

**EAST BUCHANAN COMMUNITY SCHOOL DISTRICT**  
**AGENDA - Regular School Board Meeting**  
**November 9, 2022 at 5:00 p.m. in Library - Middle School Entrance**

1. **CALL TO ORDER/MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
2. **PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
3. **APPROVE AGENDA**

MOTION to approve the agenda as presented.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Carried: Yes/No*

4. **APPROVE CONSENT AGENDA**
  - a. Minutes from Regular Meeting on October 12, 2022
  - b. Personnel Changes
  - c. List of Bills
  - d. Financial Reports

MOTION to approve the consent agenda as presented.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Carried: Yes/No*

5. **COMMUNITY/PROGRAM PRESENTATIONS**
  - a. Interior Design presentation for the HS commons

6. **ADMINISTRATIVE UPDATES & REPORTS**
  - a. Jacklyn Letzring - Elementary Update

b. Eric Dockstader - Secondary Update

c. Dan Fox - District Update

d. Facilities Update

7. **AGENDA**

- a. Preschool and Elementary Student Handbook

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No

- b. High school commons project

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No

- c. Present FY22 Annual Financial and Treasurer's Report

*MOTION that the board approve the FY22 Annual Financial and Treasurer's Reports as presented.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No

- d. Set public hearing date regarding transfer to flexibility fund

*MOTION that the board hold a public hearing on December 14, 2022 at 5:00 pm regarding a resolution to expend funds from the district's flexibility account for*

\_\_\_\_\_  
\_\_\_\_\_. *These funds, in the amount of \$ \_\_\_\_\_, were unexpended and unobligated from TQPD.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No

- e. Set public hearing date regarding redistricting

*MOTION that the board hold a public hearing for the purpose of director district redistricting on December 14, 2022 at 5:02 pm.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No

f. 22-23 Snow Removal Bids

*MOTION that the board approve the bid from \_\_\_\_\_ at a rate of \$\_\_\_\_\_ for the 2022-2023 school year*

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No*

g. Appoint district representative for Buchanan County Conference Board

h. Application to SBRC for special education administrative costs for the River Hills Consortium program for the 2023-2024 school year.

*MOTION that the Board of Directors of the East Buchanan School District approve the application to the School Budget Review Committee in the amount of \$2,341.08 for special education administrative costs associated with the River Hills Consortium program for the 2023-2024 school year.*

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No*

i. SBRC Application for Increasing Enrollment, Open Enrollment Out not in Fall 2021, and/or ELL Beyond 5 years

*MOTION that the board approve the SBRC application for modified supplement amount for open enrollment out of \$137,313.00*

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Carried: Yes/No*

j. Annual Board Policy Review

- 407.6 Certified Personnel Retirement Policy Series
- 413.2 Classified Employee Retirement Policy Series

**8. #BUCPR1DE**

**9. STUDENT QUESTIONS**

**10. ADJOURN**

**East Buchanan Community School District  
Regular Board Meeting Minutes – October 12, 2022**

**Call to Order** -President Andy Sperfslage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Tim Recker, Andy Sperfslage, Heather Steffens, and Shawn Stone. Administration attending were Superintendent Principal Dan Fox and Elementary Principal Jacklyn Letzring. HS/MS Principal Eric Dockstader and Business Manager/Board Secretary Teresa Knipper were absent. Several visitors attended the meeting. Motion carried with all ayes unless otherwise noted.

**Approve Agenda** - Motion to approve the agenda was made by Stone, second by Steffens.

**Approve Consent Agenda** - Motion to approve the Consent Agenda was made by Steffens, second by Cooksley. Items included on the Consent Agenda: minutes from the regular meeting on September 14, 2022; resignations of Byron Reeder as teacher, Jacob VanScoyoc as MS baseball coach, and Kelli Connolly as MS volleyball coach; hiring of Dan Fox as MS football coach, Dan Stiefel as girls wrestling coach (.50 FTE); Kendra Burchett as girls wrestling coach (.50 FTE), and Chad Lamker as assistant HS volleyball coach (.33 FTE); expenditures listed; and financial reports.

**Community/Program Presentations** – The FFA Conduct of Chapter Meetings team gave a presentation to the board in preparation for competition at the national level.

**Administrative Updates and Reports** – Letzring reported on MTSS sessions, FAST results, guided reading with Jennifer Burns, and that she has been riding buses. Fox reported the Buc Bash is on October 20<sup>th</sup>, presented the 22-23 data profile for conditions of learning, and provided an update on Leader in Me training. The football and baseball bleachers are being installed.

**Bus Purchase** – Motion by Stone, second by Steffens to purchase the leased bus for \$46,000.

**Preschool and Elementary Handbook Update** – Motion by Cooksley, second by Stone to approve the updates to the preschool and elementary handbooks regarding visitors. Item was tabled due to no further action.

**Cooperative Sharing Agreement** – Motion by Stone, second by Steffens to approve the cooperative sharing agreement with Independence CSD for boys soccer, girls soccer, and boys bowling as presented.

**Student and Employee Attendance Discussion** – Fox updated the board on student attendance.

**Board Policy Review – 2nd Reading** – Motion by Cooksley, second by Recker to approve the second reading of 300 series policies with changes as presented.

**#BucPride** – A dance clinic was held with participants performing during halftime of the October 7<sup>th</sup> football game, Homecoming went well, Volleyball senior night was held, and all staff are commended for Leader in Me training.

**Student Questions** – Students asked about Leader in Me training for students, why can't seniors just be here for classes, juniors taking government class, if there will be another active shooter drill, new track construction, and seatbelts on the new bus.

**Adjourn** – Motion by Recker, second by Cooksley to adjourn the meeting at 6:50 pm.

The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary any Monday through Friday between 8:00 am and 4:00 pm.

**East Buchanan CSD**

**Personnel Changes**

SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
11/9/2022	Trent Robinson	Hire	HS Softball coach		2023 season
11/9/2022	Kiersten Amos	Hire	Associate		11/7/2022

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
ACMETOOL	ACME TOOLS - CEDAR RAPIDS	IND ARTS SUPPLIES	190.00
			<b>190.00</b>
ADVELIGH	ADVENTURE LIGHTING	ELECTRICAL SUPPLIES	129.40
			<b>129.40</b>
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	10,801.08
			<b>10,801.08</b>
APPLCOMP	APPLE, INC	IPads for Athletics	89.00
			<b>89.00</b>
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE	831.00 *
			<b>831.00</b>
BOWETIFF	Bowers, Tiffany	MILEAGE	140.00
			<b>140.00</b>
BRIGWHIT	BRIGHT WHITE PAPER	EQUIPMENT	2,745.00
			<b>2,745.00</b>
BUILDREAD	Building a Reader	Guided Reading PD	2,558.75
			<b>2,558.75</b>
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	39.84
			<b>39.84</b>
CDWG	CDW GOVERNMENT, INC	TECH SUPPLIES	240.91
CDWG	CDW GOVERNMENT, INC	PURCHASED SERVICE	957.47
			<b>1,198.38</b>
CEDAFALL	CEDAR FALLS CSD	CONSORTIUM BILLING	12,393.52 *
			<b>12,393.52</b>
CEDACSD	CEDAR RAPIDS CSD	Purchased Service	40.15
			<b>40.15</b>
CRAEA	CENTRAL RIVERS AEA	PURCHASED SERVICE	552.50 *
CRAEA	CENTRAL RIVERS AEA	TLC supplies	94.17 *
			<b>646.67</b>
CHASCARD	CHASE CARD SERVICES	SPEEDE SHOP-CONF SUPPLIES	73.93
CHASCARD	CHASE CARD SERVICES	INST SUPPLIES	43.21
CHASCARD	CHASE CARD SERVICES	AMAZON-B&G SUPPLIES	95.98
CHASCARD	CHASE CARD SERVICES	BAND SUPPLIES	67.95
CHASCARD	CHASE CARD SERVICES	BUC BASH SUPPLIES	273.57
CHASCARD	CHASE CARD SERVICES	ITAG CONFERENCE TRAVEL	133.28
CHASCARD	CHASE CARD SERVICES	AMAZON-BAND SUPPLIES	28.76
CHASCARD	CHASE CARD SERVICES	AMAZON-SUPPLIES	69.90
CHASCARD	CHASE CARD SERVICES	AMAZON-B&G SUPPLIES	568.53
CHASCARD	CHASE CARD SERVICES	AED SUPPLIES	108.00
CHASCARD	CHASE CARD SERVICES	Groceries for classroom	240.66
CHASCARD	CHASE CARD SERVICES	BUC BASH SUPPLIES	260.82
CHASCARD	CHASE CARD SERVICES	CLEARINGHOUSE	25.00

GENERAL FUND, MANAGEMENT FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CHASCARD	CHASE CARD SERVICES	LODGING	571.20
CHASCARD	CHASE CARD SERVICES	GAS	506.22
CHASCARD	CHASE CARD SERVICES	ZORO-B&G FIXTURES	207.43
CHASCARD	CHASE CARD SERVICES	BAND EQUIPMENT	1,045.63
CHASCARD	CHASE CARD SERVICES	KWIK STAR-PD SUPPLIES	80.69
CHASCARD	CHASE CARD SERVICES	AMAZON-PS SUPPLIES	26.75
CHASCARD	CHASE CARD SERVICES	WALMART-IPAD SUPPLIES	373.79
CHASCARD	CHASE CARD SERVICES	AMAZON	25.61
			<b>4,826.91</b> *
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	52.37
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	52.37
			<b>104.74</b>
CITYWINT	CITY OF WINTHROP	WATER/SEWER	727.35
			<b>727.35</b>
COOKMICH	Cooksley, Michelle	GRAD HR REIMBURSEMENT	500.00
			<b>500.00</b>
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	1,380.96
			<b>1,380.96</b> *
DSPORTABLE	D & S PORTABLES INC	PURCHASED SERVICE	725.00
			<b>725.00</b>
DEPTTRAN	DEPARTMENT OF EDUCATION	BUS INSPECTIONS	850.00
			<b>850.00</b>
DESIUNLI	DESIGNS UNLIMITED	BUC BASH SUPPLIES	1,020.00
			<b>1,020.00</b> *
DHS	DHS CASHIER 1ST FL.	STATE MEDICAID MATCH	702.81
			<b>702.81</b>
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,463.04
			<b>2,463.04</b>
EDGEOIL	Edgewood Oil, Inc.	TRANSPORTATION SUPPLIES	160.00
			<b>160.00</b> *
3EELECTRIC	ELECTRICAL ENGINEERING & EQUIPMENT CO	BLDGS & GROUNDS SUPPLIES	1,362.17
3EELECTRIC	ELECTRICAL ENGINEERING & EQUIPMENT CO	BLDG & GROUNDS SUPPLIES	45.23
			<b>1,407.40</b>
FLEXJESS	Flexsenhar, Jess	BENCH SIGN	15.25
			<b>15.25</b> *
FRANCOVE	Franklin Covey Client Sales Inc	PROFESSIONAL DEVELOPMENT	1,072.72
			<b>1,072.72</b>
HAWKCOMM	HAWKEYE COMMUNITY COLLEGE	CONCURRENT CLASSES	35,781.60
			<b>35,781.60</b>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
HOGLBUSMN	Hoglund Bus Co Inc	BUS PARTS	358.66
			<b>358.66</b>
HOTLUNCH	HOT LUNCH PROGRAM	PRESCHOOL SNACKS	445.81
			<b>445.81</b>
INDENAPA	Independence Auto Parts	TRANSPORTATION SUPPLIES	33.38
INDENAPA	Independence Auto Parts	TRANSPORTATION SUPPLIES	58.82
INDENAPA	Independence Auto Parts	IND ARTS SUPPLIES	25.66
			<b>117.86</b>
JWPEPPER	J.W. PEPPER & SON, INC.	Winter Concert Music	162.09
			<b>162.09</b>
JOHNDEERE	JOHN DEERE FINANCIAL	SUPPLIES	114.21
			<b>114.21</b>
KAYCHAP	KAY L. CHAPMAN CPA PC	AUDIT	5,284.85 *
			<b>5,284.85</b>
KONEINC	KONE INC.	Elevator Service Provider	1,130.36
KONEINC	KONE INC.	Elevator Service Provider	620.02
KONEINC	KONE INC.	ELEVATOR REPAIR	1,998.00 *
KONEINC	KONE INC.	ELEVATOR MAINTENTANCE	202.89
			<b>3,951.27</b>
LAMKCHAD	Lamker, Chad	CELL PHONE	63.79 *
			<b>63.79</b>
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	1,695.91
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	3,875.02
			<b>5,570.93</b>
ROTOROOTER	Maher & Spenner Inc	BLDGS & GROUNDS PURCHASED SERVICE	148.00
			<b>148.00</b>
NEIBINSU	NEIGHBOR INSURANCE	INSURANCE	1,646.00
			<b>1,646.00</b>
THENEWS	NEWS, THE	PUBLIC NOTICES/ADVERTISING	246.09
			<b>246.09</b>
NICCBUS	NICC BUSINESS AND COMMUNITY SOLUTIONS	DRIVER TRAINING	65.00
			<b>65.00</b>
OFFITOWN	OFFICE TOWNE, INC.	IND ARTS SUPPLIES	13.00
			<b>13.00</b>
PIONVALL	PIONEER VALLEY BOOKS	GUIDED READING	14,264.00
			<b>14,264.00</b>
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	70.40



