUS INSPECTIONS	01/28/2020		40.00
DHS	DHS CASHIER 1ST FL	10125155	STATE MEDICAID MATCH	12/31/2019		995.88
DHS	DHS CASHIER 1ST FL	10125569	STATE MEDICAID MATCH	01/31/2020		306.78
DONWALT	DON & WALT L.L.C.	75653	ICE MACHINE PARTS	01/30/2020		24.43
DUBUFIRE	DUBUQUE FIRE EQUIPMENT, INC.	150001	FIRE EXTINGUISHER SERVICE	12/27/2019		301.80
DUBUFIRE	DUBUQUE FIRE EQUIPMENT, INC.	150002	FIRE EXTINGUISHER SERVICE	12/27/2019		259.65
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	20200203	TELEPHONE	02/01/2020		1,710.64
* EDGEOL	Edgewood Oil, Inc.	35242	EXHAUST FLUID	02/07/2020		82.50
GRANWOOD	GRANT WOOD AEA	132290	READING RECOVERY PD & SUPPLIES	01/24/2020		916.90
HAUSERSWAT	HAUSERS WATER SYSTEMS INC	15345	WATER SOFTENER SALT	01/14/2020		343.00
HOTLUNCH	HOT LUNCH PROGRAM	20200207	PRESCHOOL SNACKS	02/07/2020		377.29
INDECS	INDEPENDENCE CSD	20200203	OPEN ENROLLMENT	01/28/2020		69,901.35

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	Invoice Amount
INDECS	INDEPENDENCE CSD	20200203-0001	CONCURRENT ENROLLMENT	01/20/2020				127.28
INDECS	INDEPENDENCE CSD	20200207	TRANSPORTATION SERVICES	02/04/2020				645.19
*IOWACITY	IOWA CITY CSD	20200212	OPEN ENROLLMENT	02/07/2020				10,365.30
ICN	IOWA COMMUNICATIONS NETWORK	583300	ICN SERVICES	02/06/2020				108.45
IOWADVI	IOWA DIVISION OF LABOR SERVICES	156359	ELEVATOR INSPECTION	02/04/2020				165.00
IOWADVI	IOWA DIVISION OF LABOR SERVICES	156360	ELEVATORY INSPECTION	02/04/2020				175.00
*IROCWEBS	IROCWEBS COM	6409	WEBSITE HOSTING	02/03/2020				90.00
JWPEPPER	J.W. PEPPER & SON, INC.	251603549	VOCAL MUSIC SUPPLIES	12/20/2019				66.50
JWPEPPER	J.W. PEPPER & SON, INC.	256665139	BAND MUSIC SUPPLIES	01/14/2020				56.99
JWPEPPER	J.W. PEPPER & SON, INC.	256745949	BAND SUPPLIES	01/14/2020				85.74
JWPEPPER	J.W. PEPPER & SON, INC.	265206317	BAND MUSIC	01/27/2020				124.99
JWPEPPER	J.W. PEPPER & SON, INC.	265254725	VOCAL MUSIC SUPPLIES	01/27/2020				113.10
KAYCHAP	KAY L. CHAPMAN CPA PC	15402	AUDIT SERVICES	01/23/2020				3,600.00
*KERMICHI	Kerkove, Michael	20200212	SCAFFOLD RENT	02/06/2020				125.00
KONEINC	KONE INC.	959450188	Elevator Service Provider	01/01/2020				190.20
*LANGLISA	Lang, Lisa	20200212	MS BAND ADJUDICATOR	02/12/2020				100.00
LINNCOOP	LINN CO-OPERATIVE OIL CO	823495	GAS/DIESEL	01/08/2020				1,486.76
LINNCOOP	LINN CO-OPERATIVE OIL CO	823496	GAS/DIESEL	01/08/2020				528.67
LINNCOOP	LINN CO-OPERATIVE OIL CO	825863	GAS/DIESEL	01/27/2020				1,284.44
LINNCOOP	LINN CO-OPERATIVE OIL CO	825864	GAS/DIESEL	01/27/2020				570.58
LINNMAR	LINN-MAR CSD	20200203	OPEN ENROLLMENT	01/31/2020				9,894.30
*MARICK	MARICK, INC.	150073396	EQUIPMENT REPAIR	10/31/2019				430.00
MARION	MARION INDEPENDENT CSD	20200203	OPEN ENROLLMENT	01/12/2020				4,590.63
*MCELROYS	MCELROY'S FOOD MARKET	20200212	FCS FOOD SUPPLIES	02/12/2020				61.33
MIDWALAR	MIDWEST ALARM SERVICES	313855	FIRE ALARM INSPECTION	12/31/2019				650.00
THENEWS	NEWS, THE	25243	PUBLIC NOTICES/ADVERTISING	01/31/2020				134.40
NORTLINN	NORTH-LINN CSD	20200207	OPEN ENROLLMENT TUITION	01/31/2020				24,718.75
NUTRIEN	NUTRIEN AG SOLUTIONS	41034587	ICE MELT	01/10/2020				80.04
PREMPART	Premier Parts Inc.	446993	Bus Parts	01/22/2020				6.52
*PRESTOX	PRESTO-X	5648483	KITCHEN-PEST SERVICE	01/30/2020				61.00
SCHOBUSS	SCHOOL BUS SALES CO	93995	VAN/BUS REPAIR	01/29/2020				158.58
SCHOBUSS	SCHOOL BUS SALES CO	94002	VAN/BUS REPAIR	01/29/2020				117.19
SCHOSPEC	SCHOOL SPECIALTY INC	208124424623	ELEM SUPPLIES	01/06/2020				194.00
*STARMONT	STARMONT CSD	20200212	OPEN ENROLLMENT TUITION	02/12/2020				9,900.32
STEIMARI	Steinkamp, Marilyn	20200207	FCS SUPPLIES	02/04/2020				36.71
*STRAJOAN	STRAUSS, JOAN	20200212	PIANO ACCOMPANIST	02/12/2020				195.00
SUPWELD	SUPERIOR WELDING SUPPLY	947712	WELDING SUPPLIES	01/29/2020				129.67

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	Invoice Amount
* SWISCOHR	SWISHER & COHRT	05976-00001-100966	LEGAL SERVICES	01/31/2020				595.00
SWISCOHR	SWISHER & COHRT	0597600001100726	LEGAL SERVICES	12/31/2019				245.00
* THRESHOLD	THRESHOLD	1426087	GUEST BADGES	02/04/2020				113.50
TIMBBILL	TIMBERLINE BILLING SERVICE LLC	18567	MEDICAID PURCH SERVICE	01/31/2020				29.03
TNTREPA	TNT REPAIR	24960	PICKUP TIRES	01/31/2020				259.72
TORMACH	Tomach Inc	021539	INDUSTRIAL ARTS SUPPLIES	02/03/2020				12.40
TRANEUSINC	Trane US Inc	310557052	HEATING UNIT REPAIR	01/17/2020				1,128.00
USCELL	US CELLULAR	0354692741	Cell Phones	01/28/2020				369.71
* WALMART	WALMART COMMUNITY BRC	20200212	FCS SUPPLIES	01/13/2020				10.06
WATLCOMM	Waterloo Community Schools	ISMS-GENED24	PMIC BILLING	02/04/2020				118.62
WEBEPAPE	WEBER PAPER COMPANY	W039199	CUSTODIAL/MAINTENANCE SUPPLIES	01/09/2020				128.17
* WEBEPAPE	WEBER PAPER COMPANY	w040004	CUSTODIAL/MAINTENANCE SUPPLIES	02/07/2020				108.98
WESTDELA	WEST DELAWARE CSD	20200203	OPERATIONAL SHARING	12/31/2019				1,409.32
WESTDELA	WEST DELAWARE CSD	20200207	SPED TUITION	02/07/2020				31,063.50
WINTBUIL	WINTHROP BUILDING SUPPLY	20200207	B&G AND IND TECH SUPPLIES	02/03/2020				104.07

Batch Total: 228,208.74

Report Total: 228,208.74

Invoice Listing - Summary - by Fund

02/12/2020 11:39 AM

Unposted; Batch Description General/PPEL/GO-Feb 2020; Fund Description DEBT SERVICE FUND

User ID: TMK

Vendor ID	Vendor Name
-----------	-------------

<u>Description</u>	02/2020
Processing Month:	

<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>Invoice Amount</u>
---------------------	-------------------	----------------------------	---------------------	-----------------------

Batch Description: General/PPEL/GO-Feb 2020

UMBBANK UMB Bank, N.A.

01/09/2020

FINANCIAL FEES

714367

500.00

Batch Total:

Report Total:

East Buchanan Community School
02/12/2020 11:39 AM

Vendor ID: Vendor Name
Batch Description: General/PPEL/GO-Feb 2020
FANGSONS Fangman & Sons Inc

Invoice Listing - Summary - by Fund
Unposted; Batch Description General/PPEL/GO-Feb 2020; Fund Description GENERAL OBLIGATION BONDS

Page: 1
User ID: TMK

Invoice Number	Description	Processing Month:	Invoice Date	Check Date	Checking Account ID	Check Number	Invoice Amount
4032	PURCHASED SERVICE	02/2020	12/30/2019				6,220.95
Batch Total:							6,220.95
Report Total:							6,220.95



East Buchanan Community School
02/12/2020 11:39 AM

Vendor ID: Vendor Name:
Batch Description: General/PPEL/GO-Feb 2020
SPORCONS Sport Consultants Unlimited LLC

Invoice Listing - Summary - by Fund
Unposted; Batch Description General/PPEL/GO-Feb 2020; Fund Description PPEL FUND

Invoice Number: 2020-007
Description: RUBBER FLOORING-WEIGHT ROOM
Processing Month: 02/2020

Invoice Date: 01/02/2020
Check Date:
Checking Account ID:
Check Number:
Invoice Amount: 5,095.00
Batch Total: 5,095.00
Report Total: 5,095.00

Page: 1
User ID: TMK

Invoice Listing - Detail
Activity Invoices - February 2020

East Buchanan Community School
02/12/2020 11:06 AM

Processing Month: 02/2020

Batch Description: Activity Invoices - February 2020

Vendor ID: FOURSEAS 4 SEASONS FUND RAISING

Description: Nuts/Candy
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 950 7026 618
Detail Description
FFA SUPPLIES
Checking Account ID:
PO Number:
Invoice Date: 12/05/2019 Due Date: 02/07/2020 Status: A 1099 Amount: 0.00
Invoice Number: 26575
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
1,118.60 N
Amount: 1,118.60

Vendor ID: FOURSEAS 4 SEASONS FUND RAISING

Description: Nuts/Candy
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 950 7026 618
Detail Description
FFA SUPPLIES
Checking Account ID:
PO Number:
Invoice Date: 12/05/2019 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Invoice Number: 34618
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
62.40 0.00 N
Amount: 62.40

*** Vendor ID: AFTEHOUR AFTER HOURS**

Description: Pizzas - Coaches Room - Sectional WR
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 920 6600 618
Detail Description
ATHLETICS SUPPLIES
Checking Account ID:
PO Number:
Invoice Date: 02/08/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Invoice Number: 279615
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
84.00 N
Amount: 84.00

Vendor ID: AMERCANC AMERICAN CANCER SOCIETY

Description: Coaches vs. Cancer Fundriaser
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 950 7011 899
Detail Description
HS STUDENT COUNCILOTHER EXPENSE
Checking Account ID:
PO Number:
Invoice Date: 02/05/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Invoice Number: 2520
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
1,691.75 N
Amount: 1,691.75

*** Vendor ID: BONWMIKE BONWELL, MIKE**

Description: V BB Official - 2/11/20
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 920 6600 345
Detail Description
ATHLETICS OFFICIALS
Checking Account ID:
PO Number:
Invoice Date: 02/11/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 110.00
Invoice Number: 21120
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
110.00 N
Amount: 110.00

*** Vendor ID: BREIMARK BREITBACH, MARK**

Description: V B/G BB Official - 2/7/20
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 920 6600 345
Detail Description
ATHLETICS OFFICIALS
Checking Account ID:
PO Number:
Invoice Date: 02/07/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 100.00
Invoice Number: 2720
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
100.00 N
Amount: 100.00

Vendor ID: BUFFBAKE BUFFALO CREEK BAKERY

Description: Sheet Cakes - NHS Induction
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 950 7013 618
Detail Description
NHS SUPPLIES
Checking Account ID:
PO Number:
Invoice Date: 01/27/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Invoice Number: 12720
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
70.00 N
Amount: 70.00

Vendor ID: CAMPBOB CAMP, BOB

Description: V BB Official - 1/31/20
Sequence: 1 Check Type:
Chart of Account Number
21 0000 1400 950 7013 618
Detail Description
NHS SUPPLIES
Checking Account ID:
PO Number:
Invoice Date: 01/31/2020 Due Date: 02/05/2020 Status: PP 1099 Amount: 100.00
Invoice Number: 13120
Cost Center ID
Detail Amount 1099 Detail Amount Asset/Asset Tag
70.00 N
Amount: 100.00

Sequence: 1	Check Type: Check	Checking Account ID:	Check Number: 12351	Check Date: 02/05/2020	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6600 345	ATHLETICS OFFICIALS		100.00	100.00 N	In Full
Vendor ID: CERTSCAL	CERTIFIED SCALE, INC.	PO Number:	Invoice Number: 53212	Amount:	623.00
Description: Portable Wrestling Scale w/Case		Invoice Date: 01/07/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6600 739	ATHLETICS EQUIPMENT		623.00	N	In Full
Vendor ID: CHASCARD	CHASE CARD SERVICES	PO Number:	Invoice Number: 114-9118152-0547411	Amount:	67.96
Description: Amazon - Glow Necklaces		Invoice Date: 01/10/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6694 618	DANCE TEAM SUPPLIES		67.96	N	In Full
Vendor ID: CHASCARD	CHASE CARD SERVICES	PO Number:	Invoice Number: 86111EC012088	Amount:	90.58
Description: Super 8 Room - Wartburg Honor Choir		Invoice Date: 02/02/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 910 6220 899	PEP BAND OTHER EXPENSE		90.58	N	In Full
Vendor ID: CITIZENS	CSB-CASH	PO Number:	Invoice Number: 020720	Amount:	400.00
Description: Gate Change - Sectional WR/Regional G-BB		Invoice Date: 02/07/2020	Due Date: 02/07/2020	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID:	Check Number: 12362	Check Date: 02/07/2020	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6600 618	ATHLETICS SUPPLIES		400.00	N	In Full
Vendor ID: DESIUNLI	DESIGNS UNLIMITED	PO Number:	Invoice Number: 10405	Amount:	143.00
Description: Speech Shirts		Invoice Date: 01/07/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 910 6120 618	SPEECH SUPPLIES		143.00	N	In Full
Vendor ID: DESIUNLI	DESIGNS UNLIMITED	PO Number:	Invoice Number: 10434	Amount:	822.00
Description: Coaches vs. Cancer Shirts		Invoice Date: 01/22/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 618	BOYS' BASKETBALL SUPPLIES		822.00	N	In Full
Vendor ID: DESIUNLI	DESIGNS UNLIMITED	PO Number:	Invoice Number: 10446	Amount:	281.00
Description: OCOH Shirts		Invoice Date: 02/03/2020	Due Date: 02/12/2020	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7011 618	HS STUDENT COUNCIL SUPPLIES		281.00	N	In Full

