

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
March 13, 2024 at 5:00 p.m. in Library - Middle School Entrance

1. **CALL TO ORDER/MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
2. **PUBLIC HEARING** - 2024-2025 School Calendar
3. **PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
4. **APPROVE AGENDA**
5. **APPROVE CONSENT AGENDA**
 - a. Minutes from Regular Meeting on February 14, 2024
 - b. Personnel Changes
 - c. List of Bills
 - d. Financial Reports
6. **COMMUNITY/PROGRAM PRESENTATIONS**
7. **ADMINISTRATIVE UPDATES & REPORTS**
 - a. Jacklyn Letzring - Elementary Update
 - b. Eric Dockstader - Secondary Update
 - c. Dan Fox - District Update
 - d. Facilities Update
8. **AGENDA**
 - a. Bureau of Nutrition and Health Services State Review Summary Report
 - b. Approve FY23 Audit Report
 - c. Security Project Quote
 - d. PA/Speaker System Quote
 - e. Chromebooks/Cases/Charging Accessories Quote
 - f. Tractor Quote
 - g. Board Policy Review - 2nd reading
 - 501 series
9. **AT THE BOARD TABLE EXERCISES**
10. **#BUCPR1DE**
11. **STUDENT QUESTIONS**
12. **ADJOURN**

PUBLIC HEARING FOR 2024-2025 SCHOOL CALENDAR

Policy 214 - Public Hearings

Public hearings may be held on school district matters at the discretion of the board. Public notice of a public hearing will be in the same manner as for a board meeting except that the notice will be given at least ten days before the hearing is to be held unless it is impossible or impractical to do so, or the law requires otherwise.

At public hearings, citizens of the district who register at the door will be allowed to speak on the issue for which the public hearing is being held. Others may be allowed to speak at the board's discretion. Speakers are asked to keep their remarks as brief as possible. Prior to the beginning of the hearing, speakers and spectators will be apprised of the rules of order to be followed regarding time limitations, questions, remarks and rebuttals. In no event will a speaker be allowed to take the time of another speaker.

The board will conduct public hearings in an orderly fashion. At the beginning of the hearing, statements, background materials and public hearing rules and procedures will be presented by the board president. The board president will recognize the speakers. A board member may ask questions of the speakers after receiving permission from the board president. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the board or the proceedings will be asked to leave.

from Policy 601.1 - School Calendar:

- It is the responsibility of the superintendent to develop the school calendar for recommendation, approval, and adoption by the board annually.
- The board may amend the official school calendar when the board considers the change to be in the best interests of the school district's education program. The board shall hold a public hearing on any proposed school calendar prior to adopting the school calendar.

President calls for a motion to open public hearing

Motion to open public hearing by: _____ at _____ pm

- Proposed calendar is presented.
- Comments from the public.

Motion to close public hearing by: _____ at _____ pm

**East Buchanan Community School District
Regular Board Meeting Minutes – February 14, 2024**

Call to Order - President Andy Sperflage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Andrew Maas, Tim Recker, Andy Sperflage, and Heather Steffens. Administration attending were HS/MS Principal Eric Dockstader, Elementary Principal Jacklyn Letzring, and Business Manager/Board Secretary Teresa Knipper. Superintendent Dan Fox was absent. Several visitors attended the meeting. Motion carried with all ayes unless otherwise noted.

Public Forum – James Hanson addressed the board regarding the student section at events.

Approve Agenda - Motion to approve the agenda was made by Cooksley, second by Recker.

Approve Consent Agenda - Motion by Steffens, second by Cooksley to approve the consent agenda. Items included on the Consent Agenda: minutes from the regular meeting on January 17, 2024 and work session on January 24, 2024; retirements of Kathy Postel, DeAnn Shafer, and Glen Unwin; expenditures listed; and financial reports.

Community/Program Presentations – Elementary Building Leadership Team (BLT) members presented information about the Professional Learning Community (PLC) training they have received and how it benefits the students. Dockstader reported that the middle school teachers would like to implement a matrix on a student's attendance, communication, and effort (ACE) on report cards in line with the district's mission statement regarding 21st century skills.

Administrative Updates and Reports – Letzring reported that the building goal is 100% in reading, Day of Awesomeness kicks off on Monday, and grades 1, 2, and 4 will be touring UNI for Jr Achievement. Dockstader reported that Senator Grassley will be visiting the district to speak to high school students and presented a quote for alternate seating in two classrooms. Kerkove reported that a sidewalk has been poured to the new playground and he is getting quotes for a new tractor.

2024-2025 School Calendar Public Hearing Date – Motion by Cooksley, second by Recker to set the 24-25 school calendar public hearing on March 13, 2024 at 5:00 pm.

Board Policy Discussion – Food Service Director Michelle Miller reported that the district received a donation for unpaid student meal accounts and that policy 710.4 Meal Charges needs to be reviewed based on recommendation after the nutrition program's review.

Board Policy Review – Motion by Steffens, second by Recker to approve the second reading as discussed of board policies 605.6, 605.6R1, 605.8, 605.8R1, 701.1, 701.2, 701.3, 701.4, 703.1, 703.2, 713, and 713.R1. Motion by Cooksley, second by Maas to approve the first reading as presented and discussed of board policies 501 series.

At the Board Table Exercises –Tabled

#BucPr1de – Several students were involved in the archery tournament, the bus drivers are great with students, six wrestlers made it to state, and the girls wrestling did well.

Student Questions – Students asked if the new furniture will be in use this year.

Adjourn – Motion by Cooksley, second by Recker to adjourn the meeting at 6:25 pm.

The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary any Monday through Friday between 8:00 a.m. and 4:00 p.m.

East Buchanan CSD

Personnel Changes

SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
3/13/2024	Verna Sperfslage	Retirement	Food Service	2/15/2024	end of curent job agreement
3/13/2024	Greg Witte	Retirement	Custodian	3 /5/2024	5/31/2024
3/13/2024	Elisa Brady	Hire	Asst Softball Coach		2024 season
3/13/2024	Trenton Robinson	Hire	Head Softball Coach		2024 season

List of Bills-March 2024: Fund Description GENERAL FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
ACCEELEV	Access Elevator & Lifts Inc	SAFETY TEST	600.00
			600.00
AGVAFS	AgVantage FS	GREENHOUSE LP	310.37
			310.37
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	16,789.45 1
			16,789.45
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE	682.00
			682.00
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	117.65
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	(117.66)
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	222.20
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	539.22
			761.41
CAROBIOL	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	317.30
			317.30
CDWG	CDW GOVERNMENT, INC	SOFTWARE LICENSE	2,600.00
CDWG	CDW GOVERNMENT, INC	PURCHASED SERVICE	623.50
			3,223.50
CHASCARD	CHASE CARD SERVICES	CONFERENCE FEES	110.00
CHASCARD	CHASE CARD SERVICES	Groceries for Class	143.86
CHASCARD	CHASE CARD SERVICES	Books	10.66
CHASCARD	CHASE CARD SERVICES	HEALTH OFFICE SUPPLIES	138.04
CHASCARD	CHASE CARD SERVICES	Books	16.99
CHASCARD	CHASE CARD SERVICES	Textbooks	909.30
CHASCARD	CHASE CARD SERVICES	Books	16.22
CHASCARD	CHASE CARD SERVICES	Books	214.57
CHASCARD	CHASE CARD SERVICES	B&G SUPPLIES	22.98
CHASCARD	CHASE CARD SERVICES	B&G SUPPLIES	31.64
CHASCARD	CHASE CARD SERVICES	B&G SUPPLIES	97.22
CHASCARD	CHASE CARD SERVICES	B&G SUPPLIES	43.17
CHASCARD	CHASE CARD SERVICES	GAS	84.75
CHASCARD	CHASE CARD SERVICES	PARTS	46.48
CHASCARD	CHASE CARD SERVICES	B&G SUPPLIES	102.99
			1,988.87 *
CHILJEFF	Childers, Jeff	SNOW REMOVAL	6,707.89
			6,707.89 *
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	60.31
			60.31
CITYWINT	CITY OF WINTHROP	WATER/SEWER	727.35 1
			727.35
CLAYRIDG	CLAYTON RIDGE CSD	OPEN ENROLLMENT TUITION	3,918.88 *
CLAYRIDG	CLAYTON RIDGE CSD	SPECIAL EDUCATION	4,104.51 *

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			8,023.39
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	1,458.50
			1,458.50 *
DHS	DHS CASHIER 1ST FL.	STATE MEDICAID MATCH	(3.59)
DHS	DHS CASHIER 1ST FL.	STATE MEDICAID MATCH	29,859.21
			29,855.62
DUNKERTO	DUNKERTON SCHOOL DISTRICT	SHARED LMC	749.89
			749.89
DUNLMOTO	DUNLAP MOTORS, INC	REPAIRS	382.31
			382.31
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,784.99
			2,784.99
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	43.65
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	24.58
			68.23
HOGLBUS	HOGLUND BUS CO., INC.	PARTS	231.36
			231.36
HOTLUNCH	HOT LUNCH PROGRAM	PS SNACKS	308.99
			308.99 *
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	485.05
			485.05
IROCWEBS	IROCWEBS.COM	renewal	16.00
			16.00 *
JWPEPPER	J.W. PEPPER & SON, INC.	MUSIC SUPPLIES	15.00
			15.00 *
KAYCHAP	KAY L. CHAPMAN CPA PC	AUDIT SERVICES	6,125.00
			6,125.00
LAMKCHAD	Lamker, Chad	CELL PHONE	60.00
			60.00 *
THELIBRA	LIBRARY STORE, INC, THE	LMC SUPPLIES	112.22
			112.22 *
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	695.54
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	2,541.46
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	887.63
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	2,389.62
			6,514.25
MAPPSTRA	Mapping Strategies	PURCHASED SERVICE	45.00
			45.00 *

Vendor ID	Vendor Name	Description	Invoice Amount
MASONCITYC	Mason City Community Schools	SPECIAL ED BILLING	3,156.23 *
			3,156.23
MIDWEST3D	MID-WEST 3D SOLUTIONS LLC	IND ARTS SOFTWARE	300.00 *
			300.00
NICKGROC	Nick's Grocery	FCS SUPPLIES	19.24 *
NICKGROC	Nick's Grocery	SUPPLIES	32.85
NICKGROC	Nick's Grocery	FCS SUPPLIES	29.27
NICKGROC	Nick's Grocery	FCS SUPPLIES	59.79
NICKGROC	Nick's Grocery	FCS SUPPLIES	15.34
NICKGROC	Nick's Grocery	FCS SUPPLIES	56.37
NICKGROC	Nick's Grocery	FCS SUPPLIES	29.32
			242.18
NORTLINN	NORTH-LINN CSD	SPECIAL ED BILLING	5,598.95 *
			5,598.95
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	10.48
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	178.96 *
			189.44
OFFIAUDI	OFFICE OF AUDITOR OF STATE	AUDIT FILING FEE	625.00
			625.00
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	76.03
			76.03
QUILCORP	QUILL CORPORATION	SUPPLIES	77.94
			77.94
SCHMJANI	SCHMITZ JANITORIAL SUPPLY	JANITORIAL SUPPLIES	69.10
			69.10
SCHOBUSS	SCHOOL BUS SALES CO	PARTS	573.03
SCHOBUSS	SCHOOL BUS SALES CO	PARTS	606.47
			1,179.50
SNYDTERE	Snyder, Teresa	GRAD HR REIMBURSEMENT	500.00
			500.00
STARMONT	STARMONT CSD	OPEN ENROLLMENT	17,407.80 *
			17,407.80
SUPEWELD	SUPERIOR WELDING SUPPLY	IND ARTS SUPPLIES	18.66
SUPEWELD	SUPERIOR WELDING SUPPLY	Argon Tank	7.00 *
			25.66
SWEETWATER	SWEETWATER EDUCATION TECH DIVISION	Floor Mics and Computer connection	643.99
			643.99
SWISCOHR	SWISHER & COHRT	LEGAL SERVICES	37.00 *
			37.00