<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			<b>70.40</b>
SCHOBUSS	SCHOOL BUS SALES CO	TRANSPORTATION PARTS	238.88
SCHOBUSS	SCHOOL BUS SALES CO	TRANSPORTATION PARTS	41.90
			<b>280.78</b>
SCHOSPEC	SCHOOL SPECIALTY LLC	ART SUPPLIES	60.75
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	22.70
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	62.90
			<b>146.35</b>
SUPEWELD	SUPERIOR WELDING SUPPLY	Consumables for welding	490.41
SUPEWELD	SUPERIOR WELDING SUPPLY	Tank rental Fee	7.00 *
			<b>497.41</b>
TIMBBILL	TIMBERLINE BILLING SERVICE LLC	MEDICAID PURCH SERVICE	93.96
			<b>93.96</b>
VERNTRUE	VERN'S TRUE VALUE HARDWARE	Paint for the commons	101.98
			<b>101.98</b>
WALMART	WALMART COMMUNITY BRC	Groceries for classroom	35.52
			<b>35.52</b>
WESTMUSI	WEST MUSIC COMPANY	BAND MUSIC	64.50
WESTMUSI	WEST MUSIC COMPANY	CLASSROOM RECORDERS	249.55
WESTMUSI	WEST MUSIC COMPANY	BAND MUSIC	115.00
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	17.45
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	129.80
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	14.95
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	26.95
WESTMUSI	WEST MUSIC COMPANY	INSTRUMENT REPAIR	178.90
WESTMUSI	WEST MUSIC COMPANY	INSTRUMENT REPAIR	92.50
			<b>889.60</b>
WIELAND	WIELAND AND SONS LUMBER CO.	IND ARTS SUPPLIES	180.00
			<b>180.00</b>
WINTBUIL	WINTHROP BUILDING SUPPLY	Woodworking consumables	25.99
WINTBUIL	WINTHROP BUILDING SUPPLY	Woodworking consumables	277.49
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	41.57
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	34.34
WINTBUIL	WINTHROP BUILDING SUPPLY	BUS BARN SUPPLIES	13.96
WINTBUIL	WINTHROP BUILDING SUPPLY	BLDGS & GROUNDS SUPPLIES	48.14
			<b>441.49</b>
WINTFOOD	WINTHROP FOODS	FCS SUPPLIES	6.54
			<b>6.54</b>

Batch Total: 118,736.16

Report Total: 118,736.16

East Buchanan Community School  
11/09/2022 12:18 PM

List of Bills - School Board Mtg

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PPEL FUND, SAVE

User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
APPLCOMP	APPLE, INC	IPads for Athletics	2,245.00
			<u>2,245.00</u>

CEDAFALL	CEDAR FALLS CSD	CONSORTIUM BILLING	2,069.65 *
			<u>2,069.65</u>

H2I	H2I Group	SHOT CLOCKS	5,850.00
			<u>5,850.00</u>

METRARCH	Metrics Architecture	SPORTS COMPLEX	7,056.00 *
			<u>7,056.00</u>

Batch Total: 17,220.65

Report Total: 17,220.65

East Buchanan Community School  
11/04/2022 12:31 PM

List of Bills - School Board Mtg

Page: 1

Posted - All: Batch Description General Extra Invoices-Oct 2022

User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
DAVECCI	DAVE'S COMPLETE CONSTRUCTION	ATHLETIC COMPLEX IMPROVEMENTS	179,874.95 3
			<u>179,874.95</u>

Report Total: 179,874.95

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BLANFLOW	BLAND'S FLOWER SHOP	Flowers - VB Senior Night	63.00
			<b>63.00</b>
* CRAEA	CENTRAL RIVERS AEA	Good News Slips	23.10
			<b>23.10</b>
CHASCARD	CHASE CARD SERVICES	Tour Registrations	160.00
CHASCARD	CHASE CARD SERVICES	Hotel Rooms - National Convention	3,622.50
* CHASCARD	CHASE CARD SERVICES	Hotel Rooms for StuCo State	485.55
CHASCARD	CHASE CARD SERVICES	Parking Garage-National Convention	160.00
CHASCARD	CHASE CARD SERVICES	PBIS tokens	214.95
CHASCARD	CHASE CARD SERVICES	Pins	59.50
CHASCARD	CHASE CARD SERVICES	Tour-National FFA	320.00
			<b>5,022.50</b>
CITIZENS	CSB-CASH	Gate Change - Winter Sports	740.00 2
			<b>740.00</b>
DRAMPLAY	DRAMATISTS PLAY SERVICE, INC.	Clue the Play- High School Version	1,800.00
			<b>1,800.00</b>
* GENFUND	GENERAL FUND	MS Wrestling Official-Kyle Fank-11/8/22	100.00
			<b>100.00</b>
JWPEPPER	J.W. PEPPER & SON, INC.	String Quartet Music for Winter Concert	101.99
			<b>101.99</b>
KINGCASE	Kingdon, Casey	Meal - MS Honor Band	11.55
			<b>11.55</b>
* LOUGPATR	LOUGHREN, PATRICK	MS Wrestling Official - 11/8/22	100.00
			<b>100.00</b>
MONTSPOR	MONTICELLO SPORTS	Wrestling Singlets	1,300.00
			<b>1,300.00</b>
* NEIBA	N.E.I.B.Ä.	MS Honor Band Registration	22.00
			<b>22.00</b>
NASSPNHS	NASSP/NHS	Annual Fee	385.00
			<b>385.00</b>
PITSANDPER	Pits & Perks BBQ	Meals-FFA Feeds Farmers	540.00
			<b>540.00</b>
PLAYSCRIPT	Playscripts, Inc	Performance rights and script- speech	98.99
			<b>98.99</b>
TROTTROP	TROTT TROPHIES	Engravings for Plaque	65.40
			<b>65.40</b>
WESTMUSI	WEST MUSIC COMPANY	All-State Music	23.95
			<b>23.95</b>
WOLFEYS	WOLFEYS WAPSI OUTBACK	Cross Country Meal	100.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			<b>100.00</b>
Batch Total:			<u>10,497.48</u>
Report Total:			<u>10,497.48</u>

Activity Extra Invoices - October 2022

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BROCKADE	BROCKMEYER, KADEN	FB Medical Crew - 10/21/22	25.00 2
			<u>25.00</u>
GALLBLAK	GALLERY, BLAKE	FB Security - 10/24/22	100.00 2
			<u>100.00</u>
HUDSON	HUDSON COMMUNITY SCHOOL DISTRICT	VB Tournament Entry Fee-10/8/22	90.00 2
			<u>90.00</u>
MATBOSS	MatBoss LLC	VideoStats Subscription	599.00 2
			<u>599.00</u>
SCHUJERO	SCHULTZ, JEROD	FB Medical Crew - 10/21/22	25.00 2
			<u>25.00</u>
		Report Total:	<u>839.00</u>

Nutrition Invoices - November 2022

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BIMBBAKE	BIMBO BAKERIES USA	Dairy Products	598.00
			<b>598.00</b>
* CHASCARD	CHASE CARD SERVICES	Insinkerator Forward Pushbutton	27.70
* CHASCARD	CHASE CARD SERVICES	Insinkerator Reverse Pushbutton	24.73
* CHASCARD	CHASE CARD SERVICES	Insinkerator Stop Pushbutton	32.21
			<b>84.64</b>
EMSDETER	EMS DETERGENT SERVICES CO.	Sanitizer/Degreaser	167.16
			<b>167.16</b>
MARTBROT	MARTIN BROTHERS	Food	1,816.16
			<b>1,816.16</b>
PERFFOOD	PERFORMANCE FOODSERVICE	Food/Supplies	19,196.89
			<b>19,196.89</b>
* PRAIFARM	PRAIRIE FARMS DAIRY, INC.	Dairy Products	4,087.91
			<b>4,087.91</b>
WALMART	WALMART COMMUNITY BRC	Propel	113.03
			<b>113.03</b>
WILSREST	WILSON RESTAURANT SUPPLY INC.	Service Repair-Baker's Pride	586.85
WILSREST	WILSON RESTAURANT SUPPLY INC.	Service Repair-Blodgett DFG100	701.45
			<b>1,288.30</b>
		Batch Total:	<b>27,352.09</b>
		Report Total:	<b>27,352.09</b>

Fund: 21 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 0000 729 000	Fund Balance	0.00	0.00	0.00	0.00	0.00
21 6111 729 910	DRAMA	18,048.33	0.00	0.00	0.00	18,048.33
21 6120 729 910	SPEECH	591.88	0.00	0.00	0.00	591.88
21 6210 729 910	MUSIC CLUB	940.67	342.75	0.00	0.00	597.92
21 6220 729 910	PEP BAND	1,832.28	371.00	0.00	0.00	1,461.28
21 6221 729 910	MUSIC TRIP	2,300.15	0.00	0.00	0.00	2,300.15
21 6222 729 910	COLOR GUARD	775.15	0.00	0.00	0.00	775.15
21 6600 729 920	ATHLETICS	17,218.06	12,793.16	13,191.50	0.00	17,616.40
21 6645 729 920	CROSS COUNTRY	146.50	0.00	0.00	0.00	146.50
21 6693 729 920	CHEERLEADING	2,875.89	0.00	475.00	0.00	3,350.89
21 6694 729 920	DANCE TEAM	2,362.69	0.00	475.00	0.00	2,837.69
21 6710 729 920	BOYS' BASKETBALL	78.72	0.00	0.00	0.00	78.72
21 6720 729 920	FOOTBALL	5,500.54	0.00	0.00	0.00	5,500.54
21 6730 729 920	BASEBALL	588.68	0.00	0.00	0.00	588.68
21 6740 729 920	BOYS' TRACK	376.59	0.00	0.00	0.00	376.59
21 6760 729 920	BOYS' GOLF	2,064.67	0.00	0.00	0.00	2,064.67
21 6790 729 920	WRESTLING	350.82	0.00	0.00	0.00	350.82
21 6810 729 920	GIRLS BASKETBALL	493.15	0.00	0.00	0.00	493.15
21 6815 729 920	VOLLEYBALL	3,083.45	405.00	245.55	0.00	2,924.00
21 6835 729 920	SOFTBALL	242.65	0.00	0.00	0.00	242.65
21 6840 729 920	GIRLS TRACK	412.27	0.00	0.00	0.00	412.27
21 6860 729 920	GIRLS' GOLF	156.93	0.00	0.00	0.00	156.93
21 7010 729 950	FBLA	2,531.48	0.00	2,948.00	0.00	5,479.48
21 7011 729 950	HS STUDENT COUNCIL	5,217.74	988.43	171.00	0.00	4,400.31
21 7012 729 950	SPANISH CLUB	1,847.45	0.00	0.00	0.00	1,847.45
21 7013 729 950	NHS	737.23	0.00	0.00	0.00	737.23
21 7015 729 950	FEED STORE	0.00	0.00	0.00	0.00	0.00
21 7016 729 950	FITNESS CLUB	37.55	0.00	0.00	0.00	37.55
21 7018 729 950	LIBRARY CLUB	0.00	0.00	0.00	0.00	0.00
21 7020 729 950	NEWSPAPER	1,936.84	0.00	0.00	0.00	1,936.84
21 7021 729 950	ROBOTICS CLUB	905.71	0.00	0.00	0.00	905.71
21 7025 729 950	TECHNOLOGY	906.97	0.00	0.00	0.00	906.97
21 7026 729 950	FFA	16,020.48	3,667.50	9,915.00	0.00	22,267.98
21 7027 729 950	ART CLUB	1,060.81	0.00	0.00	0.00	1,060.81
21 7040 729 950	MS STUDENT COUNCIL	19.32	0.00	0.00	0.00	19.32
21 7041 729 950	SOUND SYSTEM	1,026.50	0.00	0.00	0.00	1,026.50
21 7042 729 950	TRAPSHOOTING	1,823.94	0.00	0.00	0.00	1,823.94
21 7049 729 950	PBIS	4,021.22	736.23	0.00	0.00	3,284.99

