

**EAST BUCHANAN COMMUNITY SCHOOL DISTRICT**  
**AGENDA - Regular School Board Meeting**  
**December 10, 2025 at 5:00 p.m. in Library - Outside Library Entrance**

- 1. CALL TO ORDER /MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
- 2. PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
- 3. APPROVE AGENDA**
- 4. APPROVE CONSENT AGENDA**
  - a. Minutes from Regular Meeting on November 12, 2025
  - b. Personnel Changes  
[https://docs.google.com/spreadsheets/d/1JmAtWeBe41IFIU84hzS2yzW5Ov6Wjnx4B\\_Gx8nQBJAE/edit?gid=626273134#gid=626273134](https://docs.google.com/spreadsheets/d/1JmAtWeBe41IFIU84hzS2yzW5Ov6Wjnx4B_Gx8nQBJAE/edit?gid=626273134#gid=626273134)
  - c. List of Bills
  - d. Financial Reports
- 5. AGENDA ITEMS**
  - a. Board Policy Review - 2nd Reading
    - 503.9 - Student Use of Personal Electronic Devices
  - b. Approve Use of Education Support Personnel Salary Supplement (ESPSS) Funds
  - c. Examine and Settle FY25 Financial Reports
  - d. Official Canvass of Election Results
  - e. Appreciation of Outgoing Board Members
  - f. Appointment of Board Secretary as President Pro-Tem
- 6. ADJOURNMENT OF RETIRING BOARD**
- 7. CALL TO ORDER FOR THE ORGANIZATIONAL MEETING BY PRESIDENT PRO-TEM**
  - a. Oath of Office to New Members
  - b. Election of President
  - c. Election of Vice-President
  - d. Appoint Board Secretary
  - e. Appoint Board Treasurer
  - f. Appoint Legal Counsel
  - g. Approve Official Depositories
  - h. Name Official Publication
  - i. Establish Dates and Times of Regular Meetings of the Board
  - j. Appoint two Board Members to Employee Handbook Committee
  - k. Appoint two Board Members to Negotiations Committee
  - l. Appoint one Board Member to Buchanan County Conference Board
- 8. COMMUNITY/PROGRAM PRESENTATIONS**
- 9. ADMINISTRATIVE UPDATES & REPORTS**
  - a. Elementary Update
  - b. Secondary Update
  - c. District Update
  - d. Facilities Update

## **10. AGENDA**

- a. Approve Cooperative Sharing Agreement with Independence CSD
  - Boys Soccer
  - Girls Soccer
  - Boys Bowling
  - Girls Bowling
- b. Board Policy Review
  - 501.10 - Chronic Absenteeism and Truancy
- c. Approval of 12-Passenger Van Purchase
- d. Approval of SBRC Application
- e. Approve Changes to MS/HS Student Handbook

## **11. STUDENT QUESTIONS**

## **12. #BUCPR1DE**

## **13. ADJOURN**

**East Buchanan Community School District  
Regular Board Meeting Minutes – November 12, 2025**

**Call to Order-** President Andy Sperfslage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Andrew Maas, Tim Recker, Andy Sperfslage, and Heather Steffens. Board member Scott Cooksley was absent. Administrators attending were Superintendent Kory Kelchen, Secondary Principal Derick Ludwig, Elementary Principal Nathan Reck, and Board Secretary Teresa Knipper. Several visitors attended the meeting. Motion carried with all ayes unless noted otherwise.

**Approve Agenda -** Motion by Maas, second by Recker to approve the agenda as presented.

**Approve Consent Agenda -** Motion by Recker, second by Steffens to approve the consent agenda. Items included on the consent agenda: minutes from the regular meeting on October 8, 2025; hiring of Trysten Russell as boys assistant basketball coach; hiring of Jess Flexsenhar as girls assistant basketball coach; resignation of Kiersten Amos as cheer coach; expenditures listed; and financial reports.

**Administrative Updates and Reports –** Reck reported that there are two student teachers in the elementary, the first grade students' service project consisted of getting donations to send to parent Tyler Cheshire stationed in Syria; sixth grade students are doing a food drive service project with Buchanan County Extension; fourth, fifth, and sixth grade students attended the Veterans' Day ceremony held in the high school; PTO is leading the Leader in Me assembly with students reaching goals for the fundraiser being able to pie a teacher in the face; and they are getting feedback from parents on student response to the new pilot curriculum. Ludwig reported staff is determining priorities based on the needs assessment; the attendance improvement process continues; students commented on the impact of seeing the veterans for the ceremony; and staff is working together on common teaching practices. Kelchen reported that Denovo Construction and the architect are working on options for the MS building project; administrators met to discuss options to utilize current space; and that a discussion was held with Piper Sandler regarding bond options for the project.

**Early Graduate Applications for the Class of 2026 -** Motion by Recker, second by Maas to approve the early graduate applications as presented.

**SBRC Requests for Administrative Costs –** Motion by Maas, second by Steffens to approve the application to the SBRC in the amount of \$2,390.76 for special education administrative costs associated with the River Hills Consortium program for the 2026-2027 school year. Motion by Recker, second by Steffens to approve the application to the SBRC in the amount of \$2,748.03 for special education administrative costs associated with the Lied Center Consortium program for the 2026-2027 school year.

**Snow Removal Bid –** Motion by Maas, second by Steffens to approve the bid from Jeff Childers at a rate of \$100/hour for snow removal during the 25-26 school year.

**Board Policy Review –** Motion by Steffens, second by Recker to approve the second reading of board policies 505.8 series, 506.1 series, 506.2 series and 506.4 series with changes as discussed. Motion by Steffens, second by Maas to approve the first reading of board policy 503.9 as presented.

**Use of Education Support Personnel Salary Supplement (ESPSS) Funds –** Tabled

**Student Questions –** A student asked when the middle school project will begin.

**BucPr1de –** Shout out to administration for doing a great job and to the teachers that attend the school board meetings.

**Adjourn-** Motion by Recker, second by Maas to adjourn the meeting at 5:35 pm.

*The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary and Monday through Friday between 8:00 am and 4:00 pm.*

## Personnel Changes

SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
12/10/2025	Craig Hutton	Resignation	Head Boys Basketball Coach	11/20/2025	11/20/25
12/10/2025	Lee White	Hire	Head Boys Basketball Coach	11/21/2025	11/21/25
12/10/2025	Ella Cook	Hire	Cheer Sponsor	12/4/2025	Immediately Pending Background Check

Craig Hutton  
148 West Union Street  
Manchester, Iowa 52057  
craighutton623@gmail.com  
Thursday, November 20, 2025

Chad Lamker  
AD  
East Buchanan Community Schools

Mr Lamker,

I am writing to formally resign from my position as Head Boys Basketball Coach at East Buchanan Community, effective immediately. This has been a thoughtful and very difficult decision, and I write this with a heavy heart. Ultimately, I believe this is the right step for both myself and the boys basketball program.

