

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
August 12, 2026 at 5:00 p.m. in Library - Use Outside Library Entrance

- 1. CALL TO ORDER /MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
- 2. PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
- 3. APPROVE AGENDA**
- 4. APPROVE CONSENT AGENDA**
 - a. Minutes from Regular Meeting on July 13, 2026
 - b. Personnel Changes
 - c. List of Bills
 - d. Financial Reports
- 5. COMMUNITY/PROGRAM PRESENTATIONS**
- 6. ADMINISTRATIVE UPDATES & REPORTS**
 - a. Elementary Update
 - b. Secondary Update
 - c. District Update
 - d. Facilities Update
- 7. AGENDA**
 - a. Approve Senior Activity Passes for 26-27 School Year
 - b. Approve Board Policy 503.11 - Disruptive Behavior - 2nd Reading
 - 503.11-R(1)
 - 503.11-R(2)
 - c. Approve Board Policy 504.6 - Student Activity Program
 - d. Approve Board Policy 605.4 - Technology and Instructional Materials
 - e. Approve Board policy 605.4E1 - One to One Technology Checklist
 - f. Approve Annual Board Policy Review
 - 103 - Long Range Needs Assessment
 - 103.R1 - Long Range Needs Assessment Regulation
 - 505.8 - Parent and Family Engagement
 - 505.8R1 - Parent and Family Engagement Regulation
 - 506.1 - Education Records Access
 - g. Approve Board Policy 705.1 - Purchasing and Bidding
 - h. Approve Activity Worker Rates for 26-27 School Year
 - i. Approve Out-of-State Field Trip Request
 - j. Approve Early Graduation Request
 - k. Approve Student Handbook Addition
- 8. STUDENT QUESTIONS**
- 9. #BUCPR1DE**
- 10. ADJOURN**

**East Buchanan Community School District
Regular Board Meeting Minutes – July 13, 2026**

Call to Order - The meeting was called to order at 5:00 p.m. by President Andy Sperflage. The Board proceeded to recite the East Buchanan Mission Statement. Board members in attendance were Tonishia Dockstader, Andrew Maas, Andy Sperflage, Heather Steffens, and Troy Tempus. Administrative staff present included Superintendent Kory Kelchen, HS/MS Principal Derick Ludwig, Elementary Principal Nathan Reck, and Business Manager/Board Secretary Teresa Knipper. Several visitors were also present. All motions carried unanimously unless noted otherwise.

Public Hearing - A motion was made by Steffens and seconded by Maas to open the public hearing at 5:01 p.m. regarding the proposed issuance of approximately \$6,300,000 school infrastructure sales, services, and use tax revenue bonds. No comments were received from the public. A motion was made by Maas and seconded by Tempus to close the public hearing at 5:02 p.m.

Approve Agenda – A motion was made by Dockstader and seconded by Steffens to approve the agenda as presented.

Approve Consent Agenda – A motion was made by Dockstader and seconded by Steffens to approve the consent agenda as presented. The consent agenda included the following items: minutes from the regular meeting on June 10, 2026; minutes from the special meeting on June 18, 2026; the hiring of Kira Johnson, Amber Boyles, Kelsey Cummins, and Chelsi Bachtell as paraeducators; the hiring of Trysten Russell as MS football coach; the list of expenditures; and the financial reports.

Administrative Updates and Reports – Principal Reck reported that a \$2,000 donation will be utilized to purchase materials for a gaga ball pit, 11 staff members attended the Culturize conference in June, the elementary schedule is currently being developed, and fifth-grade classrooms have been relocated to the first floor. Principal Ludwig reported on his attendance at the Culturize conference, noted that the district continues to seek candidates to fill the business teacher position, and indicated that the bell schedule is being modified to eight periods. Superintendent Kelchen reported that the district is awaiting two additional quotes for the baseball/softball loudspeaker system, discussions are ongoing regarding a donation to the baseball program, and board policy updates will be available for review in the near future.

Resolution – A motion was made by Tempus and seconded by Maas to approve the Resolution Supporting the Proposed Issuance of Approximately \$6,300,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds as presented.

Policy Review - A motion was made by Dockstader and seconded by Steffens to approve the second reading of board policy 904.2 Advertising and Promotion as presented.

26-27 Student Handbooks - Principal Reck and Principal Ludwig presented proposed revisions to the student handbooks. A motion was made by Dockstader and seconded by Maas to approve the 2026-2027 student handbooks as presented.

CKLA Reading Curriculum Quote – A motion was made by Maas and seconded by Tempus to approve the CKLA reading curriculum quote as presented.

8th graders playing HS sports - A motion was made by Tempus and seconded by Steffens to approve the plan for eighth-grade students participating in high school sports as presented.

Loan from General Fund to Management Fund - A motion was made by Dockstader and seconded by Steffens to approve a loan from the General Fund to the Management Fund in the amount of \$100,000 at an interest rate of 3.4% as presented.

CRAEA Contract for Transfer of State Funding – A motion was made by Steffens and seconded by Tempus to approve the CRAEA contract for the transfer of state funding as presented.

STOP Training Opt-Out – A motion was made by Tempus and seconded by Dockstader to approve the decision to opt out of STOP training for all drivers for the 2026-2027 school year.

Consider Sale of Land - The Board was reminded of the vacant lots owned by the district and asked to consider whether any lots should be offered for sale. The Board determined that a committee would be established.

Board Policy Review - A motion was made by Dockstader and seconded by Maas to approve the first reading of board policy 503.11 - Disruptive Behavior as presented.

Closed Session - A motion was made by Maas and seconded by Tempus to enter into closed session at 6:18 p.m. to review or discuss records which are required or authorized by state and federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds pursuant to Iowa Code Section 21.5(1)a. The Board returned to open session at 6:33 p.m.

Open Enrollment Application - A motion was made by Maas to approve the open enrollment application as presented. The motion failed due to the lack of a second.

Closed Session - A motion was made by Steffens and seconded by Dockstader to enter into closed session at 6:35 p.m. to review or discuss records which are required or authorized by state and federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds pursuant to Iowa Code Section 21.5(1)a. The Board returned to open session at 6:39 p.m.

Open Enrollment Application - A motion was made by Maas to approve the open enrollment application as presented. The motion failed due to the lack of a second.

Closed Session - A motion was made by Dockstader and seconded by Maas to enter into closed session at 6:40 p.m. to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered, as authorized by Iowa Code Section 21.5(1)(i). The Board returned to open session at 7:27 p.m.

Adjourn – A motion was made by Maas and seconded by Tempus to adjourn the meeting at 7:28 p.m.

The above records do not constitute official minutes until formally approved at the subsequent regular board meeting. A copy of the official minutes may be inspected in the office of the Board Secretary on any Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.

****All Hires are Pending Proper Authorization and Background Check**

Personnel Changes					
SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
8/12/2026	Sherrets, Daniel	Resignation in Lieu of Termination	Custodian	7/24/2026	7/24/2026
8/12/2026	Kaufman, Sarah	Resignation	Paraeducator	July 2026	End of 25-26 School Year
8/12/2026	Duart, Molly	Hire	Paraeducator	8/5/2026	26-27 School Year
8/12/2026	Rice, Brenton	Hire	Business Teacher	7/21/2026	26-27 School Year
8/12/2026	Lamker, Chad	Hire	HS Football Coach	8/10/2026	26-27 School Year
8/12/2026	Lenox, Brent	Hire	MS Football Coach	8/10/2026	26-27 School Year

**East Buchanan Community School District
Cash Summary Report**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
10-GENERAL FUND						
Beginning Balance	1,786,108.89	1,513,938.34	881,873.88	927,599.06	1,839,528.27	1,712,317.52
Revenue	351,737.36	207,304.81	636,734.88	1,534,171.27	587,069.86	649,939.79
Expenditures	623,907.91	839,369.27	591,009.70	622,242.06	714,280.61	642,806.16
Ending Balance	1,513,938.34	881,873.88	927,599.06	1,839,528.27	1,712,317.52	1,719,451.15
21-ACTIVITY FUND						
Beginning Balance	74,058.43	78,287.91	93,365.07	104,031.38	104,218.68	111,498.91
Revenue	6,245.94	24,072.49	22,295.54	15,423.75	19,743.62	11,692.48
Expenditures	2,016.46	8,995.33	11,629.23	15,236.45	12,463.39	12,336.29
Ending Balance	78,287.91	93,365.07	104,031.38	104,218.68	111,498.91	110,855.10
22-MANAGEMENT FUND						
Beginning Balance	219,118.50	-35,683.55	-36,069.93	-7,991.91	104,866.84	125,800.06
Revenue	20,213.82	201.00	42,016.27	183,580.75	23,497.22	6,601.26
Expenditures	275,015.87	587.38	13,938.25	70,722.00	2,564.00	16,259.25
Ending Balance	-35,683.55	-36,069.93	-7,991.91	104,866.84	125,800.06	116,142.07
33-SAVE						
Beginning Balance	3,015,007.25	2,889,335.44	2,948,481.09	3,019,315.15	3,051,285.75	3,060,992.25
Revenue	284,093.19	60,303.56	70,834.06	73,470.60	9,706.50	123,824.37
Expenditures	409,765.00	1,157.91	0.00	41,500.00	0.00	8,137.50
Ending Balance	2,889,335.44	2,948,481.09	3,019,315.15	3,051,285.75	3,060,992.25	3,176,679.12
36-PPEL						
Beginning Balance	588,169.63	573,608.20	525,905.78	526,134.25	569,528.52	608,190.71
Revenue	6,099.10	3,834.39	36,772.26	185,416.94	38,837.19	8,082.54
Expenditures	20,660.53	51,536.81	36,543.79	142,022.67	175.00	51,734.65
Ending Balance	573,608.20	525,905.78	526,134.25	569,528.52	608,190.71	564,538.60
40-DEBT SERVICE						
Beginning Balance	43,774.02	44,471.97	44,123.86	59,730.81	87,799.56	97,474.00
Revenue	200,830.45	151.89	15,606.95	82,056.25	9,674.44	11,218.65
Expenditures	200,132.50	500.00	0.00	53,987.50	0.00	8,437.50
Ending Balance	44,471.97	44,123.86	59,730.81	87,799.56	97,474.00	100,255.15
61-NUTRITION FUND						
Beginning Balance	127,773.92	121,007.05	136,153.13	130,886.07	134,075.71	99,601.79
Revenue	7,025.24	29,023.86	30,037.33	73,490.00	44,093.34	73,810.57
Expenditures	13,792.11	13,877.78	35,304.39	70,300.36	78,567.26	61,501.81
Ending Balance	121,007.05	136,153.13	130,886.07	134,075.71	99,601.79	111,910.55
less: Received on Acct	5,203.03	19,387.08	13,206.20	13,538.76	11,714.63	13,624.33
	115,804.02	116,766.05	117,679.87	120,536.95	87,887.16	98,286.22
72-FLEX SPENDING ACCT FUND						
Beginning Balance	13,280.70	5,471.23	3,808.47	3,344.98	6,954.92	8,042.09
Revenue (contributions)	11,499.43	1,844.98	1,914.98	4,434.67	1,914.98	1,915.10
Expenditures (claims)	19,308.90	3,507.74	2,378.47	824.73	827.81	767.66
Ending Balance	5,471.23	3,808.47	3,344.98	6,954.92	8,042.09	9,189.53
EMPLOYER'S PAYROLL EXPENSE:						
Gross Wages-hourly	37,259.33	25,782.44	47,984.72	100,266.28	99,758.92	87,623.16
Gross Wages-contract	330,951.63	315,694.58	342,983.24	342,983.24	348,777.83	346,804.61
	368,210.96	341,477.02	390,967.96	443,249.52	448,536.75	434,427.77
Employer paid deductions	56,402.12	55,438.07	54,677.94	57,187.03	55,588.06	49,537.51
Employer paid IPERS	33,287.06	30,926.68	36,134.42	41,044.51	41,746.80	40,015.53
Employer paid FICA	27,455.56	25,483.55	29,396.20	33,408.28	33,828.93	32,753.01
	117,144.74	111,848.30	120,208.56	131,639.82	131,163.79	122,306.05
TOTAL	485,355.70	453,325.32	511,176.52	574,889.34	579,700.54	556,733.82