List of Bills-March 2024: Fund Description GENERAL FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
TIMBILL	TIMBERLINE BILLING SERVICE LLC	MEDICAID PURCH SERVICE	3,202.91
			3,202.91
USCELL	US CELLULAR	Cell Phones	288.98
			288.98
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	402.58
WALMART	WALMART COMMUNITY BRC	TRANSPORTATION SUPPLIES	34.95
			437.53
WAVESHEL	WAVERLY-SHELL ROCK CSD	SPECIAL ED TUITION	1,093.39
			1,093.39
WESTDELA	WEST DELAWARE CSD	CONCURRENT ENROLLMENT	318.71 *
WESTDELA	WEST DELAWARE CSD	PURCHASED SERVICE	1,274.78 *
WESTDELA	WEST DELAWARE CSD	OPEN ENROLLMENT	23,312.40 *
			24,905.89
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	89.95
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	42.95
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	18.35
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	16.95
WESTMUSI	WEST MUSIC COMPANY	REPAIRS	203.50
			371.70 *
WIELAND	WIELAND AND SONS LUMBER CO.	IND ARTS SUPPLIES	96.00
			96.00
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	47.98
WINTBUIL	WINTHROP BUILDING SUPPLY	TRANSPORTATION SUPPLIES	5.92
WINTBUIL	WINTHROP BUILDING SUPPLY	Hand Cleaner and threaded rod and nuts	20.68 *
WINTBUIL	WINTHROP BUILDING SUPPLY	BLDG & GROUNDS SUPPLIES	46.16
			120.74
YEARTRUCK	Yearous Trucking, Inc.	LIME & TRUCKING	2,624.81
			2,624.81
		Batch Total:	152,675.02
		Report Total:	152,675.02

List of Bills - School Board Mtg

Unposted: Batch Description TMK List of Bills-March 2024; Fund Description PPEL FUND

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
KRESKONC	Kress Concrete LLC	PLAYGROUND SIDEWALK	4,000.00 *
			<u>4,000.00</u>
LAKESHOR	LAKESHORE LEARNING MATERIALS	FCS and TAG classroom seating	22,317.20 *
			<u>22,317.20</u>
WOODFAMI	Woods Family Tool Sales LLC	TRANSPORTATION EQUIPMENT	1,175.50 *
			<u>1,175.50</u>
			Batch Total: <u>27,492.70</u>
			Report Total: <u>27,492.70</u>

Activity Fund

Vendor ID	Vendor Name	Description	Invoice Amount
GENFUND	GENERAL FUND	Official 02/08/2024 & 02/19/2024	200.00 2
			200.00
IAHSGCA	IOWA HIGH SCHOOL GOLF COACHES ASSOCIATION	Membership Application	45.00 2
			45.00
Report Total:			245.00

Activity

Vendor ID	Vendor Name	Description	Invoice Amount
CHASCARD	CHASE CARD SERVICES	Items for musical	624.47
CHASCARD	CHASE CARD SERVICES	Hotel Rooms Boys State	4,558.12
CHASCARD	CHASE CARD SERVICES	Pk-6 Lighthouse Team Reading Challenge	1,086.53
CHASCARD	CHASE CARD SERVICES	Potting Soil FFA	43.96
			6,313.08
DOCKTONI	Dockstader, Tonishia	StuCo Fundraiser for Tonishia	1,056.00 2
			1,056.00
IHSMA	IA HIGH SCH MUSIC ASSOCIATION	Entry Fees for Solo Ensemble	60.00
			60.00
IHSSA	IOWA HIGH SCHOOL SPEECH ASSOCIATION	State Registration Fees Speech	78.00
			78.00
NEICDAELEM	NEICDA	Registration for Honor Choir	117.00
			117.00
NICKGROC	Nick's Grocery	FFA Pancake Fundraiser	69.29
			69.29
WARTDANC	WARTBURG COLLEGE DANCE MARATHON	Donation from Student Council	1,056.00
			1,056.00
WESTMUSI	WEST MUSIC COMPANY	Music for Honor Choir	87.31
			87.31
Batch Total:			8,836.68
Report Total:			8,836.68

Nutrition

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BIMBBAKE	BIMBO BAKERIES USA	Food Purchased	509.59
			<u>509.59</u>
MARTBROT	MARTIN BROTHERS	Purchased Food	10,221.11
			<u>10,221.11</u>
PERFFOOD	PERFORMANCE FOODSERVICE	Supplies/Food Purchased	18,217.20
			<u>18,217.20</u>
PRAIFARM	PRAIRIE FARMS DAIRY, INC.	Food/Milk Purchase	3,628.02
			<u>3,628.02</u>
WALMART	WALMART COMMUNITY BRC	Credit on Account	(177.58) *
WALMART	WALMART COMMUNITY BRC	Food Purchased	201.11
			<u>23.53</u>
			<hr/>
		Batch Total:	<u>32,599.45</u>
		Report Total:	<u>32,599.45</u>

RECEIPTS

	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$1,602.00	\$6,984.00	\$8,586.00
Student Lunch	\$11,529.62	\$63,996.94	\$75,526.56
Adult Breakfast	\$25.60	\$196.80	\$222.40
Adult Lunch	\$679.00	\$2,531.70	\$3,210.70
Carte	\$5,489.00	\$22,306.50	\$27,795.50
Snacks	\$1,786.04	\$8,414.17	\$10,200.21
Federal Breakfast	\$1,515.98	\$8,112.26	\$9,628.24
Federal Lunch	\$12,489.02	\$46,109.43	\$58,598.45
State Breakfast	\$148.34	\$89.29	\$237.63
State Lunch	\$604.57	\$329.33	\$933.90
Supply Chain Assistance Funds	\$0.00	\$0.00	\$0.00
Other Revenues	\$3,000.00	\$280.98	\$3,280.98
Other Purchased Services	-\$504.99	-\$1,910.06	-\$2,415.05
Rebate	\$0.00	\$0.00	\$0.00
Interest	\$963.13	\$6,132.82	\$7,095.95
TOTAL INCOME	\$39,327.31	\$163,574.16	\$202,901.47

EXPENDITURES

	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$32,037.57	\$86,830.29	\$118,867.86
Supplies	\$739.46	\$4,605.17	\$5,344.63
Shared Contract	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$57,234.00	\$57,234.00
Travel/Trainings	\$0.00	\$150.00	\$150.00
Other Expenses	\$0.00	\$93.00	\$93.00
Salaries	\$14,156.32	\$53,277.76	\$67,434.08
Benefits	\$3,010.81	\$21,845.64	\$24,856.45
TOTAL EXPENDITURES	\$49,944.16	\$224,035.86	\$273,980.02

BALANCE

	0	PRIOR BALANCE	YEAR TO DATE
Beginning Balance	\$0.00	\$288,880.62	\$288,880.62
Income	\$39,327.31	\$123,239.34	\$162,566.65
Expenditures	\$49,944.16	\$182,641.67	\$232,585.83
FUND BALANCE	-\$10,616.85	\$229,478.29	\$218,861.44

MEALS SERVED

	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	1,058	4,588	5,646
Reduced Student Breakfasts	50	335	385
Free Student Breakfasts	859	3,338	4,197
Second Breakfasts	0	57	57
Adult Breakfasts	16	123	139
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
TOTAL BREAKFASTS SERVED	1,983	8,441	10,424

Paid Student Lunches	5,540	22,969	28,509
Reduced Student Lunches	394	1,802	2,196
Free Student Lunches	2,331	9,830	12,161
Second Lunches	2	2	4
Adult Lunches	133	522	655
Student Guest Lunches	0	0	0
Complimentary Lunches	0	0	0
TOTAL LUNCHES SERVED	8,400	27,726	43,525

LUNCH STATUS	FREE	REDUCED	PAID	TOTAL
	154	29	401	584

2023-2024

East Buchanan

Hot Lunch

Report

DAYS MEALS SERVED

July	0
August	7
September	19
October	20
November	15
December	15
January	17
February	20
March	0
April	0
May	0
June	0
TOTALS	113

Feb 29, 2024

Fund: 21 ACTIVITY FUND

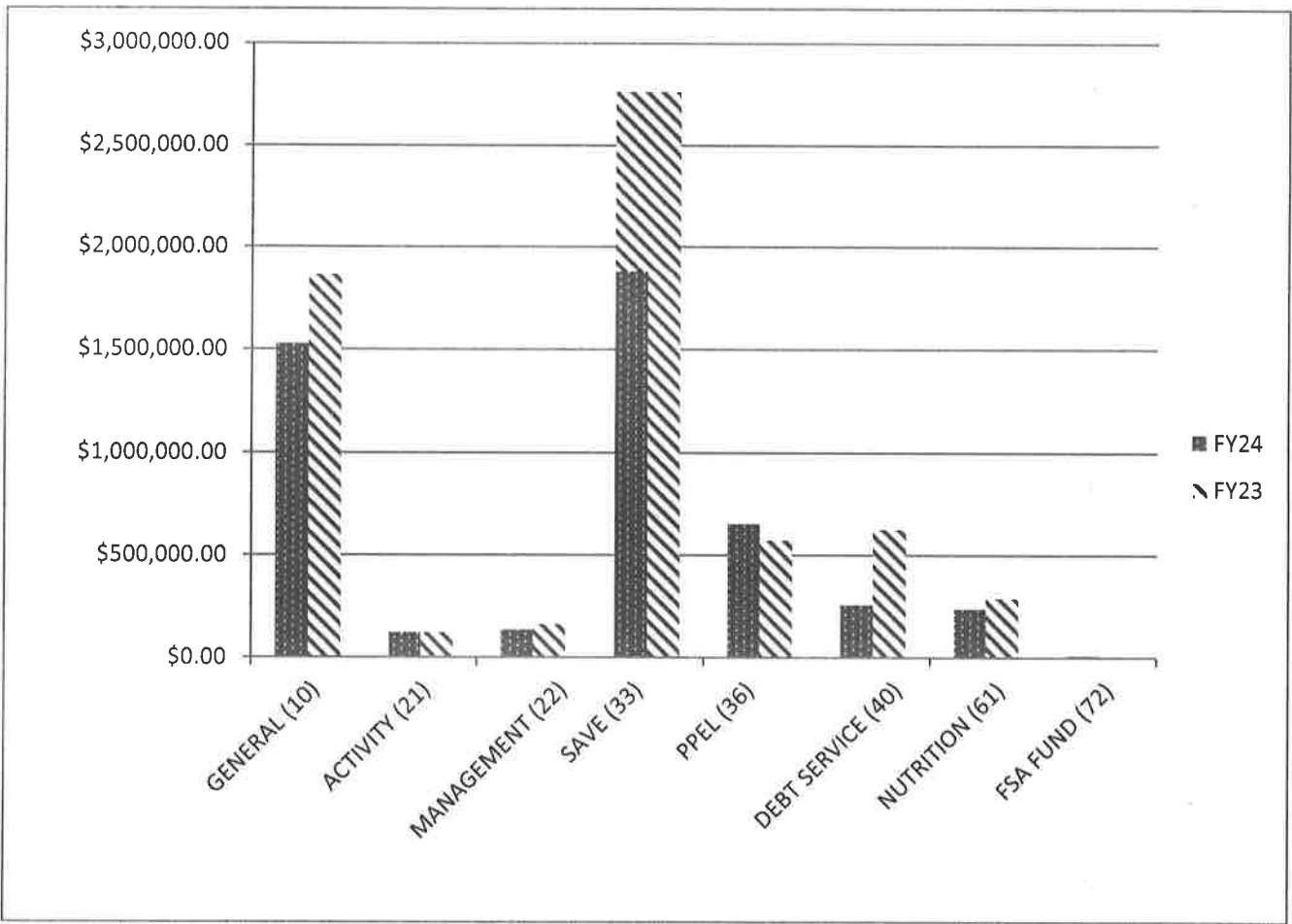
<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Ending Balance</u>
21 6111 729 910	DRAMA	15,822.55	0.00	0.00	15,822.55
21 6120 729 910	SPEECH	570.93	108.08	0.00	462.85
21 6210 729 910	MUSIC CLUB	293.13	0.00	132.00	425.13
21 6220 729 910	PEP BAND	2,342.13	0.00	132.00	2,474.13
21 6221 729 910	MUSIC TRIP	3,014.15	0.00	0.00	3,014.15
21 6600 729 920	ATHLETICS	19,125.51	6,668.54	6,648.21	19,105.18
21 6645 729 920	CROSS COUNTRY	46.50	0.00	0.00	46.50
21 6693 729 920	CHEERLEADING	3,153.81	0.00	0.00	3,153.81
21 6694 729 920	DANCE TEAM	1,132.62	(10.70)	0.00	1,143.32
21 6710 729 920	BOYS' BASKETBALL	1,332.12	0.00	0.00	1,332.12
21 6720 729 920	FOOTBALL	3,111.49	0.00	0.00	3,111.49
21 6730 729 920	BASEBALL	824.85	0.00	0.00	824.85
21 6740 729 920	BOYS' TRACK	680.59	219.00	0.00	461.59
21 6760 729 920	BOYS' GOLF	3,582.10	0.00	3,280.00	6,862.10
21 6790 729 920	WRESTLING	104.82	0.00	0.00	104.82
21 6810 729 920	GIRLS BASKETBALL	1,082.92	0.00	0.00	1,082.92
21 6815 729 920	VOLLEYBALL	189.03	0.00	0.00	189.03
21 6835 729 920	SOFTBALL	766.65	0.00	0.00	766.65
21 6840 729 920	GIRLS TRACK	412.27	0.00	0.00	412.27
21 6860 729 920	GIRLS' GOLF	156.93	0.00	0.00	156.93
21 7010 729 950	FBLA	6,362.32	0.00	0.00	6,362.32
21 7011 729 950	HS STUDENT COUNCIL	2,140.89	52.23	2,274.33	4,362.99
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	997.45
21 7013 729 950	NHS	1,062.24	0.00	0.00	1,062.24
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	2,236.84
21 7021 729 950	ROBOTICS CLUB	905.71	0.00	0.00	905.71
21 7022 729 950	ESPORTS	380.80	0.00	0.00	380.80
21 7025 729 950	TECHNOLOGY	0.00	0.00	0.00	0.00
21 7026 729 950	FFA	16,004.57	0.00	0.00	16,004.57
21 7027 729 950	ART CLUB	1,060.81	0.00	0.00	1,060.81
21 7040 729 950	MS STUDENT COUNCIL	19.32	125.00	0.00	(105.68)
21 7041 729 950	SOUND SYSTEM	1,026.50	0.00	0.00	1,026.50
21 7049 729 950	PBIS	2,383.05	0.00	0.00	2,383.05
21 7051 729 950	CAMP WAPSIE	2,274.13	0.00	0.00	2,274.13
21 7053 729 950	BREAKFAST CLUB	1,020.58	0.00	0.00	1,020.58
21 7079 729 950	CLASS OF 2024	3,301.73	0.00	0.00	3,301.73
21 7080 729 950	CLASS OF 2025	2,024.61	0.00	541.00	2,565.61
21 7081 729 950	CLASS OF 2026	587.10	0.00	0.00	587.10
21 7082 729 950	CLASS OF 2027	161.72	0.00	0.00	161.72
21 8000 729 910	ANNUAL	7,196.92	0.00	280.00	7,476.92
21 8001 729 910	BUCCANEER CLUB	468.86	0.00	0.00	468.86
21 8004 729 910	INTEREST	3,070.99	0.00	477.08	3,548.07
Fund Total: 21		112,432.24	7,162.15	13,764.62	119,034.71