My hope in taking this position was for the boys to be successful, to develop a love of the game, while building friendships and memories that last a lifetime. Since it has been shared with me that I am the main reason boys are stepping away from the team, the most responsible and caring decision for me to make is to let someone else take over. My hope is that those boys who did not come out or have recently stepped away will return. If those boys do return this year's team has the potential to have one of the best seasons a East Buchanan boys team has had in many years.

All of my intentions while in this position have been centered on developing not only competitive players and teams at every level, but also helping these student-athletes grow into strong, respectful young men. I wanted the best for them and for this program to compete with the very best. I now understand that I had some blind spots in my leadership and that I have made some missteps that, while unintentional, have had the opposite effect of what I hoped to accomplish, which was doing what is best for the kids.

It has been an honor to work with the student-athletes, staff, and community at East Buchanan. I am grateful for the trust placed in me and for the opportunity to lead the boys basketball program. I will always value the relationships and experiences I have gained during my time here. I leave with no ill feelings towards anyone.

I am committed to making this transition as smooth as possible and will gladly assist in preparing materials or supporting the program in any way needed.

Thank you again for the opportunity to serve this program. I wish East Buchanan and the boys basketball team continued success in the future.

Sincerely,

  
Craig Hutton

**East Buchanan Community Schools  
NEW HIRE RECOMMENDATION**

Recommended Applicant: Lee White

Date of Interview: 11/21/25

Date of Job Offer: 11/21/25

Date of Acceptance: 11/21/25

Position: HS Head Boys Basketball

Step and Lane: Column 5, Step ?

Vacated by: Craig Hutton, Resignation

Starting date: 11/21/25

Reference(s) contacted and brief description of the conversation(s):

Administrator / Hiring Manager: Chad Lamker

Date: 11/21/25

Superintendent Approval: \_\_\_\_\_ Date: \_\_\_\_\_

This will be on the Board of Education agenda for final approval. This employee is approved to start work by virtue of Board Approval and successful background check.

\_\_\_\_\_ Copy back to hiring manager.

**\*\*Attach a copy of the completed application form to this sheet and turn it into the HR Department.**

**Successful Background Check Date:** \_\_\_\_\_

**Board Approval Date:** \_\_\_\_\_

**East Buchanan Community Schools  
NEW HIRE RECOMMENDATION**

Recommended Applicant: Ella Cook

Date of Interview: 12/1/25

Date of Job Offer: 12/3/25

Date of Acceptance: 12/3/25

Position: HS Wrestling Cheerleading Coach

Step and Lane: Column 3, Step 1 (Just need to figure out pay with it being split now)

Vacated by: Kiersten Amos, Resignation

Starting date: 12/8/25

Reference(s) contacted and brief description of the conversation(s):

Administrator / Hiring Manager: Chad Lamker

Date: 12/5/25

Superintendent Approval: \_\_\_\_\_ Date: \_\_\_\_\_

This will be on the Board of Education agenda for final approval. This employee is approved to start work by virtue of Board Approval and successful background check.

\_\_\_\_\_ Copy back to hiring manager.

**\*\*Attach a copy of the completed application form to this sheet and turn it into the HR Department.**

**Successful Background Check Date:** \_\_\_\_\_

**Board Approval Date:** \_\_\_\_\_

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
ACCEELEV	Access Elevator & Lifts Inc	REPAIR	2,689.60
			<b>2,689.60</b>
AGVAFS	AgVantage FS	GREENHOUSE LP	398.26
			<b>398.26</b>
AHLECOON	Ahlers & Cooney, P.C.	Legal Services	55.00
			<b>55.00</b>
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	11,804.50
			<b>11,804.50</b>
AWMCORP	AWM Corp	PURCHASED SERVICE	280.00
			<b>280.00</b>
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE SERVICES	893.00
			<b>893.00</b>
BUCHAUDI	BUCHANAN COUNTY AUDITOR	SCHOOL ELECTION	2,233.67
			<b>2,233.67</b>
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	50.09
			<b>50.09</b>
CEDAFALL	CEDAR FALLS CSD	TUITION	16,186.56
			<b>16,186.56</b>
CRAEA	CENTRAL RIVERS AEA	CRAEA SERVICE AGREEMENT	17,220.00
CRAEA	CENTRAL RIVERS AEA	SPECIAL EDUCATION	16,289.80 1
			<b>33,509.80</b>
CHILJEFF	Childers, Jeff	SNOW REMOVAL	1,658.32
			<b>1,658.32</b>
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	63.83
			<b>63.83</b>
CITYWINT	CITY OF WINTHROP	WATER/SEWER	758.94
			<b>758.94</b>
CJCOOP	CJ COOPER & ASSOCIATES, INC.	PURCHASED SERVICE	680.90
			<b>680.90</b>
COLLBOARD	CollegeBoard	PSAT Test	120.96
			<b>120.96</b>
COMELEC	COMELEC SERVICES, INC.	BUS RADIO REPAIR	316.00
COMELEC	COMELEC SERVICES, INC.	INSTALL RADIO	251.00
			<b>567.00</b>
DOCKTONI	Dockstader, Tonishia	PARKING	26.00
			<b>26.00</b>
DUNKERTO	DUNKERTON SCHOOL DISTRICT	LMC AGREEMENT	266.09
			<b>266.09</b>
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,679.82
			<b>2,679.82</b>



Vendor ID	Vendor Name	Description	Invoice Amount
EMCINSU	EMC Insurance	BUS INSURANCE	757.00
			<b>757.00</b>
INDENAPA	Etten Enterprises LLC	PARTS	162.16
INDENAPA	Etten Enterprises LLC	PARTS	25.88
INDENAPA	Etten Enterprises LLC	PARTS	37.56
INDENAPA	Etten Enterprises LLC	PARTS	85.03
			<b>310.63</b>
FAMIFIRS	Family First Homecare of Iowa	PURCHASED NURSING SERVICES	4,624.83
FAMIFIRS	Family First Homecare of Iowa	PURCHASED NURSING SERVICES	458.01
			<b>5,082.84</b>
HEARTAEA	HEARTLAND AEA	Training	100.00
			<b>100.00</b>
HOTLUNCH	HOT LUNCH PROGRAM	SUPPLIES	140.12
HOTLUNCH	HOT LUNCH PROGRAM	PRESCHOOL SNACKS	309.05
			<b>449.17</b>
IASB	IOWA ASSOC OF SCHOOL BOARDS	IASB BoardCon	475.00
IASB	IOWA ASSOC OF SCHOOL BOARDS	LIFETIME PASSES	20.00
			<b>495.00</b>
JWPEPPER	J.W. PEPPER & SON, INC.	SUPPLIES	307.88
			<b>307.88</b>
JOHNDEERE	JOHN DEERE FINANCIAL	SUPPLIES	106.04
			<b>106.04</b>
KIRBLUKE	Kirby, Luke	SUPPLIES REIMBURSEMENT	10.00
KIRBLUKE	Kirby, Luke	REIMBURSEMENT-SUPPLIES	46.08
			<b>56.08</b>
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	854.58
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	2,356.96
			<b>3,211.54</b>
LITECOUN	Literacy Council of North Americ	Membership	460.00
			<b>460.00</b>
MULFLES	Mulford, Leslie	DOT PHYSICAL	110.00
			<b>110.00</b>
NEIBINSU	NEIGHBOR INSURANCE	INSURANCE	2,064.00
			<b>2,064.00</b>
HOGLBUSMN	North Central Intl LLC	BUS PARTS	242.03
HOGLBUSMN	North Central Intl LLC	BUS PARTS	105.33
HOGLBUSMN	North Central Intl LLC	BUS PARTS	56.07
			<b>403.43</b>
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	208.87
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	102.00
			<b>310.87</b>
PITBOWINC	PITNEY BOWES, INC.	POSTAGE METER LEASE	222.06