**East Buchanan Community School District
Cash Summary Report**

	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
10-GENERAL FUND						
Beginning Balance	1,719,451.15	1,600,131.60	1,729,864.64	1,603,484.60	2,171,815.02	2,131,513.38
Revenue	608,407.72	958,188.23	526,472.59	1,234,491.23	599,808.68	627,723.46
Expenditures	727,727.27	828,455.19	652,852.63	666,160.81	640,110.32	1,069,902.09
Ending Balance	1,600,131.60	1,729,864.64	1,603,484.60	2,171,815.02	2,131,513.38	1,689,334.75
21-ACTIVITY FUND						
Beginning Balance	110,855.10	104,263.44	98,571.87	110,343.27	106,251.69	99,691.44
Revenue	17,037.64	4,630.99	22,103.16	9,971.57	7,299.49	12,241.76
Expenditures	23,629.30	10,322.56	10,331.76	14,063.15	13,859.74	18,419.60
Ending Balance	104,263.44	98,571.87	110,343.27	106,251.69	99,691.44	93,513.60
22-MANAGEMENT FUND						
Beginning Balance	116,142.07	82,785.43	85,394.81	84,324.74	217,042.12	237,733.50
Revenue	7,320.70	3,636.38	12,368.18	132,717.38	20,691.38	5,501.41
Expenditures	40,677.34	1,027.00	13,438.25	0.00	0.00	0.00
Ending Balance	82,785.43	85,394.81	84,324.74	217,042.12	237,733.50	243,234.91
33-SAVE						
Beginning Balance	3,176,679.12	3,239,182.40	3,301,086.67	3,136,788.83	2,982,813.05	3,015,771.57
Revenue	84,253.28	61,904.27	61,702.16	71,024.22	69,208.52	61,545.98
Expenditures	21,750.00	0.00	226,000.00	225,000.00	36,250.00	0.00
Ending Balance	3,239,182.40	3,301,086.67	3,136,788.83	2,982,813.05	3,015,771.57	3,077,317.55
36-PPEL						
Beginning Balance	564,538.60	567,967.94	560,598.59	650,711.65	780,045.90	792,122.28
Revenue	8,702.50	4,909.64	107,632.38	134,762.30	22,258.70	16,243.26
Expenditures	5,273.16	12,278.99	17,519.32	5,428.05	10,182.32	66,642.93
Ending Balance	567,967.94	560,598.59	650,711.65	780,045.90	792,122.28	741,722.61
40-DEBT SERVICE						
Beginning Balance	100,255.15	103,701.92	104,988.84	337,265.40	263,062.00	272,751.15
Revenue	3,446.77	1,786.92	232,276.56	643,771.60	9,689.15	2,862.44
Expenditures	0.00	500.00	0.00	717,975.00	0.00	300.00
Ending Balance	103,701.92	104,988.84	337,265.40	263,062.00	272,751.15	275,313.59
61-NUTRITION FUND						
Beginning Balance	111,910.55	110,865.06	115,549.17	99,427.35	89,589.52	76,232.47
Revenue	50,111.72	54,611.05	59,099.88	58,280.68	51,261.96	39,226.43
Expenditures	51,157.21	49,926.94	75,221.70	68,118.51	64,619.01	53,017.48
Ending Balance	110,865.06	115,549.17	99,427.35	89,589.52	76,232.47	62,441.42
less: Received on Acct	13,772.18	12,120.18	11,095.83	8,739.00	3,498.74	3,494.49
	97,092.88	103,428.99	88,331.52	80,850.52	72,733.73	58,946.93
72-FLEX SPENDING ACCT FUND						
Beginning Balance	9,189.53	10,795.76	12,203.50	10,217.54	11,772.58	5,861.52
Revenue (contributions)	1,914.98	1,914.98	1,914.98	1,914.98	1,984.98	1,845.10
Expenditures (claims)	308.75	507.24	3,900.94	359.94	7,896.04	194.13
Ending Balance	10,795.76	12,203.50	10,217.54	11,772.58	5,861.52	7,512.49
EMPLOYER'S PAYROLL EXPENSE:						
Gross Wages-hourly	74,794.95	92,522.00	90,152.07	90,215.02	92,831.45	92,621.85
Gross Wages-contract	338,940.28	336,010.41	327,451.43	326,668.90	332,028.97	331,666.90
	413,735.23	428,532.41	417,603.50	416,883.92	424,860.42	424,288.75
Employer paid deductions	49,119.88	49,619.88	46,793.21	49,082.37	46,750.31	47,995.01
Employer paid IPERS	38,162.59	39,151.03	37,390.92	38,307.45	38,984.62	37,308.70
Employer paid FICA	31,169.96	32,124.85	31,382.98	31,332.29	32,125.12	31,984.04
	118,452.43	120,895.76	115,567.11	118,722.11	117,860.05	117,287.75
TOTAL	532,187.66	549,428.17	533,170.61	535,606.03	542,720.47	541,576.50

East Buchanan Community School District
Cash Summary Report

	<u>Jul-26</u>
10-GENERAL FUND	
Beginning Balance	1,689,334.75
Revenue	1,420,696.56
Expenditures	<u>664,185.84</u>
Ending Balance	2,445,845.47
21-ACTIVITY FUND	
Beginning Balance	93,513.60
Revenue	3,968.57
Expenditures	<u>7,721.15</u>
Ending Balance	89,761.02
22-MANAGEMENT FUND	
Beginning Balance	243,234.91
Revenue	105,584.13
Expenditures	<u>333,637.45</u>
Ending Balance	15,181.59
33-SAVE	
Beginning Balance	3,077,317.55
Revenue	80,252.65
Expenditures	<u>198,137.50</u>
Ending Balance	2,959,432.70
36-PPEL	
Beginning Balance	741,722.61
Revenue	8,196.32
Expenditures	<u>10,793.80</u>
Ending Balance	739,125.13
40-DEBT SERVICE	
Beginning Balance	275,313.59
Revenue	201,381.28
Expenditures	<u>198,137.50</u>
Ending Balance	278,557.37
61-NUTRITION FUND	
Beginning Balance	62,441.42
Revenue	7,812.51
Expenditures	<u>15,569.44</u>
Ending Balance	54,684.49
less: Received on Acct	<u>3,494.49</u>
	51,190.00
72-FLEX SPENDING ACCT FUND	
Beginning Balance	7,512.49
Revenue (contributions)	1,001.67
Expenditures (claims)	<u>1,485.34</u>
Ending Balance	7,028.82
EMPLOYER'S PAYROLL EXPENSE:	
Gross Wages-hourly	37,227.64
Gross Wages-contract	<u>324,735.53</u>
	361,963.17
Employer paid deductions	48,335.13
Employer paid IPERS	32,671.69
Employer paid FICA	<u>27,239.64</u>
	108,246.46
TOTAL	470,209.63

EAST BUCHANAN CSD
TREASURER'S REPORT

MONTH BY FUND: Jul-26					
Fund	#	Beginning Fund Balance	+ Revenues	- Expenditures	Ending Fund Balance
General	10	\$ 1,689,334.75	\$ 1,420,696.56	\$ 664,185.84	\$ 2,445,845.47
Activity	21	\$ 93,513.60	\$ 3,968.57	\$ 7,721.15	\$ 89,761.02
Management	22	\$ 243,234.91	\$ 105,584.13	\$ 333,637.45	\$ 15,181.59
SAVE	33	\$ 639,551.31	\$ 73,171.77	\$ 198,137.50	\$ 514,585.58
SAVE	33	\$ 2,437,766.24	\$ 7,080.88		\$ 2,444,847.12
PPEL	36	\$ 741,722.61	\$ 8,196.32	\$ 10,793.80	\$ 739,125.13
Debt Service	40	\$ 275,313.59	\$ 201,381.28	\$ 198,137.50	\$ 278,557.37
Nutrition	61	\$ 62,441.42	\$ 181.06	\$ 7,937.99	\$ 54,684.49
Nutrition	61	\$ -	\$ 7,631.45	\$ 7,631.45	\$ -
FSA	72	\$ 7,512.49	\$ 1,001.67	\$ 1,485.34	\$ 7,028.82
		<u>\$ 6,190,390.92</u>	<u>\$ 1,828,893.69</u>	<u>\$ 1,429,668.02</u>	<u>\$ 6,589,616.59</u>