Invoice Listing - Detail
Activity Invoices - February 2020

East Buchanan Community School
02/12/2020 11:06 AM

Vendor ID: DESIUNLI		DESIGNS UNLIMITED		PO Number:		Invoice Number: 10453		Amount:	
Description: Volleyball Shirts		Sequence: 1		Check Type:		Invoice Date: 02/04/2020		Due Date: 02/12/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: A	
21 0000 1400 920 6815 618		VOLLEYBALL SUPPLIES				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						1,065.00		N	
								In Full	
Vendor ID: DESIUNLI		DESIGNS UNLIMITED		PO Number:		Invoice Number: 10461		Amount:	
Description: VB Shirts		Sequence: 1		Check Type:		Invoice Date: 02/11/2020		Due Date: 02/12/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: A	
21 0000 1400 920 6815 618		VOLLEYBALL SUPPLIES				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						270.00		N	
								In Full	
Vendor ID: DOCKTONI		DOCKSTADER, TONISHIA		PO Number:		Invoice Number: 12720		Amount:	
Description: Refund New Orleans Trip Payments		Sequence: 1		Check Type:		Invoice Date: 01/27/2020		Due Date: 02/12/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: A	
21 0000 1400 910 6221 899		MUSIC TRIP OTHER EXPENSE				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						325.00		N	
								In Full	
Vendor ID: EWALGARY		EWALD, GARY		PO Number:		Invoice Number: 020420		Amount:	
Description: V BB Official - 2/4/20		Sequence: 1		Check Type:		Invoice Date: 02/04/2020		Due Date: 02/05/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: PP	
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						100.00		100.00 N	
								In Full	
Vendor ID: FITZMICH		FITZGERALD, MICHAEL		PO Number:		Invoice Number: 013120		Amount:	
Description: JV BB Official - 1/31/20		Sequence: 1		Check Type:		Invoice Date: 01/31/2020		Due Date: 02/05/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: PP	
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						90.00		90.00 N	
								In Full	
Vendor ID: FOPMJOE		FOPMA, JOEL		PO Number:		Invoice Number: 2720		Amount:	
Description: V G/G BB Official - 2/7/20		Sequence: 1		Check Type:		Invoice Date: 02/07/2020		Due Date: 02/12/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: A	
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						100.00		100.00 N	
								In Full	
Vendor ID: GENFUND		GENERAL FUND		PO Number:		Invoice Number: 020320		Amount:	
Description: MS B-BB Official-J. Van Scoyoc - 2/3/20		Sequence: 1		Check Type:		Invoice Date: 02/03/2020		Due Date: 02/05/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: PP	
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						75.00		N	
								In Full	
Vendor ID: GENFUND		GENERAL FUND		PO Number:		Invoice Number: 20320		Amount:	
Description: MS B-BB Official - K. Hesner - 2/3/20		Sequence: 1		Check Type:		Invoice Date: 02/03/2020		Due Date: 02/05/2020	
Chart of Account Number		Detail Description		Checking Account ID:		Check Number:		Status: PP	
21 0000 1400 920 6600 345		ATHLETICS OFFICIALS				Detail Amount		1099 Detail Amount Asset/Asset Tag	
						12356		N	
								In Full	

Chart of Account Number
21 0000 1400 920 6600 345
ATHLETICS OFFICIALS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
75.00 N In Full

* **Vendor ID: GENFUND GENERAL FUND** **Invoice Number: 21020** **Amount: 75.00**

Description: MS B BB Official - K. Hesner - 2/10/20
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 0.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 920 6600 345
ATHLETICS OFFICIALS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
75.00 N In Full

* **Vendor ID: GLAWGENE GLAWE, GENE** **Invoice Number: 21120** **Amount: 90.00**

Description: JV BB Official - 2/11/20
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 90.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 920 6600 345
ATHLETICS OFFICIALS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
90.00 N In Full

* **Vendor ID: GLAWGENE GLAWE, GENE** **Invoice Number: 2720** **Amount: 90.00**

Description: JV B/G BB Official - 2/07/20
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 90.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 920 6600 345
ATHLETICS OFFICIALS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
90.00 N In Full

* **Vendor ID: GROUTRAV GROUP TRAVEL PLANNERS, INC.** **Invoice Number: 2420** **Amount: 16,791.00**

Description: Music Trip - New Orleans
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 0.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 910 6221 899
MUSIC TRIP OTHER EXPENSE

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
16,791.00 N In Full

* **Vendor ID: GUYWILL GUY, WILLIE** **Invoice Number: 21120** **Amount: 100.00**

Description: V BB Official - 2/11/20
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 100.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 920 6600 345
ATHLETICS OFFICIALS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
100.00 N In Full

Vendor ID: HOTLUNCH HOT LUNCH PROGRAM **Invoice Number: DEC** **Amount: 57.60**

Description: MS Milk/Juice
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 0.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 950 7040 618
MS STUDENT COUNCIL SUPPLIES

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
57.60 N In Full

* **Vendor ID: IHSAA IA HIGH SCHOOL ATHLETIC ASSOCIATION** **Invoice Number: 21020** **Amount: 3,828.00**

Description: Sectional Wrestling Admissions - 2/08/20
Sequence: 1 Check Type: Checking Account ID:

Invoice Date: Due Date: Status: A 1099 Amount: 0.00
Check Number: Check Date:

Chart of Account Number
21 0000 1400 920 6600 899
ATHLETICS OTHER EXPENSE

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
3,828.00 N In Full

Vendor ID: IOWAFFA **IOWA FFA ASSOCIATION**
Description: IAT Conferences Registrations
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7026 899 FFA OTHER EXPENSES

PO Number: **Invoice Number: 23941** **Amount:**
Invoice Date: 01/16/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
259.00 N

Checking Account ID:

Vendor ID: JWPEPPER **J.W. PEPPER & SON, INC.**
Description: Take on Me Performance/Accompaniment
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6210 618 MUSIC CLUB SUPPLIES

PO Number: **Invoice Number: 265736980** **Amount:**
Invoice Date: 01/28/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
32.97 N

Checking Account ID:

Vendor ID: JWPEPPER **J.W. PEPPER & SON, INC.**
Description: Longest Time
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6210 618 MUSIC CLUB SUPPLIES

PO Number: **Invoice Number: 265850730** **Amount:**
Invoice Date: 01/28/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
8.60 N

Checking Account ID:

Vendor ID: KELEJERR **KELEHER, JERRY**
Description: V BB Official - 1/31/20
Sequence: 1 Check Type: Check
Chart of Account Number Detail Description
21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number: **Invoice Number: 013120** **Amount:**
Invoice Date: 01/31/2020 Due Date: 02/05/2020 Status: PP 1099 Amount: 100.00
Check Number: 12353 Check Date: 02/05/2020
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
100.00 100.00 N

Checking Account ID:

Vendor ID: MAJORON **MAJOR, RONALD**
Description: V BB Official - 2/7/20
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number: **Invoice Number: 2720** **Amount:**
Invoice Date: 02/07/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 110.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
110.00 110.00 N

Checking Account ID:

Vendor ID: MARTBROT **MARTIN BROTHERS**
Description: MS Snacks
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7040 618 MS STUDENT COUNCIL SUPPLIES

PO Number: **Invoice Number: 8276570** **Amount:**
Invoice Date: 01/29/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
124.75 N

Checking Account ID:

Vendor ID: MCELROYS **MCELROY'S FOOD MARKET**
Description: String Cheese
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7015 618 FEED STORE SUPPLIES

PO Number: **Invoice Number: 00504775** **Amount:**
Invoice Date: 01/10/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
12.38 N

Checking Account ID:

Vendor ID: MCELROYS **MCELROY'S FOOD MARKET**
Description: Feed Store Supplies
Sequence: 1 Check Type:

PO Number: **Invoice Number: 00506728-134** **Amount:**
Invoice Date: 01/21/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number: Check Date:

Checking Account ID:

Invoice Listing - Detail
Activity Invoices - February 2020

East Buchanan Community School
02/12/2020 11:06 AM

<u>Chart of Account Number</u> 21 0000 1400 950 7015 618	<u>Detail Description</u> FEED STORE SUPPLIES	<u>Cost Center ID</u> N	<u>Detail Amount</u> 89.67	<u>1099 Detail Amount Asset/Asset Tag</u> N	<u>In Full</u>
Vendor ID: MCELROYS	MCELROY'S FOOD MARKET	PO Number:	Invoice Number: 00507487-974	Amount:	21.37
<u>Description:</u> Steinkamp Duals - Water/Pop		<u>Invoice Date:</u> 01/25/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 0.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 920 6600 618	<u>Detail Description</u> ATHLETICS SUPPLIES	<u>Cost Center ID</u>	<u>Detail Amount</u> 21.37	<u>1099 Detail Amount Asset/Asset Tag</u> 0.00 N	<u>In Full</u>
Vendor ID: MCELROYS	MCELROY'S FOOD MARKET	PO Number:	Invoice Number: 00509866	Amount:	30.57
<u>Description:</u> Pop - Coaches Room - Sectional WR		<u>Invoice Date:</u> 02/08/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 0.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 920 6600 618	<u>Detail Description</u> ATHLETICS SUPPLIES	<u>Cost Center ID</u>	<u>Detail Amount</u> 30.57	<u>1099 Detail Amount Asset/Asset Tag</u> N	<u>In Full</u>
Vendor ID: MONTSPOR	MONTICELLO SPORTS	PO Number:	Invoice Number: 012220-6	Amount:	180.00
<u>Description:</u> Mat Tape		<u>Invoice Date:</u> 01/23/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 0.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 920 6600 618	<u>Detail Description</u> ATHLETICS SUPPLIES	<u>Cost Center ID</u>	<u>Detail Amount</u> 180.00	<u>1099 Detail Amount Asset/Asset Tag</u> N	<u>In Full</u>
Vendor ID: MURPMARK	MURPHY, MARK	PO Number:	Invoice Number: 21120	Amount:	100.00
<u>Description:</u> V - BB Official - 2/11/20		<u>Invoice Date:</u> 02/11/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 100.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 920 6600 345	<u>Detail Description</u> ATHLETICS OFFICIALS	<u>Cost Center ID</u>	<u>Detail Amount</u> 100.00	<u>1099 Detail Amount Asset/Asset Tag</u> 100.00 N	<u>In Full</u>
Vendor ID: MUSITHEA	MUSICAL THEATRE INTERNATIONAL	PO Number:	Invoice Number: 9632378	Amount:	2,530.00
<u>Description:</u> Royalty/Rental/Fees/Material - Shrek		<u>Invoice Date:</u> 01/13/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 0.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 910 6111 899	<u>Detail Description</u> DRAMA OTHER EXPENSE	<u>Cost Center ID</u>	<u>Detail Amount</u> 2,530.00	<u>1099 Detail Amount Asset/Asset Tag</u> N	<u>In Full</u>
Vendor ID: NATIFFA	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-201425	Amount:	61.00
<u>Description:</u> FFA Jacket		<u>Invoice Date:</u> 02/05/2020	<u>Due Date:</u> 02/12/2020	<u>Status:</u> A	<u>1099 Amount:</u> 0.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u>	<u>Check Date:</u>	
<u>Chart of Account Number</u> 21 0000 1400 950 7026 618	<u>Detail Description</u> FFA SUPPLIES	<u>Cost Center ID</u>	<u>Detail Amount</u> 61.00	<u>1099 Detail Amount Asset/Asset Tag</u> N	<u>In Full</u>
Vendor ID: NIEHJEFF	NIEHAUS, JEFF	PO Number:	Invoice Number: 13120	Amount:	110.00
<u>Description:</u> V BB Official - 1/31/20		<u>Invoice Date:</u> 01/31/2020	<u>Due Date:</u> 02/05/2020	<u>Status:</u> PP	<u>1099 Amount:</u> 110.00
<u>Sequence:</u> 1	<u>Check Type:</u>	<u>Checking Account ID:</u>	<u>Check Number:</u> 12354	<u>Check Date:</u> 02/05/2020	
<u>Chart of Account Number</u> 21 0000 1400 920 6600 345	<u>Detail Description</u> ATHLETICS OFFICIALS	<u>Cost Center ID</u>	<u>Detail Amount</u> 110.00	<u>1099 Detail Amount Asset/Asset Tag</u> 110.00 N	<u>In Full</u>

Chart of Account Number
21 0000 1400 920 6694 618

Detail Description
DANCE TEAM SUPPLIES

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
11.99 N

In Full

Vendor ID: RICKFREN

RICK FRENDR THEATRICAL PROJECTIONS & DESIGN

Description: Rental - Shrek Projections Package

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 910 6111 899

Detail Description
DRAMA OTHER EXPENSE

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
575.00 N

In Full

PO Number:

Invoice Number: 43482020-001

Amount: 575.00

Invoice Date: 01/14/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

*** Vendor ID: RITEBITE**

RITE BITE FUNDRAISING

Description: Butter Braid Fundraiser

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 910 6221 618

Detail Description
MUSIC TRIP SUPPLIES

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
1,845.00 N

In Full

PO Number:

Invoice Number: 120010064 R2

Amount: 1,845.00

Invoice Date: 02/14/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Vendor ID: SAHRNATH

SAHR, NATHAN

Description: V BB Official - 2/4/20

Sequence: 1 Check Type: Check

Checking Account ID:

Chart of Account Number
21 0000 1400 920 6600 345

Detail Description
ATHLETICS OFFICIALS

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
115.00 115.00 N

In Full

PO Number:

Invoice Number: 020420

Amount: 115.00

Invoice Date: 02/04/2020 Due Date: 02/05/2020 Status: PP 1099 Amount: 115.00

Check Number: 12360

Check Date: 02/05/2020

*** Vendor ID: SCHUWYAT**

SCHULTZ, WYATT

Description: Sectional Wrestling Worker On-Site

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 920 6600 340

Detail Description
ATHLETICS PURCHASED SERVICES

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
357.50 357.50 N

In Full

PO Number:

Invoice Number: 1920-31-0208WS

Amount: 357.50

Invoice Date: 02/08/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 357.50

Check Number:

Check Date:

*** Vendor ID: SHANNWRES**

SHANNON WRESTLING TOURNAMENTS

Description: Sectional Wrestling Worker On-Site

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 920 6600 340

Detail Description
ATHLETICS PURCHASED SERVICES

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
250.00 250.00 N

In Full

PO Number:

Invoice Number: 1920-31-0208MS

Amount: 250.00

Invoice Date: 02/08/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 250.00

Check Number:

Check Date:

Vendor ID: THORERIN

THORSON, ERIN

Description: Choir Choreography - Variety Show

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 910 6210 810

Detail Description
MUSIC CLUB DUES & FEES

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
200.00 200.00 N

In Full

PO Number:

Invoice Number: VS20

Amount: 200.00

Invoice Date: 02/04/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 200.00

Check Number:

Check Date:

*** Vendor ID: TUCKBRAD**

TUCKER, BRAD

Description: JV BB Official - 2/7/20

Sequence: 1 Check Type:

Checking Account ID:

Chart of Account Number
21 0000 1400 920 6600 345

Detail Description
ATHLETICS OFFICIALS

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag
85.00 85.00 N

In Full

PO Number:

Invoice Number: 2720

Amount: 85.00

Invoice Date: 02/07/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 85.00

Check Number:

Check Date:

Vendor ID: VARNROD VARNER, ROD
Description: JV BB Official - 2/5/20
Sequence: 1 Check Type: Check
Chart of Account Number
21 0000 1400 920 6600 345 ATHLETICS OFFICIALS

PO Number:
Invoice Date: 02/04/2020 Due Date: 02/05/2020 Status: PP 1099 Amount: 90.00
Check Number: 12361 Check Date: 02/05/2020
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
90.00 90.00 N

Amount: 90.00

Vendor ID: WALMART WALMART COMMUNITY BRC
Description: Supplies - My Side of Mountain
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7040 618 MS STUDENT COUNCIL SUPPLIES

PO Number:
Invoice Date: 01/16/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21.39 N

Amount: 21.39

Vendor ID: WALMART WALMART COMMUNITY BRC
Description: Supplies - My Side of Mountain
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7040 618 MS STUDENT COUNCIL SUPPLIES

PO Number:
Invoice Date: 01/16/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
115.02 N

Amount: 115.02

Vendor ID: WALMART WALMART COMMUNITY BRC
Description: Feed Store Supplies
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 950 7015 618 FEED STORE SUPPLIES

PO Number:
Invoice Date: 01/09/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
99.93 0.00 N

Amount: 99.93

Batch 1099 Total: 2,847.50 Batch Total: 37,199.18

Report 1099 Total: 2,847.50 Report Total: 37,199.18

Invoice Listing - Detail
Nutrition Invoices - February 2020

East Buchanan Community School
02/12/2020 10:24 AM

Batch Description: Nutrition Invoices - February 2020
Vendor ID: EARTHGRAIN EARTHGRAINS BAKING COMPANY
Description: Bread
Sequence: 1 Check Type:
Chart of Account Number
61 0000 3110 000 0000 631 Food Purchased

Processing Month: 02/2020

PO Number:
Invoice Date: 01/31/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Detail Amount: 1099 Detail Amount Asset/Asset Tag
832.26 N

Checking Account ID:
Detail Description
Food Purchased

Vendor ID: KECK KECK, INC.
Description: Commodities
Sequence: 1 Check Type:
Chart of Account Number
61 0000 3110 000 4951 639 Commodities Consumed

PO Number:
Invoice Date: 01/14/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Detail Amount: 1099 Detail Amount Asset/Asset Tag
5,547.00 N