Fund: 21 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 7050 729 950	ELEM. ST. COUNCIL	133.13	120.00	0.00	0.00	13.13
21 7051 729 950	CAMP WAPSIE	5,210.43	0.00	0.00	0.00	5,210.43
21 7053 729 950	BREAKFAST CLUB	1,145.86	0.00	0.00	0.00	1,145.86
21 7078 729 950	CLASS OF 2023	2,765.36	446.99	0.00	0.00	2,318.37
21 7079 729 950	CLASS OF 2024	1,517.21	42.05	0.00	0.00	1,475.16
21 7080 729 950	CLASS OF 2025	893.56	0.00	0.00	0.00	893.56
21 7081 729 950	CLASS OF 2026	381.05	0.00	0.00	0.00	381.05
21 7082 729 950	CLASS OF 2027	123.00	0.00	0.00	0.00	123.00
21 8000 729 910	ANNUAL	7,375.17	0.00	210.00	0.00	7,585.17
21 8001 729 910	BUCCANEER CLUB	1,887.93	0.00	0.00	0.00	1,887.93
21 8004 729 910	INTEREST	222.39	0.00	84.92	0.00	307.31
Fund Total: 21		120,188.40	19,913.11	27,715.97	0.00	127,991.26



<u>Chart of Account Number</u>	<u>Chart of Account Description</u>
91 9043 770 950	CUSTODIAL-LIL BUC BOYS BB
91 9052 770 950	CUSTODIAL-EB HOOPSTERS

<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
763.91	0.00	0.00	0.00	763.91
1,420.66	0.00	0.00	0.00	1,420.66
<u>2,184.57</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,184.57</u>

Fund Total: 91

EAST BUCHANAN SCHOOL  
MILEAGE REPORT  
2022-2023

MONTH	BUS ROUTE MILES	BUS ADMIN. MILES	BUS SPECIAL ED. MILES	BUS ACTIVITY MILES	BUS CUSTODIAL MILES	BUS TRANSP. MILES	BUS DRIVERS ED MILES	BUS OTHER MILES	BUS MISC. MILES	BUS TOTAL MILES
JULY	865	0	0	242	0	102	0	0	0	1,209
AUGUST	2,689	0	0	79	0	393	0	0	0	3,161
SEPTEMBER	7,807	0	0	1,364	0	0	0	0	32	9,203
OCTOBER	7,364	0	0	1,194	0	0	0	0	0	8,558
NOVEMBER										
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
TOTAL	18,725	-	-	2,879	-	495	-	-	32	22,131

EAST BUCHANAN SCHOOL  
MILEAGE REPORT  
2022-2023

MONTH	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR	VAN/CAR
	ROUTE	ADMIN.	SPECIAL ED.	ACTIVITY	CUSTODIAL	TRANSP.	DRIVERS ED	OTHER	MISC.	TOTAL	MILES	MILES	MILES	MILES	MILES
JULY	0	196	2,438	0	309	96	0	0	0	0	3,039				
AUGUST	0	1,050	2,231	2,685	261	179	0	0	36	6,442					
SEPTEMBER	0	344	7,027	1,900	189	70	0	0	0	9,530					
OCTOBER	0	586	7,134	4,874	174	0	0	0	0	12,768					
NOVEMBER															
DECEMBER															
JANUARY															
FEBRUARY															
MARCH															
APRIL															
MAY															
JUNE															
TOTAL	-	2,176	18,830	9,459	933	345	-	-	36	31,779					

**EAST BUCHANAN COMMUNITY SCHOOL  
GASOLINE/DIESEL EXPENSE REPORT**

2022-2023

MONTH	GALS. GAS PURCH.	COST PER GAL.	COST GAS PURCH.	GALS. DIESEL PURCH.	COST PER GAL.	COST DIESEL PURCH.	TOTAL COST GAS/DIESEL PURCHASED	GALS. GAS CONS.	COST GAS CONS.	GALS DIESEL CONS.	COST DIESEL CONS.	TOTAL COST GAS/DIESEL CONSUMED
JULY	668.000	\$ 3.41	\$ 2,276.48	638.000	\$ 3.98	\$ 2,538.99	\$ 4,815.47	198.000	\$ 674.76	147.000	\$ 585.00	\$ 1,259.76
AUG.	-	\$ -	\$ -	-	\$ -	\$ -	\$ -	245.000	\$ 834.96	263.000	\$ 1,046.74	\$ 1,881.70
SEPT.	970.000	\$ 3.25	\$ 3,152.30	1,196.000	\$ 4.01	\$ 4,789.40	\$ 7,941.70	528.000	\$ 1,716.00	1,064.000	\$ 4,261.32	\$ 5,977.32
OCT.	525.000	\$ 3.23	\$ 1,695.91	848.000	\$ 4.57	\$ 3,875.02	\$ 5,570.93	634.000	\$ 2,048.01	1,044.000	\$ 4,770.66	\$ 6,818.67
NOV.												
DEC.												
JAN.												
FEB.												
MAR.												
APR.												
MAY												
JUNE												
TOTALS	2,163.000	\$ 9.89	\$ 7,124.69	2,682.000	\$ 12.56	\$ 11,203.41	\$ 18,328.10	1,605.000	\$ 5,273.73	2,518.000	\$ 10,663.72	\$ 15,937.45

**RECEIPTS**

	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$2,220.25	\$2,586.15	\$4,806.40
Student Lunch	\$13,393.45	\$23,155.95	\$36,549.40
Adult Breakfast	\$63.55	\$60.45	\$124.00
Adult Lunch	\$431.60	\$423.30	\$854.90
Macarte	\$5,575.45	\$7,246.00	\$12,821.45
Snacks	\$2,061.20	\$3,955.21	\$6,016.41
Federal Breakfast	\$3,979.76	\$0.00	\$3,979.76
Federal Lunch	\$24,821.89	\$0.00	\$24,821.89
State Breakfast	\$0.00	\$266.91	\$266.91
State Lunch	\$0.00	\$690.02	\$690.02
Supply Chain Assistance Funds	\$0.00	\$14,696.61	\$14,696.61
Other Revenues	\$0.00	\$0.00	\$0.00
Other Purchased Services	-\$367.89	-\$527.27	-\$895.16
Rebate	\$0.00	\$0.00	\$0.00
Interest	\$176.96	\$490.25	\$667.21
<b>TOTAL INCOME</b>	<b>\$52,356.22</b>	<b>\$53,043.58</b>	<b>\$105,399.80</b>

2022-2023

East Buchanan

Hot Lunch  
Report**EXPENDITURES**

	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$24,909.72	\$13,960.99	\$38,870.71
Supplies	\$520.38	\$706.11	\$1,226.49
Shared Contract	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$3,242.08	\$3,242.08
Travel	\$0.00	\$0.00	\$0.00
Other Expenses	\$0.00	\$166.20	\$166.20
Cooks Salaries	\$13,316.52	\$5,236.53	\$18,553.05
Benefits	\$3,629.91	\$3,781.09	\$7,411.00
<b>TOTAL EXPENDITURES</b>	<b>\$42,376.53</b>	<b>\$27,093.00</b>	<b>\$69,469.53</b>

**BALANCE**

	0	PRIOR BALANCE	YEAR TO DATE
Beginning Balance	\$0.00	\$241,963.34	\$241,963.34
Income	\$52,356.22	\$53,043.58	\$105,399.80
Expenditures	\$42,376.53	\$27,093.00	\$69,469.53
<b>FUND BALANCE</b>	<b>\$9,979.69</b>	<b>\$267,913.92</b>	<b>\$277,893.61</b>

**DAYS MEALS SERVED**

July	0
August	7
September	21
October	20
November	0
December	0
January	0
February	0
March	0
April	0
May	0
June	0
<b>TOTALS</b>	<b>48</b>

**MEALS SERVED**

	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	1,513	1,755	3,268
Reduced Student Breakfasts	88	138	226
Free Student Breakfasts	957	1,253	2,210
Second Breakfasts	5	62	67
Adult Breakfasts	41	39	80
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
<b>TOTAL BREAKFASTS SERVED</b>	<b>2,604</b>	<b>3,247</b>	<b>5,851</b>
Paid Student Lunches	5,584	7,484	13,068
Reduced Student Lunches	457	694	1,151
Free Student Lunches	2,602	3,555	6,157
Second Lunches	0	0	0
Adult Lunches	111	107	218
Student Guest Lunches	0	0	0
Complimentary Lunches	0	0	0
<b>TOTAL LUNCHES SERVED</b>	<b>8,754</b>	<b>11,840</b>	<b>20,594</b>