**East Buchanan Community School District
Cash Summary Report**

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>
10-GENERAL FUND								
Beginning Balance	2,162,495.30	1,420,979.12	1,148,300.96	1,240,804.38	1,835,142.96	1,765,568.66	1,563,695.55	1,621,916.39
Revenue	465,881.19	896,466.06	708,380.39	1,237,573.30	605,093.42	461,953.52	708,194.65	879,794.29
Expenditures	1,207,397.37	1,169,144.22	615,876.97	643,234.72	674,667.72	663,826.63	649,973.81	976,530.61
Ending Balance	1,420,979.12	1,148,300.96	1,240,804.38	1,835,142.96	1,765,568.66	1,563,695.55	1,621,916.39	1,525,180.07
21-ACTIVITY FUND								
Beginning Balance	89,816.84	86,302.23	113,016.67	110,529.60	104,064.02	108,642.76	102,863.76	112,432.24
Revenue	354.22	31,744.31	13,937.51	6,304.98	26,598.82	12,835.71	17,438.24	14,750.37
Expenditures	3,868.83	5,029.87	16,424.58	12,770.56	22,020.08	18,614.71	7,869.76	8,147.90
Ending Balance	86,302.23	113,016.67	110,529.60	104,064.02	108,642.76	102,863.76	112,432.24	119,034.71
22-MANAGEMENT FUND								
Beginning Balance	203,146.70	23,245.04	22,169.27	64,064.50	128,679.24	119,018.69	123,653.48	129,501.15
Revenue	914.78	39.50	42,895.23	120,770.14	19,515.45	5,634.79	6,847.67	3,988.48
Expenditures	180,816.44	1,115.27	1,000.00	56,155.40	29,176.00	1,000.00	1,000.00	1,000.00
Ending Balance	23,245.04	22,169.27	64,064.50	128,679.24	119,018.69	123,653.48	129,501.15	132,489.63
33-SAVE								
Beginning Balance	2,794,533.64	2,673,630.79	2,446,860.19	2,514,681.58	2,546,015.78	2,555,677.28	2,611,398.92	2,677,778.62
Revenue	632,673.52	442,300.21	71,896.39	126,661.21	144,113.95	95,349.24	66,379.70	84,139.05
Expenditures	753,576.37	669,070.81	4,075.00	95,327.01	134,452.45	39,627.60	0.00	0.00
Ending Balance	2,673,630.79	2,446,860.19	2,514,681.58	2,546,015.78	2,555,677.28	2,611,398.92	2,677,778.62	2,761,917.67
36-PPEL								
Beginning Balance	459,321.82	461,072.82	379,912.47	422,201.57	567,369.92	594,113.34	576,373.03	584,434.56
Revenue	11,176.00	143,933.56	55,164.10	153,507.35	26,743.42	25,916.80	11,053.91	72,509.39
Expenditures	9,425.00	225,093.91	12,875.00	8,339.00	0.00	43,657.11	2,992.38	5,206.32
Ending Balance	461,072.82	379,912.47	422,201.57	567,369.92	594,113.34	576,373.03	584,434.56	651,737.63
40-DEBT SERVICE								
Beginning Balance	28,354.28	32,568.43	32,198.84	92,745.36	200,247.37	228,534.89	237,146.50	247,309.98
Revenue	412,564.15	204,305.41	60,546.52	170,370.76	91,156.27	21,091.61	10,663.48	6,550.76
Expenditures	408,350.00	204,675.00	0.00	62,868.75	62,868.75	12,480.00	500.00	10.00
Ending Balance	32,568.43	32,198.84	92,745.36	200,247.37	228,534.89	237,146.50	247,309.98	253,850.74
less: Escrow Acct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	32,568.43	32,198.84	92,745.36	200,247.37	228,534.89	237,146.50	247,309.98	253,850.74
61-NUTRITION FUND								
Beginning Balance	288,880.62	288,586.31	252,706.00	251,076.66	240,913.04	230,087.33	239,526.12	237,624.13
Revenue	3,386.83	26,251.17	33,672.73	61,997.77	139,197.19	69,829.57	54,926.04	97,026.55
Expenditures	3,681.14	62,131.48	35,302.07	72,161.39	150,022.90	60,390.78	56,828.03	100,346.86
Ending Balance	288,586.31	252,706.00	251,076.66	240,913.04	230,087.33	239,526.12	237,624.13	234,303.82
less: Received on Acct	9,783.51	22,924.60	16,788.05	13,549.80	13,523.85	11,236.25	13,529.60	11,889.67
	278,802.80	229,781.40	234,288.61	227,363.24	216,563.48	228,289.87	224,094.53	222,414.15
72-FLEX SPENDING ACCT FUND								
Beginning Balance	6,775.52	7,182.29	6,153.17	4,899.50	5,308.02	6,275.21	7,436.00	8,315.24
Revenue (contributions)	1,936.83	1,936.83	2,721.83	2,721.83	2,721.83	3,894.71	2,513.50	2,513.50
Expenditures (claims)	1,530.06	2,965.95	3,975.50	2,313.31	1,754.64	2,733.92	1,634.26	1,830.28
Ending Balance	7,182.29	6,153.17	4,899.50	5,308.02	6,275.21	7,436.00	8,315.24	8,998.46
EMPLOYER'S PAYROLL EXPENSE:								
Gross Wages-hourly	62,307.13	25,227.85	55,664.36	110,095.32	106,990.57	107,966.98	100,278.82	104,786.14
Gross Wages-contract	317,070.77	313,413.98	336,342.87	339,706.34	342,325.51	339,024.36	331,272.54	328,229.21
	379,377.90	338,641.83	392,007.23	449,801.66	449,316.08	446,991.34	431,551.36	433,015.35
Employer paid deductions	55,817.66	53,599.78	60,493.48	69,004.33	63,553.96	63,539.92	66,409.77	62,671.48
Employer paid IPERS	33,779.66	31,069.52	36,124.69	41,162.19	41,450.09	38,936.99	39,127.99	39,528.41
Employer paid FICA	27,816.37	24,819.58	28,639.44	33,386.74	33,354.87	33,184.47	32,016.74	32,142.95
	117,413.69	109,488.88	125,257.61	143,553.26	138,358.92	135,661.38	137,554.50	134,342.84
TOTAL	496,791.59	448,130.71	517,264.84	593,354.92	587,675.00	582,652.72	569,105.86	567,358.19

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL February 2024

Fund Description	Beginning	Revenues	Expenditures	FY24 Ending	FY23 End Balance	Difference
GENERAL (10)	\$1,621,916.39	\$879,794.29	\$976,530.61	\$1,525,180.07	\$1,861,538.09	(\$336,358.02)
ACTIVITY (21)	\$112,432.24	\$14,750.37	\$8,147.90	\$119,034.71	\$118,775.45	\$259.26
MANAGEMENT (22)	\$129,501.15	\$3,988.48	\$1,000.00	\$132,489.63	\$158,259.22	(\$25,769.59)
SAVE (33)	\$2,677,778.62	\$84,139.05	\$0.00	\$2,761,917.67	\$2,762,346.57	(\$428.90)
PPEL (36)	\$584,434.56	\$72,509.39	\$5,206.32	\$651,737.63	\$570,203.87	\$81,533.76
DEBT SERVICE (40)	\$247,309.98	\$6,550.76	\$10.00	\$253,850.74	\$623,266.40	(\$369,415.66) *
NUTRITION (61)	\$237,624.13	\$97,026.55	\$100,346.86	\$234,303.82	\$287,659.58	(\$53,355.76)
FSA FUND (72)	\$8,315.24	\$2,513.50	\$1,830.28	\$8,998.46	\$5,916.11	\$3,082.35
TOTAL				\$5,687,512.73	\$6,387,965.29	(\$700,452.56)