Checking Account ID:
Detail Description
Commodities Consumed

Vendor ID: MARTBROT MARTIN BROTHERS
Description: Food/Supplies/Fee
Sequence: 1 Check Type:
Chart of Account Number
61 0000 3110 000 0000 631 Food Purchased
61 0000 3110 000 0000 618 General Supplies
61 0000 3110 000 0000 632 Other Expenses

PO Number:
Invoice Date: 01/31/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Detail Amount: 1099 Detail Amount Asset/Asset Tag
11,653.54 0.00 N
723.04 N
260.50 0.00 N

Checking Account ID:
Detail Description
Food Purchased
General Supplies
Other Expenses

* Vendor ID: PRAIFARM PRAIRIE FARMS DAIRY, INC.
Description: Milk/Juice
Sequence: 1 Check Type:
Chart of Account Number
61 0000 3110 000 0000 631 Food Purchased

PO Number:
Invoice Date: 01/31/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Detail Amount: 1099 Detail Amount Asset/Asset Tag
2,386.51 N

Checking Account ID:
Detail Description
Food Purchased

* Vendor ID: PRAIFARM PRAIRIE FARMS DAIRY, INC.
Description: Milk
Sequence: 1 Check Type:
Chart of Account Number
61 0000 3110 000 0000 631 Food Purchased

PO Number:
Invoice Date: 01/31/2020 Due Date: 02/12/2020 Status: A 1099 Amount: 0.00
Check Number:
Detail Amount: 1099 Detail Amount Asset/Asset Tag
532.69 N

Checking Account ID:
Detail Description
Food Purchased

Batch 1099 Total: 0.00 Batch Total: 21,935.54

Report 1099 Total: 0.00 Report Total: 21,935.54

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
21 0000 729 000	Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 6111 729 910	DRAMA	12,554.06	0.00	0.00	0.00	0.00	0.00	12,554.06
21 6120 729 910	SPEECH	680.56	157.00	207.86	0.00	0.00	0.00	731.42
21 6210 729 910	MUSIC CLUB	722.28	41.35	0.00	0.00	0.00	0.00	680.93
21 6220 729 910	PEP BAND	1,111.10	295.30	0.00	0.00	0.00	0.00	815.80
21 6221 729 910	MUSIC TRIP	15,688.45	19,055.00	10,559.60	0.00	0.00	0.00	7,193.05
21 6222 729 910	COLOR GUARD	775.15	0.00	0.00	0.00	0.00	0.00	775.15
21 6600 729 920	ATHLETICS	9,235.94	4,699.00	5,292.50	0.00	0.00	0.00	9,829.44
21 6693 729 920	CHEERLEADING	708.46	36.00	0.00	0.00	0.00	0.00	672.46
21 6694 729 920	DANCE TEAM	2,920.14	1,501.32	0.00	0.00	0.00	0.00	1,418.82
21 6710 729 920	BOYS' BASKETBALL	2,562.22	1,741.50	2,054.75	0.00	0.00	0.00	2,875.47
21 6720 729 920	FOOTBALL	6,254.41	0.00	0.00	0.00	0.00	0.00	6,254.41
21 6730 729 920	BASEBALL	567.00	0.00	945.00	0.00	0.00	0.00	1,512.00
21 6740 729 920	BOYS' TRACK	828.44	0.00	0.00	0.00	0.00	0.00	828.44
21 6760 729 920	BOYS' GOLF	1,092.67	0.00	0.00	0.00	0.00	0.00	1,092.67
21 6790 729 920	WRESTLING	417.32	0.00	154.00	0.00	0.00	0.00	571.32
21 6810 729 920	GIRLS BASKETBALL	1,142.05	658.50	48.50	0.00	0.00	0.00	532.05
21 6815 729 920	VOLLEYBALL	1,153.93	0.00	1,410.00	0.00	0.00	0.00	2,563.93
21 6835 729 920	SOFTBALL	491.22	0.00	945.00	0.00	0.00	0.00	1,436.22
21 6840 729 920	GIRLS TRACK	393.27	0.00	0.00	0.00	0.00	0.00	393.27
21 6860 729 920	GIRLS' GOLF	216.93	0.00	0.00	0.00	0.00	0.00	216.93
21 7010 729 950	FBLA	5,527.99	1,424.21	2,301.16	0.00	0.00	0.00	7,004.94
21 7011 729 950	HS STUDENT COUNCIL	2,548.19	0.00	164.00	0.00	0.00	0.00	2,712.19
21 7012 729 950	SPANISH CLUB	69.53	300.00	11.70	0.00	0.00	0.00	(218.77)
21 7013 729 950	NHS	211.00	0.00	0.00	0.00	0.00	0.00	211.00
21 7015 729 950	FEED STORE	678.77	246.15	200.03	0.00	0.00	0.00	632.65
21 7016 729 950	FITNESS CLUB	37.55	0.00	0.00	0.00	0.00	0.00	37.55
21 7017 729 950	SHOP CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 7018 729 950	LIBRARY CLUB	481.85	0.00	0.00	0.00	0.00	0.00	481.85
21 7020 729 950	NEWSPAPER	1,386.84	0.00	200.00	0.00	0.00	0.00	1,586.84
21 7021 729 950	ROBOTICS CLUB	469.45	0.00	0.00	0.00	0.00	0.00	469.45
21 7025 729 950	TECHNOLOGY	906.97	0.00	0.00	0.00	0.00	0.00	906.97
21 7026 729 950	FFA	19,642.38	32.45	56.00	0.00	0.00	0.00	19,665.93
21 7027 729 950	ART CLUB	1,060.81	0.00	0.00	0.00	0.00	0.00	1,060.81
21 7040 729 950	MS STUDENT COUNCIL	389.74	0.00	0.00	0.00	0.00	0.00	389.74
21 7041 729 950	SOUND SYSTEM	1,026.50	0.00	0.00	0.00	0.00	0.00	1,026.50
21 7042 729 950	TRAPSHOOTING	2,863.94	0.00	0.00	0.00	0.00	0.00	2,863.94
21 7043 729 950	LIL BUC B-BASKETBALL	763.91	0.00	0.00	0.00	0.00	0.00	763.91
21 7048 729 950	BUC ANGEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 7049 729 950	PBIS	3,933.74	21.60	0.00	0.00	0.00	0.00	3,912.14

Activity Fund Balance Report - Summary - Include Encumbrances
01/2020 - 01/2020

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
21 7050 729 950	ELEM. ST. COUNCIL	3,796.20	0.00	0.00	0.00	0.00	0.00	3,796.20
21 7051 729 950	CAMP WAPSIE	7,293.05	0.00	0.00	0.00	0.00	0.00	7,293.05
21 7052 729 950	EB HOOPSTERS CLUB	2,521.76	400.00	358.90	0.00	0.00	0.00	2,480.66
21 7053 729 950	BREAKFAST CLUB	1,249.86	0.00	0.00	0.00	0.00	0.00	1,249.86
21 7075 729 950	CLASS OF 2020	3,036.72	0.00	0.00	0.00	0.00	0.00	3,036.72
21 7076 729 950	CLASS OF 2021	1,379.30	(7.90)	509.23	0.00	0.00	0.00	1,896.43
21 7077 729 950	CLASS OF 2022	821.08	0.00	0.00	0.00	0.00	0.00	821.08
21 7078 729 950	CLASS OF 2023	765.00	0.00	0.00	0.00	0.00	0.00	765.00
21 7079 729 950	CLASS OF 2024	535.00	0.00	95.00	0.00	0.00	0.00	630.00
21 7080 729 950	CLASS OF 2025	375.00	0.00	35.00	0.00	0.00	0.00	410.00
21 7081 729 950	CLASS OF 2026	235.00	0.00	35.00	0.00	0.00	0.00	270.00
21 8000 729 910	ANNUAL	6,560.67	0.00	35.00	0.00	0.00	0.00	6,595.67
21 8001 729 910	BUCCANEER CLUB	3,041.63	0.00	0.00	0.00	0.00	0.00	3,041.63
21 8002 729 910	THE BUCCANEER NETWORK	1,533.81	0.00	0.00	0.00	0.00	0.00	1,533.81
21 8004 729 910	INTEREST	762.85	0.00	126.43	0.00	0.00	0.00	889.28
Fund Total: 21		135,221.69	30,601.48	26,344.66	0.00	0.00	0.00	130,964.87

EAST BUCHANAN SCHOOL
MILEAGE REPORT
2019-2020

MONTH	BUS ROUTE MILES	BUS ADMIN. MILES	BUS SPECIAL ED. MILES	BUS ACTIVITY MILES	BUS CUSTODIAL MILES	BUS TRANSP. MILES	BUS DRIVERS ED MILES	BUS OTHER MILES	BUS MISC. MILES	BUS TOTAL MILES
JULY	0	0	0	617	0	0	0	0	0	617
AUGUST	2,368	0	0	335	0	14	0	0	0	2,717
SEPTEMBER	7,687	0	0	1,430	0	0	0	0	0	9,117
OCTOBER	8,519	0	0	1,239	0	0	0	0	0	9,758
NOVEMBER	6,591	0	0	712	0	37	0	0	0	7,340
DECEMBER	5,706	0	0	972	0	0	0	0	95	6,773
JANUARY	6,309	0	0	1,109	0	0	0	0	60	7,478
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
TOTAL	37,180	-	-	6,414	-	51	-	-	155	43,800

EAST BUCHANAN SCHOOL
MILEAGE REPORT
2019-2020

MONTH	VAN/CAR ROUTE MILES	VAN/CAR ADMIN. MILES	VAN/CAR SPECIAL ED. MILES	VAN/CAR ACTIVITY MILES	VAN/CAR CUSTODIAL MILES	VAN/CAR TRANSP. MILES	VAN/CAR DRIVERS ED MILES	VAN/CAR OTHER MILES	VAN/CAR MISC. MILES	VAN/CAR TOTAL MILES
JULY	0	838	867	838	184	25	1,936	546	92	5,326
AUGUST	0	385	601	1,296	201	0	0	64	0	2,547
SEPTEMBER	0	520	3,603	1,536	316	128	0	0	0	6,103
OCTOBER	0	712	3,851	4,002	248	2,549	0	0	4	11,366
NOVEMBER	0	916	2,239	2,625	209	1,489	0	0	0	7,478
DECEMBER	0	455	2,337	2,307	194	1,664	0	0	68	7,025
JANUARY	0	254	2,733	1,454	248	38	0	0	104	4,831
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
TOTAL	-	4,080	16,231	14,058	1,600	5,893	1,936	610	268	44,676
BUS/VAN TOTAL	37,180	4,080	16,231	20,472	1,600	5,944	1,936	610	423	88,476

EAST BUCHANAN COMMUNITY SCHOOL

GASOLINE/DIESEL EXPENSE REPORT

2019-2020

MONTH	GALS. GAS PURCH.	COST PER GAL.	COST GAS PURCH.	GALS. DIESEL PURCH.	COST PER GAL.	COST DIESEL PURCH.	TOTAL COST GAS/DIESEL PURCHASED	GALS. GAS CONS.	COST GAS CONS.	GALS. DIESEL CONS.	COST DIESEL CONS.	TOTAL COST GAS/DIESEL CONSUMED
JULY	945.000	\$ 2.287	\$ 2,161.31	481.000	\$ 2.188	\$ 1,052.23	\$ 3,213.54	274.000	\$ 512.31	72.000	\$ 157.51	\$ 669.82
AUG.	-	\$ 2.287	\$ -	-	\$ 2.188	\$ -	\$ -	240.000	\$ 548.88	395.000	\$ 864.26	\$ 1,413.14
SEPT.	738.000	\$ 2.203	\$ 1,625.71	1,132.000	\$ 2.214	\$ 2,505.71	\$ 4,131.42	505.000	\$ 1,112.52	1,175.000	\$ 2,601.45	\$ 3,713.97
OCT.	800.000	\$ 2.173	\$ 1,738.50	1,502.000	\$ 2.207	\$ 3,315.54	\$ 5,054.04	843.000	\$ 1,831.84	1,397.000	\$ 3,083.18	\$ 4,915.02
NOV.	655.000	\$ 2.172	\$ 1,422.40	1,110.000	\$ 2.448	\$ 2,717.49	\$ 4,139.89	659.000	\$ 1,431.35	1,123.000	\$ 2,749.10	\$ 4,180.45
DEC.	434.000	\$ 2.083	\$ 903.84	759.000	\$ 2.331	\$ 1,769.00	\$ 2,672.84	350.000	\$ 728.91	1,050.000	\$ 2,447.24	\$ 3,176.15
JAN.	523.000	\$ 2.102	\$ 1,099.25	1,262.000	\$ 2.196	\$ 2,771.20	\$ 3,870.45	462.000	\$ 971.12	1,052.000	\$ 2,310.19	\$ 3,281.31
FEB.												
MARCH												
APR.												
MAY												
JUNE												
TOTALS	4,095.000		\$8,951.01	6,246.000		\$14,131.17	\$23,082.18	3,333.000	\$7,136.93	6,264.000	\$14,212.93	\$21,349.86