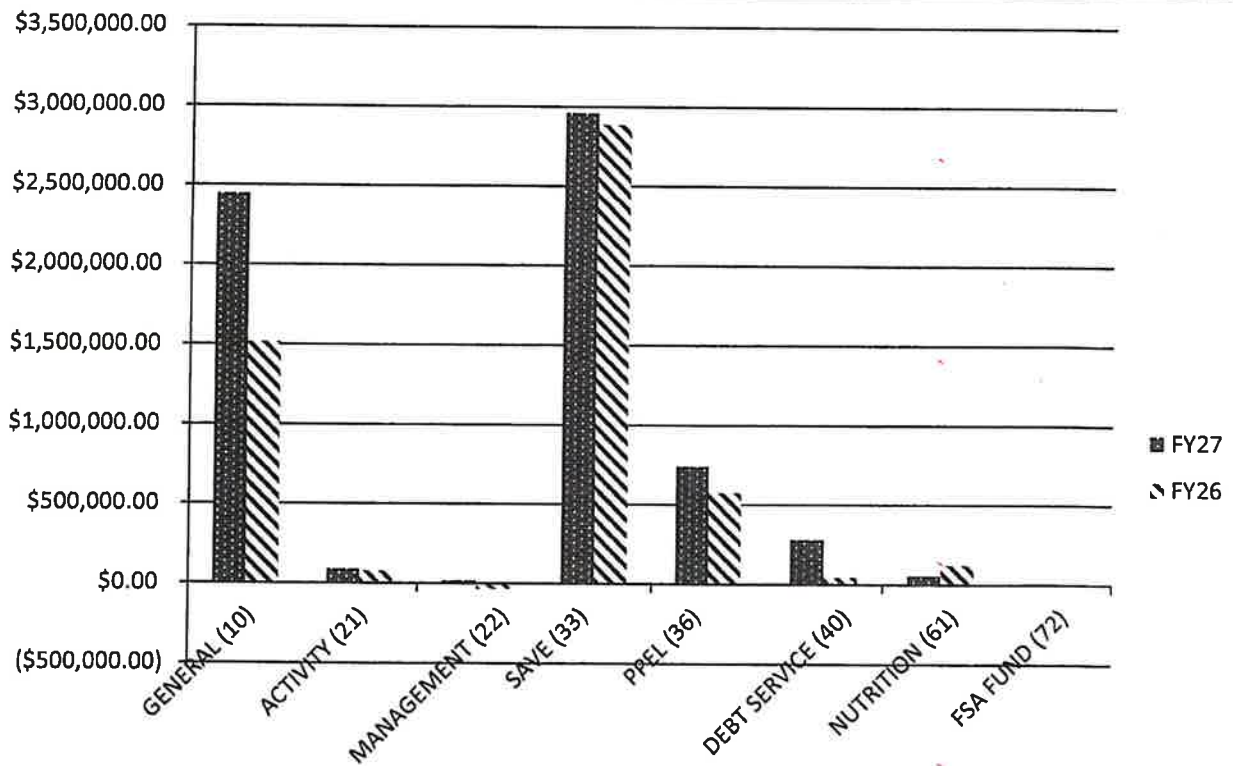
BY BANK ACCOUNT

Fund	#	Beginning Fund Balance	+ Revenues	- Expenditures	Ending Fund Balance	Outstanding Deposits	Outstanding Checks	Ending Bank Balance	Bank Acct
General	10	\$ 1,786,108.89	\$ 9,942,746.44	\$ 9,283,009.86	\$ 2,445,845.47				
Management	22	\$ 219,118.50	\$ 563,929.88	\$ 767,866.79	\$ 15,181.59				
FSA	72	\$ 13,280.70	\$ 36,015.81	\$ 42,267.69	\$ 7,028.82				
					<u>\$ 2,468,055.88</u>	\$ 7,631.45	\$ 61,850.32	\$ 2,522,274.75	XX009
Activity	21	\$ 74,058.43	\$ 176,727.00	\$ 161,024.41	\$ 89,761.02				
					<u>\$ 89,761.02</u>		\$ 740.00	\$ 90,501.02	XX306
SAVE	33	\$ 2,349,394.86	\$ 295,584.76	\$ 200,132.50	\$ 2,444,847.12	\$ -	\$ -	\$ 2,444,847.12	XX1520
SAVE	33	\$ 665,612.39	\$ 816,538.60	\$ 967,565.41	\$ 514,585.58				
PPEL	36	\$ 588,169.63	\$ 581,747.52	\$ 430,792.02	\$ 739,125.13				
Debt Service	40	\$ 43,774.02	\$ 1,047,628.35	\$ 812,845.00	\$ 278,557.37				
					<u>\$ 1,532,268.08</u>	\$ -	\$ -	\$ 1,532,268.08	XX900
Debt Service	40	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	UMB
Nutrition	61	\$ 127,773.92	\$ 571,297.70	\$ 644,387.13	\$ 54,684.49	\$ -	\$ 7,672.05	\$ 62,356.54	XX603

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL

July 2027

Fund Description	Beginning	Revenues	Expenditures	FY27 Ending	FY26 End Balance	Difference
GENERAL (10)	\$1,689,334.75	\$1,420,696.56	\$664,185.84	\$2,445,845.47	\$1,513,938.34	\$931,907.13
ACTIVITY (21)	\$93,513.60	\$3,968.57	\$7,721.15	\$89,761.02	\$78,287.91	\$11,473.11
MANAGEMENT (22)	\$243,234.91	\$105,584.13	\$333,637.45	\$15,181.59	\$35,683.55	\$50,865.14
SAVE (33)	\$3,077,317.55	\$80,252.65	\$198,137.50	\$2,959,432.70	\$2,889,335.44	\$70,097.26
PPEL (36)	\$741,722.61	\$8,196.32	\$10,793.80	\$739,125.13	\$573,608.20	\$165,516.93
DEBT SERVICE (40)	\$275,313.59	\$201,381.28	\$198,137.50	\$278,557.37	\$44,471.97	\$234,085.40
NUTRITION (61)	\$62,441.42	\$7,812.51	\$15,569.44	\$54,684.49	\$121,007.05	(\$66,322.56)
FSA FUND (72)	\$7,512.49	\$1,001.67	\$1,485.34	\$7,028.82	\$5,471.23	\$1,557.59
TOTAL				\$6,589,616.59	\$5,190,436.59	\$1,399,180.00



Certified Budget compared to Actual Revenues/Expenditures

		ALL FUNDS			GENERAL FUND ONLY		
		Certified Budget	YTD as of 07/31/2026	over / (under) budget	Certified Budget	YTD as of 07/31/2026	over / (under) budget
Taxes Levied on Property	1	3,520,480	3,548,050		2,492,761	2,508,412	
Utility Replacement Excise Tax	2	42,094	40,604		29,806	28,706	
Income Surtaxes	3	254,795	215,521		254,795	215,521	
Tuition\Transportation Received	4	725,000	724,010		725,000	724,010	
Earnings on Investments	5	205,000	212,915		60,000	63,949	
Nutrition Program Sales	6	192,000	196,758		-		
Student Activities and Sales	7	121,000	125,175		1,000	3,285	
Other Revenues from Local Sources	8	116,500	219,257		66,500	144,727	
Revenue from Intermediary Sources	9	-	-		-	-	
State Foundation Aid	10	4,070,994	4,023,880		4,070,994	4,023,880	
Instructional Support State Aid	11	13,450	-		13,450	-	
Other State Sources	12	749,000	815,779		96,500	168,799	
Two Tier Assessment Limitation Repl	13	41,697	-		31,758	-	
Title I Grants	14	60,000	51,867		60,000	51,867	
IDEA and Other Federal Sources	15	390,000	366,691		220,000	222,658	
Total Revenues	16	10,502,010	10,540,506		8,122,564	8,155,813	
General Long-Term Debt Proceeds	17	-	-		-	-	
Transfers In	18	366,270	666,024		-	-	
Proceeds of Fixed Asset Dispositions	19	-	95,378		-	250	
Special Items/Upward Adjustments	20	-	-		-	-	
Total Revenues & Other Sources	21	10,868,280	11,301,908	433,628	8,122,564	8,156,063	33,499
Beginning Fund Balance	22	5,302,890	5,302,890		1,109,354	1,109,354	
Total Resources	23	16,171,170	16,604,797		9,231,918	9,265,417	
*Instruction	24	5,913,000	5,755,250	(157,750)	5,500,000	5,413,379	(86,621)
Student Support Services	25	300,000	268,660		300,000	268,660	
Instructional Staff Support Services	26	491,000	439,102		450,000	396,062	
General Administration	27	310,000	314,440		265,000	271,159	
School/Building Administration	28	430,000	410,507		430,000	402,057	
Business & Central Administration	29	150,000	134,343		150,000	134,343	
Plant Operation and Maintenance	30	1,482,000	882,587		650,000	576,140	
Student Transportation	31	555,120	624,779		425,000	413,854	
This row is intentionally left blank	32	-	-		-	-	
*Total Support Services (lines 25-32)	32A	3,718,120	3,074,419	(643,701)	2,670,000	2,462,276	(207,724)
*Noninstructional Programs	33	500,000	420,179	(79,821)	-	-	-
Facilities Acquisition and Construction	34	200,000	124,371		-	-	
Debt Service	35	623,846	622,845		-	-	
AEA Support - Direct to AEA	36	212,920	162,898		212,920	162,898	
*Total Other Expenditures (lines 34-36)	36A	1,036,766	910,114	(126,652)	212,920	162,898	(50,022)
Total Expenditures	37	11,167,886	10,159,961		8,382,920	8,038,553	
Transfers Out	38	366,270	666,024		7,000	6,754	
Other Uses	39	-	-		-	-	
Total Expenditures & Other Uses	40	11,534,156	10,825,985	(708,171)	8,389,920	8,045,307	(344,614)
Ending Fund Balance	41	4,637,014	5,778,813		841,998	1,220,111	
Total Requirements	42	16,171,170	16,604,797		9,231,918	9,265,417	

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

Fund: 21 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Ending Balance</u>
21 6111 729 910	DRAMA	16,493.80	0.00	0.00	16,493.80
21 6210 729 910	MUSIC CLUB	348.87	0.00	0.00	348.87
21 6220 729 910	PEP BAND	2,854.14	0.00	0.00	2,854.14
21 6221 729 910	MUSIC TRIP	1,848.37	0.00	0.00	1,848.37
21 6600 729 920	ATHLETICS	11,032.69	0.00	1,500.00	12,532.69
21 6645 729 920	CROSS COUNTRY	846.50	0.00	0.00	846.50
21 6693 729 920	CHEERLEADING	1,314.33	0.00	0.00	1,314.33
21 6694 729 920	DANCE TEAM	1,354.97	0.00	0.00	1,354.97
21 6710 729 920	BOYS' BASKETBALL	779.05	0.00	665.00	1,444.05
21 6720 729 920	FOOTBALL	1,892.21	0.00	0.00	1,892.21
21 6730 729 920	BASEBALL	1,530.88	0.00	0.00	1,530.88
21 6740 729 920	BOYS' TRACK	2,546.67	0.00	0.00	2,546.67
21 6760 729 920	BOYS' GOLF	2,073.72	0.00	0.00	2,073.72
21 6790 729 920	BOYS' WRESTLING	254.82	0.00	0.00	254.82
21 6810 729 920	GIRLS BASKETBALL	1,461.20	0.00	585.00	2,046.20
21 6815 729 920	VOLLEYBALL	1,097.00	0.00	0.00	1,097.00
21 6835 729 920	SOFTBALL	196.32	0.00	0.00	196.32
21 6840 729 920	GIRLS TRACK	1,123.38	0.00	0.00	1,123.38
21 6860 729 920	GIRLS' GOLF	96.93	0.00	0.00	96.93
21 7010 729 950	FBLA	4,192.39	0.00	0.00	4,192.39
21 7011 729 950	HS STUDENT COUNCIL	1,983.76	95.00	0.00	1,888.76
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	997.45
21 7013 729 950	NHS	629.76	0.00	0.00	629.76
21 7017 729 950	SKILLS USA	69.22	0.00	0.00	69.22
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	2,236.84
21 7023 729 950	FCCLA	3,623.08	0.00	0.00	3,623.08
21 7026 729 950	FFA	13,050.54	0.00	0.00	13,050.54
21 7040 729 950	MS STUDENT COUNCIL	1,220.20	0.00	0.00	1,220.20
21 7082 729 950	CLASS OF 2027	2,519.75	0.00	0.00	2,519.75
21 7083 729 950	CLASS OF 2028	723.94	0.00	0.00	723.94
21 7084 729 950	Class of 2029	61.54	0.00	0.00	61.54
21 7085 729 950	CLASS OF 2030	61.54	0.00	0.00	61.54
21 8000 729 910	ANNUAL	6,319.57	0.00	0.00	6,319.57
21 8004 729 910	INTEREST	0.00	0.00	270.59	270.59
Fund Total: 21		86,835.43	95.00	3,020.59	89,761.02