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
			<b>222.06</b>
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	83.59
			<b>83.59</b>
SCHNBREN	Schnell, Brenda	REIMBURSED-SUPPLIES	48.72
			<b>48.72</b>
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	591.20
			<b>591.20</b>
SUINSURANC	SU Insurance Company	BREAK/FIX INS	13,438.25
			<b>13,438.25</b>
TNTREPA	TNT REPAIR & RECOVERY LLC	TIRE REPAIRS	572.84
TNTREPA	TNT REPAIR & RECOVERY LLC	TIRE REPAIRS	524.20
			<b>1,097.04</b>
USCELL	US CELLULAR	Cell Phones	223.11
			<b>223.11</b>
WATLCOMM	Waterloo Community School District	Career Center Registration	450.00
			<b>450.00</b>
WAVESHEL	WAVERLY-SHELL ROCK CSD	SPED TUI	9,870.00
			<b>9,870.00</b>
WESTMUSI	WEST MUSIC COMPANY	SUPPLIES	21.99
WESTMUSI	WEST MUSIC COMPANY	SUPPLIES	52.99
WESTMUSI	WEST MUSIC COMPANY	SUPPLIES	8.99
WESTMUSI	WEST MUSIC COMPANY	Repair - Parts	426.85
			<b>510.82</b>
Batch Total:			<b>115,681.61</b>
Report Total:			<b>115,681.61</b>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>		
ALOVEFOR	A Love for Special Learning	CURRICULUM	320.00	1
			<b>320.00</b>	
AMAZON	Amazon	SUPPLIES	71.40	1
AMAZON	Amazon	SUPPLIES	22.43	1
AMAZON	Amazon	SUPPLIES	70.37	1
AMAZON	Amazon	SCIENCE SUPPLIES	14.99	1
AMAZON	Amazon	SUPPLIES	51.42	1
AMAZON	Amazon	SUPPLIES	81.99	1
			<b>312.60</b>	
CHASCARD	CHASE CARD SERVICES	IASB convention hotel	164.48	1
CHASCARD	CHASE CARD SERVICES	IASB PARKING	13.00	1
			<b>177.48</b>	
LESSONPIX	Lesson Pix Inc	SUBSCRIPTION	36.00	1
			<b>36.00</b>	
TEACHPAY	Teacher Synergy LLC	Math Curriculum for special ed	20.00	1
			<b>20.00</b>	
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	540.17	1
			<b>540.17</b>	
WIRETECH	Wiregrass Technologies	Glowforge Repair	1,110.00	1
			<b>1,110.00</b>	
			Batch Total:	2,516.25
			Report Total:	2,516.25

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
CEDAFALL	CEDAR FALLS CSD	TUITION	2,359.20
			<b>2,359.20</b>
COMELEC	COMELEC SERVICES, INC.	PURCHASED SERVICE	3,869.00
			<b>3,869.00</b>
3EELECTRIC	ELECTRICAL ENGINEERING & EQUIPMENT CO	ELECTRICAL SUPPLIES	1,106.45
			<b>1,106.45</b>
LINNCOOP	LINN CO-OPERATIVE OIL CO	EQUIPMENT	900.00
			<b>900.00</b>
UMBBANK	UMB Bank, N.A.	FINANCIAL FEES	300.00
			<b>300.00</b>
Batch Total:			<b>8,534.65</b>
Report Total:			<b>8,534.65</b>

Vendor ID	Vendor Name	Description	Invoice Amount
CHASCARD	CHASE CARD SERVICES	ONLINE ORDERING PLATFORM	39.95
CHASCARD	CHASE CARD SERVICES	BUC BREW SUPPLIES	135.66
CHASCARD	CHASE CARD SERVICES	BUC BREW SUPPLIES	44.95
CHASCARD	CHASE CARD SERVICES	TRACK WRESTLING FEE	26.00
CHASCARD	CHASE CARD SERVICES	Buc Brew	91.34
CHASCARD	CHASE CARD SERVICES	MAT BOSS	259.00
CHASCARD	CHASE CARD SERVICES	WHITEBOARD	193.59
CHASCARD	CHASE CARD SERVICES	SUPPLIES	216.78
CHASCARD	CHASE CARD SERVICES	100 Grand Candy Bars	35.82
CHASCARD	CHASE CARD SERVICES	ENTRY FEES	101.00
			1,144.09
DILADON	DON DILAVRA	official	140.00
			140.00
ELITE	Elite Sports	PRACTICE JERSEYS	352.00
			352.00
GRIMVAUG	GRIMM, VAUGHN	official	150.00
			150.00
IHSAA	IA HIGH SCHOOL ATHLETIC ASSOCIATION CONFERENCE REGISTRATION		720.00
			720.00
INDECSD	INDEPENDENCE CSD	ENTRY FEES	350.00
			350.00
ICWW	Iowa Central Women's Wrestling	ENTRY FEES	200.00
			200.00
IHSSA	IOWA HIGH SCHOOL SPEECH ASSOCIATION	MEMBERSHIP	100.00
			100.00
KELLKEAT	Kelly, Keaton	official	110.00
			110.00
DIGMLORA	LORAS DIGMANN	official	165.00
			165.00
MARTBROT	MARTIN BROTHERS	SUPPLIES	17.98
			17.98
MONTSPOR	MONTICELLO SPORTS	EQUIPMENT	1,110.00
			1,110.00
PEPSI	PEPSI-COLA	VENDING MACHINE SUPPLIES	285.40
			285.40
PERFFOOD	PERFORMANCE FOODSERVICE	supplies	111.89
			111.89
ROENJEFF	ROEN, JEFF	official	150.00
			150.00
SCHOBREN	Schott, Brendan	official	160.00
			160.00