East Buchanan County School District
Cash Summary Report

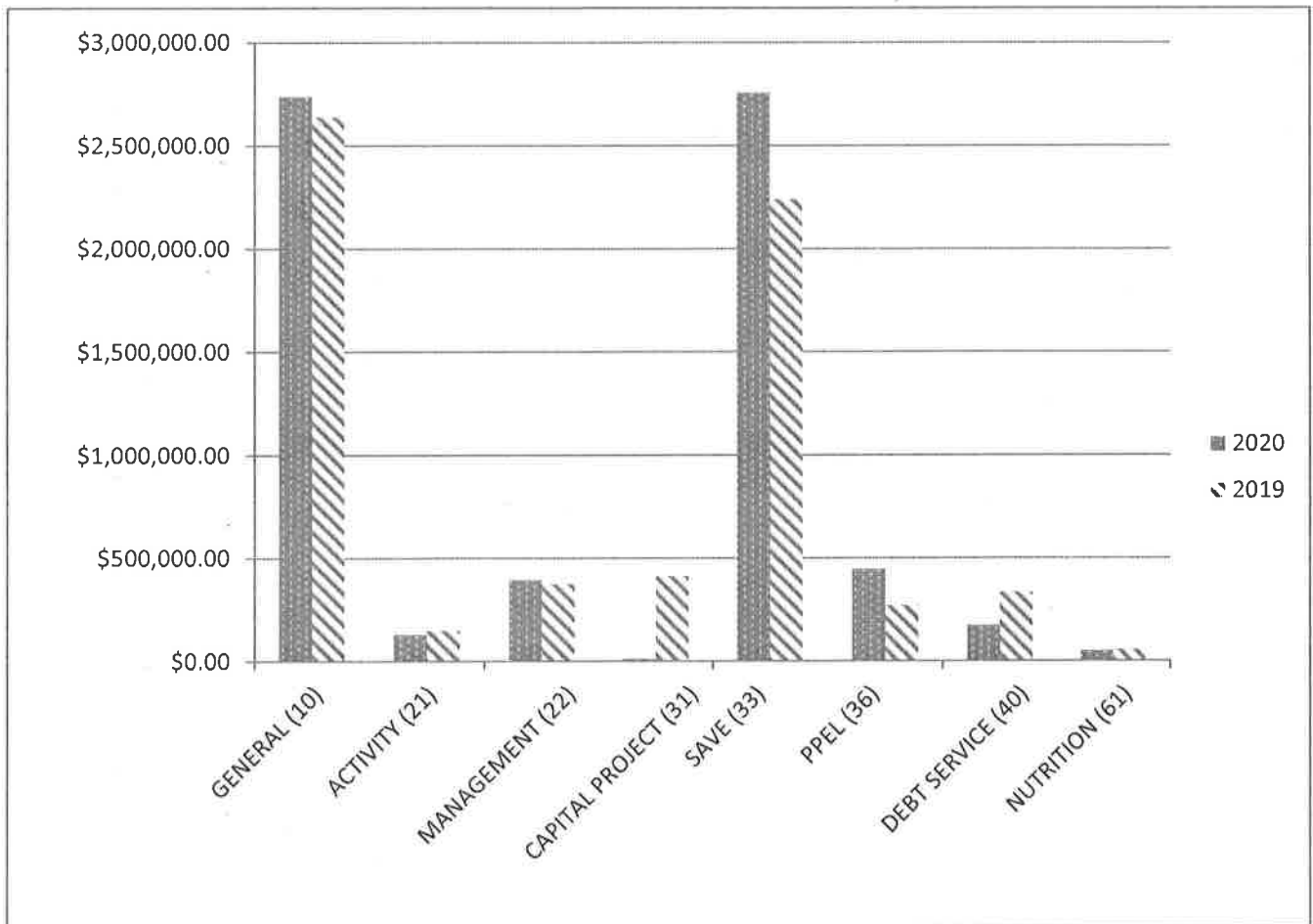
	July 2019	August 2019	September 2019	October 2019	Nov 2019	Dec 2019	Jan 2020
10-GENERAL FUND							
Beginning Balance	\$ 2,960,854.33	\$ 2,539,481.83	\$ 1,990,415.90	\$ 2,098,409.93	\$ 2,609,615.88	\$ 2,695,732.88	\$ 2,736,184.72
Revenue	\$ 103,813.30	\$ 226,313.05	\$ 679,252.46	\$ 1,092,395.15	\$ 612,591.94	\$ 1,034,690.92	\$ 575,462.62
Expenditures	\$ 525,185.80	\$ 775,378.98	\$ 571,258.43	\$ 581,189.20	\$ 526,474.94	\$ 994,239.08	\$ 574,439.54
Ending Balance	\$ 2,539,481.83	\$ 1,990,415.90	\$ 2,098,409.93	\$ 2,609,615.88	\$ 2,695,732.88	\$ 2,736,184.72	\$ 2,737,207.80
21-ACTIVITY FUND							
Beginning Balance	\$ 127,281.21	\$ 129,317.12	\$ 128,780.08	\$ 128,996.62	\$ 141,448.03	\$ 139,694.26	\$ 135,221.69
Revenue	\$ 2,775.91	\$ 22,517.15	\$ 19,418.84	\$ 27,083.42	\$ 40,054.14	\$ 21,033.26	\$ 26,452.56
Expenditures	\$ 740.00	\$ 23,054.19	\$ 19,202.30	\$ 41,807.31	\$ 25,505.83	\$ 30,709.38	\$ 30,709.38
Ending Balance	\$ 129,317.12	\$ 128,780.08	\$ 128,996.62	\$ 141,448.03	\$ 139,694.26	\$ 135,221.69	\$ 130,964.87
22-MANAGEMENT FUND							
Beginning Balance	\$ 389,427.50	\$ 292,853.48	\$ 289,802.68	\$ 344,158.78	\$ 380,824.32	\$ 392,984.31	\$ 394,293.56
Revenue	\$ 707.14	\$ -	\$ 54,356.10	\$ 39,072.54	\$ 13,981.99	\$ 4,309.25	\$ 2,500.83
Expenditures	\$ 97,281.16	\$ 3,050.80	\$ -	\$ 2,407.00	\$ 1,822.00	\$ 3,000.00	\$ 2,820.00
Ending Balance	\$ 292,853.48	\$ 289,802.68	\$ 344,158.78	\$ 380,824.32	\$ 392,984.31	\$ 394,293.56	\$ 393,974.39
31-GO BONDS							
Beginning Balance	\$ 208,028.97	\$ 208,165.81	\$ 206,502.82	\$ 103,336.33	\$ 38,369.20	\$ 13,388.80	\$ 13,399.41
Revenue	\$ 136.84	\$ 137.01	\$ 400,085.60	\$ 32.87	\$ 20,019.60	\$ 10.61	\$ 1,856.56
Expenditures	\$ -	\$ 1,800.00	\$ 503,252.09	\$ 65,000.00	\$ 45,000.00	\$ -	\$ 3,696.84
Ending Balance	\$ 208,165.81	\$ 206,502.82	\$ 103,336.33	\$ 38,369.20	\$ 13,388.80	\$ 13,399.41	\$ 11,559.13
less: Good Faith Deposit	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Actual cash balance	\$ 143,165.81	\$ 141,502.82	\$ 38,336.33	\$ 38,369.20	\$ 13,388.80	\$ 13,399.41	\$ 11,559.13
33-SAVE							
Beginning Balance	\$ 2,607,432.26	\$ 2,453,557.67	\$ 2,503,805.44	\$ 2,551,599.00	\$ 2,602,100.22	\$ 2,621,900.23	\$ 2,703,137.29
Revenue	\$ 48,465.41	\$ 50,247.77	\$ 50,193.56	\$ 50,501.22	\$ 19,800.01	\$ 121,137.06	\$ 52,171.98
Expenditures	\$ 202,340.00	\$ -	\$ 2,400.00	\$ -	\$ -	\$ 39,900.00	\$ -
Ending Balance	\$ 2,453,557.67	\$ 2,503,805.44	\$ 2,551,599.00	\$ 2,602,100.22	\$ 2,621,900.23	\$ 2,703,137.29	\$ 2,755,309.27
36-PPEL							
Beginning Balance	\$ 431,210.20	\$ 400,331.97	\$ 303,867.44	\$ 297,712.89	\$ 392,653.34	\$ 432,846.21	\$ 438,337.99
Revenue	\$ 1,826.96	\$ 5,848.57	\$ 35,602.69	\$ 115,297.03	\$ 40,418.87	\$ 10,247.80	\$ 8,344.31
Expenditures	\$ 32,705.19	\$ 102,313.10	\$ 41,757.24	\$ 20,356.58	\$ 226.00	\$ 4,756.02	\$ -
Ending Balance	\$ 400,331.97	\$ 303,867.44	\$ 297,712.89	\$ 392,653.34	\$ 432,846.21	\$ 438,337.99	\$ 446,682.30
40-DEBT SERVICE							
Beginning Balance	\$ 9,256.64	\$ 10,164.47	\$ 10,164.47	\$ 54,171.87	\$ 104,937.77	\$ 152,697.30	\$ 162,805.35
Revenue	\$ 907.83	\$ -	\$ 44,007.40	\$ 144,759.65	\$ 47,759.53	\$ 30,358.05	\$ 9,265.24
Expenditures	\$ -	\$ -	\$ -	\$ 93,993.75	\$ -	\$ 20,250.00	\$ -
Ending Balance	\$ 10,164.47	\$ 10,164.47	\$ 54,171.87	\$ 104,937.77	\$ 152,697.30	\$ 162,805.35	\$ 172,070.59
61-NUTRITION FUND							
Beginning Balance	\$ 41,083.78	\$ 49,742.29	\$ 54,268.80	\$ 60,472.28	\$ 58,482.66	\$ 57,104.30	\$ 41,963.80
Revenue	\$ 19,145.13	\$ 14,798.83	\$ 22,382.71	\$ 40,835.86	\$ 54,189.80	\$ 41,459.53	\$ 32,732.31
Expenditures	\$ 10,486.62	\$ 10,272.32	\$ 16,179.23	\$ 42,825.48	\$ 55,568.16	\$ 56,600.03	\$ 25,995.70
Ending Balance	\$ 49,742.29	\$ 54,268.80	\$ 60,472.28	\$ 58,482.66	\$ 57,104.30	\$ 41,963.80	\$ 48,700.41
less: Received on Acct	\$ 7,791.44	\$ 13,586.69	\$ 10,310.84	\$ 8,031.54	\$ 9,268.54	\$ 7,086.84	\$ 9,154.94
	\$ 41,950.85	\$ 40,682.11	\$ 50,161.44	\$ 50,451.12	\$ 47,835.76	\$ 34,876.96	\$ 39,545.47
EMPLOYER'S PAYROLL EXPENSE:							
Gross Wages-hourly	\$ 25,523.96	\$ 15,629.24	\$ 30,316.62	\$ 69,934.27	\$ 74,528.45	\$ 61,875.45	\$ 54,317.72
Gross Wages-contract	\$ 308,727.19	\$ 309,890.35	\$ 306,231.03	\$ 306,417.11	\$ 310,232.76	\$ 306,595.67	\$ 306,568.26
	\$ 334,251.15	\$ 325,519.59	\$ 336,547.65	\$ 376,351.38	\$ 384,761.21	\$ 368,471.12	\$ 360,885.98
Employer paid deductions	\$ 45,828.98	\$ 43,328.43	\$ 44,187.33	\$ 44,752.81	\$ 44,123.15	\$ 44,123.15	\$ 4,423.15
Employer paid IPERS	\$ 29,528.73	\$ 29,057.31	\$ 30,605.05	\$ 34,022.42	\$ 34,429.48	\$ 33,165.10	\$ 32,841.94
Employer paid FICA	\$ 23,948.34	\$ 23,356.79	\$ 24,588.22	\$ 27,717.12	\$ 28,354.69	\$ 26,703.66	\$ 26,557.81
	\$ 99,306.05	\$ 95,742.53	\$ 99,380.60	\$ 106,492.35	\$ 106,907.32	\$ 103,991.91	\$ 63,822.90
TOTAL	\$ 433,557.20	\$ 421,262.12	\$ 435,928.25	\$ 482,843.73	\$ 491,668.53	\$ 472,463.03	\$ 424,708.88

Fund 31 Good Faith Deposit - a journal entry was made to reduce the liability so that the actual cash balance is correct

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL

January 2020

Fund Description	Beginning	Revenues	Expenditures	FY20 Ending	FY19 End Balance	Difference
GENERAL (10)	\$2,736,184.72	\$575,462.62	\$574,439.54	\$2,737,207.80	\$2,637,324.43	\$99,883.37
ACTIVITY (21)	\$135,221.69	\$26,452.56	\$30,709.38	\$130,964.87	\$148,247.80	(\$17,282.93)
MANAGEMENT (22)	\$394,293.56	\$2,500.83	\$2,820.00	\$393,974.39	\$373,748.83	\$20,225.56
CAPITAL PROJECT (31)	\$13,399.41	\$1,856.56	\$3,696.84	\$11,559.13	\$412,086.87	(\$400,527.74)
SAVE (33)	\$2,703,137.29	\$52,171.98	\$0.00	\$2,755,309.27	\$2,239,415.22	\$515,894.05
PPEL (36)	\$438,337.99	\$8,344.31	\$0.00	\$446,682.30	\$267,743.06	\$178,939.24
DEBT SERVICE (40)	\$162,805.35	\$9,265.24	\$0.00	\$172,070.59	\$333,440.72	(\$161,370.13)
NUTRITION (61)	\$41,963.80	\$32,732.31	\$25,995.70	\$48,700.41	\$54,203.13	(\$5,502.72)
TOTAL				\$6,696,468.76	\$6,466,210.06	\$230,258.70



RECEIPTS

	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$1,236.05	\$5,842.85	\$7,078.90
Student Lunch	\$11,602.40	\$50,163.36	\$61,765.76
Adult Breakfast	\$55.00	\$277.50	\$332.50
Adult Lunch	\$416.25	\$2,415.00	\$2,831.25
Cafeteria	\$4,489.45	\$21,308.25	\$25,797.70
Snacks	\$1,940.15	\$9,226.78	\$11,166.93
Federal Breakfast	\$2,136.92	\$14,211.17	\$16,348.09
Federal Lunch	\$9,789.82	\$59,789.90	\$69,579.72
State Breakfast	\$216.36	\$335.60	\$551.96
State Lunch	\$698.42	\$1,040.45	\$1,738.87
Other Revenues	\$0.00	\$100.91	\$100.91
Other Purchased Services	-\$181.35	-\$1,194.02	-\$1,375.37
Rebate	\$110.18	\$618.37	\$728.55
Interest	\$41.31	\$317.11	\$358.42
TOTAL INCOME	\$32,550.96	\$164,453.23	\$197,004.19

EXPENDITURES

	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$14,523.53	\$68,504.10	\$83,027.63
Commodities	\$0.00	\$8,730.53	\$8,730.53
Supplies	\$607.64	\$7,588.20	\$8,195.84
Shared Contract	\$0.00	\$12,969.30	\$12,969.30
Purchased Services	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Other Expenses	\$238.70	\$1,124.30	\$1,363.00
Cooks Salaries	\$7,262.58	\$46,011.79	\$53,274.37
Benefits	\$3,181.90	\$18,644.99	\$21,826.89
TOTAL EXPENDITURES	\$25,814.35	\$163,573.21	\$189,387.56

BALANCE

	0	PRIOR BALANCE	YEAR TO DATE
Beginning Balance	\$0.00	\$41,083.78	\$41,083.78
Income	\$32,550.96	\$164,453.23	\$197,004.19
Expenditures	\$25,814.35	\$163,573.21	\$189,387.56
FUND BALANCE	\$6,736.61	\$41,963.80	\$48,700.41

MEALS SERVED

	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	943	4,403	5,346
Reduced Student Breakfasts	191	1,097	1,288
Free Student Breakfasts	959	5,299	6,258
Second Breakfasts	67	338	405
Adult Breakfasts	45	223	268
Student Guest Breakfasts	0	1	1
Complimentary Breakfasts	0	0	0
TOTAL BREAKFASTS SERVED	2,205	11,361	13,566

Paid Student Lunches	4,649	21,606	26,255
Reduced Student Lunches	585	2,834	3,419
Free Student Lunches	2,296	11,211	13,507
Second Lunches	0	8	8
Adult Lunches	121	733	854
Student Guest Lunches	1	1	2
Complimentary Lunches	0	14	14
TOTAL LUNCHES SERVED	7,652	36,407	44,059

PAID
390

FREE
168

REDUCED
43

TOTAL
601

2019-2020

East Buchanan

Hot Lunch
Report**DAYS MEALS SERVED**

July	0
August	6
September	20
October	22
November	17
December	15
January	17
February	0
March	0
April	0
May	0
June	0
TOTALS	97

January 31, 2020

Certified Budget compared to Actual Revenues/Expenditures - All Funds

		FY20 Certified Budget	thru 1/31/20	over / (under) budget	
Taxes Levied on Property	1	\$ 2,902,298.00	\$ 1,572,529.82		
Utility Replacement Excise Tax	2	\$ 50,845.00	\$ 117,745.73		
Income Surtaxes	3	\$ 140,815.00	\$ 112,398.00		
Tuition\Transportation Received	4	\$ 520,000.00	\$ 245,746.36		
Earnings on Investments	5	\$ 70,600.00	\$ 51,716.01		
Nutrition Program Sales	6	\$ 180,000.00	\$ 108,638.23		
Student Activities and Sales	7	\$ 197,000.00	\$ 131,583.03		
Other Revenues from Local Sources	8	\$ 120,000.00	\$ 68,152.36		
Revenue from Intermediary Sources	9	\$ -	\$ -		
State Foundation Aid	10	\$ 3,835,960.00	\$ 1,905,745.50		
Instructional Support State Aid	11	\$ 14,904.00	\$ -		
Other State Sources	12	\$ 580,000.00	\$ 338,292.14		
Commercial & Industrial State Replacement	13	\$ 21,722.00	\$ 9,473.40		
Title I Grants	14	\$ 59,000.00	\$ 6,223.17		
IDEA and Other Federal Sources	15	\$ 260,000.00	\$ 121,711.69		
Total Revenues	16	\$ 8,953,144.00	\$ 4,789,955.44		
General Long-Term Debt Proceeds	17	\$ -	\$ -		
Transfers In	18	\$ 311,790.00	\$ 219,481.96		
Proceeds of Fixed Asset Dispositions	19	\$ -			
Total Revenues & Other Sources	20	\$ 9,264,934.00	\$ 5,009,437.40		
Beginning Fund Balance	21	\$ 5,975,566.28	\$ 5,975,566.28		
Total Resources	22	\$ 15,240,500.28	\$ 10,985,003.68		
*Instruction	23	\$ 5,352,000.00	\$ 1,966,572.93	\$ (3,385,427.07)	37%
Student Support Services	24	\$ 222,500.00	\$ 81,462.55		
Instructional Staff Support Services	25	\$ 480,000.00	\$ 220,375.20		
General Administration	26	\$ 323,000.00	\$ 144,025.99		
School/Building Administration	27	\$ 410,000.00	\$ 212,980.21		
Business & Central Administration	28	\$ 140,000.00	\$ 70,202.01		
Plant Operation and Maintenance	29	\$ 742,000.00	\$ 327,182.59		
Student Transportation	30	\$ 435,000.00	\$ 245,952.81		
This row is intentionally left blank	31	\$ -	\$ -		
*Total Support Services (lines 24-31)	31A	\$ 2,752,500.00	\$ 1,302,181.36	\$ (1,450,318.64)	47%
*Noninstructional Programs	32	\$ 355,000.00	\$ 169,927.20	\$ (185,072.80)	48%
Facilities Acquisition and Construction	33	\$ 475,000.00	\$ 205,467.04		
Debt Service	34	\$ 666,377.00	\$ 316,583.75		
AEA Support - Direct to AEA	35	\$ 285,596.00	\$ 133,221.50		
*Total Other Expenditures (lines 33-35)	35A	\$ 1,426,973.00	\$ 655,272.29	\$ (771,700.71)	46%
Total Expenditures	36	\$ 9,886,473.00	\$ 4,093,953.78		
Transfers Out	37	\$ 311,790.00	\$ 267,892.53		
Total Expenditures & Other Uses	38	\$ 10,198,263.00	\$ 4,361,846.31		
Ending Fund Balance	39	\$ 5,042,237.28	\$ 6,623,157.37		
Total Requirements	40	\$ 15,240,500.28	\$ 10,985,003.68		