*\$340,189.25 of the difference was for prepay levy

Certified Budget compared to Actual Budget - General Fund Only

		Certified Budget	YTD as of 02/29/2024	
Taxes Levied on Property	1	\$ 2,144,212	\$ 1,319,240	62%
Utility Replacement Excise Tax	2	\$ 28,519	\$ 14,612	51%
Income Surtaxes	3	\$ 151,599	\$ 144,191	95%
Tuition\Transportation Received	4	\$ 600,000	\$ 380,799	63%
Earnings on Investments	5	\$ 30,000	\$ 57,388	191%
Nutrition Program Sales	6	\$ -	\$ -	0%
Student Activities and Sales	7	\$ 1,000	\$ 2,942	294%
Other Revenues from Local Sources	8	\$ 90,000	\$ 68,371	76%
Revenue from Intermediary Sources	9	\$ -	\$ -	0%
State Foundation Aid	10	\$ 4,195,341	\$ 2,486,945	59%
Instructional Support State Aid	11	\$ 14,163	\$ -	0%
Other State Sources	12	\$ 80,000	\$ 112,007	140%
Commercial & Industrial State Replacement	13	\$ -	\$ -	0%
Title I Grants	14	\$ 70,000	\$ 7,661	11%
IDEA and Other Federal Sources	15	\$ 275,000	\$ 87,151	32%
Total Revenues	16	\$ 7,679,834	\$ 4,681,306	61%
General Long-Term Debt Proceeds	17	\$ -	\$ -	0%
Transfers In	18	\$ -	\$ -	0%
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 550	0%
Special Items/Upward Adjustments	20	\$ -	\$ -	0%
Total Revenues & Other Sources	21	\$ 7,679,834	\$ 4,681,856	61%
Beginning Fund Balance	22	\$ 1,360,549	\$ 1,360,549	
Total Resources	23	\$ 9,040,383	\$ 6,042,404	
Instruction	24	\$ 5,300,000	\$ 2,739,429	52%
Student Support Services	25	\$ 275,000	\$ 151,454	55%
Instructional Staff Support Services	26	\$ 610,000	\$ 283,426	46%
General Administration	27	\$ 365,000	\$ 278,049	76%
School/Building Administration	28	\$ 440,000	\$ 263,544	60%
Business & Central Administration	29	\$ 172,000	\$ 87,278	51%
Plant Operation and Maintenance	30	\$ 665,000	\$ 352,497	53%
Student Transportation	31	\$ 420,000	\$ 222,924	53%
This row is intentionally left blank	32			
Total Support Services (lines 25-32)	32A	\$ 2,947,000	\$ 1,639,173	56%
Noninstructional Programs	33	\$ -	\$ -	0%
Facilities Acquisition and Construction	34		\$ -	
Debt Service	35		\$ -	
AEA Support - Direct to AEA	36	\$ 307,083	\$ 167,351	
Total Other Expenditures (lines 34-36)	36A	\$ 307,083	\$ 167,351	54%
Total Expenditures	37	\$ 8,554,083	\$ 4,545,954	
Transfers Out	38	\$ 5,000	\$ -	
Other Uses	39			
Total Expenditures & Other Uses	40	\$ 8,559,083	\$ 4,545,954	
Ending Fund Balance	41	\$ 481,300	\$ 1,496,451	
Total Requirements	42	\$ 9,040,383	\$ 6,042,404	

Certified Budget compared to Actual Revenues/Expenditures - All Funds

		FY24 Certified		
		Budget	as of 2/29/2024	over / (under) budget
Taxes Levied on Property	1	\$ 3,316,980.00	\$ 2,040,778.69	
Utility Replacement Excise Tax	2	\$ 44,118.00	\$ 22,604.58	
Income Surtaxes	3	\$ 151,599.00	\$ 144,190.50	
Tuition\Transportation Received	4	\$ 600,000.00	\$ 380,798.51	
Earnings on Investments	5	\$ 70,000.00	\$ 174,188.74	
Nutrition Program Sales	6	\$ 140,000.00	\$ 141,619.04	
Student Activities and Sales	7	\$ 181,000.00	\$ 88,696.14	
Other Revenues from Local Sources	8	\$ 110,000.00	\$ 127,362.51	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,195,341.00	\$ 2,486,945.40	
Instructional Support State Aid	11	\$ 14,163.00	\$ -	
Other State Sources	12	\$ 780,000.00	\$ 552,272.07	
Commercial & Industrial State Replacement	13	\$ -	\$ -	
Title I Grants	14	\$ 70,000.00	\$ 7,660.57	
IDEA and Other Federal Sources	15	\$ 445,000.00	\$ 188,018.28	
Total Revenues	16	\$ 10,118,201.00	\$ 6,355,135.03	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 312,355.00	\$ 216,355.00	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 1,100.00	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 10,430,556.00	\$ 6,572,590.03	
Beginning Fund Balance	22	\$ 5,190,063.43	\$ 5,190,063.43	
Total Resources	23	\$ 15,620,619.43	\$ 11,762,653.46	
*Instruction	24	\$ 5,828,000.00	\$ 3,024,781.94	\$ (2,803,218.06) 52%
Student Support Services	25	\$ 275,000.00	\$ 151,454.02	
Instructional Staff Support Services	26	\$ 650,000.00	\$ 312,335.40	
General Administration	27	\$ 390,000.00	\$ 300,904.84	
School/Building Administration	28	\$ 440,000.00	\$ 271,544.38	
Business & Central Administration	29	\$ 172,000.00	\$ 87,278.35	
Plant Operation and Maintenance	30	\$ 918,000.00	\$ 480,088.01	
Student Transportation	31	\$ 645,000.00	\$ 291,600.60	
This row is intentionally left blank	32	\$ -		
*Total Support Services (lines 25-32)	32A	\$ 3,490,000.00	\$ 1,895,205.60	\$ (1,594,794.40) 54%
*Noninstructional Programs	33	\$ 360,000.00	\$ 250,541.36	\$ (109,458.64) 70%
Facilities Acquisition and Construction	34	\$ 1,600,000.00	\$ 221,279.60	
Debt Service	35	\$ -	\$ 280,523.75	
AEA Support - Direct to AEA	36	\$ 307,083.00	\$ 167,351.40	
*Total Other Expenditures (lines 34-36)	36A	\$ 1,907,083.00	\$ 669,154.75	\$ (1,237,928.25) 35%
Total Expenditures	37	\$ 11,585,083.00	\$ 5,839,683.65	
Transfers Out	38	\$ 312,355.00	\$ 216,355.00	
Other Uses	39	\$ -	\$ -	
Total Expenditures & Other Uses	40	\$ 11,897,438.00	\$ 6,056,038.65	\$ (5,841,399.35)
Ending Fund Balance	41	\$ 3,723,181.43	\$ 5,706,614.81	
Total Requirements	42	\$ 15,620,619.43	\$ 11,762,653.46	\$ (3,857,965.97)

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

8a



McKenzie Snow, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

March 1, 2024

Agreement #19630000

Mr. Daniel Fox, Superintendent
Ms. Mellisa Schweitzer, Authorized Rep.
Ms. Michelle Miller, FSD
Ms. Teresa Knipper, Business Manager
East Buchanan CSD
414 5th Street North
Winthrop, IA 50682

Dear Mr. Fox; Ms. Schweitzer, Ms. Miller, & Ms. Knipper:

On January 23-25, 2024, a School Nutrition Program Procurement Review and Administrative Review of operations was conducted at East Buchanan High School by Donna Matlock, Education Consultant. The review focused on critical and general areas of review as defined by the United States Department of Agriculture (USDA). Critical areas included benefit issuance, meal counting and claiming, the meal pattern and nutritional quality requirements. General areas addressed were resource management, wellness policy, food safety, procurement and other areas of compliance. The claim and menus for December 2023 were used as the test month for the review. The School Nutrition Program Administrative Review for your school is now ready for your response on Iowa CNP as you are aware from the message you received that was generated by IowaCNP.

During the exit conference held on January 25th the State agency outlined the following review findings and areas requiring corrective action:

- 1. Finding:** 800 - Civil Rights - The SFAs current 'Grievance Policy' is specific and applies to the education field for students, teachers/staff, and parents. The SFA needs to have on its district website the 'Iowa CNP (Child Nutrition Program) Nondiscrimination Statement', and a 'Civil Rights Complaint Procedure Policy' and 'Civil Rights Complaint' form applicable to the CNPs.

All SFAs must have a process in place to receive complaints specifically related to school meals. The SFA's procedures must indicate the following: whether an allegation is made verbally or in person, the person receiving the allegation must transcribe the complaint; procedures for receiving a complaint cannot prevent a complaint from being accepted; outside agencies forwarded complaints must be identified; procedures must not indicate that there was an attempt to resolve the complaint themselves nor can the SFA's complaint process be a prerequisite for accepting a complaint. There must be a statement that Civil Rights complaints must be submitted to USDA within 5 days of receipt and no later than 180 days of the discriminatory act.

Required Corrective Actions: SFA must develop a 'Policy on Procedures for Handling a Civil Rights Complaint'; or revise current Procedures for Handling a Civil Rights Complaint that ensures all Federal and State requirements are met, including the statement that Civil Rights

Creating excellence in education through leadership and service

complaints must be submitted to USDA within 5 days of receipt and no later than 180 days of the discriminatory act. For corrective action, please attach a new or revised policy/procedure to the SA (State Agency) and a plan to provide a link to the policy and complaint form on the school website.

The SA has developed the Iowa School Programs Civil Rights Complaint Procedure Policy and the Civil Rights Complaint Form SFAs may adopt as their policy and procedures and complaint form.

*Both of these documents can be found on the DE Nutrition website at this link:
<https://educate.iowa.gov/pk-12/operation-support/nutrition-programs/civil-rights>.*

Date Corrective Action is due: March 31, 2024

Written responses to each finding should be submitted to IowaCNP by the corresponding due date. By providing your response, the SFA agrees to apply the corrective action SFA-wide unless the finding states otherwise. Responses should include all evidence of correction listed in the Required Corrective Action section.

A detailed State Review Summary Report has been attached to this letter which outlines in more detail the Commendations, Technical Assistance, and Findings as a result of this Administrative Review. To access this report on IowaCNP, go to the *Reports* tab, click on *State Review Summary Report*, *Create Report*, *Select a Format* drop-down box, select *Word*, and then *Export*. The report can be saved and shared with all interested parties. It is **highly** recommended that you keep this report as a reference for your next Administrative Review.

Fiscal Action:

- Your fiscal action based on review findings was zero, less than the \$600 disregard allowed by USDA. No claim adjustments will need to be made based on this review.

Thank you for the cooperation and courtesy extended to us during the review process, and for the work you and your staff do every day to provide nutritious meals to the students you serve.

Sincerely,

Donna Matlock

Education Consultant, Northeast Region
Iowa Department of Education
Grimes State Office Building
Cell Phone: 515-661-7835
EMAIL: donna.matlock@iowa.gov

MOTION TO APPROVE THE FISCAL YEAR 2023 AUDIT REPORT

Board members were provided with copies of the fiscal year audit report when it was finalized. The full audit report can be found at <https://www.auditor.iowa.gov/reports/audit-reports/>

NEWS RELEASE

FOR RELEASE:

Kay L. Chapman, CPA PC of Muscatine, Iowa today released an audit report on the East Buchanan Community School District in Winthrop, Iowa.

FINANCIAL HIGHLIGHTS:

The District's revenues totaled \$10,723,371 for the year ended June 30, 2023, a 7 percent increase from the prior year. Expenses for District operations totaled \$9,785,509, a 10 percent increase from the prior year. The increase in expenses was primarily due to employee wage increases and use of previously restricted funds.

AUDIT FINDINGS:

Chapman reported five findings related to the receipt and expenditure of taxpayer funds. These are found on pages 70 and 75 of this report. The findings address issues such as a lack of segregations of duties, exceeding certified budget, variances in supplementary weighting and deficit of net position. Chapman provided the District with recommendations to address these findings.

BOARD RESPONSIBILITIES:

The District's Board of Education has a fiduciary responsibility to provide guidance over the District's operations and stewardship over the District's finances. The Board is responsible for the governance and leadership of the District.

COPY OF REPORT:

A copy of the audit report is available for review in the District Secretary's Office, in the Office of Auditor of State and on the Auditor of State's web site at <https://auditor.iowa.gov/audit-reports>.