East Buchanan Community School
08/10/2026 1:13 PM

List of Bills - School Board Mtg
Posted - All; Batch Description 2026-06 June Expensed Activities; Processing Month
06/2026 To 07/2026; Vendor ID NICKGROC

Page: 1
User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
NICKGROC	Nick's Grocery	SUPPLIES	26.76 2
			<u>26.76</u>
Report Total:			26.76

East Buchanan Community School
08/10/2026 12:25 PM

List of Bills - School Board Mtg
Unposted; Batch Description List of Bills-July 2026-EXTRA

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
CRAEA	CENTRAL RIVERS AEA	SPECIAL EDUCATION	40,987.00 1
			<u>40,987.00</u>
Batch Total:			40,987.00
Report Total:			40,987.00

East Buchanan Community School
08/10/2026 12:29 PM

List of Bills - School Board Mtg
Unposted; Batch Description July 2026-EXPENSED-PCORI FEE

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
EFTPS	ELEC FED TAX PMT SYSTEM	PCORI FEE	25.16
			<u>25.16</u>
Batch Total:			25.16
Report Total:			25.16

East Buchanan Community School
08/07/2026 12:54 PM

List of Bills - School Board Mtg
2026-June Activities - Expensed - List of Bills

Page: 1
User ID: MSS
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
EBCSD	EAST BUCHANAN CSD-General	Employee Officials	1,172.81
			<u>1,172.81</u>
			Batch Total: 1,172.81
			Report Total: 1,172.81

Vendor ID	Vendor Name	Description	Invoice Amount
AMAZON	Amazon	2nd Grade Requisition	367.15 1
AMAZON	Amazon	SUPPLIES	60.95 1
AMAZON	Amazon	LMC SUPPLIES/BOOKS	596.12 1
AMAZON	Amazon	Lamination Film	312.84 1
AMAZON	Amazon	Classroom supplies	88.28 1
AMAZON	Amazon	5th grade supplies	207.47 1
AMAZON	Amazon	SUPPLIES	145.93 1
AMAZON	Amazon	SUPPLIES	86.21 1
AMAZON	Amazon	faucet for concession stand	116.98 1
AMAZON	Amazon	4th Grade (Connolly/Meyer)	284.00 1
AMAZON	Amazon	MS Reading/Math Intervention-6/7 Math	59.54 1
AMAZON	Amazon	MS GENERAL SUPPLIES	591.83 1
AMAZON	Amazon	SUPPLIES	132.47 1
AMAZON	Amazon	SUPPLIES	190.88 1
AMAZON	Amazon	Supplies	172.97 1
AMAZON	Amazon	MS/HS Supplies	354.80 1
AMAZON	Amazon	Preschool Requisition	505.31 1
AMAZON	Amazon	SUPPLIES	73.12 1
AMAZON	Amazon	Elem Tag Req.	58.27 1
AMAZON	Amazon	Smith- Elementary Counseling	156.75 1
AMAZON	Amazon	SUPPLIES	50.76 1
AMAZON	Amazon	SUPPLIES	38.97 1
AMAZON	Amazon	SUPPLIES	291.62 1
AMAZON	Amazon	MS/HS PE Equipment	1,110.61 1
AMAZON	Amazon	SUPPLIES	179.53 1
AMAZON	Amazon		320.86 1
AMAZON	Amazon	RETURN	(281.88) 1
			6,272.34
ICDA	IOWA CHORAL DIRECTORS ASSOCIATION, INC.	Registration for ICDA Summer Symposium	300.00 1
			300.00
TEACHGEEK	Teacher Geek	STEM Cart Supplies	59.98 1
			59.98
Batch Total:			6,632.32
Report Total:			6,632.32

East Buchanan Community School
08/10/2026 2:36 PM

List of Bills - School Board Mtg
2026-Aug-Activities-Credit Card

Page: 1
User ID: MSS
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
AMAZON	Amazon	Ragbrai supplies	676.85 2
			676.85
CHASCARD	CHASE CARD SERVICES	Baseball dues	38.00 2
			38.00
Batch Total:			714.85
Report Total:			714.85

East Buchanan Community School
08/10/2026 2:36 PM

List of Bills - School Board Mtg
2026-August Activities

Page: 1
User ID: MSS
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
BALLHORT	BALL HORTICULTURAL COMPANY	FALL PLANTS	95.54
			95.54
BRITCHAR	CHARLES BRITTAIN	PURCHASED SERVICE	470.00
			470.00
DESIUNLI	DESIGNS UNLIMITED	BB CAMP SUPPLIES	500.00
			500.00
ENTOYEAR	ENTOURAGE YEARBOOKS	yearbooks	1,656.90
			1,656.90
IHSAA	IA HIGH SCHOOL ATHLETIC ASSOCIATION DISTRICT BASEBALL TICKETS DUE		500.00
			500.00
IATC	IATC	MEMBERSHIP	60.00
			60.00
MONTSPOR	MONTICELLO SPORTS	SUPPLIES	955.00
MONTSPOR	MONTICELLO SPORTS	FOOTBALLS	720.00
MONTSPOR	MONTICELLO SPORTS	JERSEYS AND PANTS	4,620.00
			6,295.00
RIDDELL	RIDDELL ALL AMERICAN SPORTS CORP.	FB JERSEYS/EQUIPMENT	4,065.90
RIDDELL	RIDDELL ALL AMERICAN SPORTS CORP.	FB HELMETS	2,375.21
			6,441.11
TRIRIVER	TRI RIVERS CONFERENCE	DUES	575.00
			575.00
			Batch Total: 16,593.55
			Report Total: 16,593.55

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
CEDAFALL	CEDAR FALLS CSD	CONSORTIUM BILLING	7,979.65
			7,979.65
CENTPOIN	CENTER POINT-URBANA CSD	OPEN ENROLLMENT	12,749.40
			12,749.40
CENTCITY	CENTRAL CITY COMM. SCHOOL	OPEN ENROLLMENT	10,341.02
			10,341.02
CHASCARD	CHASE CARD SERVICES	TOLLS	7.20
			7.20
FAMIFIRS	Family First Homecare of Iowa	PURCHASED NURSING SERVICES	1,098.72
			1,098.72
INDECSD	INDEPENDENCE CSD	OPEN ENROLLMENT	16,554.60
INDECSD	INDEPENDENCE CSD	CONCURRENT ENROLLMENT	614.74
			17,169.34
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	349.25
			349.25
JESUPCSD	JESUP COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	20,066.40
			20,066.40
PIPEJAFF	Piper Sandler & Co.	ADMIN FEES	2,000.00
			2,000.00
STARMONT	STARMONT CSD	OPEN ENROLLMENT	61,038.40
			61,038.40
UMBBANK	UMB Bank, N.A.	PAYING AGENT FEE	500.00
			500.00
WATLCOMM	Waterloo Community School District	TUITION OUT	13,053.08
			13,053.08
WAVESHEL	WAVERLY-SHELL ROCK CSD	SPECIAL ED TUITION	18,304.45
			18,304.45
WESTDELA	WEST DELAWARE CSD	OPEN ENROLLMENT OUT	8,296.84
WESTDELA	WEST DELAWARE CSD	CONCURRENT ENROLLMENT	754.86
			9,051.70
YOUNPLUM	YOUNG PLUMBING & HEATING CO.	REPAIRS	327.50
			327.50

Batch Total: 174,036.11

Report Total: 174,036.11

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
ACCELASER	ACCENT LASER SERVICE, INC.	MAINTENANCE KIT	449.95
			449.95
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	6,237.42
ALLIUTIL	ALLIANT ENERGY	ELECTRIC	536.72
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	75.02
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	145.98
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	4,417.06
			11,412.20
CID	Central Iowa Distributing	custodial supplies	122.00
CID	Central Iowa Distributing	GYM FLOOR REFINISHING	3,850.00
CID	Central Iowa Distributing	GYM FLOOR REFINISHING	676.00
CID	Central Iowa Distributing	custodial supplies	118.00
			4,766.00
CRAEA	CENTRAL RIVERS AEA	PRINT SERVICES	1,402.00
			1,402.00
CITYLAUN	CITY LAUNDERING CO.	PURCHASED SERVICE	63.83
			63.83
CITYWINT	CITY OF WINTHROP	WATER/SEWER	758.94
			758.94
BESTWAY	DBA Best's Powerhouse LLC	B&G SUPPLIES	792.88
			792.88
DEMCO	DEMCO	LMC SUPPLIES	60.94
			60.94
DASSERV	DEPT OF ADMIN SERVICES	TSA ADMIN FEE	600.00
			600.00
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	1,966.96
			1,966.96
EMERARCH	Emergent Architecture PLC	MS PROJECT	42,322.50
			42,322.50
GOPHER	GOPHER	MS/HS PE Equipment	690.16
			690.16
HOMEPEST	Hometown Pest Control	PURCHASED SERVICE	52.00
			52.00
IMAGLEAR	Imagine Learning	ONLINE CURRICULUM	3,264.74
IMAGLEAR	Imagine Learning	K-5 Math	6,412.74
			9,677.48
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	449.25
			449.25
IOWAPRIS	IOWA PRISON INDUSTRIES	B&G SUPPLIES	1,332.00
			1,332.00
JOHNSUPP	JOHNSTONE SUPPLY	B&G SUPPLIES	236.31