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

PPEL/VPPEL Report

DATE FY 19-20	VENDOR NAME	PPEL			VPPEL			TOTAL
		EXPENSE	RECEIPT	BALANCE	EXPENSE	RECEIPT	BALANCE	
	Balance forward			\$ 55,293.91			\$ 375,916.29	\$ 431,210.20
7/15/19	VPPEL - Property Tax			\$ 55,293.91	\$ 723.08		\$ 376,639.37	\$ 431,933.28
7/15/19	PPEL - Property Tax		\$ 178.07	\$ 55,471.98			\$ 376,639.37	\$ 432,111.35
7/31/19	VPPEL - Interest			\$ 55,471.98	\$ 925.81		\$ 377,565.18	\$ 433,037.16
7/10/19	PPEL - Greenhouse - Anderson Electric	\$ 9,241.35		\$ 46,230.63			\$ 377,565.18	\$ 423,795.81
7/10/19	PPEL - Sp Ed Lease - Consortium	\$ 485.33		\$ 45,745.30			\$ 377,565.18	\$ 423,310.48
7/10/19	PPEL - Fortinet - CDW Govt	\$ 22,978.51		\$ 22,766.79			\$ 377,565.18	\$ 400,331.97
8/22/19	VPPEL - Bus			\$ 22,766.79	\$ 86,698.00		\$ 290,867.18	\$ 313,633.97
8/23/19	VPPEL - Athletic Booster Club - batting cage			\$ 22,766.79	\$ 4,947.50		\$ 295,814.68	\$ 318,581.47
8/15/19	PPEL - Don's Truck Sales - bus repair	\$ 5,720.10		\$ 17,046.69			\$ 295,814.68	\$ 312,861.37
8/23/19	VPPEL - NGE Inc - batting cage			\$ 17,046.69	\$ 9,895.00		\$ 285,919.68	\$ 302,966.37
8/31/19	VPPEL - Interest			\$ 17,046.69		\$ 901.07	\$ 286,820.75	\$ 303,867.44
9/15/19	VPPEL - Property Tax			\$ 17,046.69	\$ 27,891.37		\$ 314,712.12	\$ 331,758.81
9/15/19	PPEL - Property Tax		\$ 6,868.76	\$ 23,915.45			\$ 314,712.12	\$ 338,627.57
9/12/19	PPEL - Anderson Electric - kitchen panel	\$ 1,727.88		\$ 22,187.57			\$ 314,712.12	\$ 336,899.69
9/12/19	PPEL - Anderson Electric - greenhouse	\$ 5,538.83		\$ 16,648.74			\$ 314,712.12	\$ 331,360.86
9/12/19	PPEL - Life Time Fence Co	\$ 6,870.00		\$ 9,778.74			\$ 314,712.12	\$ 324,490.86
9/12/19	PPEL - Plumbtech - water line - greenhouse	\$ 2,038.84		\$ 7,739.90			\$ 314,712.12	\$ 322,452.02
9/12/19	PPEL - TekSupply - greenhouse	\$ 5,028.00		\$ 2,711.90			\$ 314,712.12	\$ 317,424.02
9/12/19	PPEL - Wintthrop Bldg Supply - Sports Complex	\$ 1,196.46		\$ 1,515.44			\$ 314,712.12	\$ 316,227.56
9/12/19	VPPEL - Wilson Restaurant - serving line			\$ 1,515.44	\$ 19,357.23		\$ 295,354.89	\$ 296,870.33
9/30/19	VPPEL - Interest			\$ 1,515.44		\$ 842.56	\$ 296,197.45	\$ 297,712.89
10/15/19	VPPEL - Property Tax			\$ 1,515.44	\$ 91,747.00		\$ 387,944.45	\$ 389,459.89
10/15/19	PPEL - Property Tax		\$ 22,594.37	\$ 24,109.81			\$ 387,944.45	\$ 412,054.26
10/10/19	PPEL - LBGallery - house site dirt work	\$ 4,750.00		\$ 19,359.81			\$ 387,944.45	\$ 407,304.26
10/10/19	PPEL - Cole Hubbard Const - Sports Complex	\$ 15,606.58		\$ 3,753.23			\$ 387,944.45	\$ 391,697.68
10/31/19	VPPEL - Interest			\$ 3,753.23		\$ 955.66	\$ 388,900.11	\$ 392,653.34
11/15/19	VPPEL - Property Tax			\$ 3,753.23	\$ 30,269.48		\$ 419,169.59	\$ 422,922.82
11/15/19	PPEL - Property Tax		\$ 7,454.45	\$ 11,207.68			\$ 419,169.59	\$ 430,377.27
11/1/19	PPEL - Anderson Electriect - Greenhouse (credit)		\$ 1,501.88	\$ 12,709.56			\$ 419,169.59	\$ 431,879.15
11/30/19	VPPEL - Interest			\$ 12,709.56		\$ 967.06	\$ 420,136.65	\$ 432,846.21
12/15/19	VPPEL - Property Tax			\$ 12,709.56	\$ 6,596.49		\$ 426,733.14	\$ 439,442.70
12/15/19	PPEL - Property Tax		\$ 1,624.48	\$ 14,334.04			\$ 426,733.14	\$ 441,067.18
12/12/19	PPEL - Greenhouse - AgVantage FS - LP install	\$ 459.54		\$ 13,874.50			\$ 426,733.14	\$ 440,607.64
12/12/19	PPEL - Greenhouse - PlumbTech - heater install	\$ 2,481.55		\$ 11,392.95			\$ 426,733.14	\$ 438,126.09
12/12/19	PPEL - Greenhouse - CDW Govt - Wifi Adapter	\$ 48.50		\$ 11,344.45			\$ 426,733.14	\$ 438,077.59
12/12/19	PPEL - Special Ed Lease - Consortium	\$ 1,766.43		\$ 9,578.02			\$ 426,733.14	\$ 436,311.16
12/31/19	VPPEL - Interest			\$ 9,578.02	\$ 1,026.83		\$ 427,759.97	\$ 437,337.99
12/30/19	PPEL - Donations - Greenhouse		\$ 1,000.00	\$ 10,578.02			\$ 427,759.97	\$ 438,337.99
1/15/20	VPPEL - Property Tax			\$ 10,578.02	\$ 5,872.21		\$ 433,632.18	\$ 444,210.20
1/15/20	PPEL - Property Tax		\$ 1,446.14	\$ 12,024.16			\$ 433,632.18	\$ 445,656.34
1/31/20	VPPEL - Interest			\$ 12,024.16	\$ 1,025.96		\$ 434,658.14	\$ 446,682.30

HS PROJECT- MONTHLY DETAIL

Date	Description	GO BOND CHECKING ACCOUNT (xx151)				GO BOND SAVINGS ACCOUNT (xx227)				TOTAL ALL
		Expenses	Revenue	Transfer	BALANCE	Expenses	Interest	Transfer	BALANCE	
3/8/2017	Initial good faith deposit				65,000.00				-	65,000.00
3/8/2017	wire fee	(5.00)			64,995.00				-	64,995.00
3/29/2017	S&P Global-purch serv	(626.00)			64,369.00				-	64,369.00
3/29/2017	S&P Global-purch serv	(14,000.00)			50,369.00				-	50,369.00
4/13/2017	Struxture-architect fee	(32,344.21)			18,024.79				-	18,024.79
5/1/2017	Original GO Bond wire-BT		6,572,846.90		6,590,871.69				-	6,590,871.69
5/1/2017	transfer to savings			(6,572,841.90)	18,029.79			6,572,841.90	6,572,841.90	6,590,871.69
5/10/2017	Xfer from Savings to Checking			50,000.00	68,029.79			(50,000.00)	6,522,841.90	6,590,871.69
5/1/2017	wire fee	(5.00)			68,024.79				6,522,841.90	6,590,866.69
5/10/2017	trans fee	(250.00)			67,774.79				6,522,841.90	6,590,616.69
5/10/2017	Piper Jaffrey-financial services	(22,000.00)			45,774.79				6,522,841.90	6,568,616.69
5/31/2017	Interest				45,774.79		6,397.72		6,529,239.62	6,575,014.41
5/31/2017	wire fee	(25.00)			45,749.79				6,529,239.62	6,574,989.41
6/15/2017	Xfer from Savings to Checking			192,379.83	238,129.62			(192,379.83)	6,336,859.79	6,574,989.41
6/15/2017	Struxture-architect fee	(188,331.83)			49,797.79				6,336,859.79	6,386,657.58
6/15/2017	Ahlers & Cooney	(448.00)			49,349.79				6,336,859.79	6,386,209.58
6/15/2017	Chosen Valley Testing-soil sampling	(3,250.00)			46,099.79				6,336,859.79	6,382,959.58
6/15/2017	Iowa DNR-storm water permit	(350.00)			45,749.79				6,336,859.79	6,382,609.58
6/30/2017	Interest				45,749.79		6,080.55		6,342,940.34	6,388,690.13
7/30/2017	Interest				45,749.79		6,195.23		6,349,135.57	6,394,885.36
8/10/2017	Xfer from Savings to Checking			87,644.70	133,394.49			(87,644.70)	6,261,490.87	6,394,885.36
8/10/2017	Larson Const.-App #1	(71,186.73)			62,207.76				6,261,490.87	6,323,698.63
8/10/2017	Struxture-architect fee	(996.68)			61,211.08				6,261,490.87	6,322,701.95
8/10/2017	Ahlers & Cooney-bond docs	(15,461.29)			45,749.79				6,261,490.87	6,307,240.66
8/31/2017	Interest				45,749.79		6,140.53		6,267,631.40	6,313,381.19
9/15/2017	Xfer from Savings to Checking			6,485.64	52,235.43			(6,485.64)	6,261,145.76	6,313,381.19
9/15/2017	Struxture-architect fee	(6,485.64)			45,749.79				6,261,145.76	6,306,895.55
9/30/2017	Interest				45,749.79		5,920.73		6,267,066.49	6,312,816.28
10/12/2017	Xfer from Savings to Checking			492,715.22	538,465.01			(492,715.22)	5,774,351.27	6,312,816.28
10/12/2017	Struxture-architect fee	(871.21)			537,593.80				5,774,351.27	6,311,945.07
10/11/2017	Larson Const.-App #2	(430,583.32)			107,010.48				5,774,351.27	5,881,361.75
10/11/2017	Larson Const.-App #3	(62,131.90)			44,878.58				5,774,351.27	5,819,229.85
10/31/2017	Interest				44,878.58		5,795.12		5,780,146.39	5,825,024.97
11/15/2017	Struxture-architect fee	(3,939.97)			40,938.61				5,780,146.39	5,821,085.00
11/15/2017	Xfer from Savings to Checking			152,338.91	193,277.52			(152,338.91)	5,627,807.48	5,821,085.00
11/15/2017	Larson Const.-App#4	(152,338.91)			40,938.61				5,627,807.48	5,668,746.09
11/30/2017	Interest				40,938.61		5,391.43		5,633,198.91	5,674,137.52
12/15/2017	Struxture-architect fee	(9,616.21)			31,322.40				5,633,198.91	5,664,521.31
12/15/2017	Xfer from Savings to Checking			709,922.22	741,244.62			(709,922.22)	4,923,276.69	5,664,521.31
12/15/2017	Larson Const. - App #5	(709,922.22)			31,322.40				4,923,276.69	4,954,599.09
12/31/2017	Interest				31,322.40		5,233.61		4,928,510.30	4,959,832.70
1/15/2018	Struxture-architect fee	(8,976.03)			22,346.37				4,928,510.30	4,950,856.67
1/14/2018	Xfer from Savings to Checking			515,000.00	537,346.37			(515,000.00)	4,413,510.30	4,950,856.67
1/15/2018	Larson Const. App #6	(510,140.77)			27,205.60				4,413,510.30	4,440,715.90
1/31/2018	Interest				27,205.60		4,570.35		4,418,080.65	4,445,286.25
2/13/2018	Xfer from Savings to Checking			172,997.06	200,202.66			(172,997.06)	4,245,083.59	4,445,286.25
2/15/2018	Larson Const. App #7	(171,737.08)			28,465.58				4,245,083.59	4,273,549.17
2/22/2018	Struxture-architect fee	(1,259.98)			27,205.60				4,245,083.59	4,272,289.19
2/28/2018	Interest				27,205.60		3,810.38		4,248,893.97	4,276,099.57
3/15/2018	Xfer from Savings to Checking			233,899.59	261,105.19			(233,899.59)	4,014,994.38	4,276,099.57
3/15/2018	Larson Const. App #8	(233,899.59)			27,205.60				4,014,994.38	4,042,199.98
3/30/2018	Interest				27,205.60		4,068.88		4,019,063.26	4,046,268.86
4/1/2018	ISG (f/ka/ Struxture)	(2,606.48)			24,599.12				4,019,063.26	4,043,662.38
4/13/2018	KCL refund		252.00		24,851.12				4,019,063.26	4,043,914.38
4/6/2018	Xfer from Savings to Checking			431,681.73	456,532.85			(431,681.73)	3,587,381.53	4,043,914.38
4/9/2018	Larson Const. App #9	(431,681.73)			24,851.12				3,587,381.53	3,612,232.65
4/30/2018	Interest				24,851.12		3,458.82		3,590,840.35	3,615,691.47
5/1/2018	Xfer from Savings to Checking			324,371.49	349,222.61			(324,371.49)	3,266,468.86	3,615,691.47
5/15/2018	Larson Const. App #10	(324,371.49)			24,851.12				3,266,468.86	3,291,319.98
5/31/2018	interest				24,851.12		3,570.03		3,270,038.89	3,294,890.01
6/14/2018	Xfer from Savings to Checking			373,445.81	398,296.93			(373,445.81)	2,896,593.08	3,294,890.01
6/14/2018	Larson Const. App #11	(373,445.81)			24,851.12				2,896,593.08	2,921,444.20
6/14/2018	ISG (f/ka/ Struxture)	(11,193.62)			13,657.50				2,896,593.08	2,910,250.58
6/30/2018	ISG (f/ka/ Struxture)	(5,454.51)			8,202.99				2,896,593.08	2,904,796.07
6/30/2018	interest				8,202.99		3,670.10		2,900,263.18	2,908,466.17
7/6/2018	Xfer from Savings to Checking			526,267.29	534,470.28			(526,267.29)	2,373,995.89	2,908,466.17
7/6/2018	Larson Const #12	(526,267.29)			8,202.99				2,373,995.89	2,382,198.88
7/31/2018	ISG (f/ka/ Struxture)	(4,994.30)			3,208.69				2,373,995.89	2,377,204.58
7/31/2018	Interest				3,208.69		3,196.36		2,377,192.25	2,380,400.94