October 31, 2022

**LUNCH STATUS**

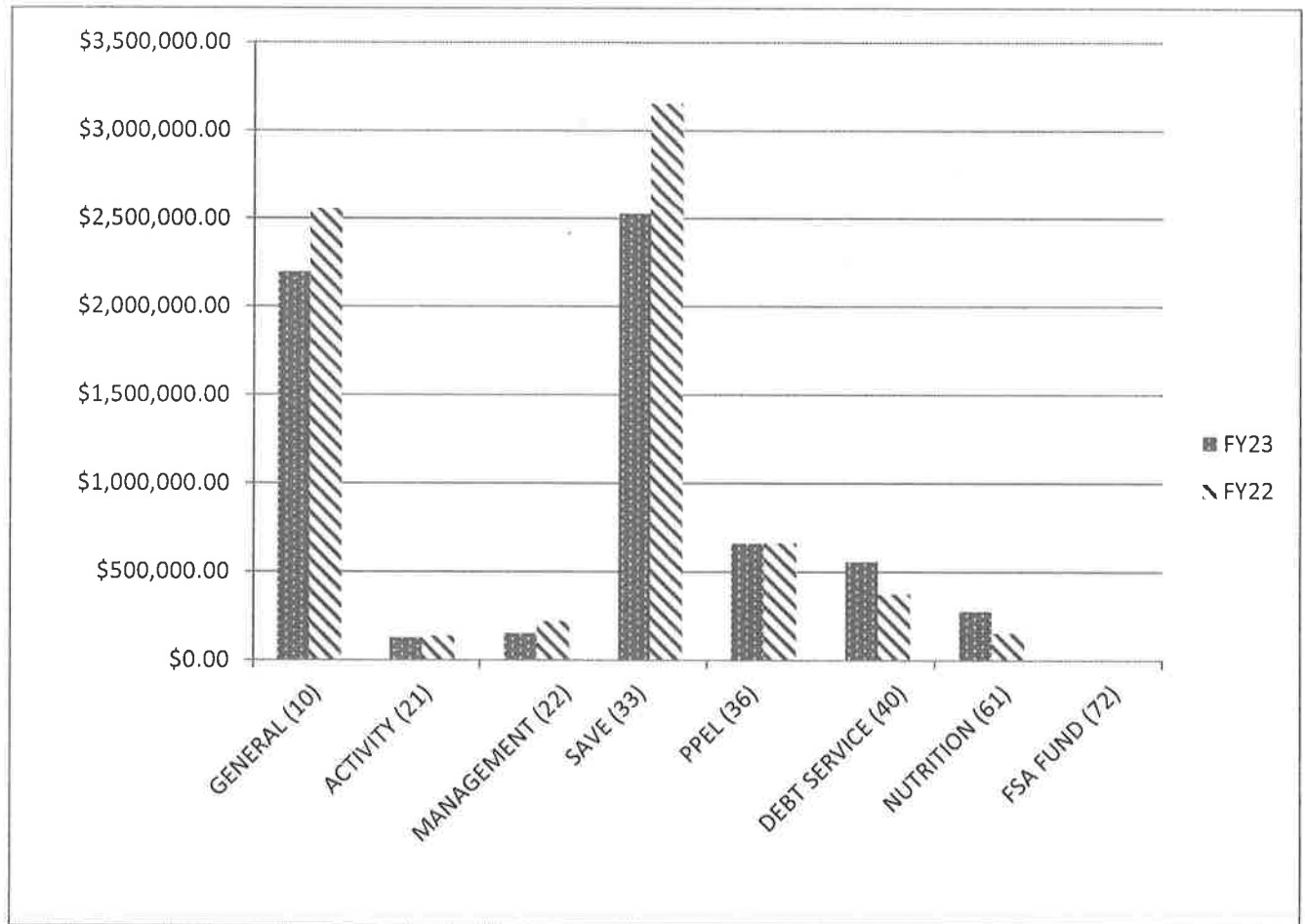
FREE	REDUCED	PAID	TOTAL
163	29	395	587

East Buchanan Community School District  
Cash Summary Report

	<u>Jul-22</u>	<u>Aug-22</u>	<u>Sep-22</u>	<u>Oct-22</u>
<b>10-GENERAL FUND</b>				
Beginning Balance	2,472,133.59	1,953,218.51	1,501,108.72	1,534,752.36
Revenue	136,272.47	220,017.17	609,262.28	1,258,703.71
Expenditures	655,187.55	672,126.96	575,618.64	599,423.29
Ending Balance	1,953,218.51	1,501,108.72	1,534,752.36	2,194,032.78
<b>21-ACTIVITY FUND</b>				
Beginning Balance	108,627.75	108,455.49	122,954.23	120,188.40
Revenue	487.74	18,367.44	15,550.48	2,715.97
Expenditures	660.00	3,868.70	18,316.31	19,913.11
Ending Balance	108,455.49	122,954.23	120,188.40	102,991.26
<b>22-MANAGEMENT FUND</b>				
Beginning Balance	237,237.81	94,962.28	93,892.28	104,927.27
Revenue	414.04	0.00	12,034.99	48,690.24
Expenditures	142,689.57	1,070.00	1,000.00	1,000.00
Ending Balance	94,962.28	93,892.28	104,927.27	152,617.51
<b>33-SAVE</b>				
Beginning Balance	3,065,238.29	2,808,775.74	2,740,317.15	2,675,075.30
Revenue	328,777.92	178,173.27	351,071.78	215,477.48
Expenditures	585,240.47	246,631.86	416,313.63	362,209.56
Ending Balance	2,808,775.74	2,740,317.15	2,675,075.30	2,528,343.22
<b>36-PPEL</b>				
Beginning Balance	559,779.27	530,108.38	512,274.67	508,911.75
Revenue	79,884.49	303.10	39,260.49	156,494.20
Expenditures	109,555.38	18,136.81	42,623.41	4,617.01
Ending Balance	530,108.38	512,274.67	508,911.75	660,788.94
<b>40-DEBT SERVICE</b>				
Beginning Balance	362,725.07	366,698.47	366,213.98	419,867.82
Revenue	591,208.40	15.51	53,653.84	217,115.87
Expenditures	587,235.00	500.00	0.00	78,200.75
Ending Balance	366,698.47	366,213.98	419,867.82	558,782.94
less: Escrow Acct	340,000.00	340,000.00	340,000.00	340,000.00
	26,698.47	26,213.98	79,867.82	218,782.94
<b>61-NUTRITION FUND</b>				
Beginning Balance	241,963.34	242,460.09	276,361.31	267,913.92
Revenue	1,991.01	35,986.74	24,610.72	69,670.54
Expenditures	1,494.26	2,085.52	33,058.11	59,690.85
Ending Balance	242,460.09	276,361.31	267,913.92	277,893.61
less: Received on Acct	5,904.05	18,165.70	11,805.20	11,283.45
	236,556.04	258,195.61	256,108.72	266,610.16
<b>72-FLEX SPENDING ACCT FUND</b>				
Beginning Balance	5,454.89	4,901.06	4,939.32	5,916.00
Revenue (contributions)	2,443.50	2,443.50	3,309.50	3,309.50
Expenditures (claims)	2,997.33	2,405.24	2,332.82	3,594.02
Ending Balance	4,901.06	4,939.32	5,916.00	5,631.48
<b>EMPLOYER'S PAYROLL EXPENSE:</b>				
Gross Wages-hourly	52,529.25	40,429.75	57,675.08	109,748.98
Gross Wages-contract	316,075.29	319,621.95	336,152.11	333,075.99
	368,604.54	360,051.70	393,827.19	442,824.97
Employer paid deductions	49,408.50	50,437.51	51,745.70	54,530.03
Employer paid IPERS	33,544.33	32,975.84	36,178.33	40,885.11
Employer paid FICA	27,166.61	26,650.12	29,130.96	32,801.25
	110,119.44	110,063.47	117,054.99	128,216.39
<b>TOTAL</b>	<b>478,723.98</b>	<b>470,115.17</b>	<b>510,882.18</b>	<b>571,041.36</b>

## CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL October 2022

Fund Description	Beginning	Revenues	Expenditures	FY23	FY22	Difference
				Ending	End Balance	
GENERAL (10)	\$1,534,752.36	\$1,258,703.71	\$599,423.29	\$2,194,032.78	\$2,555,393.09	(\$361,360.31)
ACTIVITY (21)	\$120,188.40	\$27,715.97	\$19,913.11	\$127,991.26	\$136,580.80	(\$8,589.54)
MANAGEMENT (22)	\$104,927.27	\$48,690.24	\$1,000.00	\$152,617.51	\$219,601.31	(\$66,983.80)
SAVE (33)	\$2,675,075.30	\$215,477.48	\$362,209.56	\$2,528,343.22	\$3,151,960.00	(\$623,616.78)
PPEL (36)	\$508,911.75	\$156,494.20	\$4,617.01	\$660,788.94	\$661,820.94	(\$1,032.00)
DEBT SERVICE (40)	\$419,867.82	\$217,115.87	\$78,200.75	\$558,782.94	\$374,676.50	\$184,106.44
NUTRITION (61)	\$267,913.92	\$69,670.54	\$59,690.85	\$277,893.61	\$152,471.06	\$125,422.55
FSA FUND (72)	\$5,916.00	\$3,309.50	\$3,594.02	\$5,631.48	\$0.00	\$5,631.48
			TOTAL	\$6,506,081.74	\$7,252,503.70	(\$746,421.96)





**Certified Budget compared to Actual Revenues/Expenditures - All Funds**



		FY23 Certified		
		Budget	as of 10/31/2022	over / (under) budget
Taxes Levied on Property	1	\$ 3,195,996.00	\$ 1,562,343.30	
Utility Replacement Excise Tax	2	\$ 43,516.00	\$ 9,785.64	
Income Surtaxes	3	\$ 153,339.00	\$ -	
Tuition\Transportation Received	4	\$ 600,000.00	\$ 12,160.00	
Earnings on Investments	5	\$ 57,100.00	\$ 14,630.36	
Nutrition Program Sales	6	\$ 140,000.00	\$ 61,172.56	
Student Activities and Sales	7	\$ 189,000.00	\$ 39,959.55	
Other Revenues from Local Sources	8	\$ 91,000.00	\$ 51,773.23	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,131,931.00	\$ 765,764.00	
Instructional Support State Aid	11	\$ 14,816.00	\$ -	
Other State Sources	12	\$ 577,850.00	\$ 250,265.62	
Commercial & Industrial State Replacement	13	\$ -	\$ -	
Title I Grants	14	\$ 70,000.00	\$ -	
IDEA and Other Federal Sources	15	\$ 320,000.00	\$ 46,040.56	
Total Revenues	16	\$ 9,584,548.00	\$ 2,813,894.82	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 1,646,618.00	\$ 201,117.50	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 4,955.90	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 11,231,166.00	\$ 3,019,968.22	
Beginning Fund Balance	22	\$ 6,326,708.24	\$ 6,326,708.24	
<b>Total Resources</b>	23	\$ 17,557,874.24	\$ 9,346,676.46	
<b>*Instruction</b>	24	\$ 5,632,000.00	\$ 938,792.86	\$ (4,693,207.14) 17%
Student Support Services	25	\$ 220,000.00	\$ 37,425.01	
Instructional Staff Support Services	26	\$ 515,000.00	\$ 132,297.66	
General Administration	27	\$ 270,000.00	\$ 132,431.30	
School/Building Administration	28	\$ 375,000.00	\$ 109,879.49	
Business & Central Administration	29	\$ 192,500.00	\$ 40,589.67	
Plant Operation and Maintenance	30	\$ 603,000.00	\$ 280,342.93	
Student Transportation	31	\$ 525,000.00	\$ 112,418.16	
This row is intentionally left blank	32	\$ -		
<b>*Total Support Services (lines 25-32)</b>	32A	\$ 2,700,500.00	\$ 845,384.22	\$ (1,855,115.78) 31%
<b>*Noninstructional Programs</b>	33	\$ 360,000.00	\$ 67,121.41	\$ (292,878.59) 19%
Facilities Acquisition and Construction	34	\$ 1,350,000.00	\$ 515,041.40	
Debt Service	35	\$ 1,988,405.00	\$ 279,711.25	
AEA Support - Direct to AEA	36	\$ 302,609.00	\$ -	
<b>*Total Other Expenditures (lines 34-36)</b>	36A	\$ 3,641,014.00	\$ 794,752.65	\$ (2,846,261.35) 22%
Total Expenditures	37	\$ 12,333,514.00	\$ 2,646,051.14	
Transfers Out	38	\$ 1,461,618.00	\$ 201,117.50	
Other Uses	39	\$ -	\$ -	
Total Expenditures & Other Uses	40	\$ 13,795,132.00	\$ 2,847,168.64	\$ (10,947,963.36)
Ending Fund Balance	41	\$ 3,762,742.24	\$ 6,499,507.82	
<b>Total Requirements</b>	42	\$ 17,557,874.24	\$ 9,346,676.46	\$ (8,211,197.78)

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.



Commons Proposal Items and Cost

Items	Purchase location	Cost
	<p>Demco (can get a discount through AEA)</p>	<p>\$8,328.93 before discount</p>
	<p>Walmart.com</p>	<p>\$279.99 (OR we can use one from the elementary that is coming down with the use of the Promethean Boards)</p>
<p>Kitchenette: 24 inch bases cabinets (painted white) (2)</p>	<p><a href="https://www.menards.com/main/kitchen/kitchen-cabinets/all-kitchen-cabinets/quality-one-trade-kitchen-base-cabinet/b24basecabinet08022/p-1444451722099-c-14242.htm?tid=-338837467626183300&amp;ipos=3">https://www.menards.com/main/kitchen/kitchen-cabinets/all-kitchen-cabinets/quality-one-trade-kitchen-base-cabinet/b24basecabinet08022/p-1444451722099-c-14242.htm?tid=-338837467626183300&amp;ipos=3</a></p>	<p>112.13@2=224.13</p>
<p>Countertop (laminata)</p>	<p><a href="https://www.menards.com/main/kitchen/countertops-laminata/all-countertops-laminata/customcraft-countertops-reg-high-resolution-laminata-countertop/63194feet/p-1561098547511-c-3629.htm">https://www.menards.com/main/kitchen/countertops-laminata/all-countertops-laminata/customcraft-countertops-reg-high-resolution-laminata-countertop/63194feet/p-1561098547511-c-3629.htm</a></p>	<p>Approx. 70.00 for 4 ft.</p>
<p>Bar height table with plug ins (2)</p>	<p><a href="https://www.worthingtondirect.com/makerspace-furniture/multimedia-tables-3/chargebar-tables-by-paragon-6.htm">https://www.worthingtondirect.com/makerspace-furniture/multimedia-tables-3/chargebar-tables-by-paragon-6.htm</a></p>	<p>\$841.95 x 2=1683.90</p>

<p>Full-length mirror (IF EXTRA MONEY) or funds from another project?</p>	<p>\$22.58x2 \$45.16</p>	
<p>Area Rugs (Possibly out of a different fund?)</p>	<p>100.00</p>	
<p>***Student Council is supplying a collection of picture frames for the "arch" on the south wall</p>	<p>-</p>	<p>-</p>
<p>Rectangular Tables with Buc head like events circle tables</p>		<p>\$200-600 for 2 (does not include Buc Head design) Demco: Discount not applied yet.</p>

Grand Total: Before discounts and other resources: \$11,332.00

\*\*\*\*We are willing to shop around and find cheaper if needed. They really, really, really want the couch that is the most expensive part, but will look very nice in the commons. We compared prices and it is comparable to other furniture. If you could just give us a budget we can make changes accordingly to meet the budget.