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			236.31
KLUESANI	Kluesner Sanitation LLC	GARBAGE SERVICES	785.00
			785.00
KONEINC	KONE INC.	Elevator Service Provider	276.84
			276.84
THELIBRA	LIBRARY STORE, INC, THE	LMC SUPPLIES	66.86
			66.86
MARC	MARC	GYM FLOOR FINISH	2,713.00
			2,713.00
MIDWALAR	MIDWEST ALARM SERVICES	FIRE ALARM INSPECTION	586.08
			586.08
MSCIND	MSC INDUSTRIAL SUPPLY CO.	IND ARTS SUPPLIES	1,553.19
MSCIND	MSC INDUSTRIAL SUPPLY CO.	IND ARTS SUPPLIES	31.80
			1,584.99
NEIBINSU	NEIGHBOR INSURANCE	INSURANCE	13,987.59
			13,987.59
HOGLBUSMN	North Central Intl LLC	BUS PARTS	45.44
HOGLBUSMN	North Central Intl LLC	BUS PARTS	19.86
			65.30
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	39.68
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	256.68
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	131.44
			427.80
THEPAP	PAPER CORPORATION, THE	PAPER	3,553.60
			3,553.60
PLANROAD	PLANK ROAD PUBLISHING, INC	SUBSCRIPTION	130.45
			130.45
QUILCORP	QUILL CORPORATION	SUPPLIES	414.14
QUILCORP	QUILL CORPORATION	TAG SUPPLIES	75.57
QUILCORP	QUILL CORPORATION	SUPPLIES	47.04
			536.75
REALGOOD	REALLY GOOD STUFF	SUPPLIES	46.93
			46.93
ROCH100	ROCHESTER 100 INC	SUPPLIES	168.00
			168.00
SCHOBUSS	SCHOOL BUS SALES CO	PARTS/SUPPLIES	(8.62)
SCHOBUSS	SCHOOL BUS SALES CO	PARTS/SUPPLIES	48.65
			40.03
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	174.45
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	260.01
SCHOSPEC	SCHOOL SPECIALTY LLC	SCHOOL SPECIALTY LLC Order	137.13

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
			571.59
SUPREMESCH	Supreme School Supply	SUPPLIES	87.13
			87.13
MUSICPLAY	Themes & Variations Inc	SUBSCRIPTION	200.00
			200.00
TRUCKCENTE	Truck Center Companies	PARTS/SUPPLIES	432.18
TRUCKCENTE	Truck Center Companies	PARTS/SUPPLIES	277.26
TRUCKCENTE	Truck Center Companies	RETURN	(255.36)
			454.08
WILSREST	WILSON RESTAURANT SUPPLY INC.	OVEN REPAIR	355.00
			355.00
WINTBUIL	WINTHROP BUILDING SUPPLY	B&G SUPPLIES	628.96
			628.96

Batch Total: **104,299.38**Report Total: **104,299.38**

POLICY 503.11: DISRUPTIVE BEHAVIOR

The District supports creating an orderly educational environment for students. Classroom teachers have authority to remove students from the classroom who cause violent or nonviolent disruptions to instruction, however this authority is not absolute. Students who are removed from the classroom must be afforded due process that is consistent with applicable laws and board policy.

Discipline will be administered consistent with law and board policy and accompanying regulations. Removal and discipline of students with disabilities will comply with the provisions of applicable federal and state laws.

Each teacher providing instruction to a student with a plan under Section 504 of the federal Rehabilitation Act shall review the plan and provide written confirmation of that review to the student's case manager.

Each district employee who is responsible for implementation of a student's Individualized Education Program (IEP) shall read all changes to the accommodations or modifications to a student's IEP. Regular education teachers who have reviewed the changes or modifications to a student's program shall provide written confirmation of that review to the student's special education teacher.

Written confirmation of review of a 504 Plan or IEP may be satisfied by entering confirmation of the date and time of review into the District's student information system.

The district will also ensure that at least one paraeducator or other employee who assists a teacher in providing classroom instruction to the student attends meetings related to the student's IEP or Section 504 plan.

All members of a student's IEP team will be provided training on the least restrictive environment requirements under the Individuals with Disabilities in Education Act. Teachers who become injured due to a student's violent disruption occurring in the performance of the teacher's work duties shall be granted a leave of absence for physical recovery no more than three (3) days with full pay. If the teacher requests additional physical recovery time, the school board will consider the request if accompanied by a note from a physician indicating a need for longer absence. It is within the discretion of the school board to grant or deny such requests.

Upon the request of a teacher as defined by Iowa Code 256.145, the principal will ensure that a mental health professional, guidance counselor, or behavioral interventionist is made available to students, teachers, and other school employees to address immediate trauma arising from a violent or nonviolent disruption. Students less than the age of 18 must have consent from a parent or guardian in order to receive mental health services, unless they are an emancipated minor.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. §1232g

20 U.S.C. § 1400

42 U.S.C. § 12101

Iowa Code §§ 279.8, 279.65B, 279.89, 279.90

NOTE: This policy and accompanying regulations are mandatory.

NOTE: Extended removals may raise additional concerns. School districts should carefully consider how removals might implicate other rules, policies, or legal requirements (e.g. in school suspensions).

NOTE: 279.65B(4) requires that each attendance center within the school district creates an oversight review committee that is responsible for developing a policy that establishes when a student who has been removed from the classroom for nonviolent disruptive reasons be readmitted to the classroom. The committee must consist of:

- *2 teachers who work at the attendance and are selected by fellow teachers at the attendance center*
- *1 administrative employee, mental health professional, or behavioral interventionist of the attendance center and selected by the principal of the attendance center*

POLICY 503.11-R(1): DISRUPTIVE BEHAVIOR - REMOVAL PROCEDURES

Nonviolent Disruption

A nonviolent disruption is defined as a disruption to classroom instruction that results from disorderly conduct, abusive or profane language, bullying as defined by *Iowa Code 280.28*, or repeatedly disruptive behavior. If the disruption is a nonviolent disruption, a teacher may remove the student from the classroom and place the student under the supervision of the principal or the principal's designee for at least 30 minutes. A teacher may appeal to the school board a principal's decision not to remove a student for nonviolent disruptive behavior, as well as a decision to return the student to the classroom too soon.

A student enrolled in kindergarten through grade five cannot be readmitted into the teacher's classroom until the principal or principal designee and the teacher meet to discuss the readmission of the student.

A student enrolled in grades six through twelve cannot be readmitted into the teacher's classroom until the principal or the principal designee and the teacher meet to discuss readmission. Even so, the student is not allowed to be re-admitted to the teacher's classroom until the immediate subsequent school day at the earliest.

[School districts may insert other re-admittance considerations per recommendations identified by the district's oversight and review committee].

Should there be disciplinary action taken against the student, the principal or the principal's designee will inform the teacher of the actions taken as soon as reasonably possible after the student's removal.

Students who have been removed from class will be provided alternative learning arrangements and must make up any work that the student missed while under alternative supervision.

Multiple Nonviolent Disruption Removals

Should a student be removed from a teacher's classroom more than once, the teacher(s) who removed the student, the principal, the guidance counselor, the student's parent/legal guardian (if the student is not an emancipated minor), and the student must participate in a meeting to discuss the student's nonviolent disruptions, establish a behavior plan, and a course of discipline. Considerations may include relocating the student to an alternative learning environment, including a therapeutic classroom when appropriate.

Violent Disruption

A violent disruption is defined as a disruption to classroom instruction that results from a threat of violence or an incident of violence resulting in injury, property damage, or assault as defined in *Iowa Code 708.1*. If the disruption is a violent disruption, the teacher must remove the student from the classroom and place the student under the supervision of the principal or the principal's designee.

A student enrolled in kindergarten through grade five cannot be re-admitted into the teacher's classroom until the principal or principal designee and the teacher meet to discuss the readmission of the student.

A student enrolled in grades six through twelve cannot be readmitted into the teacher's classroom until the principal or the principal designee and the teacher meet to discuss readmission. The student is not allowed to be re-admitted to the teacher's classroom until the immediate subsequent school day at the earliest.

A student cannot be re-admitted to a teacher's classroom if all the following criteria are met:

- The student was removed due to an assault on the teacher, and
- The teacher does not consent to allowing the student to return to the teacher's classroom.

Should there be a determination of disciplinary action, the principal will take the disciplinary action and notify the parent or guardian of the student in writing, and if possible, through electronic notice.

The principal must impose the maximum disciplinary action allowed under district policy when a student's conduct, statements, or other actions:

- are severe or pervasive; and
- result in a request from the teacher for maximum disciplinary consequences.

Multiple Violent Disruption Removals

If a student is removed from a teacher's classroom two or more times in a *[insert academic term measurement: semester, or the trimester or quarter]*, then the principal will discipline the student in any of the following manners:

- Assigning the student to either in-school or out-of-school suspension; or

- Recommend to the superintendent the student be relocated in an alternative learning environment that has been approved by the superintendent.
- Removal and discipline of students with disabilities under any of these categories must comply with the provisions of applicable federal and state law.

NOTE: In-school suspension can at times still be considered a “removal” to trigger the ten cumulative days for manifestation determination reviews.

POLICY 503.11-R(2): DISRUPTIVE BEHAVIOR - REMOVAL PROCEDURES FOR NONVIOLENT BEHAVIOR FOR STUDENTS WITH AND IEP

Should a student with an Individualized Education Program (IEP) be removed from the classroom due to nonviolent disruptive behavior, an IEP team meeting will take place immediately subsequent to the removal of the student from the classroom. The meeting participants should additionally include the following individuals if practicable:

- Teacher who removed the student from the classroom;
- Any teacher who provides classroom instruction to the student;
- Any other employee of the school district who was directly involved in the student's conduct.

If a teacher or district employee listed above cannot attend the IEP meeting, they must review the IEP team's minutes or summary of the meeting and provide written confirmation to the team that they have done so.

The IEP Team must discuss the following during the meeting:

- The appropriateness of the student's current educational programming.
- Whether adjustments need to be made to the student's IEP to address the student's behaviors.
- The student's current placement and whether an alternative learning environment would best provide the student with a free appropriate public education.
- The accommodations, modifications, and adaptations required to allow the student's success in a general education setting; the supports needed by teachers and other school employees to provide the above-listed services; and whether the school district has the capacity to provide such supports and services.
- Whether and to what extent the provision of special education services and activities in the general education environment will impact the student and the other students in the classroom.

If a student is removed from the classroom five (5) or more times within a fifteen (15) consecutive school day period, then the students' IEP team will meet to discuss the student's behavior.

A teacher has the authority to request a meeting of the student's IEP team at any time by submitting an electronic or written request to *[insert appropriate reporting administrator]*.

The request may be denied, in writing, with a description of why applicable laws do not require the meeting of the student's IEP team.

504.6 - STUDENT ACTIVITY PROGRAM (5/8/2024)

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and ability in the students during their school years and for their lifetime.

Students will have an opportunity to participate in a school activity unless the activity is not offered or the student cannot participate for disciplinary reasons. If the activity is an intramural or interscholastic athletic activity, students of the opposite sex will have a comparable opportunity for participation. Comparable opportunity does not guarantee boys and girls will be allowed to play on each other's teams when there are athletic activities available that will allow both boys and girls to reap the benefits of school activities, which are the promotion of additional interests and abilities in the students.