HS PROJECT- MONTHLY DETAIL

Date	Description	GO BOND CHECKING ACCOUNT (xx151)				GO BOND SAVINGS ACCOUNT (xx227)				TOTAL ALL
		Expenses	Revenue	Transfer	BALANCE	Expenses	Interest	Transfer	BALANCE	
8/1/2018	Xfer from Savings to Checking			4,994.30	8,202.99			(4,994.30)	2,372,197.95	2,380,400.94
8/15/2018	ISG (f/ka/ Struxture)	(9,743.66)			(1,540.67)				2,372,197.95	2,370,657.28
8/15/2018	Larson Const. #13	(283,367.07)			(284,907.74)				2,372,197.95	2,087,290.21
8/15/2018	Xfer from Savings to Checking			293,110.73	8,202.99			(293,110.73)	2,079,087.22	2,087,290.21
8/31/2018	Interest				8,202.99		2,742.61		2,081,829.83	2,090,032.82
9/15/2018	Larson Const. #14	(531,730.32)			(523,527.33)				2,081,829.83	1,558,302.50
9/15/2018	Xfer from Savings to Checking			531,730.32	8,202.99			(531,730.32)	1,550,099.51	1,558,302.50
9/30/2018	Interest				8,202.99		2,094.08		1,552,193.59	1,560,396.58
10/15/2018	Xfer from Savings to Checking			397,135.43	405,338.42			(397,135.43)	1,155,058.16	1,560,396.58
10/15/2018	Larson Const #15	(385,482.97)			19,855.45				1,155,058.16	1,174,913.61
10/15/2018	ISG (f/ka/ Struxture)	(11,652.46)			8,202.99				1,155,058.16	1,163,261.15
10/31/2018	Interest				8,202.99		1,498.14		1,156,556.30	1,164,759.29
11/15/2018	Xfer from Savings to Checking			543,873.23	552,076.22			(543,873.23)	612,683.07	1,164,759.29
11/15/2018	Larson Const #16	(543,873.23)			8,202.99				612,683.07	620,886.06
11/15/2018	ISG (f/ka/ Struxture)	(5,700.85)			2,502.14				612,683.07	615,185.21
11/15/2018	Xfer from Savings to Checking			5,700.85	8,202.99			(5,700.85)	606,982.22	615,185.21
11/30/2018	Interest				8,202.99		860.50		607,842.72	616,045.71
12/7/2018	Xfer from Savings to Checking			34,295.25	42,498.24			(34,295.25)	573,547.47	616,045.71
12/12/2018	Larson Const (extra paving)	(34,295.25)			8,202.99				573,547.47	581,750.46
12/17/2018	Xfer from Savings to Checking			10,750.19	18,953.18			(10,750.19)	562,797.28	581,750.46
12/17/2018	ISG (f/ka/ Struxture)	(10,750.19)			8,202.99				562,797.28	571,000.27
12/17/2018	Xfer from Savings to Checking			142,727.05	150,930.04			(142,727.05)	420,070.23	571,000.27
12/17/2018	Larson Const #17	(142,727.05)			8,202.99				420,070.23	428,273.22
12/31/2018	Interest				8,202.99		627.34		420,697.57	428,900.56
1/9/2019	Larson Const #18	(81,227.15)			(73,024.16)				420,697.57	347,673.41
1/9/2019	Xfer from Savings to Checking			82,262.96	9,238.80			(82,262.96)	338,434.61	347,673.41
1/10/2019	ISG (f/ka/ Struxture)	(1,035.81)			8,202.99				338,434.61	346,637.60
1/31/2019	Interest				8,202.99		449.27		338,883.88	347,086.87
2/28/2019	Interest				8,202.99		379.55		339,263.43	347,466.42
3/31/2019	Interest				8,202.99		420.69		339,684.12	347,887.11
4/11/2019	ISG (f/ka/ Struxture)	(1,921.33)			6,281.66				339,684.12	345,965.78
4/11/2019	Larson Const #19	(225,628.33)			(219,346.67)				339,684.12	120,337.45
4/11/2019	Xfer from Savings to Checking			227,549.66	8,202.99			(227,549.66)	112,134.46	120,337.45
4/30/2019	Interest				8,202.99		226.30		112,360.76	120,563.75
5/9/2019	Int Power & Light Co-energy savings		10,473.00		18,675.99				112,360.76	131,036.75
5/28/2019	JTH Lighting - light color		15,000.00		33,675.99				112,360.76	146,036.75
5/14/2019	ISG (f/ka/ Struxture)	(2,277.82)			31,398.17				112,360.76	143,758.93
5/14/2019	Xfer from Savings to Checking			2,277.82	33,675.99			(2,277.82)	110,082.94	143,758.93
5/31/2019	Interest				33,675.99		137.78		110,220.72	143,896.71
6/12/2019	Ahlers & Cooney-bond docs	(1,000.00)			32,675.99				110,220.72	142,896.71
6/30/2019	Interest				32,675.99		132.26		110,352.98	143,028.97
7/31/2019	Interest				32,675.99		136.84		110,489.82	143,165.81
8/15/2019	Iowa Direct - gym bleacher ADA	(1,800.00)			30,875.99				110,489.82	141,365.81
8/31/2019	Interest				30,875.99		137.01		110,626.83	141,502.82
9/12/2019	Larson Const #20	(103,252.09)			(72,376.10)				110,626.83	38,250.73
9/17/2019	Xfer from Savings to Checking			80,000.00	7,623.90			(80,000.00)	30,626.83	38,250.73
9/30/2019	Interest				7,623.90		85.60		30,712.43	38,336.33
10/31/2019	Interest				7,623.90		32.87		30,745.30	38,369.20
11/15/2019	Xfer from Savings to Checking			20,000.00	27,623.90			(20,000.00)	10,745.30	38,369.20
11/15/2019	Larson Const #21	(25,000.00)			2,623.90				10,745.30	13,369.20
11/15/2019	Interest				2,623.90		19.60		10,764.90	13,388.80
12/31/2019	Interest				2,623.90		10.61		10,775.51	13,399.41
1/12/2020	ISG (f/ka/ Struxture)	(1,848.42)			775.48				10,775.51	11,550.99
1/12/2020	Xfer from Savings to Checking			1,848.42	2,623.90			(1,848.42)	8,927.09	11,550.99
1/31/2020	Interest				2,623.90		8.14		8,935.23	11,559.13

2020-2021 School Calendar – Aug. 24 Start

Summary of Calendar:

(Aug 24 – May 20)

Days/Hrs. in classroom:

1st Trimester 57/379

2nd Trimester..... 61/400

3rd Trimester..... 56/371

TOTAL DAYS/HRS 174/1150

CALENDAR LEGEND

Start/End of Tri

1:30 Dismissal

PD No School

P/T Conferences

Holidays/ No School

Vacation Days/No School

Comp Day/No School

Teacher Days – 190 Contract Days

174 Student Days

2 Days P/T Days

9 Full Days Professional Development (PD)

5 HOLIDAYS:

Labor Day (9/7)

Thanksgiving Day (11/26)

Christmas (12/25)

New Year's Day (1/1)

Memorial Day (5/31)

Weather Related Make Up

All weather-related days are added

to the end and will normally be

made up. Under the hours-based

calendar, the Board of Directors

reserve the right to determine if

students will be required to make

up full weather-related days.

Teachers will be required to fulfill

the 190-day contract.

Summary

174 student days + 2 P/T = 176 days

1148 hours + 16 = 1164 hours

84 hours beyond requirement

Regular Day: 400 min = 6.66 hrs

Early Out Day: 280 min = 4.66 hrs

School Day Start Time - 8:10 am

School Day End Time - 3:25 pm

Seniors Last Day 5/12/21

Commencement 5/16/21

August 2020					Student Days/Hours	
M	T	W	Th	F		
17	18	19	20	21		
24	25	26	27	28	5	33
31					6	40
September 2020						
	1	2	3	4	10	66
7	8	9	10	11	14	93
14	15	16	17	18	19	126
21	22	23	24	25	24	160
28	29	30			26	173
October 2020						
			1	2	28	186
5	6	7	8	9	33	220
12	13	14	15	16	38	253
19	20	21	22	23	43	286
26	27	28	29	30	47	313
November 2020						
2	3	4	5	6	52	346
9	10	11	12	13	57	379
16	17	18	19	20	62	411
23	24	25	26	27	64	422
30					65	429
December 2020						
	1	2	3	4	69	455
7	8	9	10	11	74	489
14	15	16	17	18	79	522
21	22	23	24	25	81	533
28	29	30	31			
January 2021						
				1		
4	5	6	7	8	86	566
11	12	13	14	15	91	599
18	19	20	21	22	95	626
25	26	27	28	29	100	659
February 2021						
1	2	3	4	5	105	693
8	9	10	11	12	110	726
15	16	17	18	19	115	757
22	23	24	25	26	118	777
March 2021						
1	2	3	4	5	123	811
8	9	10	11	12	128	844
15	16	17	18	19	133	877
22	23	24	25	26	138	910
29	30	31			141	930
April 2021						
			1	2		
5	6	7	8	9	145	957
12	13	14	15	16	150	990
19	20	21	22	23	155	1023
26	27	28	29	30	160	1057
May 2021						
3	4	5	6	7	165	1091
10	11	12	13	14	170	1123
17	18	19	20	21	174	1148
24	25	26	27	28	181	
31						
June 2021						
	1	2	3	4		
7	8	9	10	11		

180 Days/1080 Hours Calendar

Aug 17-19 Professional Development

Aug 24 Begin 1st Semester

Sept 7 Labor Day (No School)

Sept 28 No School – Professional Development

Sept 30 MS/HS P/T Conferences (4-8 pm)

Oct 7 MS/HS P/T Conferences (4-8 pm)

Oct 26 No School – Professional Development

Nov 13 End 1st Trimester (57 days/379 hours)

Nov 16 Start of the 2nd Trimester

Nov 17 Early Out – 1:30 pm

Elem P/T Conferences (2-8 pm)

Nov 23 Elementary P/T Conferences (4-8 pm)

Nov 24 Early Out – 1:30 pm PD

Nov 25-27 Thanksgiving Break No School

Jan 22 Early Out – 1:30 pm PD

Dec 23 - Jan 1 Winter Break (No School)

Jan 18 No School - Professional Development

Jan 20 HS/MS P/T Conferences (4-8 pm)

Feb 16 Early Out – 1:30 pm

Elem P/T Conferences (2-8 pm)

Feb 22 Eleme P/T Conferences (4-8 pm)

Feb 24 End 2nd Trimester (61 days/400 hours)

Feb 25 No School - Professional Development

Feb No School - Vacation Day

Mar 1 Start of the 3rd Trimester

Apr 1 No School - Professional Development

Apr 2-5 No School - Vacation Day

May 19 Early Out – Professional Development

May 19 End 3rd Trimester (56 days/371 hrs.)

May 20 Professional Development

May 31 Memorial Day

POLICY REVIEW

2nd Reading

Current EB policy is marked with changes based on the current IASB policy reference manual

Wording to be removed is ~~crossed out~~

Additions are in **bold and underlined**

Decisions to be made are **highlighted**

Optional wording is in *[italics and brackets]*

Policy Code Signs & Symbols:

- | | |
|-----------------|--|
| -R | This symbol following a policy code number indicates the statement is an <u>administrative regulation</u> rather than a board policy |
| -E | This symbol following a policy code number indicates the statement is an <u>exhibit</u> rather than a board policy. |
| Legal Reference | This sign indicates the legal references. They tell the user where they may find the statutes, case law, attorney general opinions, or administrative rules that give authority to a policy. |
| Cross Reference | Many policies in the manual relate to other policies in the manual. Cross references are provided to assist the user in finding all of the related policies. |

QUALIFICATIONS

Serving on the board of directors is an honor and privilege. Its rewards are respect from the community, students, and employees and the satisfaction from knowing each board member contributed to the success of the children in the school district community. Only those who are willing to put forth the effort to care and to make a difference should consider running for a position on the board.

Individuals who are willing to serve on the board should believe public education is important, support the democratic process, willingly devote time and energy to board work, respect educators and have the ability to examine the facts and make a decision. The board believes an individual considering a position on the school board should possess these characteristics.

Citizens wanting to run for a position on the board must be a citizen of the school district, an eligible elector of the district and free from a financial conflict of interest with the position.

NOTE: The last paragraph states the legal requirements to run for the school board. An individual must be an eligible elector in order to run for the school board. An eligible elector need not be registered to vote. An eligible elector needs only to be eligible to be registered to vote. Also, a spouse of an employee may run for the board. Details on conflict of interest are in Policy 203, Board of Directors' Conflict of Interest.

Legal Reference: Iowa Code §§ 63; 68B; 277.4, .27; 279.7A (2013).

Cross Reference: 201 Board of Directors' Elections
202.4 Vacancies
203 Board of Directors' Conflict of Interest

Approved April 14, 2004 Reviewed May 11, 2015 Revised _____

OATH OF OFFICE

Board members are officials of the state. As a public official, each board member must pledge to uphold the Iowa and the United States Constitution and carry out the responsibilities of the office to the best of the board member's ability.

Each newly-elected board member will take the oath of office prior to any action taken as a school official. The oath of office is taken by each new board member elected at the school election at or before the organizational meeting of the board. In the event of an appointment or special election to fill a vacancy, the new board member will take the oath of office within ten days of the appointment or election.

Board members elected to offices of the board will also take the same oath of office but replacing the office of board member with the title of the office to which they were elected.

The oath of office is administered by the board secretary and does not need to be given at a board meeting. In the event the board secretary is absent, the oath is administered by another board member.

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the state of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the office of _____ (naming the office) in _____ (naming the district) as now and hereafter required by law?"

NOTE: Board members elected at the regular election do not need to take the oath of office within 10 days. Those elected at a special election or appointed to fill a vacancy, however, must take the oath of office within 10 days.

For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 20 #6 – October 21, 2008.

Legal Reference: Iowa Code §§ 277.28; 279.1, .6 (2013).

Cross Reference: 200.1 Organization of the Board of Directors
201 Board of Directors' Elections
202 Board of Directors Members
204 Code of Ethics
206 Board of Directors' Officers

Approved April 14, 2004

Reviewed May 11, 2015

Revised _____

TERM OF OFFICE

Board members elected for a full term at a regularly scheduled school election in November, of odd-numbered years, serve for four years. Board members appointed to fill a vacant position will serve until a successor is elected and qualified at the next regular school election, unless there is an intervening special election for the school district, in which event a successor shall be elected at the intervening special election. A board member elected to fill a vacancy will serve out the unexpired term.

Being a board member is a unique opportunity for a citizen to participate on a governing board of the school district. Eligible board members are encouraged to consider running for more than one term.

Legal Reference: Iowa Code §§ 69.12; 274.7; 279.6-.7 (2013).

Cross Reference: 201 Board of Directors' Elections
202 Board of Directors Members
202.4 Vacancies

Approved April 14, 2004

Reviewed May 11, 2015

Revised March 14, 2018

BOARD OF DIRECTORS' CONFLICT OF INTEREST

Board members must be able to make decisions objectively. It is a conflict of interest for a board member to receive direct compensation from the school district, unless exempted in law or policy, for anything other than reimbursement of actual and necessary expenses, including travel, incurred in the performance of official duties. A board member will not act as an agent for school textbooks or school supplies including sports apparel or equipment, in any transaction with a director, officer, or other staff member of the school district during the board member's term of office. It will not be a conflict of interest for board members to receive compensation from the school district for contracts for the purchase of goods or services which benefits a board member, or to compensation for part-time or temporary employment which benefits a board member, if the benefit to the board member does not exceed ~~\$2,500~~ **\$6,000** in a fiscal year or if the contracts are made by the board, upon competitive bid in writing, publicly invited and opened.

The conflict of interest provisions do not apply to a contract that is a bond, note or other obligation of a school corporation if the contract is not acquired directly from the school corporation, but is acquired in a transaction with a third party, who may or may not be the original underwriter, purchaser, or obligee of the contract, or to a contract in which a director has an interest solely by reason of employment if the contract was made by competitive bid, in writing, publicly invited and opened, or if the remuneration for employment will not be directly affected as a result of the contract and duties of employment do not involve any of the preparation or procurement of any part of the contract. The competitive bid section of the conflict of interest provision does not apply to a contract for professional services not customarily awarded by competitive bid.

It will also be a conflict of interest for a board member to engage in any outside employment or activity which is in conflict with the board member's official duties and responsibilities. In determining whether outside employment or activity of a board member creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist includes, but are not limited to, any of the following:

- (1) The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district badge, uniform, business card or other evidence of office to give the board member or member of the board member's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to a board member.
- (2) The outside employment or activity involves the receipt of, promise of, or acceptance of money or other consideration by the board member or a member of the board member's immediate family from anyone other than the state or the school district for the performance of any act that the board member would be required or expected to perform as part of the board member's regular duties or during the hours in which the board member performs service or work for the school district.
- (3) The outside employment or activity is subject to the official control, inspection, review, audit, or enforcement authority of the board member, during the performance of the board member's duties of office or employment.

If the outside employment or activity is employment or activity in (1) or (2) above, the board member must cease the employment or activity. If the activity or employment falls under (3), then the board member must:

BOARD OF DIRECTORS' CONFLICT OF INTEREST

- Cease the outside employment or activity; or;
- Publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, determining the facts or law in a contested case or rulemaking proceeding, conducting any inspection, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.

When procurement is supported by Federal Child Nutrition funds, board members will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the board member, board member's immediate family, partner, or a non-school district employer of these individuals is a party to the contract.

It is the responsibility of each board member to be aware of and take the action necessary to eliminate a potential conflict of interest should it arise.

NOTE: This policy reflects the Iowa law on board member conflict of interest. There is no longer a prohibition on the employment of a spouse of a board member. Because of this removal, boards have little discretion regarding the employment of board members' spouses.