TRACTOR BIDS - 3/13/2024

Bids received from:

Vendor	Description	Quote
Bobcat of Dubuque	Bobcat CT5558 Compact Tractor eHST	\$ 44,909.96
Deike Implement	MF 2860M Hydro Compact Tractor	\$ 46,100.00
K&A Farm Equip	MF 2860M Hydro Compact Tractor	\$ 48,383.00
Deike Implement	Kubota 4WD HST Tractor w/cab	\$ 51,400.00
Bodensteiner Impl	JD 4066R Compact Utility Tractor	\$ 57,500.00

"I make a motion to approve the bid from _____ for the quoted price of
 \$ _____.



Product Quotation
 Quotation Number: **ZW306116**
 Quote Sent Date: **Jan 23, 2024**
 Expiration Date: **Feb 22, 2024**

Your Bobcat Contact
Zachary Wollak
 Phone:
 E-mail: zachary.wollak@doosan.com

Your Customer Contact

Deliver to
East Buchanan Community Schools
 414 5TH ST N
 WINTHROP, IA, 50682-9383

Zach Loomis
Bobcat of Dubuque, Farley, IA
 1350 1ST AVE NW
 FARLEY, IA, 52046

Bill to
East Buchanan Community Schools
 414 5TH ST N
 WINTHROP, IA, 50682-9383

Item Name	Item Number	Quantity	Price Each	Total
CT5558 Compact Tractor eHST	M1622	1	36,530.20	36,530.20
Standard Equipment:				
Bobcat CT5558 eHST			Parking Brake	
Glow Plug Engine Pre Heat			Four Wheel Drive	
Cab Heat/Air			Rear Differential Lock	
Right arm rest			Brakes, Wet Multi Disc	
Sunshade			Loader Joystick & Valve	
Cruise control			Fuel Heater	
Linked pedal			Rear PTO	
Floor mat			PTO Shield	
Side View Mirror			PTO Cruise	
Electric Key Shutoff			Three Point Hitch, Category 1	
Horn			Hydraulic Three Point Lift Position Control System	
Cupholder			Rear Three Point Hitch Return to Position	
Suspension seat, w/ retractable seat belt			Telescopic stabilizer and lower link	
Hydrostatic Power Steering			7 pin Socket	
Instrumentation: Hourmeter, tachometer, engine temperature, fuel gauge, and warning lights			Lifting rod Beveled Gear Type	
Lights: headlights, tail lights, brake lights, hazard flashers and turn signals			Tires: Bobcat Industrial Tires	
Safety Interlock System			10 16.5 Front; 17.5-24 Rear	
Assembled Tractor with Assembled Loader	M1622-R01-C01	1	175.00	175.00
Factory Installed Front End Loader (FL9-5)	M1622-A01-C01	1	5,415.20	5,415.20
2.5K Standard Duty Pallet Fork Frame	7297499	1	367.84	367.84
42" 2.5k Standard Duty Pallet Fork Teeth	7308798	1	294.12	294.12
Cutting Edge, Bolt-On 72" (FL9-5)	7393042	1	234.92	234.92
Radio Kit	7384251	1	444.18	444.18

Total for CT5558 Compact Tractor eHST **43,461.46**

Quote Total - USD	43,461.46
Dealer P.D.I.	150.00
Freight Charges	0.00
Destination Charges	1,111.00
Dealer Assembly Charges	187.50
Quote Total - USD	44,909.96

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the NASPO Construction Equipment Master Agreement OK-SW-192.

<https://www.naspovaluepoint.org/portfolio/construction-equipment-2018-2023/clark-equipment-company/>
State and Contract Number Summary:

AK - N2019CE0002

CA - 52000C

IA - OK-SW-192

KS - OK-SW-192

MO - CC190249002

NE - 15336

NM - 90-000-19-00068AA

OK - SW192

RI - OK-SW-192

SD - 17286

UT - PA3043

WI - 505ENT-O22-CONSTREQUIP-03.

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to Jesse.Rheault@doosan.com or by phone at: 1-800-965-4232.

Customer Acceptance:

Quotation Number: ZW306116

Purchase Order: _____

Authorized Signature:

Print: _____

Sign: _____

Date: _____

Email: _____

Addresses:

Delivery Address: _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



MABBEY FERGUSON

Prepared for: East Buchanan School Dist.
Good Through: 01-31-2024
Dealer Representative: Tim Fisher
Representative Email: tim.fisher@deikeimplement.com
Representative Phone:

Model #	MSRP
MF2860M Hydro Compact Tractor	\$ 58,527.00
<ul style="list-style-type: none"> MF2860M Hydro Compact Tractor 2860M - HST Deluxe Cab F27x10.50-15 R44x18.0-20 TUR FL2814 SS Loader - No Bucket 72" High Volume SS Bucket NA Assy Pkg - Deluxe Cab 	<ul style="list-style-type: none"> EN Op & Safety Manual - 2800 EN OM - FL2611/FL2814/FLx281
Total Retail Price	\$ 58,527.00



Cash Price	
Sale Price	\$ 46,100.00
Trade-In:	\$ 0.00
Net Price	\$ 46,100.00
Taxes	\$ 0.00
Final Customer Price	\$ 46,100.00



5 YEAR POWERTRAIN WARRANTY



GENUINE PARTS & SERVICE



ASK ABOUT EXTENDED COVERAGE

This Letter is a non-binding indication of interest regarding a possible transaction on the general terms and conditions outlined herein and is not a legal commitment. This Letter is intended for the use of the Customer only. The following is a proposal for financing for the customer named herein ("Customer") regarding the equipment described herein ("Equipment") by AGCO Finance LLC for discussion purposes only. Customer participation subject to credit qualification and approval by AGCO Finance LLC. Not all Customers may qualify for this rate or term. This proposal is not a statement of all terms and conditions of any financing that may be approved. This Letter is intended for the use of the Customer only. This Letter is valid until "Good Through" date listed above and thereafter shall automatically be deemed to be null and void. ***The cash price is a good faith dealer estimate only. See dealer for details.



Model Number: MF2860MH
Model Year: 2024

QQ Number: QQ-0828389
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Deike Implement Company
Location: Waverly (630052)

MF 2860M



MASSEY FERGUSON

(F.O.B. Port of Entry)

TRACTOR FEATURES

POWER TRAIN

- Engine:
 - 60.3 Gross HP Iseki 4-Cylinder Liquid Cooled Diesel, 2.43 L Direct Injection, Turbocharged and Intercooled, Electronic Engine Control
 - 47.0 PTO HP @ 2600 RPM - Shuttle
 - 44.6 PTO HP @ 2600 RPM - Hydrostatic
 - Emission Standard Category: Tier 4F
 - Exhaust Gas Recirculation (EGR)
 - Diesel Oxidation Catalyst (DOC)
 - Regenerating Diesel Particulate Filter (DPF)
- Dual Element Dry Type Air Cleaner
- Transmission
 - 12Fx12R Power Shuttle with 4 Synchronized Gears and 3 Ranges
- Servo-HST Electronic Hydrostatic Transmission with 3 Ranges, Cruise Control, Stall Guard, Max Speed Control and Response Control
- Sealed Wet Disc Brakes
- Pedal Operated Differential Lock
- PTO:
 - Rear - 540 RPM Independent Electro Hydraulic
 - Mid - Optional 2023 RPM Independent for HST

HYDRAULIC SYSTEM

- 3-Point Hitch Cat I & II with Position Control Standard, Draft Control Standard on Models Equipped with Mechanical Transmission
- Lift Capacity @ 24 inches - 3,307 lb (1500 kg) for Shuttle
- Lift Capacity @ 24 inches - 3,086 lb (1400 kg) for HST
- Telescopic Stabilizers
- Telescopic Draft Link Ends
- Dual Engine Driven Gear Pumps
- Flow at Remotes 12.7 GPM (48.0 LPM) for Shuttle and 12.6 GPM (47.8 LPM) for HST
- Hydrostatic Power Steering
- One Rear Remote Valve Standard on Cab Models, up to 3 Possible. Loader Joystick Standard

INSTRUMENTS

- Combination Digital and Analog Front Dash Display
- Tachometer and Hour Meter
- Temperature and Fuel Gauges
- 4wd Engagement Indicator
- Warning Lights: High Beam Indicator, Engine Oil Pressure, PTO Engagement, Battery Charge (all Indicator, Glow Plug Indicator and Flasher Indicators)
- Key Operated Electronic Fuel Shutoff and Glow Plug Control

OTHER STANDARD FEATURES

- ISO Mounted Flat Platform w/Molded Rubber Floor Mat
- One Piece Tilt-up Hood
- 3 Position Tilt Steering
- Premium Adjustable Suspension Seat with Arm Rest
- 2 Post Folding ROPS and Retractable Seat Belt
- Turn Signals, Flashers, Tail Lights and SMV Emblem
- 4 Headlights

CAB FEATURES

- Heating and Air Conditioning
- Mobile Phone Holder
- Wired for Radio and Speakers
- Radio Antenna
- Front and Rear Wiper / Washer
- 2 Front Work Lights
- 2 Rear Work Lights
- Rear and Side opening Windows
- Right and Left Entry Doors
- Right and Left External Mirrors
- Premium Digital Display with Ground Speed, Engine Coolant, Temperature, Fuel Level and Diagnostic Readout
- 12V Power Outlet
- ROPS Certified
- Recirculation Filter

• *Note: 3-Point Mounted Backhoe Installation Voids Warranty. Use the Required Subframe Mounting Kit.*

IMPLEMENT FEATURES

MF FL2814 LOADER

- One Piece Main Frame with Tapered Arms and Single Cross Member
- Quick Attach Loader Frame Mount with Pin Lock
- Built-in Parking Stands
- (2) 2.76 inch Double Acting Lift Cylinders
- (2) 2.56 inch Double Acting Bucket Cylinders
- Hydraulic Lines Routed Inside Main Frame for Protection and Visibility
- 3rd Function Capable, Soft-Drive Capable
- Galvanized Steel Bushings with Recessed Grease Points
- Universal Skid Steer Implement Attachment
- Grille Guard Standard
- Fits MF2850M, 2855M, and 2860M Compact Tractor Models
- Maximum Lift Height at Pivot Pins: 111 Inches
- Lift Capacity to Full Height at Pivot Pins: 2,570 lbs
- Breakout Force at Pivot Pins: 3,910 lbs
- Rated Hydraulic Pressure: 2,277 PSI
- Maximum Roll Back Angle: 26 Degrees
- Dump Angle: 54 Degrees

March 2022

Model Number: MF2860MH
Model Year: 2024

QQ Number: QQ-0828389
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Deke Implement Company
Location: Waverly (630082)



Prepared for: East Buchanan School
 Good Through: 01-31-2024
 Dealer Representative: Malt Althoff
 Representative Email: kasales@iowatelecom.net
 Representative Phone:

Model #	MSRP
MF2860M Hydro Compact Tractor	\$ 59,005.00

- MF2860M Hydro Compact Tractor
- 2860M - HST Deluxe Cab
- F27x10.50-15 R44x18.0-20 TUR
- FL2814 SS Loader - No Bucket
- 72" High Volume SS Bucket
- Front Fenders
- NA Assy Pkg - Deluxe Cab
- EN Op & Safety Manual - 2800
- EN OM - FL2611/FL2814/FLx281

Total Retail Price	\$ 59,005.00
<i>Additional Sale Price Items (See Page 2)</i>	\$ 950.00



Cash Price	
Sale Price	\$ 48,383.00
Trade-In:	\$ 0.00
Net Price	\$ 48,383.00
Taxes	\$ 0.00
Final Customer Price	\$ 48,383.00



**5 YEAR
POWERTRAIN
WARRANTY**



**GENUINE PARTS
& SERVICE**



**ASK ABOUT
EXTENDED
COVERAGE**

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Model Number: MF2860MH
 Model Year: 2024

QQ Number: QQ-0824650
 Serial Number:

Invoice Number:
 Order Number:

Dealership Name: K & A Farm Equip., Inc.
 Location: Strawberry Point (630217)



Prepared for: Mike Kerkove at East Buchanan School
Good Through: 01-31-2024
Dealer Representative: Matt Althoff
Representative Email: kasales@lowatelecom.net
Representative Phone:

Additional Sale Price Items

Rear Wheel Weights 105lb. X 4	\$	750.00
Engine Block Heater	\$	200.00
Total	\$	950.00

MF 2860M



MASSEY FERGUSON

(F.O.B. Port of Entry)

TRACTOR FEATURES

POWER TRAIN

- Engine:
 - 60.3 Gross HP Iseki 4-Cylinder Liquid Cooled Diesel, 2.43 L Direct Injection, Turbocharged and Intercooled, Electronic Engine Control
 - 47.0 PTO HP @ 2600 RPM - Shuttle
 - 44.6 PTO HP @ 2600 RPM - Hydrostatic
 - Emission Standard Category: Tier 4F
 - Exhaust Gas Recirculation (EGR)
 - Diesel Oxidation Catalyst (DOC)
 - Regenerating Diesel Particulate Filter (DPF)
- Dual Element Dry Type Air Cleaner
- Transmission
 - 12Fx12R Power Shuttle with 4 Synchronized Gears and 3 Ranges
- Servo-HST Electronic Hydrostatic Transmission with 3 Ranges, Cruise Control, Stall Guard, Max Speed Control and Response Control
- Sealed Wet Disc Brakes
- Pedal Operated Differential Lock
- PTO:
 - Rear - 540 RPM Independent Electro Hydraulic
 - Mid - Optional 2023 RPM Independent for HST

HYDRAULIC SYSTEM

- 3-Point Hitch Cat I & II with Position Control Standard, Draft Control Standard on Models Equipped with Mechanical Transmission
- Lift Capacity @ 24 inches - 3,307 lb (1500 kg) for Shuttle
- Lift Capacity @ 24 inches - 3,086 lb (1400 kg) for HST
- Telescopic Stabilizers
- Telescopic Draft Link Ends
- Dual Engine Driven Gear Pumps
- Flow at Remotes 12.7 GPM (48.0 LPM) for Shuttle and 12.6 GPM (47.8 LPM) for HST
- Hydrostatic Power Steering
- One Rear Remote Valve Standard on Cab Models, up to 3 Possible. Loader Joystick Standard

INSTRUMENTS

- Combination Digital and Analog Front Dash Display
- Tachometer and Hour Meter
- Temperature and Fuel Gauges
- 4wd Engagement Indicator
- Warning Lights: High Beam Indicator, Engine Oil Pressure, PTO Engagement, Battery Charge (all Indicator, Glow Plug Indicator and Flasher Indicators)
- Key Operated Electronic Fuel Shutoff and Glow Plug Control

OTHER STANDARD FEATURES

- ISO Mounted Flat Platform w/Molded Rubber Floor Mat
- One Piece Tilt-up Hood
- 3 Position Tilt Steering
- Premium Adjustable Suspension Seat with Arm Rest
- 2 Post Folding ROPS and Retractable Seat Belt
- Turn Signals, Flashers, Tail Lights and SMV Emblem
- 4 Headlights

CAB FEATURES

- Heating and Air Conditioning
 - Mobile Phone Holder
 - Wired for Radio and Speakers
 - Radio Antenna
 - Front and Rear Wiper / Washer
 - 2 Front Work Lights
 - 2 Rear Work Lights
 - Rear and Side opening Windows
 - Right and Left Entry Doors
 - Right and Left External Mirrors
 - Premium Digital Display with Ground Speed, Engine Coolant, Temperature, Fuel Level and Diagnostic Readout
 - 12V Power Outlet
 - ROPS Certified
 - Recirculation Filter
- *Note: 3-Point Mounted Backhoe Installation Voids Warranty. Use the Required Subframe Mounting Kit.*

IMPLEMENT FEATURES

MF FL2814 LOADER

- One Piece Main Frame with Tapered Arms and Single Cross Member
 - Quick Attach Loader Frame Mount with Pin Lock
 - Built-in Parking Stands
 - (2) 2.76 inch Double Acting Lift Cylinders
 - (2) 2.56 inch Double Acting Bucket Cylinders
 - Hydraulic Lines Routed Inside Main Frame for Protection and Visibility
 - 3rd Function Capable, Soft-Drive Capable
 - Galvanized Steel Bushings with Recessed Grease Points
 - Universal Skid Steer Implement Attachment
 - Grille Guard Standard
- Fits MF2850M, 2855M, and 2860M Compact Tractor Models
 - Maximum Lift Height at Pivotal Pins: 111 Inches
 - Lift Capacity to Full Height at Pivotal Pins: 2,570 lbs
 - Breakout Force at Pivotal Pins: 3,910 lbs
 - Rated Hydraulic Pressure: 2,277 PSI
 - Maximum Roll Back Angle: 26 Degrees
 - Dump Angle: 54 Degrees

March 2022

Model Number: MF2860MH
Model Year: 2024

QQ Number: QQ-0824650
Serial Number:

Invoice Number:
Order Number:

Dealership Name: K & A Farm Equip., Inc
Location: Strawberry Point (638217)



Ship To

Kubota Dealer

Bill To

East Buchannan School Dist.
 Mike Kerkove
 IA

Deike Implement Co.
 1907 E Bremer Ave
 Waverly, IA 50677

Tim Fisher
 Phone: (319) 290-0022
 Email:
 tim.fisher@deikeimplement.com

East Buchannan School Dist.
 Mike Kerkove
 IA

MX6000HSTC - 4WD HST TRACTOR W/CAB



Description	Manufacturer	Model #	Qty	Price Each	Total
4WD HST TRACTOR W/CAB	Kubota	MX6000HSTC	1	\$42,016.33	\$42,016.33
R-TIRE 44x18-20 R3 Titan MultiTrac 8slud		ALR6802	2	\$925.33	\$1,850.66
F-TIRE 29x12.50-15 R3 Titan Turf PNF		ALR8708	2	\$343.11	\$686.22
1ST POS LEVER KIT MX5400/MX6000 CAB	Kubota	MX6891	1	\$564.40	\$564.40
DOUBLE ACTING VALVE FOR MX	Kubota	L8303	1	\$269.33	\$269.33
LOADER VALVE FOR CAB MODELS	Kubota	MX2132	1	\$830.22	\$830.22
FRONT LOADER MX SERIES W/O VALVE	Kubota	LA1065A	1	\$5,174.83	\$5,174.83
72" HD BUCKET FOR LA724/854	Kubota	L2296	1	\$1,197.33	\$1,197.33
BUCKET/ATTACHMENT LEVEL INDICATOR (ROD TYPE)	Kubota	MX2140	1	\$80.09	\$80.09
BOLT ON CUTTING EDGE(73" w/11 Holes)	Kubota	TL1748	1	\$254.22	\$254.22
130A ALTERNATOR KT MX5400/MX6000 CAB	Kubota	MX6802	1	\$472.00	\$472.00
CCV HEATER KIT MX5400/MX6000 CAB	Kubota	MX6813	1	\$560.89	\$560.89
REAR DEFOGGER MX5400/MX6000 CAB	Kubota	MX6895	1	\$318.12	\$318.12
REAR WORK LIGHT CAB/E30	Kubota	L8333	1	\$147.56	\$147.56
SEAT ARM REST KIT PNF	Kubota	ZG1341	1	\$67.60	\$67.60

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



Quote Page 2 of
Quote Number: 626818
Effective Date: 01/23/2024
Valid Through: 01/31/2024

Cash Details

Equipment Total	\$54,489.80
Additional Charges	\$0.00
Cash Incentives	(\$3,089.80)
Cash Sale Price	\$51,400.00

Kubota Disclaimer

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M Series

MX6000HSTC
UTILITY CAB TRACTOR, 4WD, HST TRANSMISSION
*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403
Direct injection
4 Cyl. 148.6 cu. in.
^ 59.5 Net Eng. HP
^ 51.7 PTO HP
@ 2700 Eng. rpm
EPA Tier 4 Emmission Cert.
Turbo Common Rail Electronic Fuel Injection
12V - 650 CCA Battery
Charging Output 60 Amps

HYDRAULICS

Open Center - Gear Pump
4.9 gpm Power Steering
9.5 gpm Remote/3 Pt. Hitch
14.4 gpm Total Hyd. Flow
Cat I/II 3-point Hitch
At lift Point 2870 lbs.
24" Behind 2310 lbs.
Telescoping Lower Links
Telescoping Stabilizers

^ Manufacturer Estimate

FRONT AXLE

Hydrostatic Power Steering
4WD: Cast Iron, Bevel Gear

TRANSMISSION

3 Range Low/Med/High
Cruise Control Standard
Mech. Wet Disc Brakes
Left Side Brake Pedals
Rear Differential Lock

INSTRUMENTS

Tachometer/Hour Meter
Fuel Gauge Meter
Warning Symbols
Coolant Temperature Meter

FLUID CAPACITY

Fuel Tank 11.9 gal
Cooling System 6.9 qts
Crankcase with filter 7.4 qts
Transmission and
Hydraulics 11.6 gal

POWER TAKE OFF

Live-Independent Hydraulic
540 rpm Rear PTO
@ 2700 Eng. rpm
SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT

2-Post Foldable ROPS w/
Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Parking Brakes
Electric Key Shut Off
Turn Signals
SMV Sign

OPERATORS PLATFORM

Semi-Flat Deck w/Hanging Pedals
High Back Seat with Adjustable
Suspension
Tilt Steering
Interior Light
Interior Rearview Mirror
Front Wiper with Washer
A/C & Heater
Speakers & Radio Pre-Wired
Left Hand Step
Horn
Left & Right Hand Door
Rubber Floor Mat
Stationary PTO Switch
Cup Holder
Color Coded Controls



JOHN DEERE

Quote Summary

Prepared For:

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
414 5TH ST N
WINTHROP, IA 50682
Home: 319-935-3768
Business: 319-935-3768
TKNIPPER@EAST-BUC.K12.IA.US

Prepared By:

Luke Haughenbury
Bodensteiner Implement Co.
1965 290th Street
Rowley, IA 52329
Phone: 319-938-2222
haughenburyl@bodimp.com

Using all Governmental Discounts

Tractor has an June ETA on order

Mike cell: 319-521-7189 mkerkove@east-buc.k12.is.us

Quote Id: 30258442

Created On: 22 January 2024

Last Modified On: 22 January 2024

Expiration Date: 29 March 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)	\$ 74,903.00	\$ 57,500.00 X	1 =	\$ 57,500.00
Equipment Total				\$ 57,500.00

Quote Summary

Equipment Total \$ 57,500.00

Document Fees \$ 0.00

Registration Fees DNR \$ 0.00

SubTotal \$ 57,500.00

Est. Service Agreement Tax \$ 0.00

Total \$ 57,500.00

Down Payment (0.00)

Rental Applied (0.00)

Balance Due \$ 57,500.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 30258442

Customer: EAST BUCHANAN COMMUNITY SCHOOL DISTRICT

JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)

Hours:

Stock Number:

Suggested List

\$ 74,903.00

Selling Price

\$ 57,500.00

Code	Description	Qty	Unit	Extended
038BLV	4066R Compact Utility Tractor (52 PTO hp)	1	\$ 51,150.00	\$ 51,150.00

Standard Options - Per Unit

0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	\$ 0.00
1717	Factory Installed Loader with Bucket	1	\$ 9,471.00	\$ 9,471.00
2060	Deluxe Cab with Air Ride Seat	1	\$ 12,610.00	\$ 12,610.00
2660	Factory Installed Stereo	1	\$ 705.00	\$ 705.00
4061	Less iMatch™ Quick Hitch Category 1	1	\$ 0.00	\$ 0.00
5243	44x18-20 (4PR, R3 Turf, 1 Position)	1	\$ -589.00	\$ -589.00
6243	27x10.50-15 (4PR, R3 Turf, 2 Position)	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 22,197.00