East Buchanan Community School  
12/05/2025 11:47 AM

**List of Bills - School Board Mtg**  
2025 November Activities

Page: 2  
User ID: MSS  
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
WATLCOMM	Waterloo Community School District	Entry Fee	250.00
			<b>250.00</b>
WORLFINE	World's Finest Chocolate, Inc.	FUNDRAISING SUPPLIES	2,820.39
WORLFINE	World's Finest Chocolate, Inc.	FUNDRAISER SUPPLIES	888.00
			<b>3,708.39</b>
			Batch Total: 9,224.75
			Report Total: 9,224.75

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CHASCARD	CHASE CARD SERVICES	food/supplies	222.24
			<b>222.24</b>
COUNVIEW	COUNTRY VIEW DAIRY	food purchased	689.00
			<b>689.00</b>
EMSDETER	EMS DETERGENT SERVICES CO.	Supplies	125.05
			<b>125.05</b>
MARTBROT	MARTIN BROTHERS	food/supplies	3,379.17
			<b>3,379.17</b>
PERFFOOD	PERFORMANCE FOODSERVICE	Food/Supplies	10,728.98
			<b>10,728.98</b>
PRAIFARM	PRAIRIE FARMS DAIRY, INC.	milk products	2,297.98
			<b>2,297.98</b>
Batch Total:			<b>17,442.42</b>
Report Total:			<b>17,442.42</b>

**East Buchanan Community School District  
Cash Summary Report**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25
<b>10-GENERAL FUND</b>					
Beginning Balance	1,786,108.89	1,513,938.34	881,873.88	927,599.06	1,839,528.27
Revenue	351,737.36	207,304.81	636,734.88	1,534,171.27	587,069.86
Expenditures	623,907.91	839,369.27	591,009.70	622,242.06	714,280.61
Ending Balance	1,513,938.34	881,873.88	927,599.06	1,839,528.27	1,712,317.52
<b>21-ACTIVITY FUND</b>					
Beginning Balance	74,058.43	78,287.91	93,365.07	104,031.38	104,218.68
Revenue	6,245.94	24,072.49	22,295.54	15,423.75	19,743.62
Expenditures	2,016.46	8,995.33	11,629.23	15,236.45	12,463.39
Ending Balance	78,287.91	93,365.07	104,031.38	104,218.68	111,498.91
<b>22-MANAGEMENT FUND</b>					
Beginning Balance	219,118.50	-35,683.55	-36,069.93	-7,991.91	104,866.84
Revenue	20,213.82	201.00	42,016.27	183,580.75	23,497.22
Expenditures	275,015.87	587.38	13,938.25	70,722.00	2,564.00
Ending Balance	-35,683.55	-36,069.93	-7,991.91	104,866.84	125,800.06
<b>33-SAVE</b>					
Beginning Balance	3,015,007.25	2,889,335.44	2,948,481.09	3,019,315.15	3,051,285.75
Revenue	284,093.19	60,303.56	70,834.06	73,470.60	9,706.50
Expenditures	409,765.00	1,157.91	0.00	41,500.00	0.00
Ending Balance	2,889,335.44	2,948,481.09	3,019,315.15	3,051,285.75	3,060,992.25
<b>36-PPEL</b>					
Beginning Balance	588,169.63	573,608.20	525,905.78	526,134.25	569,528.52
Revenue	6,099.10	3,834.39	36,772.26	185,416.94	38,837.19
Expenditures	20,660.53	51,536.81	36,543.79	142,022.67	175.00
Ending Balance	573,608.20	525,905.78	526,134.25	569,528.52	608,190.71
<b>40-DEBT SERVICE</b>					
Beginning Balance	43,774.02	44,471.97	44,123.86	59,730.81	87,799.56
Revenue	200,830.45	151.89	15,606.95	82,056.25	9,674.44
Expenditures	200,132.50	500.00	0.00	53,987.50	0.00
Ending Balance	44,471.97	44,123.86	59,730.81	87,799.56	97,474.00
<b>61-NUTRITION FUND</b>					
Beginning Balance	127,773.92	121,007.05	136,153.13	130,886.07	134,075.71
Revenue	7,025.24	29,023.86	30,037.33	73,490.00	44,093.34
Expenditures	13,792.11	13,877.78	35,304.39	70,300.36	78,567.26
Ending Balance	121,007.05	136,153.13	130,886.07	134,075.71	99,601.79
less: Received on Acct	5,203.03	19,387.08	13,206.20	13,538.76	11,714.63
	115,804.02	116,766.05	117,679.87	120,536.95	87,887.16
<b>72-FLEX SPENDING ACCT FUND</b>					
Beginning Balance	13,280.70	5,471.23	3,808.47	3,344.98	6,954.92
Revenue (contributions)	11,499.43	1,844.98	1,914.98	4,434.67	1,914.98
Expenditures (claims)	19,308.90	3,507.74	2,378.47	824.73	827.81
Ending Balance	5,471.23	3,808.47	3,344.98	6,954.92	8,042.09
<b>EMPLOYER'S PAYROLL EXPENSE:</b>					
Gross Wages-hourly	37,259.33	25,782.44	47,984.72	100,266.28	99,758.92
Gross Wages-contract	330,951.63	315,694.58	342,983.24	342,983.24	348,777.83
	368,210.96	341,477.02	390,967.96	443,249.52	448,536.75
Employer paid deductio	56,402.12	55,438.07	54,677.94	57,187.03	55,588.06
Employer paid IPERS	33,287.06	30,926.68	36,134.42	41,044.51	41,746.80
Employer paid FICA	27,455.56	25,483.55	29,396.20	33,408.28	33,828.93
	117,144.74	111,848.30	120,208.56	131,639.82	131,163.79
<b>TOTAL</b>	<b>485,355.70</b>	<b>453,325.32</b>	<b>511,176.52</b>	<b>574,889.34</b>	<b>579,700.54</b>

