

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
September 13, 2023 at 5:00 p.m. in Library - Middle School Entrance

1. **CALL TO ORDER/MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
2. **PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
3. **APPROVE AGENDA**
4. **APPROVE CONSENT AGENDA**
 - a. Minutes from Regular Meeting on August 9, 2023
 - b. Minutes from Special Meeting on August 31, 2023
 - c. Personnel Changes
 - d. List of Bills
 - e. Financial Reports
5. **COMMUNITY/PROGRAM PRESENTATIONS**
6. **ADMINISTRATIVE UPDATES & REPORTS**
 - a. Jacklyn Letzring - Elementary Update
 - b. Eric Dockstader - Secondary Update
 - c. Dan Fox - District Update
 - d. Facilities Update
7. **AGENDA**
 - a. Hawkeye Community College Joint Education Service Agreement
 - b. Substitute Teacher Incentive
 - c. AgVantage FS Energy Firm Price Contract
 - d. Coca-Cola School Agreement
 - e. Wellness Policy Review
 - f. Air Conditioning in High School & Middle School
 - g. School safety
 - h. Playground
8. **#BUCPR1DE**
9. **STUDENT QUESTIONS**
10. **EXEMPT SESSION** - To discuss strategy in matters relating to employment conditions of employees not covered by the collective bargaining law (Iowa Code 21.9)
11. **EXEMPT SESSION ACTION**
12. **ADJOURN**

**East Buchanan Community School District
Regular Board Meeting Minutes – August 9, 2023**

Call to Order - President Andy Sperflage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Tim Recker, Andy Sperflage, and Shawn Stone. Board member Heather Steffens was absent. Administration attending were Superintendent Dan Fox and Business Manager/Board Secretary Teresa Knipper. HS/MS Principal Eric Dockstader and Elementary Principal Jacklyn Letzring were absent. Several visitors attended the meeting. Motion carried with all ayes unless otherwise noted.

Approve Agenda - Motion by Cooksley, second by Stone to approve the agenda with the addition of a presentation by AmeriCorps Seniors RSVP coordinator.

Approve Consent Agenda - Motion by Stone, second by Recker to approve the consent agenda. Items included on the Consent Agenda: minutes from the regular meeting on July 12, 2023; resignation of Amanda Hoffman as assistant HS volleyball coach; resignation under retirement policy of Kelly Griswold; expenditures listed; and financial reports.

Community/Program Presentations – Heather Huegel and George Aberle reported on how the Mexico trip this summer went. AmeriCorps Seniors RSVP coordinator Jake Bass presented information regarding the program to the board.

Administrative Updates and Reports – Letzring reported schedules are ready, the math materials are in, and the teachers will be trained on the math curriculum next week. Dockstader reported that Kelly Henderson has been working on scheduling students, Nicole Reck has been working half days, and changes will be made to MTSS to help students that are struggling. Fox reported that new teaching staff will start on August 16th with all staff days scheduled for August 21st and 22nd, that changes are being made to TLC/mentoring, and that Adam Halford is looking for another 12-passenger van. The facilities update included that the track is painted, the overgrowth in the southwest corner has been cleared with plans to add a walking trail, all playground pieces have been delivered, and changes being made to the old playground equipment to meet preschool requirements.

23-24 Transportation Director Sharing Agreement - Motion by Stone, second by Cooksley to approve the transportation director sharing agreement with Alburnett CSD as presented.

23-24 MS/HS Student Handbook – Dockstader explained the changes to the handbook. Motion by Stone, second by Recker to approve the 23-24 MS/HS student handbook with changes as discussed.

2024 Legislative Priorities – The board selected Teacher Recruitment & Licensure, Teacher PD & Retention, Supplemental State Aid, and Local Accountability & Decision Making as the district's top 4 legislative priorities.

Playground – Fox presented a quote for two slides to add to the old playground equipment for \$8,339. Motion by Cooksley, second by Stone to approve the purchase up to \$8,500.

Board Policy Review – Motion by Stone, second by Recker to approve the first reading of policy 605.1R1 as discussed.

Board Policy Review – Motion by Stone, second by Recker to approve the second reading of policies 104, 104.R1, 213, 402.2, 402.5, 408.1, 601.1, 603.5, 605.1, 605.1R1, 605.2, 605.3, 605.3R1, 605.3E5, 605.5, 605.7R1, 607.2, 607.2R1, 804.5, and 804.5E1 as presented.

#BucPride – Shout out to Huegel and Aberle for chaperoning the students for 10 days for the Mexico trip and to the staff that work at the school over the summer. There have been many students doing Q&A in the weight room.

Adjourn – Motion by Cooksley, second by Recker to adjourn the meeting at 6:03 pm.

The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary any Monday through Friday between 8:00 am and 4:00 pm.

**East Buchanan Community School District
Special Board Meeting Minutes – August 31, 2023**

Call to Order - President Andy Sperfslage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Tim Recker, Andy Sperfslage, Heather Steffens, and Shawn Stone. Administration attending were Superintendent Dan Fox and Business Manager/Board Secretary Teresa Knipper. HS/MS Principal Eric Dockstader and Elementary Principal Jacklyn Letzring were absent. Motion carried with all ayes unless otherwise noted.

Approve Agenda - Motion by Stone, second by Recker to approve the agenda as presented.

Exempt Session - Motion by Cooksley, second by Steffens to go into exempt session at 5:01 pm to discuss strategy in matters relating to employment conditions of employees not covered by the collective bargaining law (Iowa Code 21.9). Board exited exempt session at 5:22 pm.

Personnel Changes – Motion by Recker, second by Steffens to approve personnel changes as presented which included: hiring of Mellisa Schweitzer as superintendent administrative assistant; hiring of Jill Wilgenbusch as assistant volleyball coach; hiring of Kara Elsinger, Brandi Cornell, Ashley Fogle, Alexis Howard, and Nicole Walztoni as associates; hiring of Liliana Ochoa Carrillo as cook; resignation with retirement application of Tammy Cherry as teacher; hiring of Adam Riniker, Justin Shaffer, and Kyle Fank as fall performance coaches; hiring of Jessi Opitz and Jess Flexsenhar as MS volleyball coaches; hiring of Abbey Thurn, Shana Wall, Michelle Cooksley, Allison Shaffer, Tina Snyder, Nathan Reck, Tiffany Bowers, and Lee White as BLT members; hiring of Michelle Cooksley, Nathan Reck, and Andrew Machacek as DLT members; hiring of Kelli Connolly, Mandi Smith, Andrew Machacek, and Kayla Gallup as Leader in Me members; and hiring of Jon Does, Kelly Henderson, Lee White, Amanda Fisher, Kayla Gallup, Mac Meyer, Andrew Machacek, Kris McMurrin, and Cassidy Thein as SAT members.

Exempt Session Action – Motion by Recker, second by Cooksley to approve the recommendation made by Fox as presented in exempt session.

Adjourn – Motion by Recker, second by Steffens to adjourn the meeting at 5:29 pm.

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Invoices-Sept 2023GENERAL FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
ACER	Acer Service Corp	Chromebook Parts	2,557.14
			2,557.14
AGVAFS	AgVantage FS	TANK RENT	12.00
AGVAFS	AgVantage FS	GREENHOUSE LP	368.91 ✖
			380.91
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	8,580.52
			8,580.52
BARNNOBLCC	Barnes & Noble College	PSEO TEXTBOOKS	412.09
			412.09
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE	653.94 ✖
			653.94
BLACHAWKSP	BlackHawk Automatic Sprinklers, Inc	PURCHASED SERVICE	232.50 ✖
			232.50
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	5,630.72 ✖
			5,630.72
CARKEYS	Car Keys Express	PURCHASED SERVICE	126.48 ✖
			126.48
CDWG	CDW GOVERNMENT, INC	PURCHASED SERVICE	615.23
			615.23
CRAEA	CENTRAL RIVERS AEA	PURCHASED SERVICE	358.98
CRAEA	CENTRAL RIVERS AEA	PURCHASED SERVICE	541.90
CRAEA	CENTRAL RIVERS AEA	PURCHASED SERVICE	610.81
CRAEA	CENTRAL RIVERS AEA	SEESAW RESOURCE	1,283.75
			2,795.44 ✖
CHASCARD	CHASE CARD SERVICES	UPS-SHIPPING	131.93
CHASCARD	CHASE CARD SERVICES	AMAZON-SUPPLIES	157.55
CHASCARD	CHASE CARD SERVICES	AMAZON-HEALTH OFFICE SUPPLIES	344.84
CHASCARD	CHASE CARD SERVICES	AMAZON-SUPPLIES	157.00
CHASCARD	CHASE CARD SERVICES	AMAZON-REFUND	(410.45)
CHASCARD	CHASE CARD SERVICES	AMAZON-TABLE	406.54
CHASCARD	CHASE CARD SERVICES	UI-SCHOOL NURSE ORIENTATION	75.00
CHASCARD	CHASE CARD SERVICES	FOCUS ON MUSIC-SUPPLIES	72.00
CHASCARD	CHASE CARD SERVICES	CASEYS-TQPD SUPPLIES	12.00
CHASCARD	CHASE CARD SERVICES	FAIRFIELD INN-TRAVEL EXPENSE	828.78
CHASCARD	CHASE CARD SERVICES	KUM&GO-FUEL	26.73
CHASCARD	CHASE CARD SERVICES	KWIK STAR-VAN FUEL	55.35
CHASCARD	CHASE CARD SERVICES	KWIK STAR-TQPD SUPPLIES	30.92
CHASCARD	CHASE CARD SERVICES	NORTON ANTI VIRUS	137.50
CHASCARD	CHASE CARD SERVICES	WALMART-FCS SUPPLIES	536.78
CHASCARD	CHASE CARD SERVICES	WALMART-B&G SUPPLIES	29.70
			2,592.17
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	53.56