Value Added Services Total

\$ 0.00

Other Charges

Freight	1	\$ 1,056.00	\$ 1,056.00
Setup	1	\$ 500.00	\$ 500.00
Other Charges Total			\$ 1,556.00

Suggested Price

\$ 74,903.00

Customer Discounts

Customer Discounts Total			\$ -17,403.00
---------------------------------	--	--	----------------------

Total Selling Price

\$ 57,500.00

March 13, 2024 Policy Review – 2nd reading

- 501.1 RESIDENT STUDENTS – no changes
- 501.2 NONRESIDENT STUDENTS
 - paragraph 2 wording
 - change date to October 1st
- 501.3 COMPULSORY ATTENDANCE
 - confirm wording in paragraph 1 regarding days or hours
- 501.4 ENTRANCE-ADMISSIONS – no changes
- 501.5 ATTENDANCE CENTER ASSIGNMENT
 - Remove ‘and to assign students to the classrooms within the attendance center’
 - Add 2nd paragraph
 - Change ‘difficulties’ to ‘challenges’
- 501.6 STUDENT TRANSFERS IN – no changes
- 501.7 STUDENT TRANSFERS OUT OR WITHDRAWALS – no changes
- 501.8 STUDENT ATTENDANCE RECORDS – no changes
- 501.9 STUDENT ABSENCES – EXCUSED
 - 5th paragraph - Add “whole” for day of activity and “as defined in the handbook”
- 501.10 TRUANCY - UNEXCUSED ABSENCES
 - 2nd paragraph – add “Refer to the student handbook for unexcused absence reasons”
- 501.10R1 TRUANCY - UNEXCUSED ABSENCES REGULATION
 - Replace “retards” with “limits
 - Determine how handle students absent without reasonable excuse or unexcused in paragraphs 3 and 4
- 501.11 STUDENT RELEASE DURING SCHOOL HOURS – no changes
- 501.12 PREGNANT STUDENTS – no changes
- 501.13 STUDENTS OF LEGAL AGE – no changes
- 501.14 and 501.15 OPEN ENROLLMENT TRANSFERS – PROCEDURES
 - No changes since last reviewed on September 14, 2022 when state-wide changes went into effect
- 501.16 HOMELESS CHILDREN AND YOUTH – no changes

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education. Further, students who have reached the age of majority and who are still eligible to attend an Iowa secondary school may declare their residence independent of the residence of the parents.

Each case involving the bona fide residence of a student will be decided upon its individual merits by the superintendent.

NOTE: This policy reflects the current Iowa law regarding residency and payment of tuition.

Legal Reference: Lakota Cons. Ind. School v. Buffalo Center-Rake Comm. School, 334 N.W.2d 704 (Iowa 1983).
 Mt. Hope School Dist. v. Hendrickson, 197 N.W. 47 (Iowa 1924).
 Oshel v. Creston Comm. School Dist., DPI Admin. Doc. 570 (1981).
 33 D.P.I. Dec. Rule 80 (1984).
 Iowa Code §§ 257.6; 282.2, .6, .7; 285.4.

Cross Reference: 100 Legal Status of the School District

Approved: November 8, 2006
Last Reviewed: December 13, 2017

NONRESIDENT STUDENTS

Students who are eligible to attend an Iowa public school but who are not legal residents of the school district may be admitted into the school district at the discretion of the superintendent upon application and payment of tuition. The tuition rate is the current per-pupil cost of the school district as computed by the board secretary and as authorized by the Iowa Department of Education.

Resident students whose families move from the school district after the start of a semester and who wish to complete the semester in their former resident school district may be permitted to attend without the payment of tuition at the discretion of the superintendent and approval of the board. Students who plan to open enroll to the nonresident district may complete the school year without approval of the superintendent or board. These students, other than students in grades eleven and twelve, must have the recommendation of the principal. Students who plan to open enroll to their former resident district for the next school year may do so without approval of the board.

Students in grades eleven or twelve who are no longer residents of the school district, but were residents in the preceding school year, may continue to attend school until they graduate without the payment of tuition. These students may be required to identify an adult, who resides in the school district, identified for purposes of administration.

Nonresident students who are eligible to attend an Iowa public school and who have evidence they will become legal residents of the school district prior to the third Friday in September October 1 may be allowed to attend without the payment of tuition.

NOTE: This policy reflects current Iowa law. Iowa's open enrollment law has not eliminated the need for this policy. This policy affects nonresident students who do not qualify for open enrollment.

Legal Reference: Lakota Cons. Ind. School v. Buffalo Center-Rake Comm. School, 334 N.W.2d 704 (Iowa 1983).
Mt. Hope School Dist. v. Hendrickson, 197 N.W. 47 (Iowa 1924).
Oshel v. Creston Comm. School Dist., DPI Admin. Doc. 570 (1981).
 Iowa Code §§ 257.6; 282.1, .2, .6, .7, .24.

Approved: November 8, 2006

Last Reviewed: December 13, 2017

COMPULSORY ATTENDANCE

Parents within the school district who have children over age six and under age sixteen by September 15, in proper physical and mental condition to attend school, will have the children attend the school district at the attendance center designated by the board. Students will attend school the number of days **or hours** school is in session in accordance with the school calendar. Students of compulsory attendance age will attend school a minimum of **180** days or **1080** hours. Students not attending the minimum days or hours must be exempted by this policy as listed below or, referred to the county attorney. Exceptions to this policy include children who:

- have completed the requirements for graduation in an accredited school or have obtained a high school equivalency diploma;
- are attending religious services or receiving religious instruction;
- are attending an approved or probationally approved private college preparatory school;
- are attending an accredited nonpublic school;
- are receiving independent private instruction; or,
- are receiving competent private instruction.

It is the responsibility of the parent of a child to provide evidence of the child's mental and physical inability to attend school or of the child's qualifications for one of the exceptions listed above.

The principal will investigate the cause for a student's truancy. If the principal is unable to secure the truant student's attendance, the principal should discuss the next step with the school board. If after school board action, the student is still truant, the principal will refer the matter over to the county attorney.

The school will participate in mediation if requested by the county attorney. The superintendent will represent the school district in mediation. The school district will monitor the student's compliance with the mediation agreement and will report violations of the mediation agreement to the county attorney.

Note: This is a mandatory policy. The compulsory attendance law does not require school districts to have a truancy officer.

Legal Reference: Iowa Code §§ 259A; 279.10-.11; ch. 299; 299A.

Cross Reference: 601.1 School Calendar
604.1 Private Instruction

Approved: November 8, 2006

Last Reviewed: April 14, 2021

ENTRANCE - ADMISSIONS

Children in the school district community will be allowed to enroll in the school district's regular education program beginning at age five. The child must be age five on or prior to September 15 to participate in the school district's kindergarten program. The child must be age six on or prior to September 15 to begin the first grade of the education program.

Before the student may enroll in the district's education program, the board will require evidence of age and residency in the form of a birth certificate or other evidence of age. It is within the discretion of the superintendent to determine what is satisfactory evidence for proof of age.

Prior to enrollment, the child must provide the administration with their health and immunization certificate. Failure to provide this information within the time period set by the superintendent is reason for suspension, expulsion or denying admission to the student.

NOTE: This policy reflects current Iowa law. Only the state registrar has authority to make a copy of a birth certificate. Districts who utilize online registration platforms should be aware that birth certificates should not be uploaded on the online platform as proof of age, as that creates a copy of the birth certificate. Districts can either view a birth certificate in person then return it to the child's guardian; or utilize a variety of documents including but not limited to a certified statement from a treating medical provider, or an immunization record from the child's treating provider that lists the child's date of birth as sufficient proof of age.

Legal Reference: Iowa Code §§ 139A.8; 144.45(5); 282.1, .3, .6.

Cross Reference: 507.1 Student Health and Immunization Certificates
607.2 Student Health Services
607.2R1 Student Health Services

Approved: November 8, 2006
Last Reviewed: April 14, 2021

ATTENDANCE CENTER ASSIGNMENT

The board will have complete discretion to determine the boundaries for each attendance center, to assign students to the attendance centers, and to assign students to the classrooms within the attendance center.

Parents or guardians of siblings in the same grade level academically in grades kindergarten through grade five may request the siblings be placed in the same or different classrooms. In order to be valid, the request must be made in writing and submitted to the school principal at the time of registration for classes, or within fourteen days after the children's first day of attendance during the school year. If a valid request is received by the school principal, the request must be honored. While a parent or guardian may make a placement request that siblings be placed together or apart, the district administration retains complete discretion to select the classroom teacher(s) to which siblings are assigned. If after the initial grading period following the placement of siblings in the same or different classrooms the school principal determines the placement is disruptive to the class; the principal may assign one or more of the siblings to different classrooms.

It is the responsibility of the superintendent to make a recommendation to the board annually regarding the assigned attendance center for each student. In making the recommendation, the superintendent will consider the geographical layout of the school district, the condition and location of the school district facilities, the location of student population, possible transportation difficulties **challenges**, financial condition of the school district and other factors deemed relevant by the superintendent or the board.

Note: The requirement for the school principals to honor valid placement requests in paragraph two is a new legal requirement effective July 1, 2019.

Legal Reference: Iowa Code §§ 279.11; 282.7-.8.

Approved: November 8, 2006

Last Reviewed: July 10, 2019

STUDENT TRANSFERS IN

Students who transfer into the school district must meet the immunization and age requirements set out for students who initially enroll in the school district.

The school district will request the student's cumulative records from the previous school district. If the student cannot offer proof of grade level, the superintendent will make the grade level determination. The superintendent may require testing or other information to determine the grade level. Students expelled or suspended from their previous school district will only be enrolled after approval of the board.

The superintendent will determine the amount of credits to be transferred. If the student has not previously attended an accredited school, it is within the superintendent's discretion to accept or reject credits or grades.

The board may deny admission if the student is not willing to provide the board with the necessary information.

NOTE: School districts do not need parental permission to request student records from previous school districts. The school district sending the records must notify the parents that the student's records have been sent.

Legal Reference: 20 U.S.C. § 1232g (2012).
Iowa Code §§ 139A.8; 282.1, .3, .4; 299A

Cross Reference: 501.15 Open Enrollment Transfers – Procedures as a Receiving District
505.03 Student Honors and Awards
604.01 Private Instruction
604.10 Online Courses
604.11 Appropriate Use of Online Learning Platforms

Approved November 8, 2006
Last Reviewed December 13, 2017

STUDENT TRANSFERS OUT OR WITHDRAWALS

If the student's parents wish to withdraw or transfer the student from school prior to completing and graduating from the education program, they will notify the superintendent in writing as soon as possible of the decision to withdraw or transfer the student from the education program. The student or parent should present this written notice at the office and receive instructions regarding the return of textbooks, library books, locker equipment, hot lunch tickets, etc.

The notice will state the student's final day of attendance. If the student is not enrolling in another school district, the school district will maintain the student's records in the same manner as the records of students who have graduated from the school district.

If the parents wish to have the student's cumulative record sent to the new school district, the parents will notify the superintendent in writing. This notice will include the name of the school district and the person at the new school district to whom the student's cumulative records should be sent. If the new school district requests the student's cumulative records, the school district will forward the cumulative records and notify the parents the records have been sent. The notice will inform the parents of their right to review the records sent.

If the student is of compulsory education age and not transferring to another public school district or an accredited nonpublic school, the parents will notify the superintendent that the student is receiving competent private instruction and file the necessary competent private instruction reports.

NOTE: The third paragraph is a reflection of federal law regarding the forwarding of student records.

Legal Reference: 20 U.S.C. § 1232g.
Iowa Code §§ 274.1; 299.1-.1A; 299A.11

Cross Reference: 501.15 Open Enrollment Transfers – Procedures as a Receiving District
604.1 Private Instruction

Approved November 8, 2006
Last Reviewed December 13, 2017

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records of the board secretary.