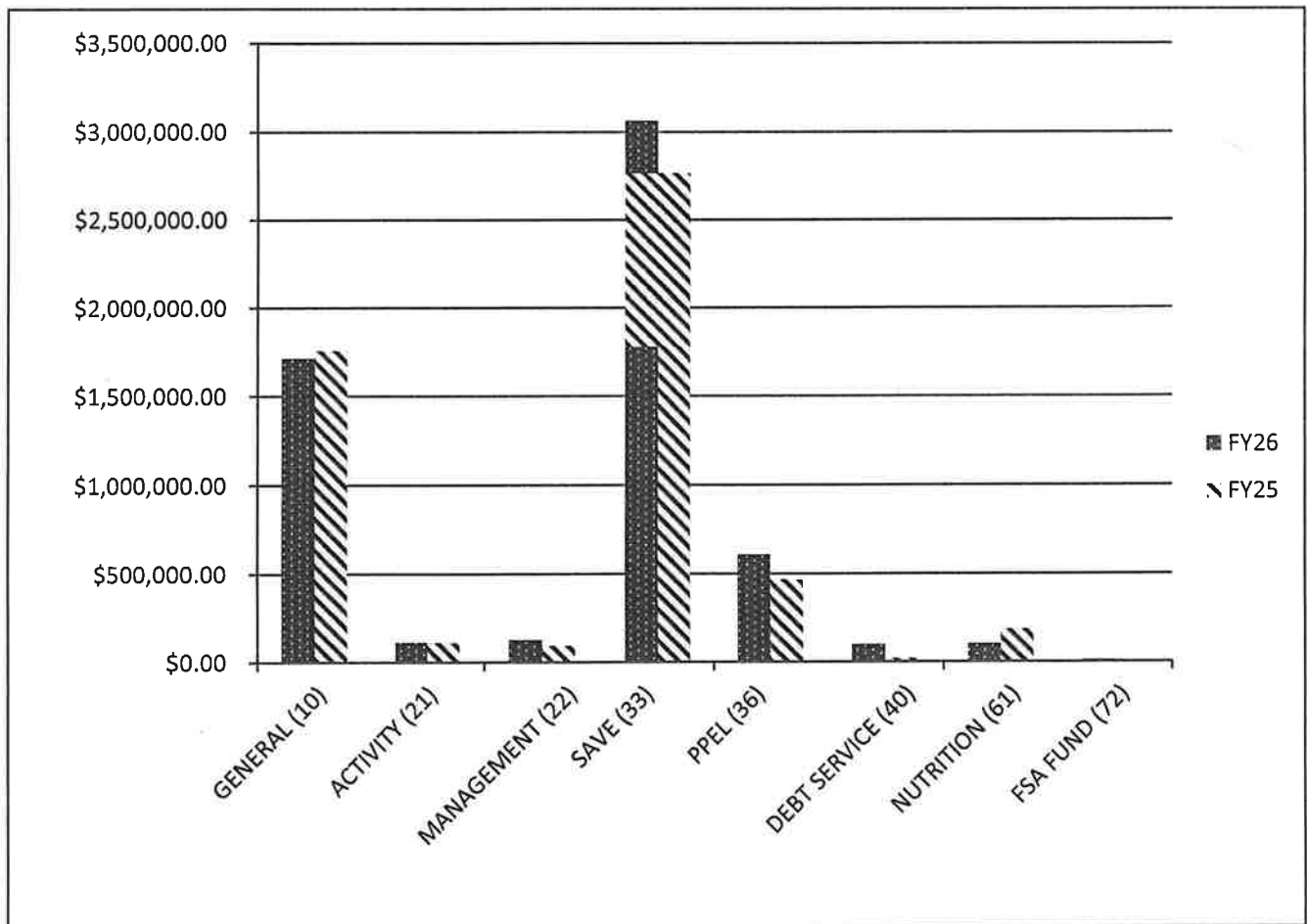


# CASH SUMMARY REPORT

## EAST BUCHANAN COMMUNITY SCHOOL

**November 2025**

Fund Description	Beginning	Revenues	Expenditures	FY26	FY25	Difference
				Ending	End Balance	
GENERAL (10)	\$1,839,528.27	\$587,069.86	\$714,280.61	\$1,712,317.52	\$1,754,589.05	(\$42,271.53)
ACTIVITY (21)	\$104,218.68	\$19,743.62	\$12,463.39	\$111,498.91	\$109,022.88	\$2,476.03
MANAGEMENT (22)	\$104,866.84	\$23,497.22	\$2,564.00	\$125,800.06	\$92,033.49	\$33,766.57
SAVE (33)	\$3,051,285.75	\$9,706.50	\$0.00	\$3,060,992.25	\$2,762,501.09	\$298,491.16
PPEL (36)	\$569,528.52	\$38,837.19	\$175.00	\$608,190.71	\$465,308.78	\$142,881.93
DEBT SERVICE (40)	\$87,799.56	\$9,674.44	\$0.00	\$97,474.00	\$16,980.44	\$80,493.56
NUTRITION (61)	\$134,075.71	\$44,093.34	\$78,567.26	\$99,601.79	\$183,875.31	(\$84,273.52)
FSA FUND (72)	\$6,954.92	\$1,914.98	\$827.81	\$8,042.09	\$7,311.88	\$730.21
TOTAL				\$5,823,917.33	\$5,391,622.92	\$432,294.41



**EAST BUCHANAN CSD**  
**TREASURER'S REPORT**

MONTH BY FUND:		Nov-25			
Fund	#	Beginning Fund			Ending Fund
		Balance	+ Revenues	- Expenditures	Balance
General	10	\$ 1,839,528.27	\$ 587,069.86	\$ 714,280.61	\$ 1,712,317.52
Activity	21	\$ 104,218.68	\$ 19,743.62	\$ 12,463.39	\$ 111,498.91
Management	22	\$ 104,866.84	\$ 23,497.22	\$ 2,564.00	\$ 125,800.06
SAVE	33	\$ 669,860.99	\$ 2,131.61	\$ -	\$ 671,992.60
SAVE	33	\$ 2,381,424.76	\$ 7,574.89	\$ -	\$ 2,388,999.65
PPEL	36	\$ 569,528.52	\$ 38,837.19	\$ 175.00	\$ 608,190.71
Debt Service	40	\$ 87,799.56	\$ 9,674.44	\$ -	\$ 97,474.00
Debt Service	40	\$ -	\$ -	\$ -	\$ -
Nutrition	61	\$ 134,075.71	\$ 21,928.55	\$ 56,402.47	\$ 99,601.79
Nutrition	61	\$ -	\$ 22,164.79	\$ 22,164.79	\$ -
FSA	72	\$ 6,954.92	\$ 1,914.98	\$ 827.81	\$ 8,042.09
		\$ 5,898,258.25	\$ 734,537.15	\$ 808,878.07	\$ 5,823,917.33