Invoices-Sept 2023GENERAL FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	53.56 *
			107.12
CITYWINT	CITY OF WINTHROP	WATER/SEWER	727.35 1
			727.35
COOKMICH	Cooksley, Michelle	GRAD HR REIMBURSEMENT	500.00
			500.00
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	1,108.74
			1,108.74
DELTAMATH	Delta Math	INSTRUCTIONAL SUPPLIES	95.00
			95.00
DASSERV	DEPT OF ADMIN SERVICES	TSA ADMIN FEE	600.00
			600.00
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,575.34
			2,575.34
3EELECTRIC	ELECTRICAL ENGINEERING & EQUIPMENT CO	ELECTRICAL SUPPLIES	169.16
3EELECTRIC	ELECTRICAL ENGINEERING & EQUIPMENT CO	ELECTRICAL SUPPLIES	97.80
			266.96 *
INDENAPA	Etten Enterprises LLC	SUPPLIES	37.99
INDENAPA	Etten Enterprises LLC	SUPPLIES	2.40
INDENAPA	Etten Enterprises LLC	B&G SUPPLIES	28.08
INDENAPA	Etten Enterprises LLC	B&G SUPPLIES	80.84
INDENAPA	Etten Enterprises LLC	SUPPLIES	231.87
			381.18
FRANCOVE	Franklin Covey Client Sales Inc	ANNUAL MEMBERSHIP	4,750.00
FRANCOVE	Franklin Covey Client Sales Inc	ELEM ANNUAL MEMBERSHIP	4,750.00
			9,500.00
GOPHER	GOPHER	Elementary PE	945.14
			945.14
HOTLUNCH	HOT LUNCH PROGRAM	PRESCHOOL SNACKS	518.94 *
			518.94
IASBO	IA ASSOC OF SCH BUS OFFICIALS	FALL 2023 CONFERENCE	245.00
			245.00
IHSMA	IA HIGH SCH MUSIC ASSOCIATION	MEMBERSHIP	25.00 1
			25.00
IMAGLEAR	Imagine Learning	INSTRUCTIONAL MATERIALS	709.50
			709.50
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	485.05
			485.05

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
IDOE	Iowa Dept of Education	REIMBURSE ESSER FUNDS	36,000.00 ✖
			36,000.00
IOWADIVI	IOWA DIVISION OF LABOR SERVICES	BOILER INSPECTION	175.00 ✖
			175.00
JWPEPPER	J.W. PEPPER & SON, INC.	MUSIC SUPPLIES	252.99
			252.99
JOHNDEERE	JOHN DEERE FINANCIAL	B&G SUPPLIES	69.99
JOHNDEERE	JOHN DEERE FINANCIAL	B&G SUPPLIES	203.77
			273.76 ✖
JOHNSUPP	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	458.40
			458.40
KNAPSERV	KNAPP'S SERVICE	B&G SUPPLIES	28.99
			28.99
KONEINC	KONE INC.	Elevator Service Provider	582.67 ✖
			582.67
LAMKCHAD	Lamker, Chad	CELL PHONE	62.01
LAMKCHAD	Lamker, Chad	CELL PHONE	62.01
			124.02
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	962.95
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	2,376.30
			3,339.25
MEYECHRI	Meyer, Christy	GRAD HR REIMBURSEMENT	245.00
			245.00
MOOSEMECH	Moose Mechanical	PURCHASED SERVICE	2,230.50 ✖
			2,230.50
MSCIND	MSC INDUSTRIAL SUPPLY CO.	IND ARTS SUPPLIES	217.12
MSCIND	MSC INDUSTRIAL SUPPLY CO.	Consumables	16.23
MSCIND	MSC INDUSTRIAL SUPPLY CO.	IND ARTS SUPPLIES	20.88
			254.23
MTMDDRIV	MTMD Driving School LLC	DRIVERS ED	1,001.00
			1,001.00
NEIBA	N.E.I.B.A.	MEMBERSHIP DUES	20.00
			20.00
THENEWS	NEWS, THE	PUBLIC NOTICES/ADVERTISING	292.38
			292.38
NICCBUS	NICC BUSINESS AND COMMUNITY SOLUTIONS	STOP CLASS	30.00
			30.00
NICKGROC	Nick's Grocery	PROF DEV SUPPLIES	62.75 ✖

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
NICKGROC	Nick's Grocery	BTS COOKOUT SUPPLIES	1,448.07
			1,510.82 *
OPITJESS	Opitz, Jessi	REIMBURSEMENT	130.00
			130.00
THEPAP	PAPER CORPORATION, THE	PAPER	4,842.98
			4,842.98
PITBOWINC	PITNEY BOWES, INC.	FY24 POSTAGE METER LEASE	222.06
			222.06
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	76.03
			76.03
RECKNATH	Reck, Nathan	BUS EMPLOYEE PHYSICAL	120.00
			120.00
RJSWELD	RJS WELDING	PURCHASED SERVICE	265.00
			265.00
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	65.10
SCHOSPEC	SCHOOL SPECIALTY LLC	ART SUPPLIES	1,657.58
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	1,461.30
SCHOSPEC	SCHOOL SPECIALTY LLC	BAND SUPPLIES	39.84
SCHOSPEC	SCHOOL SPECIALTY LLC	BAND SUPPLIES	154.26
SCHOSPEC	SCHOOL SPECIALTY LLC	ART SUPPLIES	92.96
SCHOSPEC	SCHOOL SPECIALTY LLC	ART SUPPLIES	59.00
			3,530.04
SCREENCAST	Screencastify LLC	SITE LICENSE	2,760.00
			2,760.00 *
SUPERGRIT	Supergrit.com	IND ARTS SUPPLIES	245.69
			245.69
TNTREPA	TNT REPAIR & RECOVERY LLC	TIRE REPAIR	24.25
TNTREPA	TNT REPAIR & RECOVERY LLC	TIRE REPAIR	24.25
			48.50
UNIVPEDI	Universal Pediatrics	PURCHASE SERVICE	1,290.50
UNIVPEDI	Universal Pediatrics	PURCHASE SERVICE	1,638.50
			2,929.00 *
USCELL	US CELLULAR	Cell Phones	287.36
			287.36
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	1,041.92
			1,041.92 *

Batch Total: 106,685.05

Report Total: 106,685.05

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CHASCARD	CHASE CARD SERVICES	AMAZON-FURNITURE	565.63
			565.63
CRAWENGI	CRAWFORD ENGINEERING & SURVEYING ENGINEERING SERVICES INC		3,275.00
			3,275.00
CUSTCONC	Custom Concrete LLC	PURCHASED SERVICE	800.00 ✈
			800.00
HOOKPOIN	Hook's Point Irrigation	Kifco B110 Water Reel,Tube,Sprinkler	2,385.53
			2,385.53
JMC	JMC COMPUTER SERVICE INC	STUDENT INFORMATION SYSTEM	4,711.32
JMC	JMC COMPUTER SERVICE INC	STUDENT INFORMATION SYSTEM	5,212.52
			9,923.84
		Batch Total:	16,950.00
		Report Total:	16,950.00

List of Bills - School Board Mtg

Posted - All; Batch Description 5 Records Selected; Processing Month 06/2023 To
08/2023; Vendor ID 9 Records Selected