It is the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299.
281 I.A.C. 12.2(4).

Approved November 8, 2006
Last Reviewed December 13, 2017

STUDENT ABSENCES - EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Student absences approved by the principal are excused absences. Excused absences will count as days in attendance for purposes of the truancy law. These absences include, but are not limited to illness, family emergencies, recognized religious observances, appointments that cannot be scheduled outside the school day and school-sponsored or approved activities.

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. However, there may be rare and unusual circumstances created by public emergencies declared by state or local officials which temporarily prevent students from attending traditional, in-person school. In these circumstances, the superintendent will have discretion to make reasonable accommodations for students, on a case-by-case basis, to attend school through remote learning opportunities within the available resources of the district and as permitted by law. During approved remote learning, attendance will be taken, assessments may be administered, and grades will count towards students' cumulative grade point average as if they were attending in person. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

Students whose absences are approved will make up the work missed and receive full credit for the missed school work. It is the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in school-sponsored activities must attend school the **whole** day of the activity unless permission has been given by the principal for the student to be absent **as defined in the handbook**.

It is the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 34 C.F.R. sec. 300
 28 C.F.R. Pt. 35
 Iowa Code §§ 294.4; 299.
 281 I.A.C. 12.3(4).

Approved November 8, 2006

Last Reviewed: August 12, 2020

TRUANCY - UNEXCUSED ABSENCES

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Truancy is the act of being absent without a reasonable excuse. These absences will include, but not be limited to, ~~tardiness, shopping, hunting, concerts, preparation or participation in parties and other celebrations and employment.~~ Refer to the student handbook for unexcused absence reasons. Truancy will not be tolerated by the board.

Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will not be assigned to in-school suspension unless the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.

Legal Reference: Iowa Code §§ 294.4; 299.
281 I.A.C. 12.3(4).

Cross Reference: 206.3 Secretary
410.3 Truancy Officer

Approved November 8, 2006

Last Reviewed December 13, 2017

TRUANCY - UNEXCUSED ABSENCES REGULATION

Daily, punctual attendance is an integral part of the learning experience and is required of all students to receive the maximum benefit of the educational program. The habit of good attendance established early is one which helps a person be successful throughout his or her lifetime. More and more, employers, colleges and vocational schools expect good attendance and are checking attendance records for absences and tardies. They are aware that good and prompt attendance indicates dependability in a student.

The education that goes on in the classroom builds from day to day and as a result, absences always cause some disruption in the educational progress of the absent student. Students who are absent may not understand what the teacher is currently presenting, and may also become discouraged with the double burden of keeping current and making up missed work. In order to maintain interest and understanding in the instructional program, students should not expect to be absent any more than is absolutely necessary. Irregular attendance or tardiness by students not only ~~retards~~ **limits** their own studies, but also interferes with the progress of those students who are regular and prompt in attendance. Attendance is a shared responsibility that requires cooperation and communication among students, parents and school.

~~Students who are absent without a reasonable excuse, as determined by the principal, will be assigned to Saturday school. Reasonable excuses include illness, family emergencies, recognized religious observances and school sponsored or approved activities. Reasonable excuses may also include family trips or vacations if the student's work is finished prior to the trip or vacation.~~

~~A student who is unexcused for one or more classes for less than a whole school day, will be assigned to detention after school. If a student is unexcused for a whole day of classes, he or she will make up equivalent time in Saturday school. Parents are expected to telephone the school office to report a student's absence prior to 9:00 a.m. on the day of the absence. Students with unexcused absences may also be referred to the at risk coordinator.~~

School work missed because of absences must be made up within two times the number of days absent, not to exceed the number of days missed plus one day. The time allowed for make-up work may be extended at the discretion of the classroom teacher.

Students will be allowed to make up all work missed due to any absence and will receive full credit for make-up work handed in on time. Teachers will not have attendance or grading practices that are in conflict with this provision.

Approved November 8, 2006

Last Reviewed December 13, 2017

STUDENT RELEASE DURING SCHOOL HOURS

Students will be allowed to leave the school district facilities during school hours only with prior authorization from their parents, unless the parent appears personally at the student's attendance center to arrange for the release of the student during school hours, or with the permission of the principal.

Approved reasons for release of a student during the school day will include, but not be limited to, illness, family emergencies, medical appointments, religious instruction, classes outside the student's attendance center, employment for which the student has been issued a work permit and other reasons determined appropriate by the principal.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code § 294.4
281 I.A.C. 12.3(4).

Approved December 13, 2006

Last Reviewed December 13, 2017

PREGNANT STUDENTS

The board encourages pregnant students to continue to attend the education program as long as they are physically able to do so. The pregnant student may notify the principal or the guidance counselor as soon as she is aware of the pregnancy. The school may require that a pregnant student provide the principal with a written note from her doctor relative to special conditions that might exist and specific suggestions as to how long the student may continue to attend classes. If the student is unable to attend school because of her pregnancy, the student may be excused and arrangements made to continue her studies during her absence. The student will resume classes upon the recommendation of her physician.

Legal Reference: Iowa Code §§ 216; 279.8; 280.3

Cross Reference: 604.2 Individualized Instruction

Approved December 13, 2006

Last Reviewed December 13, 2017

STUDENTS OF LEGAL AGE

Students who have attained legal age may continue the education program without payment of tuition as long as they are eligible to attend an Iowa public school and are residents of the school district.

Parents will be allowed to access and view the student's records without written permission from the student if the student is still a dependent for tax purposes. In most cases, with the discretion of the principal or the superintendent, the student will be able to make decisions and sign documents rather than requiring parental permission or signature.

Legal Reference: 20 U.S.C. § 1232g
Iowa Code §§ 22; 282.2, .6, .7; 285.4; 599.1; 622.10
281 I.A.C. 12.3(6).3.

Approved December 13, 2006

Last Reviewed December 13, 2017

OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT

The school district will participate in open enrollment as a sending district. As a sending district, the board will allow resident students who meet the requirements to open enroll to another public school district.

Parents requesting open enrollment out of the school district for their student will notify the sending and receiving school district in accordance with district practice. The notice is made on forms provided by the Iowa Department of Education. The forms are available at the central administration office.

Parents of children who will begin kindergarten and prekindergarten children enrolled in special education programs and included in the district's basic enrollment will file in the same manner set forth above.

The receiving district will approve or deny open enrollment requests according to the timelines established by law. The parents may withdraw the open enrollment request prior to the board's approval of the application. The receiving district's superintendent will notify the parents and sending school district by mail within five days of the school district's action to approve or deny the open enrollment request.

The board will not approve a student's request to allow the receiving district to enter the school district for the purposes of transportation.

An open enrollment request out of the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factor for approval of such an open enrollment request will be whether the special education program available in the receiving school district is appropriate for the student's needs. The area education agency director of special education serving the receiving district will determine whether the program is appropriate. The special education student will remain in the school district until the final determination is made.

It is the responsibility of the superintendent to maintain open enrollment request applications and notice forms. It will also be the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139A.8; 274.1; 279.11; 282.1, .3, .8, .18; 299.1.
281 I.A.C. 17.

Cross Reference: 501.15 Open Enrollment Transfers – Procedures as a Receiving District

Approved: December 13, 2006

Last Reviewed: September 14, 2022

501.15 - OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A RECEIVING DISTRICT

The school district will participate in open enrollment as a receiving district. As a receiving district, the board will allow nonresident students, who meet the legal requirements, to open enroll into the school district. The board will have complete discretion to determine the attendance center of the students attending the school district under open enrollment.

The superintendent will approve within 30 days incoming kindergarten applications; good cause application; or continuation of an educational program application.

The superintendent will notify the sending school district and parents within five days of the school district's action to approve or deny the open enrollment request.

Open enrollment requests into the school district will not be approved if insufficient classroom space exists. Open enrollment requests into the school district will also not be approved for students who have been suspended or expelled by the administration or the board of the school district the student is or was attending until the student has been reinstated into the school district from which the student was suspended or expelled. Once the student is reinstated, the student's open enrollment request will be considered in the same manner as other open enrollment requests provided the required timelines are met.

Open enrollment requests into the school district that, if denied, would result in students from the same nuclear family being enrolled in different school districts, will be given highest priority. The board, in its discretion, may waive the insufficient classroom space reason for denial for students of the same nuclear family to prevent the division of a nuclear family between two school districts. Other open enrollment requests into the school district are considered in the order received by the school district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

Students in grades nine through twelve open enrolling into the school district will not be eligible for participation in interscholastic athletics, at the varsity level, in accordance with applicable law.

Parents of students whose open enrollment requests are approved by the (board or superintendent) are responsible for providing transportation to and from the receiving school district without reimbursement. The board will not approve transportation into the sending district.

An open enrollment request into the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factors for approval of such an open enrollment request will be whether the special education program available in the school district is appropriate for the student's needs and whether the enrollment of the special education student will cause the class size to exceed the maximum allowed. The area education agency director of special education serving the school district will determine whether the program is appropriate. The special education student will remain in the sending district until the final determination is made. For children requiring special education, the receiving district will complete and provide to the resident district the documentation needed to see Medicaid reimbursement for eligible services.

The policies of the school district will apply to students attending the school district under open enrollment.

It is the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139A.8; 274.1; 279.11; 282.1, .3, .8, .18; 299.1
281 I.A.C. 17.

Cross Reference: 501.6 Student Transfers In
501.7 Student Transfers Out or Withdrawals
501.14 Open Enrollment Transfers - Procedures as a Sending District
606.6 Insufficient Classroom Space

Approved December 16, 2006

Last Reviewed September 14, 2022

HOMELESS CHILDREN AND YOUTH

The East Buchanan School District believes all students should have access to a free, appropriate public education. The district will ensure that homeless children and youth have equal access to the same free, appropriate public education as other children and youth.

The term “homeless children and youth” means individuals who lack a fixed, regular, and adequate nighttime residence. The term includes:

- Children and youth who are:
 - Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as “doubled up”);
 - Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
 - Living in emergency or transitional shelters; or
 - Abandoned in hospitals.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- Migratory children who qualify as homeless because they are living in circumstances described above.

To help ensure that homeless children and youth have a full opportunity to enroll, attend, and succeed at school, the board shall:

- Designate the High School Guidance Counselor as the local homeless children and youth liaison;
- Provide training opportunities for staff so staff may help identify and meet the needs of homeless children and youth;
- Remove barriers, including those associated with fees, fines, and absences, to the identification, enrollment, retention, attendance and/or success in school for homeless children and youth;
- Ensure collaboration and coordination with other service providers;
- Ensure transportation is provided in accordance with legal requirements;
- Provide school stability in school assignment according to the child’s best interests;
- Ensure the privacy of student records, as provided by applicable law, including information about a homeless child or youth’s living situation;
- Engage in the dispute resolution process for decisions relating to the educational placement of homeless children and youth as provided by applicable law; and
- Prohibit the segregation of a homeless child or youth from other students enrolled in the district.

The superintendent may develop an administrative process or procedures to implement this policy.

NOTE: This is a mandatory policy.

NOTE: The United States Department of Education and the Iowa Department of Education have additional information about implementation of the policy. For additional information, please visit:

- **The “Education Department Releases Guidance on Homeless Children and Youth” section of the United States Department of Education’s website, located at: <http://www.ed.gov/news/press-releases/education-department-releases-guidance-homeless-children-and-youth>.**

The “Homeless Education” section of the Iowa Department of Education’s website, located at: <https://www.educateiowa.gov/pk-12/title-programs/title-x-part-c-homeless-education>

Legal Reference: 20 U.S.C. § 6301.
42 U.S.C. § 11302.
42 U.S.C. §§ 11431 *et seq.*
281 I.A.C. 33.

Cross Reference: 503.3 Fines - Fees – Charges (series)
507.1 Student Health and Immunization Certificates
603.3 Special Education
711.1 Student School Transportation Eligibility

Approved December 13, 2006

. Last Reviewed: December 17, 2017