Legal Reference: 22 C.F.R. § 518.42.
Iowa Code §§ 68B; 71.1; 277.27; 279.7A; 301.28.

Cross Reference: 201 Board of Directors' Elections
202.1 Qualifications
204 Code of Ethics
216.3 Board of Directors' Member Compensation and Expenses
217 Gifts to Board of Directors
401.3 Nepotism

Approved May 12, 2004

Reviewed May 11, 2015; March, 9, 2016

Revised _____

CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "star chamber" or "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.

CODE OF ETHICS

5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

IN MY RELATIONSHIP WITH SUPERINTENDENT AND EMPLOYEES

1. I will function, in meeting the legal responsibility that is mine, as a part of a legislative, evaluative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to employ employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and the board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. ~~I will not recommend an employee for a position in another school district unless I would employ the employee under similar circumstances.~~
4. ~~I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.~~
3. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference: Iowa Code §§ 21.6(3)(d); 68B; 69; 277.28; 279.7A, 279.8, 301.28.

Cross Reference: 202 Board of Directors Members
203 Board of Directors' Conflict of Interest

Approved May 12, 2004 Reviewed May 11, 2015 Revised _____

BOARD MEMBER LIABILITY

Board members will not be held personally liable for actions taken in the performance of their duties and responsibilities vested in them by the laws of Iowa and the members of the school district community. In carrying out the duties and responsibilities of their office, board members will act in good faith.

The school district will defend, save harmless and indemnify board members against tort claims or demands, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of their official duties, unless the act constitutes a willful or wanton act or omission. The school district, however, cannot save harmless or indemnify board members for punitive damages.

Legal Reference: Wood v. Strickland, 420 U.S. 308 (1975).
42 U.S.C. §§ 1983, 1985 (2012).
Iowa Code ch. 670 (2013).

Cross Reference: 709 Insurance Program

Approved May 12, 2004

Reviewed May 11, 2015

Revised _____

PRESIDENT

It is the responsibility of the board president to lead a well-organized board in an efficient and effective manner. The board president will set the tone of the board meetings and, as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board is elected by a majority vote at the organizational meeting in odd-numbered years, or at the annual meeting in even-numbered years, to serve a one-year term of office.

The president, in addition to presiding at the board meetings, will take an active role in board decisions by discussing and voting on each motion before the board in the same manner as other board members. Before making or seconding a motion, the board president will turn over control of the meeting to either the vice-president or other board member.

The board president has the authority to call special meetings of the board. Prior to board meetings, the board president will consult with the superintendent on the development of the agenda for the meeting.

The board president, as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the board and appear on behalf of the school corporation in causes of action involving the school district.

NOTE: If another method for electing the board president is used, that method should be outlined in this policy as well as Policy 200.1. This policy reflects the legal responsibilities of the board president including the signing of employment contracts.

Legal Reference: Iowa Code §§ 279.1-.2; 291.1 (2013).

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.2 Vice-President

Approved May 12, 2004

Reviewed May 11, 2015

Revised June 2010

VICE-PRESIDENT

The vice-president of the board is elected by a majority vote at the organizational meeting of ~~(September or October board meeting of even-numbered years)~~ in odd-numbered years, or at the annual meeting in even-number years to serve a one-year term of office.

By this election, if the board president is unable or unwilling to carry out the duties required, it is the responsibility of the Vice-President of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice-president will serve as president for the balance of the president's term of office, and a new vice-president will be elected.

The vice-president will accept control of the meeting from the president when the president wishes to make or second a motion. The vice-president will take an active role in board decisions by discussing and voting on matters before the board in the same manner as other board members.

For more detailed discussion of this issue, see IASB's Policy Primer, June 14, 2010 and October 21, 2008.

Legal Reference: Iowa Code § 279.5

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.1 President

Approved May 12, 2004

Reviewed February 10, 2010; May 11, 2015

Revised June 2010

SECRETARY

A board secretary may be appointed from employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the board secretary will take the oath of office during the meeting at which the individual was appointed or no later than ten days thereafter. It is the responsibility of the board to evaluate the board secretary annually.

It is the responsibility of the board secretary, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular board meetings, including closed sessions; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and collect data on truant students. The board secretary will also be responsible for filing the required reports with the Iowa Department of Education.

It shall be the responsibility of the board secretary with the help of the treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities. It shall also be the responsibility of the board secretary with the help of the treasurer to coordinate the financial records, the financial reports, the cash flow needs and the investment portfolio of the school district.

In the event the board secretary is unable to fulfill the responsibilities set out by the board and the law, the Superintendent of Schools will assume those duties until the board secretary is able to resume the responsibility or a new board secretary is appointed. The board secretary will give bond in an amount set by the board. The cost of the bond will be paid by the school district.

Legal Reference: Iowa Code §§ 64; 279.3, .5, .7, .32, .33, .35; 291.2-.4, .6-.8, .10-.11; 299.10, (2013).
281 I.A.C. 12.3(1).

Cross Reference: 202.2 Oath of Office
206.4 Treasurer
210.1 Annual Meeting
215 Board of Directors' Records
501.10 Truancy - Unexcused Absences
707.1 Secretary's Reports
708 Care, Maintenance and Disposal of School District Records

Approved May 12, 2004

Reviewed May 11, 2015

Revised _____

TREASURER

It is the responsibility of the board to appoint a treasurer. The board may appoint a treasurer from its employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the treasurer will take the oath of office during the meeting at which the individual was appointed or no later than ten days thereafter.

It is the responsibility of the treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities. It will also be the responsibility of the treasurer to work with the secretary to coordinate the financial records and the financial reports, ~~the cash flow needs and the investment portfolio of the school district.~~

If the treasurer is unable or unwilling to carry out the duties required, it is the responsibility of the board secretary to carry out the duties of the treasurer.

The treasurer will give bond in an amount set by the board. The cost of the bond will be paid by the school district.

| Legal Reference: Iowa Code §§ 12B.10; 12C; 279.3, .31-.33; 291.2-.4, .8, .11, .12-.14 (2013),
281 I.A.C. 12.3(1).
1978 Op. Att'y Gen. 328.

Cross Reference: 202.2 Oath of Office
206.3 Secretary
210.1 Annual Meeting
215 Board of Directors' Records
704.3 Investments
707 Fiscal Reports

Approved May 12, 2004

Reviewed May 11, 2015

Revised _____

BOARD OF DIRECTORS' LEGAL COUNSEL

It is the responsibility of the board to employ legal counsel to assist the board and the administration in carrying out their duties with respect to the numerous legal issues confronting the school district. The board may appoint legal counsel at its annual meeting.

The superintendent and board secretary will have the authority to contact the board's legal counsel on behalf of the board when the superintendent or board secretary believe it is necessary for the management of the school district. The board president may contact and seek advice from the school board's legal counsel. The board's legal counsel will attend both regular and special school board meetings upon the request of the board or the superintendent. Board members may contact legal counsel upon approval of a majority of the board. It is the responsibility of each board member to pay the legal fees, if any, of an attorney the board member consulted regarding matters of the school district unless the board has authorized the board member to consult an attorney on the matter.

It is the responsibility of the superintendent to keep the board informed of matters for which legal counsel was consulted, particularly if the legal services will involve unusual expense for the school district.

NOTE: It is recommended that both the superintendent and board president have authority to contact the board's legal counsel without prior approval of the board. If other individuals have this authority, the board secretary for example, then they, too, should be listed in this policy.

Legal Reference: Bishop v. Iowa State Board of Public Instruction, 395 N.W.2d 888 (Iowa 1986).
Iowa Code § 279.37 (2013).

Cross Reference: 200 Legal Status of the Board of Directors

Approved May 12, 2004

Reviewed May 11, 2015

Revised _____

AD HOC COMMITTEES

Whenever the board deems it necessary, the board may appoint a committee composed of citizens, employees or students to assist the board. Committees formed by the board are ad hoc committees.

An ad hoc committee may be formed by board resolution which will outline the duties and purpose of the committee. The committee is advisory in nature and has no duty or responsibility other than that specifically stated in the board resolution. The committee will automatically dissolve upon the delivery of its final recommendation to the board or upon completion of the duties outlined in the board resolution. The board will receive the report of the committee for consideration. The board retains the authority to make a final decision on the issue. The committee may be subject to the open meetings law.

The method for selection of committee members will be stated in the board resolution. When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the issue. The board may designate a board member and the superintendent to serve on an ad hoc committee. The committee will select its own chairperson, unless the board designates otherwise.

NOTE: Most, if not all, board committees are subject to the open meetings law just as the board is. The only difference between the two bodies is that committees are not required to publish their minutes. That is only a requirement specifically for school boards, not a requirement of the open meetings law.

Legal Reference: Iowa Code §§ 21; 279.8; 280.12(2) (2013).
281 I.A.C. 12.3(3), .3(8); .5(8).
O.A.G., Nov. 18, 1993

Cross Reference: 103 Long-Range Needs Assessment
211 Open Meetings
212 Closed Sessions
215 Board of Directors' Records
605.1 Instructional Materials Selection
900 Principles and Objectives for Community Relations

Approved June 9, 2004

Reviewed May 11, 2015

Revised _____

AD HOC COMMITTEES EXHIBIT

Ad Hoc Committee Purpose and Function

The specific purpose of each ad hoc committee varies. Generally, the primary function of an ad hoc committee is to give specific advice and suggestions. The advice and suggestions should focus on the purpose and duties stated in the board resolution establishing the committee. It is the board's role to take action based on information received from the ad hoc committee and other sources. Ad hoc committees may be subject to the open meetings law.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to be a productive, positive member of the committee. In doing so, it is important to listen to and respect the opinions of others. When the ad hoc committee makes a recommendation to the board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. An ad hoc committee will function best when its members work within the committee framework and bring items of business to the ad hoc committee.

Ad Hoc Committee Membership

Ad hoc committee members may be appointed by the board. The board may request input from individuals or organizations, or it may seek volunteers to serve. Only the board or superintendent has the authority to appoint members to an ad hoc committee. Boards must follow the legal limitations or requirements regarding the membership of an ad hoc committee.

POLICY REVIEW

1st Reading

Current EB policy is marked with changes based on the current IASB policy reference manual

Wording to be removed is ~~crossed out~~

Additions are in **bold and underlined**

Decisions to be made are **highlighted**

Optional wording is in *[italics and brackets]*

Policy Code Signs & Symbols:

- | | |
|-----------------|--|
| -R | This symbol following a policy code number indicates the statement is an <u>administrative regulation</u> rather than a board policy |
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| Legal Reference | This sign indicates the legal references. They tell the user where they may find the statutes, case law, attorney general opinions, or administrative rules that give authority to a policy. |
| Cross Reference | Many policies in the manual relate to other policies in the manual. Cross references are provided to assist the user in finding all of the related policies. |

REGULAR MEETING

The regular meeting time and date will be set by the board at the organizational meeting in odd-numbered years, or at the annual meeting in even-numbered years.

[The regular meetings of the board will be held on the second Wednesday of each month. Meetings will begin promptly at 5:00 p.m.] The board will adhere to this meeting date and time unless the board requires additional meetings or, due to circumstances beyond the board's control, the meeting cannot be held on the regular meeting date, and the meeting will be re-scheduled in accordance with law and policy. Public notice of the meetings will be given.

NOTE: The board has the option to include the date and time for the regular meeting in board policy, but is not required to do so. The board must make a decision regarding the information in italicized brackets and either delete this information or update it with the appropriate information.

Legal Reference: Iowa Code §§ 21.3, .4; 279.1

Cross Reference: 200.1 Organization of the Board of Directors
210 Board of Directors' Meetings

Approved June 9, 2004

Reviewed November 15, 2017

Revised _____

SPECIAL MEETING

It may be necessary for the board to conduct a special meeting in addition to the regularly scheduled board meeting. Special meetings may be called by the president of the board or by the board secretary at the request of a majority of the board. Should a special meeting be called, public notice will be given.

If the special meeting called is an emergency meeting and the board cannot give public notice in its usual manner, the board will give public notice of the meeting as soon as practical and possible in light of the situation. Emergency meetings will only be held when an issue cannot wait twenty-four hours necessary for a special meeting. The reason for the emergency meeting and why notice in its usual manner could not be given will be stated in the minutes.

Only the purpose or issue for which the special meeting was called may be discussed and decided in the special meeting. The board will strictly adhere to the agenda for the special meeting and action on other issues will be reserved for the next regular or special board meeting.

Legal Reference: Iowa Code §§ 21.3, .4; 279.2
1980 Op. Att'y Gen. 148.

Cross Reference: 200.1 Organization of the Board of Directors
210 Board of Directors' Meetings

Approved June 9, 2004

Reviewed July 13, 2015

Revised _____

WORK SESSIONS

The board, as a decision making body, is confronted with a continuing flow of problems, issues and needs which require action. While the board is determined to expedite its business, it is also mindful of the importance of planning, brainstorming and thoughtful discussion without action. Therefore, the board may schedule work sessions and retreats in order to provide its members and the administration with such opportunities. The board has the authority to hire an outside facilitator to assist them in work sessions.

Topics for discussion and study will be announced publicly, and work sessions and retreats will be conducted in open session. No board action will take place at the work session.

NOTE: Work sessions are considered open board meetings for which all of the requirements of the open meetings law apply including the requirement that board minutes be published.

Legal Reference: Iowa Code §§ 21; 279.8
1982 Op. Att'y Gen. 162.
1980 Op. Att'y Gen. 167.
1976 Op. Att'y Gen. 384, 514, 765.
1972 Op. Att'y Gen. 158.
1970 Op. Att'y Gen. 287.

Cross Reference: 210 Board of Directors' Meetings
211 Open Meetings

Approved June 9, 2004

Reviewed July 13, 2015

Revised _____

RULES OF ORDER

An orderly board meeting allows the board members to participate in the discussion and decision process on an issue confronting the school district. Rules of order for board meetings allow school district business and the relative information concerning the business to be brought to the attention of the board. They also allow the board to discuss, act upon and make a clear record of school district business in a regular, ordered, reasonable and consistent manner.

The board will follow Robert's Rule of Order, Revised, latest edition as modified by this policy and subsequent rule.

The purpose of modified rules adopted by the board are:

- To establish guidelines by which the business of the governing board can be conducted in a regular and internally consistent manner;
- To organize the meetings so all necessary matters can be brought to the board and decisions of the board can be made in an orderly and reasonable manner;
- To ensure members of the board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to ensure adequate discussion of decisions to be made; and,
- To ensure meetings and actions of the board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

It is the responsibility of each board member to follow the rules of order stated in this policy at each meeting, and it is the responsibility of the presiding officer to conduct the board meeting within these rules.

Legal Reference: Iowa Code §§ 21.2, .7; 279.8

Cross Reference: 210 Board of Directors' Meetings
210.8 Board Meeting Agenda

Approved July 14, 2004

Reviewed July 13, 2015

Revised _____

RULES OF ORDER REGULATION

The following rules of procedure have been adopted by the board at the annual or organizational meeting:

1. Board members need not rise to gain the recognition of the board president.
2. All motions will be made as a positive action.
3. A motion will be adopted or carried if it receives an affirmative vote from more than half of the votes cast. Only "yes" and "no" votes are counted in this calculation. It should be noted that some motions require larger numbers of affirmative votes, such as to move into a closed session.
4. All motions shall receive a second, prior to opening the issue for discussion of the board. If a motion does not receive a second, the board president may declare the motion dead for lack of a second.
5. The board president may decide the order in which board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions.
6. The board president shall rule on all motions that come before the board.
7. The board president may rule on points of order brought before the board.
8. The board president shall have complete authority to recognize a member of the audience regarding a request to participate in the board meeting. Members of the public who wish to participate shall follow board policy.
9. The board president has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting.
10. The board president has the same authority and responsibility as each board member to vote on all issues.

Approved May 12, 2004

Reviewed: July 13, 2015

Revised: June 2010

BOARD MEETING AGENDA

The tentative agenda for each board meeting will state the topics for discussion and action at the board meeting. The agenda is part of the public notice of the board meeting and will be posted and distributed.

Persons requesting to place an item on the agenda must make a request to the superintendent prior to the drafting of the tentative agenda. The person making the request must state the person's name, address, purpose of the presentation, action desired and pertinent background information. Requests from the public may be added to the tentative agenda at the discretion of the superintendent after consultation with the board president. Requests received after the deadline may only be added to the agenda for good cause.