BY BANK ACCOUNT									
Fund	#	Bank	Beginning Fund			Ending Fund	Outstanding	Outstanding	Ending Bank
		Acct	Balance	+ Revenues	- Expenditures	Balance			
General	10		\$ 1,786,108.89	\$ 3,317,018.18	\$ 3,390,809.55	\$ 1,712,317.52			
Management	22		\$ 219,118.50	\$ 269,509.06	\$ 362,827.50	\$ 125,800.06			
FSA	72		\$ 13,280.70	\$ 21,609.04	\$ 26,847.65	\$ 8,042.09			
		XX009				\$ 1,846,159.67	\$ -	\$ 60,795.49	\$ 1,906,955.16 XX009
Activity	21		\$ 74,058.43	\$ 87,781.34	\$ 50,340.86	\$ 111,498.91			
		XX306				\$ 111,498.91	\$ -	\$ 597.00	\$ 112,095.91 XX306
SAVE	33	XX1520	\$ 2,349,394.86	\$ 239,737.29	\$ 200,132.50	\$ 2,388,999.65	\$ -	\$ -	\$ 2,388,999.65 XX1520
SAVE	33		\$ 665,612.39	\$ 258,670.62	\$ 252,290.41	\$ 671,992.60			
PPEL	36		\$ 588,169.63	\$ 270,959.88	\$ 250,938.80	\$ 608,190.71			
Debt Service	40		\$ 43,774.02	\$ 308,319.98	\$ 254,620.00	\$ 97,474.00			
		XX900				\$ 1,377,657.31	\$ -	\$ -	\$ 1,377,657.31 XX900
Debt Service	40	UMB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - UMB
Nutrition	61	XX603	\$ 127,773.92	\$ 177,082.90	\$ 205,255.03	\$ 99,601.79	\$ -	\$ 138.71	\$ 99,740.50 XX603

RECEIPTS	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$1,540.75	\$5,301.60	\$6,842.35
Student Lunch	\$10,074.40	\$33,751.19	\$43,825.59
Adult Breakfast	\$35.00	\$103.25	\$138.25
Adult Lunch	\$565.00	\$1,045.00	\$1,610.00
Alacarte	\$6,772.25	\$17,827.20	\$24,599.45
Snacks	\$896.00	\$4,172.00	\$5,068.00
Federal Breakfast	\$0.00	\$0.00	\$0.00
Federal Lunch	\$0.00	\$0.00	\$0.00
State Breakfast	\$0.00	\$3,441.34	\$3,441.34
State Lunch	\$0.00	\$20,340.22	\$20,340.22
Supply Chain Assistance Fund	\$0.00	\$0.00	\$0.00
Convenience fees	\$285.00	\$870.00	\$1,155.00
Rebate/sale of items	\$0.00	\$0.00	\$0.00
Interest	\$402.03	\$1,801.62	\$2,203.65
Donations	\$0.00	\$2,021.00	\$2,021.00
TOTAL INCOME	<b>\$20,570.43</b>	<b>\$90,674.42</b>	<b>\$111,244.85</b>

**2025-2026**

**East Buchanan**

**Hot Lunch  
Report**

EXPENDITURES	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$32,690.09	\$39,266.29	\$71,956.38
Supplies	\$1,018.45	\$667.55	\$1,686.00
Student Meal Debt	\$0.00	\$0.00	\$0.00
NelNet	\$529.14	\$907.87	\$1,437.01
Equipment/repairs	\$0.00	\$157.50	\$157.50
Travel/Trainings	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Salaries	\$15,152.81	\$30,615.89	\$45,768.70
Benefits	\$5,572.43	\$14,651.89	\$20,224.32
Refund lunch accounts	\$0.00	\$57.45	\$57.45
TOTAL EXPENDITURES	<b>\$54,962.92</b>	<b>\$86,324.44</b>	<b>\$141,287.36</b>

DAYS MEALS SERVED	
July	0
August	5
September	20
October	21
November	16
December	0
January	0
February	0
March	0
April	0
May	0
June	0
TOTALS	57

MEALS SERVED	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	859	2396	3255
Reduced Student Breakfasts	125	403	528
Free Student Breakfasts	630	1753	2383
Second Breakfasts	3	5	8
Adult Breakfast	20	59	79
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
TOTAL BREAKFAST SERVED	1637	4616	6253

Paid Student Lunches	3877	10582	14459
Reduced Student Lunches	597	1947	2544
Free Student Lunches	1602	4758	6360
Second Lunches	0	0	0
Adult Lunches	105	209	314
Adult Guest Lunches	8	0	0
Complimentary Lunches	0	0	0
TOTAL LUNCHES SERVED	6189	17496	23685

Lunch Status	Free	Reduced	Paid	Total
	135	50	361	546

**November  
30, 2025**

Fund: 21 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Ending Balance</u>
21 6111 729 910	DRAMA	16,042.37	0.00	0.00	16,042.37
21 6120 729 910	SPEECH	55.85	0.00	100.00	155.85
21 6210 729 910	MUSIC CLUB	436.96	18.00	0.00	418.96
21 6220 729 910	PEP BAND	2,451.64	152.00	0.00	2,299.64
21 6221 729 910	MUSIC TRIP	3,014.15	0.00	0.00	3,014.15
21 6600 729 920	ATHLETICS	29,213.56	2,751.98	2,491.00	28,952.58
21 6645 729 920	CROSS COUNTRY	46.50	0.00	0.00	46.50
21 6693 729 920	CHEERLEADING	2,109.53	795.20	0.00	1,314.33
21 6694 729 920	DANCE TEAM	2,498.41	960.00	0.00	1,538.41
21 6710 729 920	BOYS' BASKETBALL	1,573.92	100.97	0.00	1,472.95
21 6720 729 920	FOOTBALL	1,392.21	0.00	0.00	1,392.21
21 6730 729 920	BASEBALL	1,509.78	0.00	0.00	1,509.78
21 6740 729 920	BOYS' TRACK	9.87	0.00	0.00	9.87
21 6760 729 920	BOYS' GOLF	2,012.76	0.00	0.00	2,012.76
21 6790 729 920	BOYS' WRESTLING	254.82	0.00	0.00	254.82
21 6810 729 920	GIRLS BASKETBALL	907.29	0.00	785.00	1,692.29
21 6815 729 920	VOLLEYBALL	1,097.00	0.00	0.00	1,097.00
21 6835 729 920	SOFTBALL	222.30	0.00	0.00	222.30
21 6840 729 920	GIRLS TRACK	233.38	0.00	0.00	233.38
21 6860 729 920	GIRLS' GOLF	96.93	0.00	0.00	96.93
21 7010 729 950	FBLA	3,409.76	443.99	145.00	3,110.77
21 7011 729 950	HS STUDENT COUNCIL	3,104.05	665.28	480.00	2,918.77
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	997.45
21 7013 729 950	NHS	1,680.74	0.00	0.00	1,680.74
21 7017 729 950	SKILLS USA	69.22	0.00	0.00	69.22
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	2,236.84
21 7023 729 950	FCCLA	668.55	2,273.12	1,321.58	(282.99)
21 7026 729 950	FFA	14,654.42	4,189.88	10,641.00	21,105.54
21 7040 729 950	MS STUDENT COUNCIL	1,120.20	0.00	0.00	1,120.20
21 7081 729 950	CLASS OF 2026	2,225.77	0.00	0.00	2,225.77
21 7082 729 950	CLASS OF 2027	852.32	0.00	3,240.50	4,092.82
21 7083 729 950	CLASS OF 2028	723.94	0.00	0.00	723.94
21 8000 729 910	ANNUAL	6,039.57	0.00	70.00	6,109.57
21 8004 729 910	INTEREST	1,256.62	0.00	356.57	1,613.19
Fund Total: 21		104,218.68	12,350.42	19,630.65	111,498.91