# East Buchanan CSD

## FY22 Financial Reports

7c

By September 15<sup>th</sup> of each year, the district is required to certify the transportation report, special education supplement, and the certified annual report (CAR). The district uploads a file from our accounting software to the Iowa Department of Education via the Iowa Education Portal. The file is immediately reviewed and we get an edit report with 4 edit stages that must be cleared to certify the report. Warnings are given to accounts that need to be reviewed but are not required to be cleared to certify the report because there may not have been any activity on them during the fiscal year.

ANNUAL TRANSPORTATION REPORT (ATR) – This report is based on the upload and information Kelly enters in the Transportation Applications on the portal throughout the year. The information may be used to determine what to charge for non-district use of transportation.

SPECIAL EDUCATION SUPPLEMENT (SES) – This report is based on the upload, tuition-in billing, and information entered specific to this report. It calculates the amount the district can request for allowable growth and supplemental aid to help offset a negative special education balance. The board approved this request at the October meeting.

CERTIFIED ANNUAL REPORT (CAR) – This report is based on the upload and is reviewed by the auditor during the annual audit.

CERTIFIED BUDGET – This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31<sup>st</sup> of each fiscal year. This is preliminary until the audit fieldwork is complete.

CITIZEN STATE BANK ENDING BALANCE LIST

ANNUAL TREASURER REPORT – This report is provided by board treasurer Marilyn Steinkamp.

## ANNUAL TRANSPORTATION REPORT (ATR) SUMMARY

	FY19	FY20	FY21	FY22
<b>MILEAGE</b>				
Cost/mile (IRS rate)	\$ 0.58	\$ 0.58	\$ 0.56	\$ 0.58
<b>School Bus</b>				
Regular route miles traveled	66,202	48,394	63,540	67,145
Miscellaneous miles traveled	150	213	243	172
Activity and educational trip miles	15,496	8,276	9,194	12,815
Other person/group miles		213	0	0
<b>Auto/Van</b>				
Regular route miles traveled	0	0	0	553
Miscellaneous miles traveled	71	548	1,304	279
Special education miles	42,540	21,188	64,085	43,786
Activity and educational trip miles	17,232	16,191	10,192	22,150
Other person/group miles	357	548	0	0
Staff miles including drivers ed	7,166	4,745	3,556	4,504
<b>STUDENT COUNT</b>				
Number of days buses operated	174	126	173	171
Average number of students transported	317.00	331.00	255.00	223.00
<b>Transportation required by law:</b>				
Elementary students 2+ miles	172	240	201	167
High school students 3+ miles	122	68	44	75
<b>Transportation not required by law:</b>				
Elementary students less than 2 miles	19	28	18	11
High school students less than 3 miles	7	5	0	7
<b>OPERATING COSTS/REVENUES</b>				
<b>Transportation Costs</b>				
Cost of fuel	\$ 49,048.74	\$ 28,143.37	\$ 27,387.62	\$ 51,116.89
Other Equip-fuel tank spill-monitoring devices/systems, etc	\$ 421.93	\$ -	\$ 8,074.00	\$ 1,924.00
Vehicle depreciation	\$ 12,386.14	\$ 18,443.28	\$ 18,443.28	\$ 38,436.07
Rental of equipment and vehicles	\$ -	\$ -	\$ -	\$ 29,064.00
Salaries	\$ 175,321.67	\$ 163,159.19	\$ 214,854.50	\$ 226,869.17
Benefits	\$ 37,734.41	\$ 39,053.97	\$ 62,284.08	\$ 66,678.85
Supplies and parts	\$ 29,530.11	\$ 8,667.08	\$ 13,182.91	\$ 12,823.01
Repairs, maintenance, and inspection fees	\$ 9,829.87	\$ 17,604.99	\$ 6,404.39	\$ 20,080.61
Vehicle insurance costs	\$ 9,482.00	\$ 9,934.00	\$ 11,403.00	\$ 12,195.00
Drug/Alcohol testing	\$ 790.00	\$ 1,516.50	\$ 1,748.49	\$ 1,873.60
Transportation provided by non-district personnel	\$ 13,860.17	\$ -	\$ 14,345.76	\$ 27,688.62
Other expenditures	\$ 23,217.65	\$ 20,860.85	\$ 2,686.24	\$ 5,946.38
<b>Total Operating Costs</b>	<b>\$ 361,622.69</b>	<b>\$ 307,383.23</b>	<b>\$ 380,814.27</b>	<b>\$ 494,696.20</b>
<b>Transportation Revenues</b>				
Nonpublic transportation reimbursement	\$ -	\$ 1,365.80	\$ -	\$ -
Transportation fees received	\$ -	\$ 4,221.96	\$ -	\$ -
<b>Total Transportation Revenues</b>	<b>\$ -</b>	<b>\$ 5,587.76</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Adjustments</b>				
Admin/teacher/custodial & drivers ed cost adj (auto/van)	\$ 4,156.28	\$ 2,752.10	\$ 1,991.36	\$ 2,612.32
Special education SES adj	\$ 24,673.20	\$ 12,289.04	\$ 35,887.60	\$ 25,395.88
Activity & educational trip adj (auto/van)	\$ 9,994.56	\$ 9,390.78	\$ 5,707.52	\$ 12,847.00
Other persons & group mileage adj (auto/van)	\$ 207.06	\$ 317.84	\$ -	\$ -
<b>Total Adjustments</b>	<b>\$ 39,031.10</b>	<b>\$ 24,749.76</b>	<b>\$ 43,586.48</b>	<b>\$ 40,855.20</b>
<b>Net Transportation Costs</b>	<b>\$ 322,591.59</b>	<b>\$ 277,045.71</b>	<b>\$ 337,227.79</b>	<b>\$ 453,841.00</b>
<b>MISCELLANEOUS</b>				
Route/misc miles traveled	66,423	49,155	65,087	68,149
Non-route miles traveled	15,496	8,489	9,194	12,815
<b>Total route/misc &amp; non-route miles traveled</b>	<b>81,919</b>	<b>57,644</b>	<b>74,281</b>	<b>80,964</b>
Average cost/mile traveled	\$ 3.94	\$ 4.81	\$ 4.54	\$ 5.61
<b>Net operating cost</b>				
Non-route operating costs	\$ 61,054.24	\$ 40,832.09	\$ 41,740.76	\$ 71,892.15
Net operating cost	\$ 261,537.35	\$ 236,213.62	\$ 295,487.03	\$ 381,948.85
Average cost/pupil transported	\$ 826.08	\$ 712.71	\$ 1,158.91	\$ 1,712.70

## SPECIAL EDUCATION SUPPLEMENT (SES) SUMMARY REPORT

	FY19	FY20	FY21	FY22
<b>REVENUE</b>				
Special Ed Receipts	\$ 1,182,371.00	\$ 1,198,358.00	\$ 1,126,270.00	\$ 1,188,263.00
Tuition In Receipts	\$ 64,885.13	\$ 73,619.45	\$ 28,737.80	\$ 36,888.39
MEDICAID Reimbursement	\$ 73,427.31	\$ 55,216.57	\$ 132,275.79	\$ 183,120.38
Part B Receipts	\$ 26,534.00	\$ 25,604.00	\$ 25,094.00	\$ 25,238.00
Teacher Quality	\$ 45,383.05	\$ 48,796.34	\$ 36,911.05	\$ 42,010.30
Foster Care/High Cost Fund/Termination of Rights Claims	\$ 8,022.41	\$ 19,824.44	\$ 18,376.46	\$ -
Other Revenue	\$ -	\$ -	\$ -	\$ -
DE Revenue Adjustment	\$ -	\$ -	\$ (5,087.76)	\$ 10,108.33
<b>TOTAL REVENUE</b>	<b>\$ 1,400,622.90</b>	<b>\$ 1,421,418.80</b>	<b>\$ 1,362,577.34</b>	<b>\$ 1,485,628.40</b>
<b>EXPENDITURES</b>				
Salaries	\$ 481,892.75	\$ 506,167.98	\$ 446,678.79	\$ 545,793.62
Benefits	\$ 146,448.01	\$ 149,990.08	\$ 150,364.81	\$ 182,281.19
Employee Travel	\$ 28.41	\$ 9.48	\$ 4.83	\$ -
Supplies	\$ 1,083.04	\$ 2,193.56	\$ 1,941.51	\$ 3,089.29
Total Contract Services	\$ 45,282.63	\$ 40,210.87	\$ 89,983.82	\$ 74,789.41
Transportation	\$ 84,237.42	\$ 45,421.58	\$ 84,213.24	\$ 86,783.62
Equipment	\$ 99.23	\$ 446.44	\$ 34.18	\$ 318.68
Subtotal Special Education	\$ 759,071.49	\$ 744,439.99	\$ 773,221.18	\$ 893,055.81
SBRC Approval for Admin Costs	\$ -	\$ -	\$ -	\$ 3,654.39
General Program Expenditures (1.0 Funds)	\$ 320,567.00	\$ 316,067.00	\$ 303,838.00	\$ 317,771.00
Tuition Out totals	\$ 404,506.27	\$ 419,124.28	\$ 373,994.88	\$ 240,451.86
<b>TOTAL SPECIAL ED EXPENDITURES</b>	<b>\$ 1,484,144.76</b>	<b>\$ 1,479,631.27</b>	<b>\$ 1,451,054.06</b>	<b>\$ 1,454,933.06</b>
Total Special Ed Revenue	\$ 1,400,622.90	\$ 1,421,418.80	\$ 1,362,577.34	\$ 1,485,628.40
Total Special Ed Expenditures	\$ 1,484,144.76	\$ 1,479,631.27	\$ 1,451,054.06	\$ 1,454,933.06
Net Revenue (over/under)	\$ (83,521.86)	\$ (58,212.47)	\$ (88,476.72)	\$ 30,695.34
Previous Year Carryover	\$ -	\$ -	\$ -	\$ -
If negative - amount to request for allowable growth & supplemental aid*	\$ (83,521.86)	\$ (58,212.47)	\$ (88,476.72)	\$ 30,695.34
Receipts for Add'l Weighted Dollars (Screen 4)	\$ 650,226.00	\$ 661,718.00	\$ 625,862.00	\$ 667,919.00
Carryover Allowed (10% of wgt rev) **	\$ 65,022.60	\$ 66,171.80	\$ 62,586.20	\$ 66,791.90

\* A district may request allowable growth and supplement aid for a negative special education balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. The district's board needs to approve seeking allowable growth and supplemental aid for the negative special education balance.

\*\* Carryover is not allowed if there is a negative special education balance.