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>	
CALLMEGH	Callahan, Meghan	REFUND DUPLICATE PAID FEES	332.74	1
			332.74	
CASSMOTO	Cassill Motors Inc	2020 Chevy Express Wagon	38,177.00	3
			38,177.00	
DAVECCI	DAVE'S COMPLETE CONSTRUCTION	ATHLETIC COMPLEX IMPROVEMENTS	97,531.75	3
			97,531.75	
EBPPEL	East Buchanan CSD-PPEL Fund	FY23 ESSER Expenditures	136,000.00	1
			136,000.00	
FANKKYLE	Fank, Kyle	FY23 GRAD HRS REIMBURSE	500.00	1
			500.00	
HOTLUNCH	HOT LUNCH PROGRAM	LOST BOOK REFUNDED TO LUNCH ACCOUNT	6.00 0.00	
			0.00	
MEYECHRI	Meyer, Christy	FY23 GRAD HR REIMB	315.00	1
			315.00	
RECKNATH	Reck, Nathan	FY23 GRAD HOUR REIMBURSEMENT	500.00	1
			500.00	
WADEGOLF	Wade's Golf & Mow	GOLF CART	5,000.00	3
			5,000.00	
Report Total:			278,356.49	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CITIZENS	CSB-CASH	Gate Change - Football/Volleyball	650.00 2
			650.00
DOWNJEFF	DOWNING, JEFFRY	JV FB Official - 8/28/23	110.00 2
			110.00
GALLBLAK	GALLERY, BLAKE	FB Security-8/25/23	100.00 2
			100.00
KNUTALAN	KNUTSON, ALAN	FB Official - 8/25/23	140.00 2
			140.00
KOOHMARY	KOOHY, MARY	FB Medical Crew-8/25/23	25.00 2
			25.00
LISBON	LISBON COMMUNITY SCHOOL	VB Tournament Entry - 8/29/23	90.00 2
			90.00
LOUGPATR	LOUGHREN, PATRICK	JV FB Official - 8/28/23	105.00 2
			105.00
MARTCHRI	MARTIN, CHRISTOPHER	FB Official - 8/25/23	150.00 2
			150.00
MARTSTEV	MARTIN, STEVEN	FB Official - 8/25/23	150.00 2
			150.00
PAYNCOLL	PAYNE, COLLIN	JV FB Official - 8/28/23	110.00 2
			110.00
SCHUJERO	SCHULTZ, JEROD	FB Medical Crew-8/25/23	25.00 2
			25.00
SWANRICK	SWAN, RICK	JV FB Official - 8/28/23	110.00 2
			110.00
VERHJOSH	VERHAGEN, JOSH	FB Official - 8/25/23	140.00 2
			140.00
ZITTMICH	ZITTERGRUEN, MICHAEL	FB Official - 8/25/23	140.00 2
			140.00
		Report Total:	2,045.00

Vendor ID	Vendor Name	Description	Invoice Amount
* AMBRTODD	AMBROSY, TODD	JV FB Official - 9/11/23	100.00
			100.00
* BROCKADE	BROCKMEYER, KADEN	FB Medical Crew - 9/8/23	25.00
			25.00
CASCADE	CASCADE HIGH SCHOOL	Volleyball Entry Fee - 8/26/23	90.00
			90.00
CHAMRAND	CHAMBERLIN, RANDY	VB Official - 8/31/23	130.00
			130.00
CHASCARD	CHASE CARD SERVICES	Postcards/Labels	147.48
CHASCARD	CHASE CARD SERVICES	Chain Net and Ball Pump	52.97
CHASCARD	CHASE CARD SERVICES	Coaching Cheer and Dance Course	50.00
			250.45
DOESEJON	Doese, Jon	State Fair Mileage and Food Expense	206.67
			206.67
* GALLBLAK	GALLERY, BLAKE	FB Security - 9/8/23	100.00
			100.00
GENFUND	GENERAL FUND	VB Official-9/7/23-Kayla Gallup	100.00
			100.00
* GRIMGRAY	GRIMM, GRAYDEN	FB Official - 9/8/23	140.00
			140.00
* GRIMVAUG	GRIMM, VAUGHN	FB Official - 9/8/23	140.00
			140.00
HOOKPOIN	Hook's Point Irrigation	Kifco B110 Water Reel, Tube, Sprinkler	2,385.53
			2,385.53
HUDL	HUDL	Hudl Volleyball Assist Unlimited	800.00
HUDL	HUDL	Hudl FB Assist Unlimited	1,000.00
			1,800.00
ICCA	ICCA	Membership	150.00
			150.00
MFL	MFL MARMAC SCHOOLS	Cross Country Entry Fee-8/31/23	80.00
			80.00
* MONTSPOR	MONTICELLO SPORTS	Footballs	152.00
* MONTSPOR	MONTICELLO SPORTS	Football Pants	1,140.00
			1,292.00
NASSPNASC	NASSP/NASC	National Student Council Membership	95.00
			95.00
PIONMANU	PIONEER MANUFACTURING CO.	Football Field Paint	2,196.12
			2,196.12

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
* PROCJAME	PROCHASKA, JAMES	FB Official - 9/8/23	140.00 <u>140.00</u>
* RIDDELL	RIDDELL ALL AMERICAN SPORTS CORP.	FB Jerseys	1,169.15 <u>1,169.15</u>
GOEDROBE	ROBERT GOEDKEN	VB Official - 8/31/23	130.00 ₂ <u>130.00</u>
RSCHOOL	rSCHOOL TODAY (DWC)	Activity Scheduler Renewal	300.00 <u>300.00</u>
* SCHEMATT	SCHEMMELE, MATTHEW	FB Official - 9/8/23	150.00 <u>150.00</u>
* SCHUJERO	SCHULTZ, JEROD	FB Medical Crew - 9/8/23	25.00 <u>25.00</u>
* STARMONT	STARMONT CSD	Cross Country Entry Fee - 9/12/23	140.00 <u>140.00</u>
* STEGTEDD	STEGE, TEDDY	JV FB Official - 9/11/23	100.00 <u>100.00</u>
* THOMTERR	THOMPSON, TERRY	FB Official - 9/8/23	140.00 <u>140.00</u>
TRIRIVER	TRI RIVERS CONFERENCE	2023-2024 Conference Dues	500.00 <u>500.00</u>
* VASKMICH	VASKE, MICHAEL	JV FB Official - 9/11/23	110.00 <u>110.00</u>
VERNTRUE	VERN'S TRUE VALUE HARDWARE	Paint	27.99 <u>27.99</u>
* WEGMCHAD	WEGMANN, CHAD	JV FB Official - 9/11/23	100.00 <u>100.00</u>
Batch Total:			<u>12,312.91</u>
Report Total:			<u>12,312.91</u>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BIMBBAKE	BIMBO BAKERIES USA	Bread Products	387.28
			<hr/>
			387.28
MARTBROT	MARTIN BROTHERS	Food	1,925.33
			<hr/>
			1,925.33
PERFFOOD	PERFORMANCE FOODSERVICE	Food/Supplies	10,530.70
			<hr/>
			10,530.70
* PRAIFARM	PRAIRIE FARMS DAIRY, INC.	Dairy Products	1,649.29
			<hr/>
			1,649.29

Batch Total:

14,492.60

Report Total:

14,492.60

Fund: 21 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 0000 729 000	Fund Balance	0.00	0.00	0.00	0.00	0.00
21 6111 729 910	DRAMA	18,159.47	0.00	0.00	0.00	18,159.47
21 6120 729 910	SPEECH	712.59	0.00	0.00	0.00	712.59
21 6210 729 910	MUSIC CLUB	78.58	0.00	0.00	0.00	78.58
21 6220 729 910	PEP BAND	2,579.63	0.00	0.00	0.00	2,579.63
21 6221 729 910	MUSIC TRIP	3,014.15	0.00	0.00	0.00	3,014.15
21 6600 729 920	ATHLETICS	(370.47)	2,876.58	30,403.35	0.00	27,156.30
21 6645 729 920	CROSS COUNTRY	46.50	0.00	0.00	0.00	46.50
21 6693 729 920	CHEERLEADING	3,440.89	1,032.08	0.00	0.00	2,408.81
21 6694 729 920	DANCE TEAM	482.68	0.00	0.00	0.00	482.68
21 6710 729 920	BOYS' BASKETBALL	144.72	0.00	0.00	0.00	144.72
21 6720 729 920	FOOTBALL	3,630.64	0.00	900.00	0.00	4,530.64
21 6730 729 920	BASEBALL	824.85	0.00	0.00	0.00	824.85
21 6740 729 920	BOYS' TRACK	680.59	0.00	0.00	0.00	680.59
21 6760 729 920	BOYS' GOLF	2,524.67	0.00	0.00	0.00	2,524.67
21 6790 729 920	WRESTLING	104.82	0.00	0.00	0.00	104.82
21 6810 729 920	GIRLS BASKETBALL	493.15	0.00	0.00	0.00	493.15
21 6815 729 920	VOLLEYBALL	1,042.00	0.00	0.00	0.00	1,042.00
21 6835 729 920	SOFTBALL	82.65	0.00	0.00	0.00	82.65
21 6840 729 920	GIRLS TRACK	412.27	0.00	0.00	0.00	412.27
21 6860 729 920	GIRLS' GOLF	156.93	0.00	0.00	0.00	156.93
21 7010 729 950	FBLA	6,045.07	0.00	0.00	0.00	6,045.07
21 7011 729 950	HS STUDENT COUNCIL	3,282.74	0.00	0.00	0.00	3,282.74
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	0.00	997.45
21 7013 729 950	NHS	662.24	0.00	0.00	0.00	662.24
21 7017 729 950	SKILLS USA	0.00	0.00	0.00	0.00	0.00
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	0.00	2,236.84
21 7021 729 950	ROBOTICS CLUB	905.71	0.00	0.00	0.00	905.71
21 7025 729 950	TECHNOLOGY	906.97	906.97	0.00	0.00	0.00
21 7026 729 950	FFA	12,099.03	0.00	0.00	0.00	12,099.03
21 7027 729 950	ART CLUB	1,060.81	0.00	0.00	0.00	1,060.81
21 7040 729 950	MS STUDENT COUNCIL	19.32	0.00	0.00	0.00	19.32
21 7041 729 950	SOUND SYSTEM	1,026.50	0.00	0.00	0.00	1,026.50
21 7049 729 950	PBIS	2,573.67	0.00	0.00	0.00	2,573.67
21 7051 729 950	CAMP WAPSIE	2,438.13	0.00	0.00	0.00	2,438.13
21 7053 729 950	BREAKFAST CLUB	1,020.58	0.00	0.00	0.00	1,020.58
21 7079 729 950	CLASS OF 2024	3,184.00	0.00	0.00	0.00	3,184.00
21 7080 729 950	CLASS OF 2025	1,099.61	0.00	0.00	0.00	1,099.61