# **Certified Budget compared to Actual Revenues/Expenditures - All Funds**

		FY26 Certified Budget	as of 11/30/25	over / (under) budget
Taxes Levied on Property	1	\$ 3,520,480.00	\$ 1,973,687.13	
Utility Replacement Excise Tax	2	\$ 42,094.00	\$ 20,302.24	
Income Surtaxes	3	\$ 254,795.00	\$ -	
Tuition\Transportation Received	4	\$ 725,000.00	\$ 15,640.00	
Earnings on Investments	5	\$ 205,000.00	\$ 90,326.69	
Nutrition Program Sales	6	\$ 192,000.00	\$ 76,685.20	
Student Activities and Sales	7	\$ 121,000.00	\$ 63,960.77	
Other Revenues from Local Sources	8	\$ 116,500.00	\$ 83,799.85	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,070,994.00	\$ 1,220,987.00	
Instructional Support State Aid	11	\$ 13,450.00	\$ -	
Other State Sources	12	\$ 749,000.00	\$ 259,971.96	
Two Tier Assessment Limitation Repl	13	\$ 41,697.00	\$ -	
Title 1 Grants	14	\$ 60,000.00	\$ -	
IDEA and Other Federal Sources	15	\$ 390,000.00	\$ 13,269.22	
Total Revenues	16	\$ 10,502,010.00	\$ 3,818,630.06	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 366,270.00	\$ 200,132.50	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 1,050.00	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 10,868,280.00	\$ 4,019,812.56	\$ (6,848,467.44)
Beginning Fund Balance	22	\$ 5,302,889.93	\$ 5,302,889.93	
<b>Total Resources</b>	23	\$ 16,171,169.93	\$ 9,322,702.49	
<b>*Instruction</b>	24	\$ 5,913,000.00	\$ 1,493,759.20	\$ (4,419,240.80)
Student Support Services	25	\$ 300,000.00	\$ 66,672.33	
Instructional Staff Support Services	26	\$ 491,000.00	\$ 189,055.61	
General Administration	27	\$ 310,000.00	\$ 92,858.22	
School/Building Administration	28	\$ 430,000.00	\$ 166,314.19	
Business & Central Administration	29	\$ 150,000.00	\$ 52,794.16	
Plant Operation and Maintenance	30	\$ 1,482,000.00	\$ 404,280.48	
Student Transportation	31	\$ 555,120.00	\$ 285,910.00	
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<b>*Total Support Services (lines 25-32)</b>	32A	\$ 3,718,120.00	\$ 1,257,884.99	\$ (2,460,235.01)
<b>*Noninstructional Programs</b>	33	\$ 470,000.00	\$ 140,409.17	\$ (329,590.83)
Facilities Acquisition and Construction	34	\$ 200,000.00	\$ 55,551.99	
Debt Service	35	\$ 623,846.00	\$ 254,620.00	
AEA Support - Direct to AEA	36	\$ 212,920.00	\$ 48,869.40	
<b>*Total Other Expenditures (lines 34-36)</b>	36A	\$ 1,036,766.00	\$ 359,041.39	\$ (677,724.61)
Total Expenditures	37	\$ 11,137,886.00	\$ 3,251,094.75	
Transfers Out	38	\$ 366,270.00	\$ 200,132.50	
Other Uses	39	\$ -	\$ -	
Total Expenditures & Other Uses	40	\$ 11,504,156.00	\$ 3,451,227.25	\$ (8,052,928.75)
Ending Fund Balance	41	\$ 4,667,013.93	\$ 5,871,475.24	
<b>Total Requirements</b>	42	\$ 16,171,169.93	\$ 9,322,702.49	

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue

**Certified Budget compared to Actual Budget - General Fund Only**

		<b>Certified Budget</b>	<b>YTD as of 11/30/25</b>	<b>over / (under) budget</b>
Taxes Levied on Property	1	\$ 2,492,761	\$ 1,395,364	
Utility Replacement Excise Tax	2	\$ 29,806	\$ 14,353	
Income Surtaxes	3	\$ 254,795	\$ -	
Tuition\Transportation Received	4	\$ 725,000	\$ 15,640	
Earnings on Investments	5	\$ 60,000	\$ 25,621	
Nutrition Program Sales	6	\$ -	\$ -	
Student Activities and Sales	7	\$ 1,000	\$ 781	
Other Revenues from Local Sources	8	\$ 66,500	\$ 38,611	
Revenue from Intermediary Sources	9		\$ -	
State Foundation Aid	10	\$ 4,070,994	\$ 1,220,987	
Instructional Support State Aid	11	\$ 13,450	\$ -	
Other State Sources	12	\$ 96,500	\$ 61,879	
Two Tier Assessment Limitation Repl	13	\$ 31,758		
Title 1 Grants	14	\$ 60,000	\$ -	
IDEA and Other Federal Sources	15	\$ 220,000	\$ 13,269	
<b>Total Revenues</b>	<b>16</b>	<b>\$ 8,122,564</b>	<b>\$ 2,786,505</b>	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ -	\$ -	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 250	
Special Items/Upward Adjustments	20	\$ -	\$ -	
<b>Total Revenues &amp; Other Sources</b>	<b>21</b>	<b>\$ 8,122,564</b>	<b>\$ 2,786,755</b>	<b>\$ (5,335,809)</b>
Beginning Fund Balance	22	\$ 1,109,354	\$ 1,109,354	
<b>Total Resources</b>	<b>23</b>	<b>\$ 9,231,918</b>	<b>\$ 3,896,110</b>	
<b>Instruction</b>	<b>24</b>	<b>\$ 5,500,000</b>	<b>\$ 1,324,129</b>	<b>\$ (4,175,871)</b>
Student Support Services	25	\$ 300,000	\$ 66,672	
Instructional Staff Support Services	26	\$ 450,000	\$ 150,029	
General Administration	27	\$ 265,000	\$ 51,603	
School/Building Administration	28	\$ 430,000	\$ 157,864	
Business & Central Administration	29	\$ 150,000	\$ 52,794	
Plant Operation and Maintenance	30	\$ 650,000	\$ 207,816	
Student Transportation	31	\$ 425,000	\$ 121,084	
This row is intentionally left blank	32			
<b>Total Support Services (lines 25-32)</b>	<b>32A</b>	<b>\$ 2,670,000</b>	<b>\$ 807,863</b>	<b>\$ (1,862,137)</b>
<b>Noninstructional Programs</b>	<b>33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Facilities Acquisition and Construction	34	\$ -	\$ -	
Debt Service	35	\$ -	\$ -	
AEA Support - Direct to AEA	36	\$ 212,920	\$ 48,869	
<b>Total Other Expenditures (lines 34-36)</b>	<b>36A</b>	<b>\$ 212,920</b>	<b>\$ 48,869</b>	<b>\$ (164,051)</b>
<b>Total Expenditures</b>	<b>37</b>	<b>\$ 8,382,920</b>	<b>\$ 2,180,861</b>	
Transfers Out	38	\$ 7,000		
Other Uses	39			
<b>Total Expenditures &amp; Other Uses</b>	<b>40</b>	<b>\$ 8,389,920</b>	<b>\$ 2,180,861</b>	<b>\$ (6,209,059)</b>
Ending Fund Balance	41	\$ 841,998	\$ 1,715,249	
<b>Total Requirements</b>	<b>42</b>	<b>\$ 9,231,918</b>	<b>\$ 3,896,110</b>	