**Certified Budget compared to Actual Revenues/Expenditures - All Funds**

		FY22 Certified Budget	as of 9/30/2022	over / (under) budget	
Taxes Levied on Property	1	\$ 2,907,753.00	\$ 2,908,252.37		
Utility Replacement Excise Tax	2	\$ 46,274.00	\$ 45,404.90		
Income Surtaxes	3	\$ 158,455.00	\$ 150,916.00		
Tuition\Transportation Received	4	\$ 575,000.00	\$ 615,077.93		
Earnings on Investments	5	\$ 81,500.00	\$ 51,642.96		
Nutrition Program Sales	6	\$ 165,000.00	\$ 59,973.45		
Student Activities and Sales	7	\$ 189,000.00	\$ 171,935.39		
Other Revenues from Local Sources	8	\$ 91,000.00	\$ 158,178.36		
Revenue from Intermediary Sources	9	\$ -	\$ 1,353.98		
State Foundation Aid	10	\$ 4,059,983.00	\$ 4,028,894.00		
Instructional Support State Aid	11	\$ 15,336.00	\$ -		
Other State Sources	12	\$ 581,350.00	\$ 746,107.84		
Commercial & Industrial State Replacement	13	\$ 20,453.00	\$ 16,381.87		
Title I Grants	14	\$ 70,000.00	\$ 80,600.00		
IDEA and Other Federal Sources	15	\$ 320,000.00	\$ 1,010,132.64		
Total Revenues	16	\$ 9,281,104.00	\$ 10,044,851.69		
General Long-Term Debt Proceeds	17	\$ -	\$ -		
Transfers In	18	\$ 313,178.00	\$ 343,417.86		
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 1,518.20		
Special Items/Upward Adjustments	20	\$ -	\$ -		
Total Revenues & Other Sources	21	\$ 9,594,282.00	\$ 10,389,787.75		
Beginning Fund Balance	22	\$ 6,697,739.27	\$ 6,697,739.27		
<b>Total Resources</b>	23	\$ 16,292,021.27	\$ 17,087,527.02		
<b>*Instruction</b>	24	\$ 5,500,000.00	\$ 5,422,406.67	\$ (77,593.33)	99%
Student Support Services	25	\$ 230,500.00	\$ 254,961.80		
Instructional Staff Support Services	26	\$ 583,000.00	\$ 620,982.00		
General Administration	27	\$ 266,500.00	\$ 253,410.09		
School/Building Administration	28	\$ 400,000.00	\$ 400,355.75		
Business & Central Administration	29	\$ 140,000.00	\$ 159,374.40		
Plant Operation and Maintenance	30	\$ 727,000.00	\$ 767,518.26		
Student Transportation	31	\$ 553,000.00	\$ 598,940.38		
This row is intentionally left blank	32	\$ -			
<b>*Total Support Services (lines 25-32)</b>	32A	\$ 2,900,000.00	\$ 3,055,542.68	\$ 155,542.68	105%
<b>*Noninstructional Programs</b>	33	\$ 365,000.00	\$ 314,116.01	\$ (50,883.99)	86%
Facilities Acquisition and Construction	34	\$ 468,044.00	\$ 664,864.61		
Debt Service	35	\$ 662,965.00	\$ 666,415.00		
AEA Support - Direct to AEA	36	\$ 295,483.00	\$ 276,324.00		
<b>*Total Other Expenditures (lines 34-36)</b>	36A	\$ 1,426,492.00	\$ 1,607,603.61	\$ 181,111.61	113%
Total Expenditures	37	\$ 10,191,492.00	\$ 10,399,668.97		
Transfers Out	38	\$ 313,178.00	\$ 343,417.86		
Other Uses	39	\$ -	\$ 17,731.95		
Total Expenditures & Other Uses	40	\$ 10,504,670.00	\$ 10,760,818.78	\$ 256,148.78	spent more than budgeted
Ending Fund Balance	41	\$ 5,787,351.27	\$ 6,326,708.24		
<b>Total Requirements</b>	42	\$ 16,292,021.27	\$ 17,087,527.02	\$ 795,505.75	more revenue than budgeted

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

Citizens State Bank  
101 Madison St PO Box 10  
Winthrop, IA 50682

<u>Account Name</u>	<u>Account #</u>	<u>Interest Rate</u>	<u>Balance 6/30/2022</u>
East Buchanan General Fund	009	.75%	\$2,803,460.52
East Buchanan Activity Fund	306	.75%	\$116,278.63
East Buchanan Lunch Program	603	.75%	\$254,403.78
East Buchanan School House Fund	900	.75%	\$425,432.98
East Buchanan Elementary Project	520	.75%	\$3,202,866.29
East Buchanan Scholarship Fund	804	0%	\$33,300.28
East Buchanan Scholarship Fund	7322	0%	\$25.35



**EAST BUCHANAN CSD  
TREASURER'S REPORT - FY2022**

**BY FUND:**

Fund	#	Beginning Fund			Ending Fund
		Balance	+ Revenues	- Expenditures	Balance
General	10	\$ 2,864,160.52	\$ 565,105.00	\$ 920,694.37	\$ 2,508,571.15
Activity	21	\$ 119,440.66	\$ 10,823.63	\$ 19,451.97	\$ 110,812.32
Management	22	\$ 237,969.10	\$ 444.16	\$ 1,000.00	\$ 237,413.26
SAVE	33	\$ 3,178,476.41	\$ 548,854.14	\$ 662,092.26	\$ 3,065,238.29
PPEL	36	\$ 547,711.12	\$ 3,616.24	\$ 17,266.08	\$ 534,061.28
Debt Service	40	\$ 361,922.98	\$ 4,252.09	\$ 3,450.00	\$ 362,725.07
Nutrition	61	\$ 244,059.81	\$ 57,480.73	\$ 59,577.20	\$ 241,963.34
		<u>\$ 7,553,740.60</u>	<u>\$ 1,190,575.99</u>	<u>\$ 1,683,531.88</u>	<u>\$ 7,060,784.71</u>

**BY BANK ACCOUNT:**

Fund	#	Beginning Fund			Ending Fund	Outstanding Deposits	Outstanding Checks	Ending Bank Balance	Bank Acct
		Balance	+ Revenues	- Expenditures	Balance				
General	10	\$ 2,950,610.76	\$ 7,477,758.24	\$ 7,919,797.85	\$ 2,508,571.15				
Management	22	\$ 319,600.48	\$ 57,272.43	\$ 139,459.65	\$ 237,413.26				
					<u>\$ 2,745,984.41</u>	\$ -	\$ 57,476.11	\$ 2,803,460.52	XX009
Activity	21	\$ 136,915.26	\$ 236,981.78	\$ 263,084.72	\$ 110,812.32	\$ -	\$ 5,466.31	\$ 116,278.63	XX306
SAVE	33	\$ 2,515,895.63	\$ 686,970.66	\$ 500,000.00	\$ 2,702,866.29	\$ -	\$ 500,000.00	\$ 3,202,866.29	XX1520
SAVE	33	\$ 645,333.39	\$ 752,121.54	\$ 1,035,082.93	\$ 362,372.00				
PPEL	36	\$ 617,863.38	\$ 401,652.64	\$ 485,454.74	\$ 534,061.28				
Debt Service	40	\$ 21,768.17	\$ 573,194.40	\$ 572,237.50	\$ 22,725.07				
					<u>\$ 919,158.35</u>	\$ 500,000.00	\$ 6,274.63	\$ 425,432.98	XX900
Debt Service	40	\$ 215,214.24	\$ 1,107,324.28	\$ 982,538.52	\$ 340,000.00	\$ -	\$ -	\$ 340,000.00	UMB
Nutrition	61	\$ 129,985.33	\$ 579,055.57	\$ 467,077.56	\$ 241,963.34	\$ -	\$ 12,440.44	\$ 254,403.78	XX603

EAST BUCHANAN  
ANNUAL REPORTS



JULY 1, 2021 – JUNE 30, 2022

**EAST BUCHANAN CSD  
GENERAL FUND ANNUAL REPORT 2022**

**GENERAL FUND EAST BUCHANAN SCHOOL**

Account #-- 1009--CITIZENS STATE BANK IN WINTHROP, IA

**OUTSTANDING CHECK REGISTER--General Fund**

MONTH	CHECK NO.	VENDOR	CHECK DATE	CHECK AMT.	CLEARED	CLEARED DATE
JUNE	10876	SCOTT ZHISS	5/20/2022	1755.88	X	6/8/2022
	10877	AMERICAN FAMILY LIFE ASSUR C	5/20/2022	250.29	X	6/1/2022
	29918	CENTRAL RIVERS AEA	5/12/2022	1150.00	X	6/1/2022
	29956	KENNETH RICHMOND	5/25/2022	15.00	X	6/3/2022
	10887	JAKE VANSOYOC	6/17/2022	625.43		
	10888	AMERICAN FAMILY LIFE ASSUR C	6/17/2022	532.91		
	10893	MADISON NATIONAL LIFE	6/17/2022	941.15		
	30000	ADVENTURE LIGHTING	6/30/2022	311.87		
	30001	AGVANTAGE FS	6/30/2022	672.12		
	30002	ALLIANT ENERGY	6/30/2022	11674.36		
	30003	CAPITAL SANITARY SUPPLY	6/30/2022	3814.64		
	30004	CITY LAUNDERING CO	6/30/2022	52.37		
	30005	CITY OF WINTHROP	6/30/2022	727.35		
	30006	DON & WALT LLC	6/30/2022	128.68		
	30007	EDGEWOOD OIL, INC.	6/30/2022	164.70		
	30008	ESCHEN TARPY NAPA	6/30/2022	19.00		
	30009	FOLDING PARTITION SERV	6/30/2022	356.00		
	300010	FRANKLIN COVEY CLIENT SALES	6/30/2022	10980.96		
	300011	GORDON FLESCH	6/30/2022	579.00		
	300012	GREENWOOD CLEANING	6/30/2022	2472.10		
	300013	INDEPENDENCE CSD	6/30/2022	666.70		
	300014	IOWA TESTING PROGRAMS	6/30/2022	1360.50		
	300015	JOHN DEERE FINANCIAL	6/30/2022	100.85		
	30016	MARC	6/30/2022	3820.50		
	300017	MARION INDEPENDENT CSC	6/30/2022	8866.67		
	300018	MAVERICK POWERSPORTS LLC	6/30/2022	84.89		
	30019	MUSCO SPORTS LIGHTING	6/30/2022	40.27		
	30020	NORTH LINN CSD	6/30/2022	456.02		
	30021	NUTRIEN AG SOLUTIONS	6/30/2022	300.00		
	30022	PIPER SANDLER & CO	6/30/2022	1000.00		
	30023	PRESTO-X	6/30/2022	70.40		
	30024	TEKSUPPLY	6/30/2022	198.77		
	30025	TIMBERLINE BILLING SERVICE	6/30/2022	4082.60		
	30026	TIMECLOCK PLUS	6/30/2022	1360.80		
	30027	WEEDS ON FIRE	6/30/2022	1014.50		
		TOTAL OUTSTANDING CHECKS		57476.11		
		JUNE BANK STATEMENT BALANCE		\$2,803,460.52		
		LESS OUTSTANDING CHECKS		57476.11		
		SECRETARY BALANCE		\$2,745,984.41		
		TREASURERS BALANCE		\$2,745,984.41		
		DIFFERENCE		0		

**EAST BUCHANAN SCHOOL  
PPEL FUND  
ANNUAL REPORT 2022**

**EAST BUCHANAN COMMUNITY SCHOOL  
2022 SCHOOL HOUSE FUND--PPEL--Account # 900**

CHECK NO.	CHECK DATE	VENDOR	CHECK AMT	CLEARED	CLEARED DATE
<b>JUNE BANK STATEMENT BALANCE</b>					<b>\$425,432.98</b>
1652	5/23/2022	IA DNR	\$100.00	X	6/9/2022
1653	5/23/2022	UMB BANK	\$300.00	X	6/6/2022
1660	6/30/2022	BERENS-TATE CONSULT	\$2,500.00		
1661	6/30/2022	CHOSEN VALLEY TESTING	\$445.00		
1662	6/30/2022	CITY OF WINTHROP	\$741.79		
1663	6/30/2022	CRAWFORD ENG	\$1,637.84		
1664	6/30/2022	PIPER SANDLER & CO	\$950.00		
<b>LESS OUTSTANDING CKS</b>					<b>\$6,274.63</b>
<b>PLUS OUTSTANDING DEP</b>					<b>\$500,000.00</b>
<b>SECRETARY'S BALANCE</b>					<b>\$919,158.35</b>
<b>TREASURERS BALANCE</b>					<b>\$919,158.35</b>
<b>DIFFERENCE</b>					<b>\$0.00</b>