Activity Fund Balance Report - Summary - Exclude Encumbrances
 08/2023 - 08/2023

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 7081 729 950	CLASS OF 2026	587.10	0.00	0.00	0.00	587.10
21 7082 729 950	CLASS OF 2027	329.04	0.00	0.00	0.00	329.04
21 8000 729 910	ANNUAL	6,526.92	0.00	70.00	0.00	6,596.92
21 8001 729 910	BUCCANEER CLUB	704.97	214.24	0.00	0.00	490.73
21 8004 729 910	INTEREST	354.22	0.00	370.96	0.00	725.18
Fund Total: 21		86,302.23	5,029.87	31,744.31	0.00	113,016.67

EAST BUCHANAN SCHOOL
MILEAGE REPORT
2023-2024

MONTH	BUS ROUTE	BUS ADMIN.	BUS SPECIAL ED.	BUS ACTIVITY	BUS CUSTODIAL	BUS TRANSP.	BUS DRIVERS ED	BUS OTHER	BUS MISC.	BUS TOTAL
	MILES	MILES	MILES	MILES	MILES	MILES	MILES	MILES	MILES	MILES
JULY	0	0	0	73	0	0	0	0	0	73
AUGUST	2,764	0	0	145	0	0	0	0	0	2,909
SEPTEMBER										0
OCTOBER										0
NOVEMBER										0
DECEMBER										0
JANUARY										0
FEBRUARY										0
MARCH										0
APRIL										0
MAY										0
JUNE										0
TOTAL	2,764	-	-	218	-	-	-	-	-	2,982

EAST BUCHANAN SCHOOL
MILEAGE REPORT
2023-2024

MONTH	VAN/CAR ROUTE		VAN/CAR ADMIN.		VAN/CAR SPECIAL ED.		VAN/CAR ACTIVITY		VAN/CAR CUSTODIAL		VAN/CAR TRANSP.		VAN/CAR DRIVERS ED		VAN/CAR OTHER		VAN/CAR MISC.		VAN/CAR TOTAL	
	MILES		MILES		MILES		MILES		MILES		MILES		MILES		MILES		MILES		MILES	
JULY	0		918		1,099		282		193		33		0		0		142		2,667	
AUGUST	0		1,035		1,985		2,399		317		199		0		0		0		5,935	
SEPTEMBER																			0	
OCTOBER																			0	
NOVEMBER																			0	
DECEMBER																			0	
JANUARY																			0	
FEBRUARY																			0	
MARCH																			0	
APRIL																			0	
MAY																			0	
JUNE																			0	
TOTAL	-		1,953		3,084		2,681		510		232		-		-		142		8,602	

**EAST BUCHANAN COMMUNITY SCHOOL
GASOLINE/DIESEL EXPENSE REPORT**

2023-2024

MONTH	GALS. GAS PURCH.	COST PER GAL.	COST GAS PURCH.	GALS. DIESEL PURCH.	COST PER GAL.	COST DIESEL PURCH.	TOTAL COST GAS/DIESEL PURCHASED	GALS. GAS CONS.	COST GAS CONS.	GALS DIESEL CONS.	COST DIESEL CONS.	TOTAL COST GAS/DIESEL CONSUMED
JULY	-	\$ 3.22	\$ -	-	\$ 3.49	\$ -	\$ -	101.000	\$ 325.22	-	\$ -	\$ 325.22
AUG.	707.000	\$ 3.36	\$ 2,376.30	273.000	\$ 3.53	\$ 962.95	\$ 3,339.25	303.000	\$ 1,018.41	220.000	\$ 776.01	\$ 1,794.42
SEPT.												
OCT.												
NOV.												
DEC.												
JAN.												
FEB.												
MAR.												
APR.												
MAY												
JUNE												
TOTALS	707.000		\$ 2,376.30	273.000		\$ 962.95	\$ 3,339.25	404.000	\$ 1,343.63	220.000	\$ 776.01	\$ 2,119.64

RECEIPTS

	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$619.20	\$0.00	\$619.20
Student Lunch	\$19,603.79	\$425.00	\$20,028.79
Adult Breakfast	\$16.00	\$0.00	\$16.00
Adult Lunch	\$72.75	\$0.00	\$72.75
à la carte	\$1,386.65	\$0.00	\$1,386.65
Snacks	\$1,222.00	\$0.00	\$1,222.00
Federal Breakfast	\$0.00	\$0.00	\$0.00
Federal Lunch	\$0.00	\$0.00	\$0.00
State Breakfast	\$0.00	\$0.00	\$0.00
State Lunch	\$0.00	\$0.00	\$0.00
Supply Chain Assistance Funds	\$0.00	\$0.00	\$0.00
Other Revenues	\$0.00	\$0.00	\$0.00
Other Purchased Services	-\$27.30	-\$8.90	-\$36.20
Rebate	\$0.00	\$0.00	\$0.00
Interest	\$1,028.19	\$1,104.82	\$2,133.01
TOTAL INCOME	\$23,921.28	\$1,520.92	\$25,442.20

2023-2024

East Buchanan

Hot Lunch
Report**EXPENDITURES**

	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$0.00	\$0.00	\$0.00
Supplies	\$190.00	\$0.00	\$190.00
Shared Contract	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Equipment	\$57,234.00	\$0.00	\$57,234.00
Travel/Trainings	\$75.00	\$75.00	\$150.00
Other Expenses	\$0.00	\$0.00	\$0.00
Salaries	\$897.98	\$848.13	\$1,746.11
Benefits	\$1,404.61	\$892.10	\$2,296.71
TOTAL EXPENDITURES	\$59,801.59	\$1,815.23	\$61,616.82

DAYS MEALS SERVED

July	0
August	6
September	0
October	0
November	0
December	0
January	0
February	0
March	0
April	0
May	0
June	0
TOTALS	6

BALANCE

	0	PRIOR BALANCE	YEAR TO DATE
Beginning Balance	\$0.00	\$288,880.62	\$288,880.62
Income	\$23,921.28	\$1,520.92	\$25,442.20
Expenditures	\$59,801.59	\$1,815.23	\$61,616.82
FUND BALANCE	-\$35,880.31	\$288,586.31	\$252,706.00

MEALS SERVED

	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	404	0	404
Reduced Student Breakfasts	44	0	44
Free Student Breakfasts	297	0	297
Second Breakfasts	11	0	11
Adult Breakfasts	10	0	10
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
TOTAL BREAKFASTS SERVED	766	0	766

Paid Student Lunches	1,780	0	1,780
Reduced Student Lunches	179	0	179
Free Student Lunches	907	0	907
Second Lunches	0	0	0
Adult Lunches	15	0	15
Student Guest Lunches	0	0	0
Complimentary Lunches	0	0	0
TOTAL LUNCHES SERVED	2,881	0	2,881