With permission from a parent or guardian and the head coach or sponsor of that activity, an eighth-grade student may participate in interscholastic athletic contests or competitions at the high school level. An eighth-grade student who participates at the high school level cannot also participate on an eighth-grade team in the same sport during the same season. Students may not compete in both programs during the same sports season. Any eighth-grade student participating in high school athletics must meet the annual athletic physical examination requirements applicable to all student athletes. The superintendent, in collaboration with the athletic director, will develop administrative regulations and procedures necessary to administer this policy

Student activity events must be approved by the superintendent unless they involve unusual travel expenses, in which case the board will take action. The events must not disrupt the education program or other school district operations.

A high school student who participates in school sponsored athletics may participate in a non-school sponsored sport during the same season with approval of the high school principal.

Such outside participation shall not conflict with the school sponsored athletic activity.

It is the responsibility of the superintendent to develop administrative regulations for each school activity. These regulations will include, but not be limited to, when physical examinations will be required, how and when parents will be informed about the risk of the activity, academic requirements, and proof of insurance on the student participating in certain activities. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity.

Legal Reference: 20 U.S.C. §§ 1681-1683; 1685-1686 (2012).

34 C.F.R. Pt. 106.41 (2012).

Iowa Code §§ 216.9; 280.13-.14 (2013).

281 I.A.C. 12.6., 36.15(7).

Cross Reference: 501 Student Attendance
 502 Student Rights and Responsibilities
 503 Student Discipline
 504 Student Activities
 507 Student Health and Well-Being

Approved: March 19, 2007

Reviewed: November 11, 2015; May 8, 2024

605.4 -TECHNOLOGY AND INSTRUCTIONAL MATERIALS

~~The board supports the use of innovative methods and the use of technology in the delivery of the education program. The board encourages employees to investigate economical ways to utilize multi-media, computers, and other technologies as a part of the curriculum.~~

The board supports the use of innovative methods and the use of technology in the delivery of the education program in accordance with applicable state instructional technology requirements. The board encourages employees to investigate economical ways to utilize instructional technology, which include laptops, tablets, computers, smart devices, software platforms and other technologies as a part of the curriculum. Instructional technology shall support, and not supplant, foundational learning.

For grades kindergarten through five, the district limits digital instruction to no more than sixty (60) minutes per school day. Digital instruction means the use of instructional technology to deliver lessons, assignments, assessments, or instructional activities. A student's parent or guardian may request additional reductions in the student's digital instruction. Students in these grades will not have access to and use digital devices during recess.

The school board will adopt or renew any district one-to-one digital device program for all participating grade levels. Prior to adoption or renewal, the board shall complete a technology adoption checklist in accordance with applicable laws. The checklist must be retained by the district and made available to the Iowa Department of Education for audit purposes.

This policy will not apply in the following circumstances:

- Use required pursuant to an individualized education plan (IEP) or plan developed pursuant to section 504;
- Assistive or adaptive technology used to provide a student access to instruction or to accommodate differing student abilities;
- Teacher directed demonstrations using a projector, smartboard, or similar display device when students are not individually operating a digital device;
- State assessments, screenings, progress mentoring, and local diagnostic assessments that require the use of one-to-one digital devices.
- Dedicated computer science and technology curriculum.

- Students enrolled in an online learning program operating pursuant to *Iowa Code* 256.43

It is the responsibility of the superintendent or designee to develop a plan for the use of instructional technology in the curriculum and to evaluate it annually. The superintendent or designee will report the results of the evaluation and make a recommendation to the board annually regarding the use of instructional technology in the curriculum.

It is the responsibility of the superintendent to develop a plan for the use of technology in the curriculum and to evaluate it annually. The superintendent will report the results of the evaluation and make a recommendation to the board annually regarding the use of technology in the curriculum.

Legal Reference: Iowa Code § 279.8.

281 I.A.C. 12.3(12), 12.5(10), .5(4).

Cross Reference: 602 Curriculum Development

605 Instructional Materials

Approved: February 18, 2008

Reviewed: March 13, 2013; October 14, 2020

605.4E1 - ONE-TO-ONE DIGITAL DEVICE PROGRAM TECHNOLOGY ADOPTION CHECKLIST

Prior to adopting or renewing any one-to-one digital device programming, the Board will consider all of the following when making programming decisions:

- The instructional purpose of the device;
- The age appropriateness of the device and associated software;
- Content-filtering limitations and the district's capacity to mitigate those limitations;
- Whether student data is collected, stored, or shared and the nature of such data practices.

The Board delegates to the Superintendent or its designees the responsibility to bring forth a recommendation on the use of one-to-one instructional technology. The district maintains this checklist in its records for the purpose of compliance with Iowa Department of Education audit requests.

Approved: August 12, 2026

LONG-RANGE NEEDS ASSESSMENT

The school district's long range needs assessment process includes these items:

- provisions for collecting, analyzing and reporting information derived from local, state and national sources;
- provisions for reviewing information acquired on the following:
 - state indicators and other locally determined indicators,
 - locally established student learning goals,
 - specific data collection required by state and federal programs;
- provisions for collecting and analyzing assessment data on the following:
 - state indicators,
 - locally determined indicators,
 - locally established student learning goals.

103 - LONG-RANGE NEEDS ASSESSMENT

Long-range needs assessment enables the school district to analyze assessment data, get feedback from the community about its expectation of students and determine how well students are meeting student learning goals. The board will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

The district will provide opportunities for local feedback on an ongoing basis. Opportunities include: parent advisory committees; district task forces; district and building-level committees; and the District Advisory Committee.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

The school district's long range needs assessment process includes these items:

- provisions for collecting, analyzing and reporting information derived from local, state and national sources;

- provisions for reviewing information acquired on the following:

 - state indicators and other locally determined indicators,

 - locally established student learning goals,

 - specific data collection required by state and federal programs;

- provisions for collecting and analyzing assessment data on the following:

 - state indicators,

 - locally determined indicators,

 - locally established student learning goals

103 - LONG-RANGE NEEDS ASSESSMENT

Legal Reference: Iowa Code §§ 21; 256.7; 280.12
281 I.A.C. 12.8(1)(b).

Cross Reference: 101 Educational Philosophy of the School District
200 Legal Status of the Board of Directors
208 Committees of the Board of Directors
603.1 Basic Instruction Program
801.1 Buildings and Sites Long Range Planning
801.2 Buildings and Sites Surveys

Approved: March 10, 2004

Reviewed: January 16, 2010; March 9, 2015; January 13, 2021; September 11, 2024; July 9, 2025/

103 - LONG-RANGE NEEDS ASSESSMENT

PARENT AND FAMILY ENGAGEMENT DISTRICT-WIDE POLICY

Parent and family engagement is an important component in a student's success in school. The board encourages parents and families to become involved in their child's education to ensure the child's academic success. In order to facilitate parent and family involvement, it is the goal of the district to conduct outreach and implement programs, activities and procedures to further involve parents and families with the academic success of their students. The board will:

- (1) Involve parents and families in the development of the Title I plan, the process for school review of the plan and the process for improvement by:

Parents and families will be provided information and given opportunities for feedback as it relates to the Title I program through information and resources shared in the Title Parent Brochure, parent survey completed each spring, student progress shared each trimester, and participation in parent-teacher conferences.

- (2) Provide the coordination, technical assistance and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance by:

Student selection will be based on multiple factors. These factors are based on formative reading assessment scores through FAST, reading recovery test packets (RRTP) as well as Fountas and Pinnell (F&P) – bench mark assessment system for reading level and data trends over time. Students will not be accepted into the Title I program if they are receiving an individualized education plan in the area of reading. If a student has an IEP in the area of reading, their services would fall under special education.

- (3) To the extent feasible, coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies outlined in other relevant Federal, State, and local laws and programs by:

The school provides a parent compact that outlines what the parent, student, teacher, and principal will do to increase student achievement. This compact is provided to the parents of all Title I students and outlines the ways in which all stakeholders will work together to achieve proficiency.

- (4) Conduct with the involvement of parents and family members, an annual evaluation of the content and effectiveness of the parental and family engagement policy in improving the academic quality of the school served including identifying: barriers to greater participation by parents in Title I activities (with particular attention to low-income parents, Limited English Proficient (LEP) parents, parents of any racial or ethnic minority, parents with disabilities and parents with low literacy); needs of parents and family to assist their children's learning; and strategies to support successful school and family interactions by:

Parents of selected Title I students will be sent a parent letter outlining their child's participation in the Title I program and a returned, signed parent permission slip is required. The Title I teacher will attend the fall and spring parent/teacher conferences to update parents on the progress of the student.

Trimester updates will also be completed by the teacher and a paper copy sent home with report cards. If there is a need, the teacher and/or parents have the right to call for a conference. Input from parents on the planning, review and improvement of the Title I program will be gathered through the spring parent Title I parent survey.

- (5) Use the findings of the annual evaluation to design strategies for more effective parent and family involvement and to revise, as necessary, the parent and family involvement policies by:

The results from the spring parent survey will be analyzed and incorporated when possible and applicable.

- (6) Involve parents and families in Title I activities by

Through the spring parent survey, parents will be able to comment on the effectiveness of the Title I program. Additional parent resources are provided in the Title I parent brochure and there are opportunities for collaboration during parent/teacher conferences. The brochure provides parents multiple suggestions and ideas on how to engage with their students in reading.

The district shall involve parents in determining how to allocate reserved Title I funds in accordance with applicable laws.

The board will review this policy annually. The superintendent is responsible for notifying parents and families of this policy annually or within a reasonable time after it has been amended during the school year. The superintendent may develop an administrative process or procedures to implement this policy.