The tentative agenda and supporting documents will be sent to the board members __ days prior to the scheduled board meeting. These documents are the private property of the board member. Persons wishing to view the tentative agenda and supporting documents may do so at the central administration office.

The board will take action only on the items listed on the tentative agenda posted with the public notice. Items added to the agenda may be discussed or taken under advisement by the board. If an added item is acted upon, the minutes of the board meeting will state the reason justifying the immediate action.

It is the responsibility of the board president and superintendent to develop the agenda for each board meeting.

NOTE: There is no legal requirement for the method used in developing the board agenda. This policy states the common procedure for drafting the board agenda. If a board uses another procedure, it should be reflected in this policy.

Legal Reference: Iowa Code §§ 21; 279.8

Cross Reference: 210 Board of Directors' Meetings
211 Open Meetings
213 Public Participation in Board Meetings
215 Board of Directors' Records
402.5 Public Complaints About Employees
502.4 Student Complaints and Grievances

Approved July 14, 2004

Reviewed July 13, 2015

Revised _____

CONSENT AGENDAS

Very often the board must consider agenda items which are noncontroversial or similar in content. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school buildings and grounds, open enrollment requests or approval of various schedules.

In order for a more efficient administration of board meetings, the board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

The superintendent in consultation with the board president and board secretary shall place items on the consent agenda. By using a consent agenda, the board has consented to the consideration of certain items as a group under one resolution. Items may be removed from the consent agenda at the request of a board member.

Nothing in this policy is to be construed as an attempt to avoid full compliance with laws dealing with open meetings or public notice of the agenda and meeting.

Legal Reference: Iowa Code §§ 21; 279.8

Cross Reference: 210 Board of Directors' Meetings

Approved February 10, 2010

Reviewed July 13, 2015

Revised _____

CLOSED SESSIONS

Generally, board meetings will be open meetings, unless a closed session or exempt meeting is provided for by law. The board will hold a closed session or exempt meeting in the situations stated below.

Exceptions to the Open Meetings Law

Closed sessions take place as part of an open meeting. The item for discussion in the closed session will be listed as part of the tentative agenda on the public notice. The motion for a closed session, stating the purpose for the closed session, will be made and seconded during the open meeting. A minimum of two-thirds of the board, or all of the board members present, must vote in favor of the motion on a roll call vote. Closed sessions will be tape recorded and have detailed minutes kept by the board secretary. Final action on matters discussed in the closed session will be taken in an open meeting.

The minutes and the tape recording will restate the motion made in the open meeting, the roll call vote, the members present, and the time the closed session began and ended. The tape recordings and the written minutes will be kept for one year from the date of the meeting. Real estate related minutes and tapes will be made public after the real estate transaction is completed.

The detailed minutes and tape recording will be sealed and will not be public records open to public inspection. The minutes and tape recording will only be available to board members, or opened upon court order in an action to enforce the requirements of the open meetings law. The board has complete discretion as to whom may be present at a closed session.

Reasons for the board entering into a closed session from an open meeting include, but are not limited to, the following:

1. To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds.
2. To discuss strategy with legal counsel in matters presently in litigation, or where litigation is imminent, if disclosure would be likely to prejudice or disadvantage the board.
3. To discuss whether to conduct a hearing, or conduct a hearing for suspension or expulsion of a student, unless an open meeting is requested by the student or the parent of the student.
4. To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
5. To discuss the purchase or sale of particular real estate, but only when premature disclosure could be reasonably expected to increase the price the board would have to pay for the property, or in case of a sale reduce the price the board could receive for the property.

Exemptions to the Open Meetings Law

Board meetings at which a quorum is not present, or gatherings of the board for purely ministerial or social purposes when there is no discussion of policy or no intent to avoid the purposes of the open meetings law, are exempt from the open meetings law requirements. Since gatherings of this type are exempt from the open meetings requirements, they can be held without public notice, be separate from an open meeting, be held without taping the gathering or taking minutes, and be held without a vote or motion. The board may also hold an exempt session for the following:

1. negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitration;
2. to discuss strategy in matters relating to employment conditions of employees not covered by the collective bargaining law;
3. to conduct a private hearing relating to the recommended termination of a teacher's contract. The private hearing however, in the teacher's contract termination will be recorded verbatim by a court reporter; and
4. to conduct a private hearing relating to the termination of a probationary administrator's contract or to review the proposed decision of the administrative law judge regarding the termination of an administrator's contract.

NOTE: This policy reflects the exceptions and exemptions to the open meeting law. Any deviation from this policy should be addressed to legal counsel prior to action.

Legal Reference: Iowa Code §§ 20.17; 21; 22.7; 279.15, .16, .24

Cross Reference: 208 Ad Hoc Committees
211 Open Meetings

Approved July 14, 2004 Reviewed July 13, 2015 Revised January 11, 2012

PUBLIC HEARINGS

Public hearings may be held on school district matters at the discretion of the board. Public notice of a public hearing will be in the same manner as for a board meeting except that the notice will be given at least ten days before the hearing is to be held unless it is impossible or impractical to do so, or the law requires otherwise.

At public hearings, citizens of the district who register at the door will be allowed to speak on the issue for which the public hearing is being held. Others may be allowed to speak at the board's discretion. Speakers are asked to keep their remarks as brief as possible. Prior to the beginning of the hearing, speakers and spectators will be apprised of the rules of order to be followed regarding time limitations, questions, remarks and rebuttals. In no event will a speaker be allowed to take the time of another speaker.

The board will conduct public hearings in an orderly fashion. At the beginning of the hearing, statements, background materials and public hearing rules and procedures will be presented by the board president. The board president will recognize the speakers. A board member may ask questions of the speakers after receiving permission from the board president. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the board or the proceedings will be asked to leave.

NOTE: If a board has specific procedures for public hearings, they should be included in this policy.

Legal Reference: Iowa Code §§ Ch. 21; 26.12; Ch. 24; 279.8, .10; 297.22

Cross Reference: 210 Board of Directors' Meetings
213 Public Participation in Board Meetings
601.1 School Calendar
703.1 Budget Planning

Approved July 14, 2004

Reviewed July 13, 2015

Revised _____

BOARD MEETING MINUTES

Since the official minutes of the board are the only legal record, it is important that they be recorded with extreme care and completeness. The board secretary will follow the following guidelines in writing board minutes:

With respect to content, the minutes should show the following:

1. The place, date, and time of each meeting.
2. The type of meeting--regular, special, emergency, work session.
3. Members present and members absent, by name.
4. The call to order and adjournment.
5. The departure of members by name before adjournment.
6. The late arrival of members, by name.
7. The time and place of the next meeting.
8. Approval, or amendment and approval, of the minutes of the preceding meeting.
9. Complete information as to each subject of the board's deliberation and the action taken.
10. The maker and seconder of the motion, what action was taken, and the vote on the motion detailed enough to attribute a vote to each member present.
11. Complete text of all board resolutions, numbered consecutively for each fiscal year.
12. A record of all contracts entered into, with the contract documents kept in a separate file.
13. A record of all change orders on construction contracts.
14. All employment changes, including resignations or terminations.
15. A record, by number, of the bills of account approved by the board for payment.
16. A record of all calls for bids, bids received, and action taken thereon.
17. Approval of all transfers of funds from one budgetary fund to another.
18. Important documents forming a part of a motion should be made a part of the minutes by exhibit and placed in the minute book along with the minutes.
19. Board policy and administrative guides should be made a part of the minutes by exhibit.
20. Adoption of textbooks and establishment of bus routes by the board for the school year as well as the school calendar should become a part of the minutes.

BOARD MEETING MINUTES

21. Approval or disapproval of open enrollment requests with justification for disapproval or approval after the deadline.
22. A record of all delegations appearing before the board and a record of all petitions.
23. At the annual meeting each year the record should indicate that the books of the treasurer and secretary and the Certified Annual Report have been examined and approved subject to audit.
24. The election or appointment of board officers.
25. The appointment of auditors to examine the books.

At the annual or organizational meeting in odd numbered years, the minutes should reflect the following:

26. Appointment of a temporary chairperson if not specified in policy.
27. Oath of office administered to newly elected board members.
28. Nominations taken for the office of president and vice-president.
29. Election of the president and vice-president, the votes and the oath of office administered to the president and vice-president.
30. The resolution to pay bills when the board is not in session.
31. A resolution to automatically disburse payroll along with a roster of all employees under contract.
32. A resolution naming depositories along with the maximum deposit for each depository.
33. Resolution authorizing the use of a check protector and signer and the proper control of the signer.
34. Motion designating a member or a committee to examine the bills of account for a designated period of time on a rotation basis if desired for the balance of the school year.
- ~~35. Voting rotation when a roll call vote is used if so desired by the board.~~

NOTE: There are no legal requirements for the contents of board minutes other than those stated in the policy. The contents of this exhibit are suggestions and may be amended, altered or deleted. For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 14 #2 – June 8, 2001.

ASSOCIATION MEMBERSHIP

Participation in board member associations are beneficial to the board. The board will maintain an active membership in the Iowa Association of School Boards and in organizations the board determines will be of benefit to the board and the school district.

Legal Reference: Iowa Code § 279.38

Cross Reference: 216.2 Board of Directors' Member Development and Training

Approved July 14, 2004 Reviewed July 13, 2015 Revised _____

BOARD OF DIRECTORS' MEMBER COMPENSATION AND EXPENSES

As an elected public official, the board member is a public servant who serves without compensation. Board members will be reimbursed for actual and necessary expenses incurred in the performance of their official duties.

Prior to reimbursement of actual and necessary expenses, the board member must submit a detailed receipt indicating the date, purpose and nature of the expense for each claim item. Failure to provide a detailed receipt will make the expense nonreimbursable. Personal expenses will be reimbursed by the board member to the school district no later than ten working days following the date of the expense. In exceptional circumstances, the board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances will be maintained as part of the school district's record of the claim.

[Travel outside of the school district must be pre-approved. Pre-approved expenses for transportation within three-hundred miles of the central administration office of the school district will be by automobile. If a school district vehicle is not available, the board member will be reimbursed _____ cents per mile. Pre-approved expenses for transportation outside of three-hundred miles will be by public carrier. Reimbursement for air travel will be at the tourist class fares. Should a board member choose to travel by automobile, reimbursement will be limited to the public carrier amount. Pre-approved expenses for transportation in a rental car is limited to the cost of a Class "C" rental car at a medium priced agency unless the number of board members traveling on behalf of the school district warrant a larger vehicle. Travel inside the school district in the board member's personal vehicle will be reimbursed _____ cents per mile.]

Pre-approved expenses for lodging within the state is limited to \$_____ per night. Pre-approved expenses for lodging outside the state is limited to the rate of a medium priced hotel in the area. Lodging may be pre-approved for a larger amount if special circumstances require the board member to stay at a particular hotel.

Pre-approved expenses for meals within the state are limited to \$_____ for breakfast, \$_____ for lunch and \$_____ for dinner. Pre-approved expenses for meals outside the state are limited to \$_____ for breakfast, \$_____ for lunch and \$_____ for dinner. Meals may be pre-approved for a larger amount at the discretion of the board.]

It is the responsibility of the board secretary to compile the expenses of board members and bring them to the board for audit and approval in the same manner as other claims of the school district. It is the responsibility of the board to determine through the audit and approval process of the board whether the expenses incurred by a board member are actual and necessary expenses incurred in the performance of their official duties.

NOTE: *The italicized, highlighted section in brackets is optional and is not in the current policy. While auditors prefer the detail of the highlighted section, it is within the board's discretion to include the detail.*

Legal Reference: Iowa Code §§ 68B; 277.27; 279.7A, .8, .32

Cross Reference: 203 Board of Directors' Conflict of Interest
401.7 Employee Travel Compensation
401.10 Credit Cards

Approved July 14, 2004

Reviewed July 13, 2015

Revised _____

GIFTS TO BOARD OF DIRECTORS

Board members may receive a gift on behalf of the school district. Board members will not, either directly or indirectly, solicit, accept or receive a gift, series of gifts or an honorarium unless the donor does not meet the definition of "restricted donor" stated below or the gift or honorarium does not meet the definition of gift or honorarium stated below.

A "restricted donor" is defined as a person or other entity which:

- Is seeking to be or is a party to any one or any combination of sales, purchases, leases or contracts to, from or with the school district;
- Will be directly and substantially affected financially by the performance or nonperformance of the board member's official duty in a way that is greater than the effect on the public generally or on a substantial class of persons to which the person belongs as a member of a profession, occupation, industry or region; or
- Is a lobbyist or a client of a lobbyist with respect to matters within the school district's jurisdiction.

A "gift" is the giving of anything of value in return for which something of equal or greater value is not given or received. However, "gift" does not include any of the following:

- Contributions to a candidate or a candidate's committee;
- Information material relevant to a board member's official function, such as books, pamphlets, reports, documents, periodicals or other information that is recorded in a written, audio or visual format;
- Anything received from a person related within the fourth degree by kinship or marriage, unless the donor is acting as an agent or intermediary for another person not so related;
- An inheritance;
- Anything available or distributed to the general public free of charge without regard to the official status of the board recipient;
- Items received from a charitable, professional, educational or business organization to which the board member belongs as a dues paying member if the items are given to all members of the organization without regard to an individual member's status or positions held outside of the organization and if the dues paid are not inconsequential when compared to the items received;
- Actual expenses of a board member for food, beverages, travel and lodging for a meeting, which is given in return for participation in a panel or speaking engagement at the meeting when the expenses relate directly to the day or days on which the board member has participation or presentation responsibilities;
- Plaques or items of negligible resale value given as recognition for public service;
- Nonmonetary items with a value of less than three dollars that are received from any one donor during one calendar day;
- Items or services solicited or given to a state, national or regional organization in which the state of Iowa or a school district is a member for purposes of a business or educational conference, seminar or other meeting or solicited by or given to state, national or regional government organizations whose memberships and officers are primarily composed of state or local government officials or employees for purposes of a business or educational conference, seminar or other meeting;
- Items or services received by members or representatives of members as part of a regularly scheduled event that is part of a business or educational conference, seminar or other meeting that is sponsored and directed by any state, national or regional government organization in which the state of Iowa or a political subdivision of the state of Iowa is a member or received at such an event by members or representatives of members of state, national or regional government organizations whose memberships and officers are primarily composed of state or local government officials or employees;

GIFTS TO BOARD OF DIRECTORS

- Funeral flowers or memorials to a church or nonprofit organization;
- Gifts which are given to a public official for the public official's wedding or twenty-fifth or fiftieth wedding anniversary;
- Payment of salary or expenses by a board member's employer or the firm in which the board member is a member for the cost of attending a meeting of a subunit of an agency when the board member whose expenses are being paid serves on a board, commission, committee, council or other subunit of the agency and the board member is not entitled to receive compensation or reimbursement of expenses from the school district;
- Gifts other than food, beverages, travel and lodging received by a board member which are received from a person who is a citizen of a country other than the United States and is given during a ceremonial presentation or as a result of a custom of the other country and is of personal value only to the board member; or
- Actual registration costs for informational meetings or sessions which assist a public official or public employee in the performance of the person's official functions. The costs of food, drink, lodging and travel are not "registration costs" under this paragraph. Meetings or sessions which a public official or public employee attends for personal or professional licensing purposes are not "informational meetings or sessions which assist a public official or public employee in the performance of the person's official functions" under this paragraph.

An "honorarium" is anything of value that is accepted by, or on behalf of, a board member as consideration for an appearance, speech or article. An honorarium does not include any of the following:

- Actual expenses of a board member for registration, food, beverages, travel or lodging for a meeting, which is given in return for participation in a panel or speaking engagement at a meeting when the expenses relate directly to the day or days on which the board member has participation or presentation responsibilities;
- A nonmonetary gift or series of nonmonetary gifts donated within thirty days to a public body, an educational or charitable organization or the department of general services; or
- A payment made to a board member for services rendered as part of a private business, trade or profession in which the board member is engaged if the payment is commensurate with the actual services rendered and is not being made because of the person's status as a board member but, rather, because of some special expertise or other qualification.

It is the responsibility of each board member to know when it is appropriate to accept or reject gifts or honorariums.

Legal References: Iowa Code ch. 68B (2013).
1972 Op. Att'y Gen. 276.
1970 Op. Att'y Gen. 319.

Cross References: 203 Board of Directors' Conflict of Interest
402.4 Gifts to Employees
704.4 Gifts - Grants - Bequests

Approved July 14, 2009

Reviewed July 13, 2015

Revised _____