August 31, 2023

LUNCH STATUS

FREE	REDUCED	PAID	TOTAL
169	32	387	588

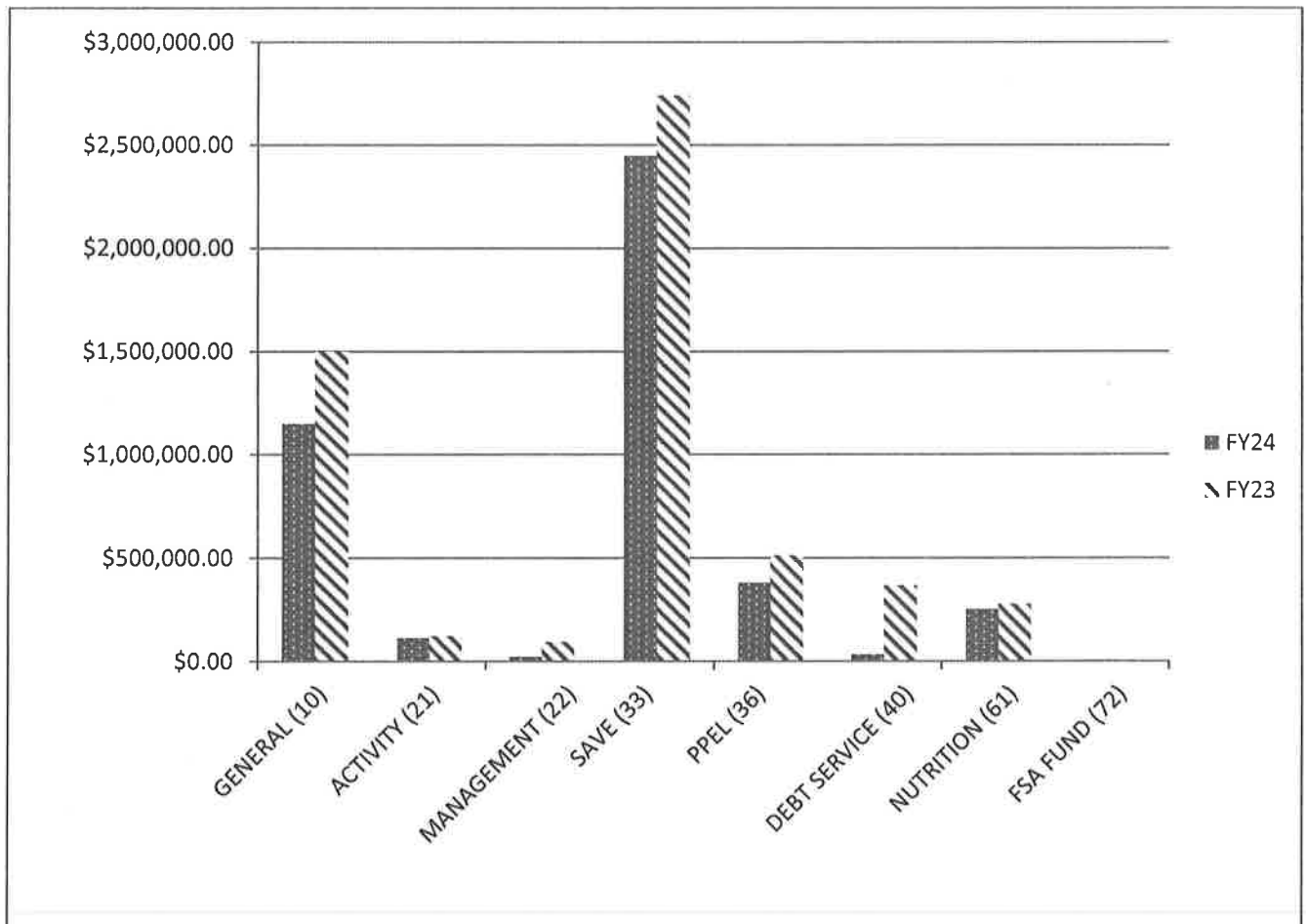
East Buchanan Community School District
Cash Summary Report

	<u>Jul-23</u>	<u>Aug-23</u>	
10-GENERAL FUND			
Beginning Balance	2,162,495.30	1,420,979.12	
Revenue	465,881.19	896,466.06	Property taxes, state aid, grants, interest, tuition, fees
Expenditures	1,207,397.37	1,169,144.22	Salary, benefits, supplies, etc
Ending Balance	1,420,979.12	1,148,300.96	Bank Account Name: General Fund
21-ACTIVITY FUND			
Beginning Balance	89,816.84	86,302.23	
Revenue	354.22	31,744.31	gate receipts, donations, activity fees, interest
Expenditures	3,868.83	5,029.87	activity fund eligible expenditures
Ending Balance	86,302.23	113,016.67	Bank Account Name: Activity Fund
22-MANAGEMENT FUND			
Beginning Balance	203,146.70	23,245.04	
Revenue	914.78	39.50	property taxes
Expenditures	180,816.44	1,115.27	retiree insurance (district paid), retiree benefits, liability insurance
Ending Balance	23,245.04	22,169.27	Bank Account Name: General Fund
33-SAVE			
Beginning Balance	2,794,533.64	2,673,630.79	
Revenue	632,673.52	442,300.21	property taxes, donations, rebates
Expenditures	753,576.37	669,070.81	SAVE eligible expenditures
Ending Balance	2,673,630.79	2,446,860.19	Bank Account Names: School House Fund and Elementary Project
36-PPEL			
Beginning Balance	459,321.82	461,072.82	
Revenue	11,176.00	143,933.56	property taxes, donations, rebates
Expenditures	9,425.00	225,093.91	PPEL eligible expenditures
Ending Balance	461,072.82	379,912.47	Bank Account Name: School House Fund
40-DEBT SERVICE			
Beginning Balance	28,354.28	32,568.43	
Revenue	412,564.15	204,305.41	property taxes, interfund transfer from SAVE for revenue bonds
Expenditures	408,350.00	204,675.00	financial fees, interest, principal on GO & revenue bonds
Ending Balance	32,568.43	32,198.84	
less: Escrow Acct	0.00	0.00	prepayment levy balance
	32,568.43	32,198.84	Bank Account Name: School House Fund
61-NUTRITION FUND			
Beginning Balance	288,880.62	288,586.31	
Revenue	3,386.83	26,251.17	sales, interest, federal/state program revenue
Expenditures	3,681.14	62,131.48	salary, benefits, food, supplies
Ending Balance	288,586.31	252,706.00	Bank Account Name: Lunch Program
less: Received on Acct	9,783.51	22,924.60	student/family/employee lunch account balance
	278,802.80	229,781.40	
72-FLEX SPENDING ACCT FUND			
Beginning Balance	6,775.52	7,182.29	
Revenue (contributions)	1,936.83	1,936.83	
Expenditures (claims)	1,530.06	2,965.95	
Ending Balance	7,182.29	6,153.17	
EMPLOYER'S PAYROLL EXPENSES			
Gross Wages-hourly	62,307.13	25,227.85	
Gross Wages-contract	317,070.77	313,413.98	
	379,377.90	338,641.83	
Employer paid deductions	55,817.66	53,599.78	
Employer paid IPERS	33,779.66	31,069.52	
Employer paid FICA	27,816.37	24,819.58	
	117,413.69	109,488.88	
TOTAL	496,791.59	448,130.71	

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL

August 2023

Fund Description	Beginning	Revenues	Expenditures	FY24	FY23	Difference
				Ending	End Balance	
GENERAL (10)	\$1,420,979.12	\$896,466.06	\$1,169,144.22	\$1,148,300.96	\$1,501,108.72	(\$352,807.76)
ACTIVITY (21)	\$86,302.23	\$31,744.31	\$5,029.87	\$113,016.67	\$122,954.23	(\$9,937.56)
MANAGEMENT (22)	\$23,245.04	\$39.50	\$1,115.27	\$22,169.27	\$93,892.28	(\$71,723.01)
SAVE (33)	\$2,673,630.79	\$442,300.21	\$669,070.81	\$2,446,860.19	\$2,740,317.15	(\$293,456.96)
PPEL (36)	\$461,072.82	\$143,933.56	\$225,093.91	\$379,912.47	\$512,274.67	(\$132,362.20)
DEBT SERVICE (40)	\$32,568.43	\$204,305.41	\$204,675.00	\$32,198.84	\$366,213.98	(\$334,015.14)
NUTRITION (61)	\$288,586.31	\$26,251.17	\$62,131.48	\$252,706.00	\$276,361.31	(\$23,655.31)
FSA FUND (72)	\$7,182.29	\$1,936.83	\$2,965.95	\$6,153.17	\$4,939.32	\$1,213.85
TOTAL				\$4,401,317.57	\$5,618,061.66	(\$1,216,744.09)