Cross Reference: 903.2 – Community Resource Persons and Volunteers

Approved: May 10, 2006

Reviewed: November 11, 2015; December 13, 2023; August 14, 2024, November 12, 2025

Parent and Family Engagement District-Wide Policy (Formerly Parental Involvement) – Building-Level Regulation

To further the interests of student achievement, the superintendent will create necessary rules to engage parents and family members within the district in the following ways on a building-level basis:

1. **Policy Involvement**: The district will host an annual meeting and invite all parents to attend; and inform parents of their rights and the district's requirements under Title I. This meeting will also invite parents to become involved in the planning, review and improvement of a building policy and in developing the district plan. The district will inform parents of:
 - programs under this policy,
 - curriculum and assessment used for students,
 - the opportunity to meet with administration to participate in decisions related to their children's education,
 - a description and explanation of curriculum used in the school forms of academic assessment used to measure student progress, and
 - achievement levels of the challenging State academic standards.
2. **Accessibility**: Provide opportunities for informed participation of parents and family members in understandable formats and languages. This includes participation by parents and family members who may have disabilities, limited English proficiency, and migratory children. Offer a flexible number of meetings during the day, evening and weekends to facilitate parent involvement. The superintendent has discretion to allow schools to provide childcare for families of students during these meetings through Title I funds.
3. **High Student Academic Achievement**: Each school in the district will jointly develop with parents and family members a school-parent compact that outlines how parents, staff and students share responsibility for improving student academic achievement; and how a partnership will be built to achieve this. The compact will describe the responsibility of the school to provide high quality curriculum and instruction, and the parents' responsibility to support their children's learning. This will also address the importance of communication between schools and parents through parent teacher conferences, regular reports to parents on their children's progress, and ensuring regular meaningful communication between family and school staff.
4. **Building Capacity for Involvement**: Each school within the district will include in their plan ways to achieve the following:
 - Assist parents and families to understand topics including academic standards and assessments and how to monitor student progress;
 - Provide materials and training to help parents work with students to improve achievement;
 - Educate teachers and staff in how to communicate with parents and build ties to foster academic success;
 - Coordinate and integrate other federal, state and local programs to support parents in more fully participating in students' education;
 - Ensure information related to programs is sent to parents and families in understandable formats; and
 - Provide other reasonable support to encourage parental involvement
5. **Schools Operating a Schoolwide Program**: Each school operating a schoolwide program under this policy shall:
 - Involve parents on a timely and ongoing basis in the planning, review and improvement of programs, including the parent and family engagement school policy drafting and review, and the joint development of the schoolwide program.

- If the schoolwide program plan is not satisfactory to the parents of the participating children, parent comments will be requested and submitted with the plan to the district.

Legal References: 20 U.S.C. §6318

Cross References: 903.2 Community Resource Persons and

EDUCATION RECORDS ACCESS

The board recognizes the importance of maintaining education records and preserving their confidentiality as provided by law. Education records are kept confidential at collection, storage, disclosure and destruction stages. The board secretary is the custodian of education records. Education records may be maintained in the central administration office or administrative office of the student's attendance center.

Definitions

For the purposes of this policy, the defined words have the following meaning:

- "Education Record" means those records that contain information directly related to a student and which are maintained by an education agency or institution or by a party acting for the agency or institution.
- "Eligible Student" means a student who has reached eighteen years or attends a postsecondary institution. Parents/guardians of an eligible student are provided access to education records only with the written permission of the eligible student unless the eligible student is defined as a dependent by the Internal Revenue Code. In that case, the parents/guardians may be provided access without the written permission of the student.

An education record may contain information on more than one student. Parents/guardians will have the right to access the information relating to their student or to be informed of the information. Eligible students will also have the right to access the information relating to themselves, or be informed of the information.

Parents/guardian, eligible students, and other individuals authorized in accordance with law will have a right to access the student's education records upon request without unnecessary delay and in no instance more than forty-five calendar days after the request is made. Parent/guardians, other than parents/guardians of an eligible student, may be denied access to a student's records if the school district has a court order stating such or when the district has been advised under the appropriate laws that the parents/guardians may not access the student records. Parents/guardians, an eligible student or an authorized representative of the parents/guardians will have the right to access the student's education records prior to an Individualized Education Program (IEP) meeting or hearing.

Copies of education records will be provided if failure to do so would effectively prevent the parents/guardians or student from exercising the right to access the education records. Fees for copies of the records are waived if it would prevent the parents/guardians or student from accessing the records. A fee may not be charged to search or retrieve information from education records.

Upon the request of parents/guardians or an eligible student, the school district will provide an explanation and interpretation of the education records and a list of the types and locations of education records collected, maintained or used by the school district.

If the parents/guardians or an eligible student believes the information in the education records is inaccurate, misleading or violates the privacy of the student, the parents/guardians or an eligible student may request that the school district amend the education records.

EDUCATION RECORDS ACCESS

Education records may be disclosed in limited circumstances without parental/guardian or eligible student's written permission. This disclosure is made on the condition that the education record will not be disclosed to a third party without the written permission of the parents/guardians or the eligible student. This disclosure may be:

- To school officials within the school district and AEA personnel whom the superintendent has determined to have a legitimate educational interest, including, but not limited to, board members, employees, school attorney, auditor, health professionals, and individuals serving on official school committees;
- To officials of another school district in which the student wishes to enroll, provided the other school district notifies the parents/guardians the education records are being sent and the parents/guardians have an opportunity to receive a copy of the records and challenge the contents of the records unless the annual notification includes a provision that records will automatically be transferred to new school districts;
- To the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education or state and local educational authorities;
- In connection with a student's application for, or receipt of, financial aid;
- To organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents/guardians by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it was conducted;
- To accrediting organizations;
- To parents/guardians of a dependent student as defined in the Internal Revenue Code;
- To comply with a court order or judicially issued subpoena;
- Consistent with an interagency agreement between the school district and juvenile justice agencies;
- In connection with a health or safety emergency;
- As directory information; or
- In additional instances as provided by law.

The superintendent will keep a list of the individuals and their positions who are authorized to view a special education student's education records without the permission of the parents/guardians or the eligible student. Individuals not listed are not allowed access without parental/guardian or an eligible student's written permission. This list must be current and available for public inspection and updated as changes occur.

The superintendent will also keep a list of individuals, agencies and organizations which have requested or obtained access to a student's education records, the date access was given and their legitimate educational interest or purpose for which they were authorized to view the records. The superintendent, however, does not need to keep a list of the parents/guardians, authorized educational employees, officers and agencies of the school district who have accessed the student's education records. This list for an

education record may be accessed by the parents/guardians, the eligible student and the custodian of education records.

Permanent education records, including a student's name, address, phone number, grades, attendance record, classes attended, grade level completed and year completed may be maintained without time limitation. Permanent education records will be kept in a fire-safe vault or they may be maintained electronically with a secure backup file.

Code No. 506.1

Page 3 of 4

EDUCATION RECORDS ACCESS

When personally identifiable information, other than permanent education records, is no longer needed to provide educational services to a special education student, the parents/guardians or eligible student are notified. This notice is normally given after a student graduates or otherwise leaves the school district. If the parents/guardians or eligible student request that the personally identifiable information be destroyed, the school district will destroy the records, except for permanent records. Prior to the destruction of the records, the school district must inform the parents/guardians or eligible student the records may be needed by the parents/guardians or eligible student for social security benefits or other purposes. For purposes of policy, "no longer needed to provide educational services" means that a record is no longer relevant to the provision of instruction, support, or related services and it is no longer needed for accountability and audit purposes. At a minimum, a record needed for accountability and audit purposes must be retained for five years after completion of the activity for which funds were used.

The school district will cooperate with the juvenile justice system in sharing information contained in permanent student records regarding students who have become involved with the juvenile justice system. The school district will enter into an interagency agreement with the juvenile justice agencies (agencies) involved.

The purpose of the agreement is to allow for the sharing of information prior to a student's adjudication in order to promote and collaborate between the school district and the agencies to improve school safety, reduce alcohol and illegal drug use, reduce truancy, reduce in-school and out-of-school suspensions, and to support alternatives to in-school and out-of-school suspensions and expulsions which provide structured and well supervised educational programs supplemented by coordinated and appropriate services designed to correct behaviors that lead to truancy, suspension, and expulsions and to support students in successfully completing their education.

The school district may share any information with the agencies contained in a student's permanent record, which is directly related to the juvenile justice system's ability to effectively serve the student. Prior to adjudication information contained in the permanent record may be disclosed by the school district to the parties without parental/guardian consent or court order. Information contained in a student's permanent record may be disclosed by the school district to the agencies after adjudication only with parental/guardian consent or a court order. Information shared pursuant to the agreement is used solely for determining the programs and services appropriate to the needs of the student or student's family or coordinating the delivery of programs and services to the student or student's family.

Information shared under the agreement is not admissible in any court proceedings, which take place prior to a disposition hearing, unless written consent is obtained from a student's parent, guardian, or legal or actual custodian.

Confidential information shared between the school district and the agencies will remain confidential and will not be shared with any other person, unless otherwise provided by law. The school district may discontinue information sharing with an agency if the school district determines that the agency has violated the intent or letter of the agreement.

Agencies will contact the principal of the attendance center where the student is currently or was enrolled. The principal will then forward copies of the records within a reasonable time following receipt of the request.

EDUCATION RECORDS ACCESS

The school district will provide training or instruction to employees about parents/guardians' and eligible students' rights under this policy. Employees will also be informed about the procedures for carrying out this policy. It is the responsibility of the superintendent to annually notify parents/guardians and eligible students that they have the right to:

- (1) Inspect and review the student's education records;
- (2) Seek amendment of the student's education records that the parent/guardian or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;
- (3) Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the law authorizes disclosure without consent; and
- (4) File a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the law.

The notice is given in a parents/guardians' or eligible student's native language. Should the school district collect personal information from students for the purposes of marketing or selling that information, the school district will annually notify parents/guardians of such activity.

The notice will include a statement that the parents/guardians have a right to file a complaint alleging the school district failed to comply with this policy. Complaints are forwarded to Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, Washington, DC. 20202-8520.

Legal Reference: 20 U.S.C. § 1232g, 1415.
34 C.F.R. Pt. 99, 300, .610 *et seq.*
Iowa Code §§ 22; 279.9B, 280.24, .25, 622.10.
281 I.A.C. 12.3(4); 41

Cross Reference:	102 series	Equal Educational Opportunity
	603.3	Special Education
	604.11	Appropriate Use of Online Learning Platforms
	605.8 series	Artificial Intelligence in the Educational Environment
	708	Care, Maintenance and Disposal of School District Records
	712 series	Technology and Data Security
	804.6 series	Use of Record Devices on School Property
	901	Public Examination of School District Records

Adopted: April 9, 2008

Reviewed: June 14, 2017; August 14, 2024, October 8, 2025

705.1 - PURCHASING – BIDDING (12-13-2023)

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals and reporting with regard to procurement from certified targeted small businesses, minority-owned businesses, and female owned businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to ~~\$5,000~~ \$10,000.
- For goods and services costing at least ~~\$5,000~~ \$10,000 and up to \$25,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased and shall have the authority to authorize purchases without prior board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding \$25,000 the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications. The contract award may be based on the total cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;

- The targeted small business procurement goal and other statutory purchasing preferences;

and

- Other factors deemed relevant by the board.

The Board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer to policy 802.3 – Emergency Repairs.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

Legal Reference: Iowa Code §§ 26; 28E; 72.3; 73; 73A; 285; 297; 301.