**EAST BUCHANAN  
ACTIVITY  
ANNUAL REPORT 2022**

**EAST BUCHANAN COMMUNITY SCHOOL**

**2022 OUTSTANDING CHECK REGISTER--STUDENT ACTIVITY--Acct # 306**

**JUNE**

<b>CHECK NO.</b>	<b>VENDOR</b>	<b>CHECK DATE</b>	<b>CHECK AMT</b>	<b>CLEARED</b>	<b>CLEARED DATE</b>
13118	JOHN DVORAK	12/20/2021	115.00	STOP PAYMENT	
13274	CRYSTAL LAKE CAVE	5/11/2022	212.00	X	
13275	DESIGNS UNLIMITED	5/11/2022	71.00	X	
13293	HERITAGE OAKS GOLF	5/16/2022	60.00	X	
13298	FRANK DARDIS	5/25/2022	135.00	X	
13299	ROBERT GRAWE	5/25/2022	130.00	X	
13300	RICK MEISNER	5/25/2022	125.00	X	
13301	JAMIE RODENBURG	5/25/2022	125.00	X	
12968	JAKE WOODWARD	9/17/2021	100.00		
13206	IWCOA	2/18/2022	120.00		
13322	DAVE RIMA	6/15/2022	135.00		
13325	JAMIE RODENBURG	6/22/2022	125.00		
13330	PHIL STEFFEN	6/22/2022	125.00		
13331	ANAMOSA SCHOOL DI:	6/22/2022	100.00		
13332	ROBERT GRAWE	6/22/2022	130.00		
13336	DAVE RIMA	6/27/2022	135.00		
13337	PHIL STEFFEN	6/27/2022	125.00		
13340	KAYLA GALLUP	6/27/2022	654.68		
13342	NASSP	6/27/2022	95.00		
13343	PIONEER MFG CORP	6/27/2022	1688.00		
13344	KATINA SNYDER	6/27/2022	30.38		
13345	TOM BARNES	6/27/2022	230.00		
13346	JOE GIBBS	6/27/2022	100.00		
13347	ENTOURAGE YEARBOC	6/27/2022	1573.25		
JUNE BANK BALANCE			116278.63		
LESS OUTSTANDING CHECKS			5466.31		
<b>SECRETARY'S BALANCE</b>			<b>\$110,812.32</b>		
<b>TREAS. BALANCE</b>			<b>\$110,812.32</b>		
DIFFERENCE			0		

**ANNUAL REPORT--NUTRITION  
EAST BUCHANAN CSD  
2022**

**EAST BUCHANAN SCHOOL  
OUTSTANDING CHECK REGISTER--NUTRITION--BANK ACCT # 603**

2022 JUNE	CHECK NO.	VENDOR	CHECK DATE	CHECK AMT	CLEARED	CLEARED DATE
		JUNE BANK BALANCE				\$254,403.78
		LESS OC				
	1875	JASON & ALYNN JOYCE	5/11/2022	23.95		
	<b>1879</b>	INDEPENDENCE CSD	6/8/2022	<b>\$11,737.73</b>		
	1882	EMS DETERGENT SER	6/24/2022	\$139.50		
	1883	INDEPENDENCE CSD	6/29/2022	\$539.26		
			LESS OUTSTANDING CHECKS			12440.44
		TREASURERS BALANCE				\$241,963.34
		SECRETARYS BALANCE				\$241,963.34
		DIFFERENCE				\$0.00

Date \_\_\_\_\_

**A RESOLUTION DIRECTING EXPENDITURES OF THE SCHOOL FLEXIBILITY FUND**

The Superintendent of the \_\_\_\_\_ Community School District presents the following Resolution for adoption:

**WHEREAS**, HF 565 School Flexibility Fund, was established in the 2017 Legislative Session to provide local control and flexibility regarding the use of ending balances in certain categorical funds effective July 1, 2018; and HF 847 Education Matters was established in the 2021 Legislative Session to expand opportunities for transfer ending balances to the Flexibility Account; and

**WHEREAS**, the \_\_\_\_\_ Community School Board of Directors conducted a public hearing on \_\_\_\_\_ as required by Iowa Code 298A.2(d), using the form of public hearing prescribed by the Iowa Department of Education, which was published in the same manner as required in Iowa Code 24.9, to provide adequate notice to stakeholders and transparency of intended board action; and

**WHEREAS**, the \_\_\_\_\_ Community School District has fulfilled the needs intended to be met by the following categorical funds, as hereby certified by the Board of Directors, and that the statutory requirements for the following original sources of funds have been met, have been repealed, or are no longer in effect as noted below (*check all that apply, enter fix year from which funds are transferred and delete those not being used*):

- Statewide four-year old Preschool Program under Iowa Code 256C was provided to students in the \_\_\_\_\_ fiscal year from which the ending balance is carried forward, and preschool programming was provided to all eligible students for whom a timely application for enrollment was submitted, and a balance remains unencumbered and unobligated at the close of FY \_\_\_\_\_
- Professional Development funds received under Iowa Code 257.10 (10) were used to meet all statutory requirements of Iowa Code 284 and a balance remains unencumbered and unobligated at the close of FY \_\_\_\_\_
- Home School Assistance Program under Iowa Code 299A.12 statutory requirements for all purposes listed in 299A.12 (2) have been met and funding for all lawful requests for services and materials from parents or guardians of students eligible to access the program has been provided and a balance remains unencumbered and unobligated at the close of FY \_\_\_\_\_
- \_\_\_\_\_ (*insert name of a fund that is discontinued for which the district still has an unobligated ending balance, such as the Market Factor Pay fund*) which is no longer required to be expended for those purposes as the fund has been discontinued, and a balance remains unencumbered and unobligated at the close of FY \_\_\_\_\_
- Teacher Leadership and Compensation funds received under Iowa Code 256.10 (12) were used to meet statutory requirements of Iowa Code 284 and a balance remains unencumbered and unobligated at the close of FY \_\_\_\_\_

**WHEREAS**, the \_\_\_\_\_ Community School District has transferred the following funds authorized pursuant to HF 565 into the School Flexibility Fund (*check all that apply and enter fund balance total, the amount that was transferred and the fiscal year from which the transfer of such funds to the flex account occurred and delete those not being used*):

- Statewide four-year old Preschool Program under Iowa Code 256C ending balance of \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ was transferred to the Flexibility Fund from FY \_\_\_\_\_
- Professional Development funds received under Iowa Code 257.10 (10) ending balance of \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ was transferred to the Flexibility Fund from FY \_\_\_\_\_
- Home School Assistance Program under Iowa Code 299A.12 ending balance of \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ was transferred to the Flexibility Fund from FY \_\_\_\_\_
- \_\_\_\_\_ (insert name of a fund that is discontinued for which the district still has an unobligated ending balance, such as the Market Factor Pay fund) which is no longer required to be expended for those purposes as the fund has been discontinued ending balance of \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ was transferred to the Flexibility Fund from FY \_\_\_\_\_
- Teacher Leadership and Compensation funds received under Iowa Code 257.10 (12) ending balance of \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ was transferred to the Flexibility Fund from FY \_\_\_\_\_

**WHEREAS**, the Board of Directors of the \_\_\_\_\_ Community School District has determined the needs of students would be better served by the flexible expenditure of these funds during the budget year beginning in or after the calendar year in which the transfer to the flexibility fund occurs, for the following purposes: (*select all that apply and designate amount for each purpose and delete those not being used*)

- Start-up costs for an approved local program under the statewide preschool program for four-year-old children under Iowa Code 256C \$ \_\_\_\_\_
- Professional development requirements under Iowa Code 284 \$ \_\_\_\_\_
- Home school assistance program under Iowa Code 299A.12 \$ \_\_\_\_\_
- At-risk pupils programs, alternative programs and alternative school programs, and returning dropout and dropout prevention programs under Iowa Code 257.40 \$ \_\_\_\_\_
- Gifted and Talented children programs under Iowa Code 257.46 \$ \_\_\_\_\_



- Unpaid Student Meal account in the school nutrition fund under Iowa Code 283A.11(6) to pay individual student meal debt \$ \_\_\_\_\_
- Any school district general fund purpose (state general fund purpose for which the funds will be used, such as staff, programs, transportation, curriculum, utilities, or any other general fund purpose) \$ \_\_\_\_\_
  - *(Be as specific as possible, such as. . .)* Including the use of funds for July and August salaries for the Green Elementary School for the fiscal year beginning July 1, 2022.

Now, therefore be it **RESOLVED**, that the Board of Directors of the \_\_\_\_\_ Community School District, acknowledges the transfer of such funds to the Flexibility Account within the General Fund, and requires expenditures accordingly for those purposes stated above, total amount of \$ \_\_\_\_\_ to be available for expenditure effective for the \_\_\_\_\_ Fiscal Year.

**RESOLVED**, that the Superintendent is directed to include the information concerning such expenditure in the budget certified in accordance with Iowa Code 24; and be it further

**RESOLVED**, that the Superintendent is directed to provide a copy of this Resolution to the Iowa Department of Education as they prescribe and make such Resolution available for any audit of the district performed under chapter 11.

Resolution approved, \_\_\_\_\_ (date) by the \_\_\_\_\_ board of directors:

(list school board members and aye or nay vote of each)

Signed,

\_\_\_\_\_  
Chair – Board of Directors  
\_\_\_\_\_ Community School District

\_\_\_\_\_  
Superintendent  
\_\_\_\_\_ Community School District

**SNOW REMOVAL BIDS**

Fiscal Year	Vendor	Hours	Rate	Total
2021-2022	Jeff Childers	57.42	\$65.00	\$ 3,732
2020-2021	Jeff Childers	167.75	\$60.00	\$10,065
2019-2020	Jeff Childers	71.67	\$60.00	\$ 4,300
2018-2019	Jeff Childers	143.25	\$60.00	\$ 8,595
2017-2018	Jeff Childers	75.50	\$60.00	\$ 4,530
2016-2017	Jeff Childers	38.33	\$60.00	\$ 2,300

Bids received from:

*"I move that the board approve the snow removal bid from \_\_\_\_\_  
at a rate of \$ \_\_\_\_\_ for the 2022-2023 school year."*

Motion:

Second:

79

Brad Harms, Assessor  
Steve Maynard, Deputy Assessor  
Kim Fox, Office Manager

**Buchanan County  
Assessor's Office**  
PO Box 388  
Independence, IA 50644-0388

Phone: 319.334.2706  
Fax: 319.334.7451

November 2, 2022

Board of Education,

Please provide the contact information for your school district representative selected to serve on the Buchanan County Conference Board. You can provide their contact information to [bharms@co.buchanan.ia.us](mailto:bharms@co.buchanan.ia.us), or return this form to **PO Box 388, Independence, IA, 50644**. The Buchanan County Conference Board is the governing body for the county assessor's office. This person must reside in Buchanan County and the appointment is for 2023.

Chapter 441.2 of the code of Iowa will serve as a reference to you if you have any questions. I will also be happy to clarify any questions you may have about the conference board position as well.

As you are aware, accurate assessed values are essential not only for each property owner's proportionate share of property tax, but equally important in the school aid funding formula.

Returning this information to me as soon as possible will enable me to send information about the conference board to your representative in a timely manner.

Sincerely,



Brad Harms  
Buchanan County Assessor

**REPRESENTATIVE NAME:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

# RIVER HILLS CONSORTIUM SBRC ADMINISTRATIVE COST REQUEST

\*\*\*\*\*

○ Per Denelle Gonnerman (Cedar Falls CSD CFO/Board Secretary): Districts have the opportunity to request special education administrative expenses for the next school year. The amount is determined by taking the total administrative salary with FICA/IPERS divided by the total number of students enrolled in the River Hills program as of October 31, 2022 times the number of students from your school district attending the River Hills program. Special education administrative cost requests are required to be made a year in advance. Because we need to apply in advance, we use the actual administrative salary with FICA/IPERS for the current school year to determine your request amount. Requests to the SBRC for administrative special education costs must be done annually.

\*\*\*\*\*

*"I move that the Board of Directors of the East Buchanan Community School District approve the application to the School Budget Review Committee in the amount of \$2,341.08 for special education administrative costs associated with the River Hills Consortium program for the 2023-2024 school year."*

Motion:

Second:

### SBRC APPLICATION FOR MODIFIED SUPPLEMENT AMOUNT - 2022

\*\*\*\*\*

The district can submit an application to the SBRC for a modified supplement amount for Increased Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years as shown below. If approved by the SBRC, there will be an increase in the district's spending authority for the current year.

**Request: Increased Enrollment** Districts may request modified supplemental amount (MSA) (i.e. spending authority) for on-time funding (awarded in current year) if the certified enrollment count of the current year exceeded the certified enrollment count of the prior year.