Certified Budget compared to Actual Revenues/Expenditures - All Funds

		FY23 Certified		
		Budget	thru 8/31/2023	over / (under) budget
Taxes Levied on Property	1	\$ 3,195,996.00	\$ 3,196,211.15	
Utility Replacement Excise Tax	2	\$ 43,516.00	\$ 44,474.60	
Income Surtaxes	3	\$ 153,339.00	\$ 177,827.00	
Tuition\Transportation Received	4	\$ 600,000.00	\$ 718,652.41	
Earnings on Investments	5	\$ 57,100.00	\$ 143,544.61	
Nutrition Program Sales	6	\$ 140,000.00	\$ 192,331.48	
Student Activities and Sales	7	\$ 189,000.00	\$ 114,884.50	
Other Revenues from Local Sources	8	\$ 91,000.00	\$ 126,466.90	
Revenue from Intermediary Sources	9	\$ -		
State Foundation Aid	10	\$ 4,131,931.00	\$ 4,097,405.98	
Instructional Support State Aid	11	\$ 14,816.00	\$ -	
Other State Sources	12	\$ 577,850.00	\$ 924,757.93	
Commercial & Industrial State Replacement	13	\$ -	\$ -	
Title 1 Grants	14	\$ 70,000.00	\$ 72,441.00	
IDEA and Other Federal Sources	15	\$ 320,000.00	\$ 757,390.75	
Total Revenues	16	\$ 9,584,548.00	\$ 10,566,388.31	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 1,646,618.00	\$ 492,254.94	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 13,555.90	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 11,231,166.00	\$ 11,072,199.15	
Beginning Fund Balance	22	\$ 6,326,708.24	\$ 6,326,708.24	
Total Resources	23	\$ 17,557,874.24	\$ 17,398,907.39	
*Instruction	24	\$ 5,632,000.00	\$ 5,603,375.57	\$ (28,624.43) 99%
Student Support Services	25	\$ 270,000.00	\$ 251,610.02	
Instructional Staff Support Services	26	\$ 555,000.00	\$ 592,310.55	
General Administration	27	\$ 310,000.00	\$ 356,836.61	
School/Building Administration	28	\$ 415,000.00	\$ 429,235.97	
Business & Central Administration	29	\$ 332,500.00	\$ 139,942.20	
Plant Operation and Maintenance	30	\$ 653,000.00	\$ 872,961.23	
Student Transportation	31	\$ 565,000.00	\$ 633,600.73	
This row is intentionally left blank	32	\$ -		
*Total Support Services (lines 25-32)	32A	\$ 3,100,500.00	\$ 3,276,497.31	\$ 175,997.31 106%
*Noninstructional Programs	33	\$ 360,000.00	\$ 365,539.85	\$ 5,539.85 102%
Facilities Acquisition and Construction	34	\$ 1,350,000.00	\$ 1,028,943.95	
Debt Service	35	\$ 1,988,405.00	\$ 1,203,630.00	
AEA Support - Direct to AEA	36	\$ 302,609.00	\$ 280,439.00	
*Total Other Expenditures (lines 34-36)	36A	\$ 3,641,014.00	\$ 2,513,012.95	\$ (1,128,001.05) 69%
Total Expenditures	37	\$ 12,733,514.00	\$ 11,758,425.68	
Transfers Out	38	\$ 1,461,618.00	\$ 356,254.94	
Other Uses	39	\$ -	\$ 1,823.94	
Total Expenditures & Other Uses	40	\$ 14,195,132.00	\$ 12,116,504.56	\$ (2,078,627.44)
Ending Fund Balance	41	\$ 3,362,742.24	\$ 5,282,402.83	
Total Requirements	42	\$ 17,557,874.24	\$ 17,398,907.39	\$ (158,966.85)

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

JOINT EDUCATION SERVICE AGREEMENT

Between

HAWKEYE COMMUNITY COLLEGE

and

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT

WHEREAS, pursuant to authority granted in Chapter 28E of the Iowa Code, the East Buchanan Community School District (the "School District") wishes to provide certain of its students the opportunity to receive instruction in certain academic courses (collectively the "Courses" or individually a "Course") in collaboration with Hawkeye Community College (Merged Area VII) ("Hawkeye") pursuant to this Joint Education Services Agreement (the "Agreement") for the 2023-2024 academic year;

THEREFORE, the parties, for mutual consideration and benefits, agree to provide joint services on the terms and conditions hereinafter set forth.

PURPOSE. The purpose of the Agreement is to assist specified School District students to prepare for the world of college and career by receiving instruction in the Courses through collaboration and cooperation with Hawkeye and to utilize the expertise of the respective parties in providing such instruction.

JOINT ADMINISTRATION OF COURSES. The parties jointly agree to facilitate the program for instruction of the Courses under this Agreement as follows:

1. The School District agrees to:
 - (a) Identify eligible students for Courses; eligibility is determined by Hawkeye Course prerequisites and Iowa Department of Education guidance on proficiency, including alternative measures;
 - (b) Provide student registrations to Hawkeye by November 15, 2023 for the Spring 2024 semester and May 1, 2024 for the Fall 2024 semester;
 - (c) Provide administrative and counseling support to students enrolled in the program;
 - (d) Follow the applicable Course syllabi and identified student learning outcomes;
 - (e) Provide textbooks, equipment and software updates as required by Iowa Department of Education guidelines;
 - (f) Provide appropriate information to students and parents/guardians regarding Hawkeye policies, procedures, creation of permanent transcripts, and course dropping and/or withdrawal methods;
 - (g) Ensure college-level rigor and learning experiences, assist appropriate Hawkeye personnel in implementing college assessment policies, instructor guidelines, procedures and instruments for Course effectiveness (such assessments will include classroom observations and student surveys);
 - (h) Ensure qualified high school instructors attend mandatory annual professional development opportunities (noncompliance with this expectation could result in restrictions on Course offerings the following academic year);
 - (i) Ensure qualified high school instructors provide Hawkeye all necessary materials, information and credentials and complete the College's Course Orientation prior to the first term of a new Course;
 - (j) Grant high school credit for Course completion;
 - (k) The following billing rates and schedule:

- (i) For courses taught by a qualified high school instructor and/or employee of the School District, the district would pay 25% of Hawkeye's current tuition (without fees) per student for the college credit Course(s);
 - (ii) For Courses taught by a Hawkeye instructor at any location:
 - (1) The School District would pay 80% of Hawkeye's current tuition (without fees) for courses previously taken by School District students through Post-Secondary Enrollment Options prior to the 2017-2018 school year;
 - (2) The School District will pay 80% of Hawkeye's current tuition (without fees) for courses designated as "College Provided Faculty," defined as sections reserved for students from the School District, provided faculty are available and the minimum enrollment is met;
 - (3) The School District would pay 100% of Hawkeye current tuition (without fees) for all other courses;
 - (4) The School District would pay no tuition or fees for students enrolled in the Summer College Credit Program.
 - (iii) For Courses at least 16 weeks in length, the School District will be billed 15 calendar days after the Course begins for all students enrolled on the 15th calendar day of the Course; for courses shorter than 16 weeks, pro-rated billing dates will be established for determining rosters;
 - (l) Name a designee of the School District to receive student grade and transcript data;
 - (m) Notify students in writing of the Courses available and, upon registration, the College's Course title and the number of credit hours to be earned;
 - (n) Assist students in completion of Hawkeye registration;
 - (o) Facilitate transportation to the Course teaching site in accordance with State of Iowa requirements;
 - (p) Provide liability insurance with respect to the conduct of the portion of the Courses provided under the School District's direction and/or at the School District's facilities;
 - (q) Participate in an annual "Partnership Meeting" to share ideas, plan concurrent offerings, and review updated policies and procedures; and
 - (r) Provide ideas to strengthen and enhance the relationship provided under this Agreement; and
 - (s) Follow all policies and procedures outlined in Hawkeye Concurrent Enrollment Handbook.
2. Hawkeye agrees to:
- (a) Administer the program;
 - (b) Provide staff and/or approve local instructional staff who meet Hawkeye and other applicable requirements for program teaching;
 - (c) Provide annual professional development comparable to that given to adjunct faculty;
 - (d) Develop and maintain a curriculum that achieves the same learning outcomes as experienced by students on its campus; thus, Hawkeye will ensure a consistency in Course syllabi, instructional materials, resources, equipment, and textbooks;
 - (e) At the completion of the term, provide the designee of the School District with a grade report of the students' academic performance;
 - (f) Provide the School District with necessary documentation for billing purposes;
 - (g) Follow all policies and procedures outlined in Hawkeye's Concurrent Enrollment Handbook.
3. It is further mutually agreed that:
- (a) The Courses offered to students at the School District shall be those listed in "Appendix A: 2023-2024 Approved Courses";
 - (b) Upon termination of the program at the high school:

- (i) Any instructional materials or equipment provided by the School District shall remain the property of the School District;
- (ii) Any instructional materials or equipment provided by Hawkeye shall remain the property of Hawkeye;
- (c) The program and Courses may qualify for supplementary weighted funding if a seven-criteria "test" is met. To meet this test, the Course must:
 - (i) Supplement, not supplant, high school courses;
 - (ii) Be included in Hawkeye's catalog or an amendment or addendum to the catalog;
 - (iii) Be open to all registered Hawkeye students, not just high school students (interpreted on a "space available" basis);
 - (iv) Be offered for college credit; the college credit must apply toward an associate or arts or science degree, associate of applied arts or science degree, or college diploma program;
 - (v) Be taught by a teacher meeting applicable qualification requirements;
 - (vi) Utilize the Course syllabus; and
 - (vii) Be of the same quality as a course offered on a community college campus; and
- (d) All state and federal statutes regarding nondiscrimination on the basis of race, color, national origin, sex, handicap, religion, or economic status will be followed.

STUDENTS. Under this Agreement, students:

1. who successfully complete the course of study in the Courses will earn college credit at Hawkeye according to Hawkeye's then-current credit policies;
2. are registered as Hawkeye students and therefore have a Hawkeye transcript;
3. will not be charged for the Hawkeye credit awarded through this Agreement;
4. have no assurance that the Courses awarded credit will transfer to any other postsecondary institution.

DURATION. The duration of this Agreement shall be from July 1, 2023 to June 30, 2024. This Agreement shall automatically renew for successive one (1) year periods unless on or before June 1 of any year, one of the parties notifies the other in writing of the intent to modify or terminate this Agreement at the conclusion of the then-current term. Amendments to this Agreement become effective upon the acceptance of all parties as certified by their signatures upon the amendment.