261 I.A.C. 54.

281 I.A.C. 43.25.

Cross Reference: 705.04 Expenditures for a Public Purpose

Regulation 705.04-R(1) Expenditures for a Public Purpose - Use of Public Funds

801.04 Site Acquisition

802.03 Emergency Repairs

803.01 Disposition of Obsolete Equipment

803.02 Lease, Sale or Disposal of School District Buildings & Sites

Approved: March 12, 2008

Last Reviewed: December 13, 2023

705.1R1 - SUSPENSION & DEBARMENT OF VENDORS & CONTRACTORS PROCEDURE

In connection with transactions subject to federal suspension and debarment requirements, the district is prohibited from entering into transactions with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

When soliciting bids or otherwise preparing to enter into such a transaction, the superintendent or designee will use at least one of the following verification methods to ensure that any parties to the transaction are not suspended or debarred prior to committing to any sub-award, purchase, or contract:

1. Obtaining a certification of a party's compliance with the federal suspension and debarment requirements in connection with any application, bid, or proposal;
2. Requiring compliance with the federal suspension and debarment requirements as an express condition of any sub-award, purchase, or contract in question; or
3. Prior to committing to any sub-award, purchase, or contract, check the online Federal System for Award Management at <https://sam.gov/portal/SAM/##11> to determine whether the relevant party is subject to any suspension or debarment restrictions.

2 CFR Part 200 Subpart B-General Provisions

200.113 Mandatory Disclosures

A non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.) It is the responsibility of the Superintendent to timely report to the relevant federal or pass through agency any violations of federal criminal law involving fraud, bribery or gratuity potentially impacting a federal grant.

705.1R2 - PURCHASING – BIDDING - USING FEDERAL FUNDS IN PROCUREMENT CONTRACTS (12/13/2023)

In addition to the District's standard procurement and purchasing procedures, the following procedures for vendors/contractors paid with federal funds are required. When federal, state, and local requirements conflict, the most stringent requirement will be followed.

2 CFR Part 200, Subpart D Subsection §200.318 (c)(1)

No District employee, officer, or agent may participate in the selection, award and administration of contracts supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. District officers, employees, and agents may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, for situations where the financial interest is not substantial or the gift is an unsolicited item of nominal value, district employees must abide by all relevant board policies. Violation of this requirement may result in disciplinary action for the District employee, officer, or agent.

2 CFR Part 200, Subpart D Subsection §200.320 (e)(1-4)

Procurement for contracts paid with federal funds may be conducted by noncompetitive (single source) proposals when one or more of the following circumstances apply: (1) the item is only available from a single source; (2) public exigency or emergency will not permit the delay resulting from competitive bids; (3) the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or (4) after solicitation of a number of sources, competition is inadequate.

2 CFR Part 200, Subpart D Subsection §200.321

The District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include: (1) placing such businesses on solicitation lists; (2) soliciting such businesses whenever they are potential sources; (3) when economically feasible, dividing contracts into smaller tasks or quantities to allow participation from such businesses; (4) establishing delivery schedules that encourage participation by such businesses; (5) when appropriate, utilizing the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) requiring the primary contractor to follow steps (1) through (5) when subcontractors are used.

The district will include the following provisions in all procurement contracts or purchase orders include the following provisions when applicable:

2 CFR Part 200 Appendix II

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal

Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under

40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

(K) §200.216 Prohibition on certain telecommunications and video surveillance services or equipment

(a) The district is prohibited from obligating or expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, or services. ~~or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).~~

(b) As described in Public law 115-232, section 889, covered telecommunications equipment is telecommunications equipment or services means any of the following:

1. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
2. For purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunication equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
3. Telecommunications or video surveillance services provided by such entities or using such equipment.
4. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National
5. Intelligence of the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned by or controlled by, or otherwise connected to, the government of a covered foreign country.

(c) For purposes of this section, "covered telecommunications equipment or services" also includes systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(d) In implementing the prohibition under Public Law 115-232, section 889, heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(e) When the recipient or subrecipient accepts a loan or grant, it is certifying that it will comply with the prohibition on covered telecommunications equipment and services in this section. The recipient or subrecipient is not required to certify that funds will not be expended on covered telecommunications equipment or services beyond the certification provided upon accepting the loan or grant and those provided upon submitting payment requests and financial reports.

(f) For additional information, see Public Law 115-232, section 889.

(L) § 200.322 Domestic preferences for procurements.

(a) The recipient or subrecipient should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards, contracts, and purchase orders under Federal awards.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(c) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in 2 CFR part 184.

~~—— i. For purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunication equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);~~

~~—— ii. Telecommunications or video surveillance services provided by such entities or using such equipment;~~

~~—— iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence of the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned by or controlled by, or otherwise connected to, the government of a foreign country;~~

~~(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (I), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.~~

~~(c) See Public Law 115-232, section 889 for additional information.~~

~~(d) See also §200.471.~~

Legal Reference: Iowa Code § 26	Bidding
Iowa Code § 285	Transportation Aid
Iowa Code § 28E	Joint Exercise of Government Power
Iowa Code § 297	School Houses/Sites
Iowa Code § 301	Textbooks
Iowa Code § 73A	Public Contracts and Bonds
Iowa Code § 73	Preferences
Iowa Code §72.3	Divulging Contents of Sealed Bids
261 I.A.C. 54	Economical Development - Iowa TSB Program
281 I.A.C. 43.25	Transportation – Purchasing
Cross References	705.04 Expenditures for a Public Purpose

801.04 Site Acquisition

802.03 Emergency Repairs

803.01 Disposition of Obsolete Equipment

803.02 Lease, Sale or Disposal of School District Buildings &

Sites

Approved: March 9, 2022

Last Reviewed: December 13, 2023

ACTIVITY WORKER RATES

			2025-2026	2026-2027
Activity	Position	Level		
Football	Clock	Varsity/game	\$ 30.00	\$ 30.00
Football	Clock	JV/game	\$ 25.00	\$ 25.00
Football	Clock	1/2 JV game	\$ 13.00	\$ 13.00
Football	Clock	MS/game	\$ 15.00	\$ 15.00
Football	Clock	1/2 MS game	\$ 8.00	\$ 8.00
Volleyball	Clock & Libero tr	All games	\$ 45.00	\$ 45.00
Volleyball	Clock & Libero tr	Conference-Satu	\$ 75.00	\$ 75.00
Volleyball	Clock & Libero tr	Regional/district	\$ 25.00	\$ 25.00
Volleyball	Scorekeeper	All games	\$ 45.00	\$ 45.00
Volleyball	Scorekeeper	Conference-Satu	\$ 75.00	\$ 75.00
Volleyball	Scorekeeper	Regional/district	\$ 25.00	\$ 25.00
Volleyball	Scorekeeper	MS/game	\$ 12.50	\$ 12.50
Basketball	Clock/Scoreboar	Varsity/game	\$ 25.00	\$ 25.00
Basketball	Shot Clock	Varsity/game	\$ 20.00	\$ 20.00
Basketball	Clock/Scoreboar	JV/game	\$ 20.00	\$ 20.00
Basketball	Clock/Scoreboar	MS/game	\$ 15.00	\$ 15.00
Basketball	Stats	Varsity/game	\$ 25.00	\$ 25.00
Basketball	Stats	JV/game	\$ 20.00	\$ 20.00
Basketball	Stats	MS/game	\$ 15.00	\$ 15.00

These workers would be considered employees so they would be paid through payroll and the district pays FICA (7.65%) on their gross wages.

Need to determine if these expenses will be paid out of General Fund or Activity Fund.

FIELD TRIP REQUEST FORM

Board Policy 606.5: The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions.

In authorizing field trips and excursions, the principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Board approval will be required for field trips and excursions outside the state.

Field trips and excursions where both male and female students are participating and said field trip/excursion travel schedule includes an overnight stay, will have at least one male and one female chaperone present. This will include all in-state and out-of-state field trips/excursions.

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Requested by: _____ Mr. Machacek _____
Date _____ 8-3-26 _____

Grade/Class/Activity: 7th Grade Science

How does this field trip contribute to the achievement of education goals of the district? _____

____ Gives students real-life experience in the study of Geology and hits our Iowa core Standard. MS-ESS1-4. Construct a scientific explanation based on evidence from rock strata for how the geologic time scale is used to organize Earth's 4.6-billion-year-old history.

Destination(s): ____
Harmony, Minnesota _____

Date of Field Trip/Excursion: _September_____ Overnight? No

Departure time: _____ 8:30 am _____ Return time: _____ 2:30 pm

Is transportation needed? Yes

What kind of vehicle is needed? _____ School Bus _____

FIELD TRIP REQUEST FORM

How many people are going? Provide the number for each category below:

 30 Students

 2 Teachers

 Other staff members (associates, nurse, etc.)

 Bus drivers

 Chaperones

- It is the responsibility of the person requesting the field trip to provide a list of chaperones to the business office to make sure a background check is on file or to get the packet to the chaperone to complete at least 10 days prior to the field trip.

Itinerary:

8:00 am leave EB to Harmony, MN

10:45 am Arrive at Cave Niagara, take the tour

12:00 pm-Leave Cave Niagara for West Union

1:00 pm-Lunch West Union

2:30 pm- Arrive at EB

Costs:

Admission:

\$8.60 per student

Transportation:

BUS

Approved by: _____

Approval Date: _____

EAST BUCHANAN COMMUNITY SCHOOLS

ADMINISTRATION

Kory Kelchen

Superintendent

Derick Ludwig

Secondary Principal

Nathan Reck

Elementary Principal

Teresa Knipper

Board Secretary/Business Manager



414 5TH STREET NORTH
WINTHROP, IOWA 50682

PHONE: (319) 935-3660

FAX: (319) 935-4575

<http://www.eastbucharanschools.com>

@EB_Bucs

#BucPrIde



BOARD OF EDUCATION

Andy Sperfslage
President

Heather Steffens
Vice President

Tonishia Dockstader

Andrew Maas

Troy Tempus

August 11, 2026

Early Graduation Applicants

The student listed below has requested to be moved into the class of 2028. She will graduate a full year early, ending in 3 years at East Buchanan. She will graduate in May 2028, at the end of semester 2 if she has earned the required credits, reached the necessary 52 credits and if her request is approved by the East Buchanan School Board.

Sadie Birchard

Thank you.

Kelly Henderson, Counselor
Derick Ludwig, MS/HS Principal

In accordance with Iowa Senate File 2428 (Iowa Code § 279.65B), classroom teachers have the authority to manage instructional environments and remove students who cause violent or nonviolent disruptions to instruction. Upon a first nonviolent removal, the student will be placed under administrative supervision for a minimum of 30 minutes and readmitted only after the teacher and principal meet to establish re-entry expectations. For MS/HS students, the student may not return to that teacher's classroom until the subsequent day. If a second removal occurs during the semester, a mandatory behavior intervention meeting—consisting of the building administrator, teacher, guidance counselor, parent/guardian, and student—will be scheduled to construct a Behavior Plan and establish progressive accountability measures. It is mandatory that students are assigned an in-school suspension or out-of-school suspension after a second removal.

For students receiving special education services under an Individualized Education Program (IEP), state and federal safeguards govern classroom removals. If a student with an IEP is removed from class, the student's IEP team must immediately convene to review behavioral data, accommodations, and reassess placement needs.