Certified Enrollment	Certified Prev Enrollment	Enrollment - PrevEnrollment	DCPP	Maximum MSA Request(Increase FTE x DCPP)
541.90	552.50	0.00	7413.00	0.00

**Request: Open Enrollment Out** Districts may request MSA for students open enrolled out (OEO) in the current year for whom the district is required to pay tuition in the current year and were not included in the certified enrollment count of the prior year.

Enrollment - PrevEnrollment	Preliminary Eligible FTE	DiffMinusIncrease	PrevDCPP	Maximum MSA Request(Eligible FTE x Previous Year DCPP)
0.00	19.00	19.00	7227.00	137313.00

Enter Amount of Request:

**Request: LEP Instruction Beyond 5 Years** Districts may request MSA for the costs of providing instructional services to limited English proficient (LEP) students being served beyond the five years of weightings.

Eligible LEP Count	Test Level	Weighting	DCPP	Maximum MSA Request (Count x Weighting X DCPP)
0.00	Intermediate	0.21	7413.00	0.00
0.00	Intensive	0.26		

\*\*\*\*\*

"I move that that the board approve the SBRC application for modified supplement amount for open enrollment out of \$137,313.00."

Motion:

Second:

Minutes uploaded: \_\_\_\_\_

## RETIREMENT - CERTIFIED PERSONNEL

The East Buchanan Community School District Retirement Program as described in this document has been approved by the District Board of Education to be effective starting with the 2021-2022\_fiscal year. As approved, it applies only to Certified District Employees. This Retirement Program does not vest rights in any District employee whether or not the employee is currently eligible for the Program.

### Purpose

The Board of Education of the East Buchanan Community School District has deemed it appropriate to provide a retirement incentive to certified employees of extended tenure who opt to retire from the District pursuant to the terms of this Retirement Program.

The purpose of this program is to provide the District's employees with the option and opportunity for retirement from their employment with the District. This Retirement Program is designed to show the District's appreciation for the services an employee has rendered to the District, to aid the employee in their transition from public service to retirement, and to save District funds through a reduction in staff and/or replacement savings.

### EMPLOYEE REQUIREMENTS

#### A. Determining Eligibility:

Employees must meet the following criteria to be eligible to participate in the retirement program:

- 1) in applying this provision, an employee will be at least the age of fifty-five (55) on or before June 30, 2022;
- 2) wish to retire voluntarily from service in the East Buchanan Community School District;
- 3) has been actively employed during the school year in which one requests retirement benefits;
- 4) has completed a minimum of fifteen (15) years continuous service to the East Buchanan Community School District and are currently employed at the time the voluntary retirement request is made. A leave of absence may interrupt continuous service without affecting the continuous years of service rule. Professional and military leave will qualify toward continuous service;
- 5) has become eligible for the Iowa Public Employers Retirement System (IPERS) "Rule of 88";
  - a) Rule of 88 – Minimum age is 55 and age plus years of IPERS service must equal 88.
- 6) is not receiving payments from the district's long-term disability insurance program; and
- 7) has not been discharged for cause or notified that their contract is under consideration of termination or reduction.

#### B. Qualifying for Program:

An eligible employee qualifies for this program upon completion of the following requirements:

- 1) submission of a written application by the employee to participate in this program by February 28th of the contract year, addressed to the Board Secretary.

**RETIREMENT - CERTIFIED PERSONNEL**

- 2) submission of a written resignation to the Board of Education on the same day as the submission of the written application to participate in the program; and
- 3) the Board's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and appropriately qualifies under the program and the Board accepts the employee's written resignation. The Board's acceptance of the written resignation will be considered final action and shall mean that the employee's application is accepted and the employee's contract and employment duties will end on the last day of the current fiscal year.

In all cases, completion of the above requirements is realized by receipt or certification by the Board Secretary.

**PROGRAM CALCULATION**

Each participating employee shall receive 2 incentives as an early separation of a one-time payment into a Health Reimbursement Arrangement and/or Special Pay Plan as determined by the board. It will be deposited as a non-elective employer contribution directly into the early retiree's account established by the district in October 2022. Any benefit paid will be subject to deductions required by federal or state law. The amount is based on:

- 1) IPERS Rule and percentage of base salary at 1.0 FTE of the specific employee for the 2021-2022 school year
- 2) a payout based upon the five-year average of employee FTE (Max 1.0 FTE) and the five-year average of remaining sick days at the end of the school year.

**Rule Payouts**

Rule of 88 – 40% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations  
Rule of 90 – 30% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations  
Rule of 92 – 20% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations  
Rule of 94 – 10% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations  
Rule of 96+ - 0% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

The benefit amount for all employees will be determined in the same manner based upon the five-year average of employee FTE and the five-year average of remaining sick days at the end of each fiscal year:

- 1) The retirement applicant will be paid one hundred dollars (\$100.00) for each eligible sick day times their average FTE (maximum 1.0 FTE).
- 2) Each retirement applicant will have their FTE determined by averaging the FTE for the previous four (4) contract years and their FTE during the school year in which they request retirement.
- 3) Each retirement applicant will have their number of eligible sick days determined by averaging the remaining sick days on May 30th for the previous four (4) contract years and their remaining sick days on May 30th during the school year in which they request retirement.

## RETIREMENT - CERTIFIED PERSONNEL

### HEALTH INSURANCE

The employee may elect to continue to participate in the District's health insurance plan until he or she reaches the age at which they become eligible to receive Medicare as long as they pay the monthly premiums and are permitted to continue coverage by the insurer. To continue health insurance coverage, the employee shall pay the monthly premium amount to the District's Business Office on a date mutually agreed upon prior to the date the District's premium payment is made to the insurance carrier.

Nothing herein shall limit the District's ability to change the terms of its existing health insurance plan. This plan in no way guarantees that an employee will be provided any certain level of benefits or premiums during the time of the employee's participation in the plan.

### EMPLOYEE RIGHTS

In the event this Retirement Program is altered or discontinued, persons who retired from employment with the District under its provisions will continue to receive the benefits in effect and authorized by the Board of Education at the time the employee's letter of resignation was accepted.

The adoption of this Retirement Program shall not vest any rights in any employee whether or not the employee is currently eligible for retirement. The Board of Education shall have the complete discretion to review, amend or repeal this policy at any time, when, in the judgment of the Board of Education, the district no longer realizes economic benefits from this policy or otherwise determines that the policy is not in the best interests of the district. Furthermore, the district shall not be obligated to provide any of the benefits to any employee after the date of such amendment or repeal, except to those employees whose retirement pursuant to this policy has commenced prior to the amendment or repeal.

### STATUS OF PARTICIPANTS

An employee who elects to participate in the District's Retirement Program will become a retired employee and will be entitled to all rights and privileges of retired employees under applicable law and the policies of the East Buchanan Community School District Board of Education.

However, Early Separation Plan participants shall not be eligible to be rehired in any capacity with the East Buchanan Community School District; nor shall the East Buchanan Community School District be required to consider an application for employment from an Early Separation Plan participant; provided however, that, at the sole discretion of the Board of Directors, the District may employ Early Separation Plan participants as temporary substitute employees or as coaches and/or sponsors of extracurricular activities.

Each employee who elects to participate in the District's Early Separation Plan must specifically agree to hold the District harmless and indemnify it if the participant attempts to submit an application for employment or otherwise attempts to be reemployed with the District. The participant is not precluded in any way from accepting employment with an employer other than the District after fulfilling the terms of the employee's 2020-2021 contract with the District.

In the event the employee who elects to participate in the District's Retirement Program has previously signed a contract for the next school year, said contract will be null and void.



**RETIREMENT - CERTIFIED PERSONNEL**TAXABILITY OF RETIREMENT BENEFITS

Retirement benefits that are solely payment for health care benefits are generally considered to be not taxable income to the employee. Cash payments are generally considered taxable income to the employee. But when an employee has the option to choose between cash or a lump sum payment in addition to or in lieu of health care benefits, all of the benefits are likely to be treated as taxable income. So, retirees receiving health care benefits may have to pay income tax on the value of those benefits. However, the District is not providing tax advice, and the employee must consult the employee's own tax advisor for the actual taxability of retirement benefits.

POLICY CONTINUATION

The Board of Education shall review the Retirement Policy on an annual basis to assess the needs of the district regarding personnel considerations and budget issues prior to the December board meeting of each school year. A decision on whether to offer the Retirement – Certified Personnel Policy for the current school year shall be made at that time.

Legal Reference:

Cross Reference:

Date Approved: December 13, 2000

Date Reviewed: June 12, 2001; November 12, 2007; November 12, 2008; November 11, 2009; May 18, 2011;  
November 14, 2012; November 11, 2013; November 10, 2014; November 11, 2015;  
November 9, 2016; November 15, 2017; December 12, 2018; December 8, 2021

Date Revised: January 21, 2002; December 11, 2002; November 10, 2004; February 8, 2006; January 10, 2007;  
December 11, 2019; November 11, 2020; December 8, 2021

## CLASSIFIED EMPLOYEE RETIREMENT

Classified employees who will complete their current contract with the board may apply for retirement. No classified employee will be required to retire at a specific age.

Application for retirement will be considered made when the classified employee states in writing to the superintendent, no later than the date set by the board for the return of the employee's contract to the board, if applicable, the employee's intent to retire. The letter must state the employee's desire to retire and be witnessed by another party other than the principal or the superintendent.

Board action to approve a classified employee's application for retirement shall be final and such action constitutes termination of the employee's contract for the next school year.

Classified employees and their spouse and dependents who have group insurance coverage through the school district may be allowed to continue coverage in the school district's group health insurance program, at their own expense, by meeting requirements of the insurer.

Classified employees who retire under this policy may qualify for retirement benefits through the Iowa Public Employees Retirement System (IPERS) and as stated in district Policy #413.2R1.

Legal Reference: 29 U.S.C. Sect. 621 *et seq.* (2012)  
Iowa Code §§ 91A.2, .3, .5; 97B; 216; 279.19A, .46 (2013).  
1978 Op. Att'y Gen. 247  
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 412 Classified Employee Compensation and Benefits  
413 Classified Employee Termination of Employment

Approved: July 16, 2001

Reviewed: November 9, 2016; November 14, 2018; December 11, 2019; November 11, 2020; December 8, 2021

Revised: November 9, 2016

## RETIREMENT - CLASSIFIED PERSONNEL

When a classified employee\* retires after fifteen (15) or more years of continuous employment with the East Buchanan Community School District and has accumulated a minimum of 60 days sick leave up to a maximum of 120 days sick leave, a retirement stipend shall be paid based upon the following schedule.

<u>Years of Employment</u>	<u>Basis of Retirement</u>
15	One-fourth (1/4) of \$10.00 (\$2.50) times the number of contracted hours per day for all unused sick leave days.
20	One-half (1/2) of \$10.00 (\$5.00) times the number of contracted hours per day for all unused sick leave days.
25	Three-fourths (3/4) \$10.00 (\$7.50) times the number of contracted hours per day for all unused sick leave days.

The early retirement program is not available to any employee who has received notification of possible contract termination or who has been discharged, with the Board of Education the final determiner of that status.

Classified employees must submit a written application to the Superintendent of Schools at least sixty (60) days prior to their retirement date.

## BENEFIT OPTIONS

Classified employees submitting written application to participate in the retirement policy by January 15<sup>th</sup> of the final year of employment will receive a \$300.00 additional stipend or submitting said intention by February 15<sup>th</sup> of the final year of employment would receive a \$150.00 additional stipend. Said stipend will be included with the retiring employee's retirement benefit check on July 20<sup>th</sup> of the retiring year.

\* An employee in a classified position must have been employed at least 180 days between July 1<sup>st</sup> and June 30<sup>th</sup> to be credited with one year of employment.

Legal Reference: Iowa Code §§ 97B; 216; 279.46 (1995).  
581 I.A.c. 21.  
1978 Op. Att'y Gen. 247  
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 401.8 Recognition for Service of Employees  
413.2 Classified Employee Retirement

Approved: July 16, 2001

Reviewed: November 9, 2016; November 14, 2018; November 11, 2020; December 8, 2021

Revised: December 11, 2002; January 11, 2006; December 11, 2019