AUTHORIZATION. The undersigned hereby certify that we, the properly authorized officers of our respective institutions, approve and agree to implement this Joint Education Service Agreement on behalf of our respective institutions.

East Buchanan Community School District

Board of Education President

Date

Hawkeye Community College (Merged Area VII)

Vice President of Academic Affairs

Date

JOINT EDUCATION SERVICE AGREEMENT

Between

HAWKEYE COMMUNITY COLLEGE

and

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT

Appendix A: Approved Courses for the 2023-24 Academic Year

ART-101 Art Appreciation	MAT-156 Statistics
BIO-151 Nutrition	MAT-210 Calculus I
BIO-154 Human Biology	MAT-216 Calculus II
BIO-168 Human Anatomy & Physiology I w/Lab	MGT-101 Principles of Management
BIO-173 Human Anatomy & Physiology II	MKT-110 Principles of Marketing
BUS-102 Intro to Business	PEH-111 Personal Wellness
CLS-130 African Cultures	PHI-101 Introduction to Philosophy
CLS-150 Latin American History & Culture	PSY-111 Introduction to Psychology
CLS-160 East Asian Cultures	PSY-121 Developmental Psychology
CRJ-100 Intro to Criminal Justice	PSY-262 Psychology of Gender
CRJ-200 Criminology	REL-101 Survey of World Religions
CSC-110 Introduction to Computers	SDV-108 The College Experience
ECN-120 Principles of Macroeconomics	SDV-109 College 101
ECN-130 Principles of Microeconomics	SOC-110 Intro to Sociology
ENG-105 Composition I	SOC-115 Social Problems
ENG-106 Composition II	SOC-120 Marriage and Family
ENV-115 Environmental Science	SOC-135 Death and Dying
ENV-116 Environmental Science Lab	SOC-205 Diversity in America
GEO-121 World Regional Geography	SPC-101 Fundamentals of Oral Communication
HIS-117 Western Civ I-Ancient & Medieval	ACC-115 Intro to Accounting
HIS-118 Western Civ II-Early Modern	AGS-113 Survey of the Animal Industry
HIS-119 Western Civ III-Modern Period	AUT-106 Intro to Automotive Technology
HIS-151 U.S. History to 1877	AUT-109 Intro to Automotive Technology II
HIS-152 U.S. History Since 1877	CON-102 Intro to Residential Construction
HIS-257 African American History	WEL-228 Intro to Welding, Safety, and Health of Welders: SENSE 1
LIT-101 Intro to Literature	WEL-244 Gas Metal Arc Welding Short Circuit Transfer: SENSE1
MAT-110 Math for Liberal Arts	

2023-24 Summer College Credit Program

Course Number and Title
AUT-106 Intro to Automotive Technology
BIO-151 Nutrition
CRJ-100 Intro to Criminal Justice
CRJ-141 Criminal Investigation
HSC-168 Nurse Aide
SOC-110 Intro to Sociology
SPC-101 Fundamentals of Oral Comm



AgVantage FS, a division of GROWMARK, Inc.
1600 8th St. SW, PO Box 828, Waverly, IA 50677
Phone: (800) 346-0058, Website: agvantagefs.com

August 2023

Account #65280

EAST BUCHANAN SCHOOL
414 5TH ST N PO BOX D
WINTHROP, IA 50682-0604

AgVantage FS values our customers and strives to offer quality services that make your life easier. Lock in your propane needs today at a fixed price.

Benefits of a Firm Price Contract

- Fixed price for contracted propane gallons
- Placed on a scheduled delivery route; your salesman will watch your tank
- Still take advantage of our summer-fill rates as the contract runs from September 1st thru
- March 31st
- You choose the option of a 100% Prepay or a Down-Payment.

AgVantage FS has estimated your usage for the upcoming season based on your last two years of heating usage. If you feel the estimated gallons are not adequate, please call your local salesman or our corporate office and we can help you make the necessary changes. The enclosed contract is only for your heating needs, if you have grain dryer propane needs I will be contacting you at a later date. AgVantage FS does require that your account be current as well in order to accept your contract.

Because the propane market is volatile and prices are subject to change, be sure to mail your completed contract back before the void date listed. There are only 3 things you need complete before returning:

- Choose Option #1 for 100% Prepay or Option #2 for Down-Payment
- Enclose payment for the option you chose
- Sign and date the contract

Enclosed, please find a heating contract for you to return along with a contract marked "copy" for you to keep for your records.

Thank you for the opportunity to be your propane supplier; we look forward to taking care of your heating needs. Please contact me at 641-330-5198.

Sincerely,
Troy Bolton

PROPANE HEATING FIRM PRICE CONTRACT - GREENHOUSE

AgVantage FS has submitted a contract with two options for the period of September 1, 2023 through March 31, 2024 to heat the greenhouse. Usage history is also shown below.

2019-2020 1,693 gallons - no contract; \$1.10 - \$1.29 range

2020-2021 Option 2 - .94/gallon
After March 31st - \$1.25 - \$1.45 range
1,800 gal x .94 = \$1,692.00
169 gal beyond contract gallons
1,969 gallons = \$2,240.84 total

2021-2022 Option 1 - \$1.49/gallon
After March 31st - \$1.69 - \$2.00
1,800 gal x 1.49 = \$2,682.00
1,024 gal beyond contract gallons
2,824 gallons = \$5,753.51 total

2022-2023 Option 2 - \$300 down & \$1.78/gallon billing price
After March 31st - \$1.69 - \$2.00
1,800 gal x 1.78 = \$3,204.00
1,721 gal beyond contract gallons
3,521 gallons = \$6,621.53 total

2023-2024 Options

Option 1 - \$1.39/gallon - 100% prepay x 3500 gallons = \$4,865
Option 2 - \$1.39/gallon - \$.10/gallon down payment x 3500 gallons = \$350
then \$1.29/gallon billing price

"I move that the board approve the propane heating firm price contract from AgVantage FS as presented in option _____."

Motion:
Second:

WELLNESS POLICY

(Code No. 507.9)

ADMINISTRATIVE GUIDELINES APPENDIX

The board promotes healthy students by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The school district supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students. Improved health optimizes student performance potential.

The school district provides a comprehensive learning environment for developing and practicing lifelong wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school district goals to positively influence a student's understanding, beliefs and habits as they relate to good nutrition and regular physical activity.

The school district supports and promotes proper dietary habits contributing to students' health status and academic performance. All foods available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the school district nutrition standards and be in compliance with state and federal law. Foods should be served with consideration toward nutritional integrity, variety, appeal, taste, safety and packaging to ensure high-quality meals. (See the DE guidance on Healthy Kids Act).

The school district will make every effort to eliminate any social stigma attached to and prevent the overt identification of students who are eligible for free and reduced meals. Toward this end, the school district may utilize electronic identification and payment system; provide meals at no charge to all children, regardless of income; promote the availability of meals to all students.

The school district will develop a local wellness policy committee comprised of parents, students, and representatives of the school food authority, the school board, school administrators and the public, physical education teachers, and school health professionals. The local wellness policy committee will develop a plan to implement the local wellness policy and review and update the policy every three years. The committee will designate an individual to monitor implementation and evaluation of the implementation of the policy. The committee will report annually to the board and community regarding the content and effectiveness of this policy and recommend updates if needed. When monitoring implementation, schools will be evaluated individually with reports prepared by the school district. The report will include if the school is in compliance with this policy, the extent to which this policy compares to the model Wellness policies and describe the progress made in achieving the goals of this policy.

SPECIFIC GOALS

- SPECIFIC GOALS FOR NUTRITION EDUCATION AND PROMOTION
(SEE APPENDIX A)
- PHYSICAL ACTIVITY (SEE APPENDIX B)
- OTHER SCHOOL-BASED ACTIVITIES THAT ARE DESIGNED TO PROMOTE STUDENT WELLNESS (SEE APPENDIX C)

CODE NO. 507.9

APPENDIX A

NUTRITION EDUCATION AND PROMOTION

The school district will provide nutrition education and engage in nutrition promotion that:

- is offered at Pre, K, 1, 2, 3, 4, 5, 8 & Food and Consumer Science as part of a comprehensive program throughout a student's educational career; elementary teachers will teach units reinforcing proper nutrition; high school health classes will each review the essentials and the importance of proper nutrition.
- includes enjoyable, developmentally appropriate, culturally relevant participatory activities such as contests, promotions, taste-testing, farm visits and work on getting a school garden started.
- promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, healthy food preparation methods and health-enhancing nutrition practices;

Code No. 507.9

Appendix B

PHYSICAL ACTIVITY GUIDELINES

DAILY PHYSICAL EDUCATION

The school district will provide physical education classes that:

- are taught by a certified physical education teacher;
- are for all students in grades K-12 for the entire school year, grades 9-12 for 2 trimesters, and can only have a waiver for one trimester for sport involvement and academic schedule. If waiver is signed, the parent is responsible for making sure the time in physical activity is completed by the

student.

- includes students with disabilities, students with special health-care needs may be provided in alternative educational settings;
- engage students in moderate to vigorous activity during at least 50 percent of physical education class time, examines possible fitness options for secondary students, (i.e. Pilates, yoga, tae chi, aerobic exercise), and encourages personal recordkeeping of fitness endeavors;

(The Center for Disease Control and Prevention recommends at least 150 minutes a week for elementary students and 225 minutes for middle and high school students);

Daily Recess:

Elementary schools should provide recess for students that:

- is at least 20 minutes a day;
- is preferably outdoors and if weather prohibits will be physically active in the classroom or other facilities within the building;
- encourages moderate to vigorous physical activity verbally and through the provision of space and equipment; recess monitors shall engage themselves with inactive students.
- discourages extended periods (i.e., periods of two or more hours) of inactivity.

When activities, such as mandatory school wide testing, make it necessary for students to remain indoors for long periods of time, school should give students periodic breaks during which they are encouraged to stand and be moderately active.

Physical Activity and Punishment

Employees should not use physical activity(e.g. running laps, pushups) or withhold opportunities for physical activity (e.g. recess, physical education) for punishment.

Note- Iowa law now requires elementary students, k-5, to have 30 minutes of physical activity, not physical education, per day. This requirement can be met through a combination of PE, recess, classroom and other activities. Middle and high school students must have at least 120 minutes of physical activity per week. Again this is not just physical education but can be met with a combination of PE, school and non-school sponsored athletics and other activities where the body is exerted. Should a student wish to meet the requirements outside of school, the student and the school district must have and agreement detailing the outside activity. A physical activity sample agreement may be found on IASB's Web site at <http://www.ia-sb.org/WorkArea/showcontent.aspx?id=7768> or the Iowa Department of Education Healthy Kids Act.

Code No. 507.9

Appendix C

OTHER SCHOOL-BASED ACTIVITIES THAT PROMOTE STUDENT WELLNESS

Integrating Physical Activity into Classroom Settings

For students to receive the nationally recommended amount of daily physical activity and for students to fully embrace regular physical activity as personal behavior, students need opportunities for physical activity beyond the physical education class. To ward that end, the school district will:

- encourage classroom teachers to provide short physical activity breaks between lessons or classes, as appropriate.

OPTIONAL ISSUES

COMMUNICATION WITH PARENTS

The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children. The school district will:

- provide nutrient analyses of school menus;
- encourage parents to pack healthy lunches and to refrain from including beverages and foods that do not meet the established nutrition standards for individual foods and beverages or are larger than 20 ounces. (e.g. no pop or juice containing less than 50% fruit juice for cold lunches and field trips).

Food Marketing in Schools

School-based marketing will be consistent with nutrition education and health promotion. The school district will:

- limit food and beverage marketing to the promotion of foods and beverages that meet the nutrition standards for meals or for foods and beverages sold individually;
- promote healthy foods, including fruits, vegetables, whole grains and low fat dairy products.

Staff Wellness

The school district values the health and well-being of every staff member and will plan and implement activities and policies that support efforts by staff to maintain a healthy lifestyle:

- establish and maintain a staff wellness committee composed of staff members, school nurse, students, physical education teacher, students, food service, administration, parents, school board member and community members.

NUTRITION GUIDELINES FOR ALL FOODS AVAILABLE ON CAMPUS

School Meals

Meals served through the National School Lunch and Breakfast Programs will:

- . be appealing and attractive to children
- be served in a clean and pleasant setting
- meet, at a minimum, nutrition requirements established by local, state and federal law
- offer a variety of fruits and vegetables, legumes and whole grains;
- serve only low-fat (1%) and fat-free milk and nutritionally equivalent non-dairy alternatives (as defined by the USDA)
- have nutritional substitutes (salads or salad bar) for the main entrée .

Schools should:

- . engage students and parents, through taste-tests of new entrée and surveys (establish Taste-Test Ambassadors from student council and each elementary classroom), in selecting foods offered through the meal programs in order to identify new, healthful and appealing food choices: and,

- . share information about the nutritional content of meals with parents and students. Enlist a student cadet to help food service publish the nutritional content on the school website and menu board.

Breakfast

To ensure that all children have breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn the school will:

- . operate the breakfast program, to the extent possible;
- . arrange bus schedules and utilize methods to serve breakfasts that encourage participation,

Free and Reduced-Priced Meals

The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price meals. Toward this end the school district may:

- utilize electronic identification and payment systems;
- provide meals at no charge to all children, regardless of income; and,

- promote the availability of meals to all students.

Meal Times and Scheduling

The school district:

- will provide students with at least 10 minutes to eat after sitting down for breakfast and 20 minutes after sitting down for lunch
- should schedule meal periods at appropriate times, e.g. lunch should be scheduled between 11 a.m. and 1 p.m.: should not schedule tutoring, club or organizational meetings or activities during mealtimes, unless students may eat during such activities;
- will attempt to schedule lunch periods to follow recess periods (in elementary schools)
- will provide students access to hand washing or hand sanitizing before they eat meals or snacks
- take reasonable steps to accommodate students with special oral health needs (e.g., orthodontia or high tooth decay risk).

Qualification of Food Service Staff

Qualified nutrition professionals will administer the meal programs. As part of the school district's responsibility to operate a food service program, the school district will

- provide continuing professional development for all nutrition professionals; and,
- provide staff development programs that include appropriate certification and/or training programs for cafeteria workers according to their levels of responsibility.
- hire a part time dietician or other food service specialist to help food service staff develop and serve healthy attractive complete meals that meet federal guidelines.

Sharing of Foods

The school district discourages students from sharing their foods or beverages, except from the sharing table, with one another during meal or snack times, given concerns about allergies and some children's diet restrictions.

Foods Sold Outside the Meal (e.g. vending, a la carte, sales)

All foods and beverages sold individually outside the reimbursable meal programs(including

those sold through a la carte lines, vending machines, student stores or fundraising activities) during the school day, or through programs for students after the school day will meet nutrition standards as required by state and federal law.

Fundraising Activities

There are two types of fundraising-regulated and other. Regulated fundraisers are those that offer the sale of foods or beverages on school property and that are targeted primarily to PK-12 students by or through other PK-12 students, student groups, school organizations or through on-campus school stores. Regulated fundraising activities must comply with the state nutritional guidelines. All other fundraising activities are encouraged, but not required, to comply with the state nutritional guidelines if the activities involve foods and beverages.

The school district encourages fundraising activities that promote physical activity.

Snacks

Snacks served during the school day will make a positive contribution to children's diets and health. With an emphasis on serving fruits and vegetables as the primary snack, a fruit or a vegetable will be offered for elementary snacks on Tuesday and Thursday. The wellness committee will look into applying for a fruit and vegetable grant for the upcoming years. Schools will assess if and when to offer snacks based on timing of meals, children's nutritional needs, children's ages and other considerations. Snacks offered at school will come from the cafeteria.

Rewards

The school district will not use foods or beverages, especially those that do not meet the nutrition standards for foods and beverages sold individually, as rewards for academic performance or good behavior, and will not withhold food or beverages (including food served through meals) as a punishment.

Celebrations

Schools should evaluate their celebrations/birthday practices that involve food during the school day.

School-Sponsored Events

Foods and beverages offered or sold at school-sponsored events outside the school day are encouraged to comply with nutrition standards for meals or for foods and beverages sold individually.

Food Safety

All foods made available on campus comply with the state and local food safety and security guidelines.

- All foods made available on campus comply with state and local food safety and

sanitation regulations. Hazard Analysis and Critical Control Points (HACCP) plans and guidelines are implemented to prevent food illness in schools.

- For the safety and security of food and facility, access to the food service operations are limited to food service staff and authorized personnel.

Code No. 507.9

MONITORING GUIDELINES

The superintendent will ensure compliance with established school district-wide nutrition and physical activity wellness policies.

In each school:

- the principal will ensure compliance with those policies in the school and will report on the schools compliance to the superintendent; and
- food service staff will ensure compliance with nutrition policies within food service areas and will report on this matter to the superintendent or principal.

In the school district:

- the school district will report on the most recent USDA School Meals Initiative (SMI) review findings and any resulting changes. If the school district has not received a SMI review from the state agency within the past five years, the school district will request from the state agency that a SMI review be scheduled as soon as possible;
- the superintendent will develop a summary report every three years on school district-wide compliance with the school district's established nutrition and physical activity, wellness policies; based on input from schools within the district' and
- the report will be provided to the school board and also distributed to all school wellness committee, principals and health service personnel in the school district.

POLICY REVIEW

To help with the initial development of the school district's wellness policies, each building in the school district will conduct a baseline assessment of the school's existing nutrition and physical activity environments and practices. The results of those assessments will be compiled at the school district level to identify and prioritize needs.

Assessments will be repeated every year to help review policy compliance, assess progress and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical activity policies and practices and the provision of an environment that supports healthy eating and physical activity. The school district will revise the wellness policies and develop work plans to facilitate their implementation.

Approved July 11th, 2018

Reviewed July 11th, 2018