**Policy 503.09: Student Use of Personal Electronic Devices**

**Status:**

**Original Adopted Date:** | **Last Revised Date:** | **Last Reviewed Date:** 03/25/2025

In order to promote the best educational experience, students should feel connected to their educational environment and to others in the school community. Building meaningful connections can occur in a variety of ways. Technology has advanced peoples' ability to connect with one another across a variety of virtual platforms, and when used appropriately, adds value to the learning environment. However, it is vital to the developmental health and growth of students that the district provides opportunities for students to connect with peers and other members of their school community in-person whenever possible. In-person learning and interactions teach vital life and social skills that students will need for their continued success in the community.

For this reason, student use of personal electronic devices during instructional time is prohibited. Students have access to district-owned electronic devices as appropriate for the instructional needs of the learning environment and authorized by the classroom teacher. Parents or guardians who need to communicate with students during instructional time may contact the school building administrative office.

Instructional time is defined as from the beginning of class bell until the end of class bell. Personal electronic devices means any device that is capable of electronically communicating, sending, receiving, storing, recording, reproducing and/or displaying information and data. This may include but is not limited to electronic communication equipment, mobile phones, smart phones, electronic watches, video game devices and portable media players. Personal electronic devices that have been specifically authorized under a current individual education plan (IEP), a Section 504 plan, or an Individual Health Plan (IHP) are exempt from this policy.

Parents or guardians of students may request to building level administration that a student retain access to the student's personal electronic device during instructional time if the parent or guardian can establish there is a legitimate reason related to the student's mental or physical health for the student to retain access during instructional time. This reason must be tied to the student's multi-tiered system of support framework. Any denials may be appealed to the Superintendent, who will be the final decisionmaker on the request.

Students who choose to use personal electronic devices outside instructional time but while on school property, at school-sponsored events, or in a manner that may impact the educational environment must use these devices in accordance with all applicable laws and board policies. Students who violate this policy may face disciplinary consequences up to and including suspension or expulsion. The Superintendent, in conjunction with building level administration, will develop administrative regulations in accordance with this policy.

The district is not responsible for the loss, theft, or destruction of personal electronic devices brought onto school, or district property, or while the student is attending district or school-sponsored events.

34 C.F.R. pt. 99  
47 C.F.R. 54.520  
Iowa Code 279.8

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**I.C. Iowa Code**

Iowa Code § 279.8

**Description**

[Directors - General Rules - Bonds of Employees](#)

**C.F.R. - Code of Federal Regulations**

16 C.F.R. 312

**Description**

[Children's Online Privacy Protection Rule](#)

34 C.F.R. Pt. 99

[Education - Family Rights and Privacy](#)

47 C.F.R. 54.520

[Communications - Children's Internet Protection Act](#)

**Cross References****Code**

401.12

**Description**

[Employee Use of Cell Phones](#)

401.12-R(1)

[Employee Use of Cell Phones - Regulation](#)



# East Buchanan CSD

## FY25 Financial Reports

By September 15<sup>th</sup> of each year, the district is required to certify the transportation report, special education supplement, and the certified annual report (CAR). The district uploads a file from our accounting software to the Iowa Department of Education via the Iowa Education Portal. The file is immediately reviewed and we get an edit report with 4 edit stages that must be cleared to certify the report. Warnings are given to accounts that need to be reviewed but are not required to be cleared to certify the report because there may not have been any activity on them during the fiscal year.

ANNUAL TRANSPORTATION REPORT (ATR) – This report is based on the upload and information Mellisa enters in the Transportation Applications on the portal throughout the year. The information may be used to determine what to charge for non-district use of transportation.

SPECIAL EDUCATION SUPPLEMENT (SES) – This report is based on the upload, tuition-in billing, and information entered specific to this report. It calculates the amount the district can request for allowable growth and supplemental aid to help offset a negative special education balance. The district did have a negative special education balance in FY25.

CERTIFIED ANNUAL REPORT (CAR) – This report is based on the upload and is reviewed by the auditor during the annual audit.

CERTIFIED BUDGET – This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31<sup>st</sup> of each fiscal year.

CITIZEN STATE BANK ENDING BALANCE LIST

ANNUAL TREASURER REPORT – This report is provided by board treasurer Marilyn Steinkamp.

## ANNUAL TRANSPORTATION REPORT (ATR) SUMMARY

	FY22	FY23	FY24	FY25
<b>MILEAGE</b>				
Cost/mile (IRS rate)	\$ 0.58	\$ 0.655	\$ 0.655	\$ 0.700
School Bus				
Regular route miles traveled	67,145	64,133	61,922	64,269
Miscellaneous miles traveled	172	143	0	74
Activity and educational trip miles	12,815	13,030	11,192	7,419
Other person/group miles	0	0	0	0
Auto/Van				
Regular route miles traveled	553	573	134	0
Miscellaneous miles traveled	279	82	275	870
Special education miles	43,786	66,242	19,445	8,302
Activity and educational trip miles	22,150	24,877	22,688	27,305
Other person/group miles	0	0	0	0
Staff miles including drivers ed	4,504	6,149	6,571	4,059
<b>STUDENT COUNT</b>				
Number of days buses operated	171	171	170	172
Transportation required by law:				
Elementary students 2+ miles	167	186	188	189
High school students 3+ miles	75	36	37	36
Transportation not required by law:				
Elementary students less than 2 miles	11	19	22	21
High school students less than 3 miles	7	4	4	5
<b>OPERATING COSTS/REVENUES</b>				
Transportation Costs				
Cost of fuel	\$ 51,116.89	\$ 58,362.94	\$ 44,311.72	\$ 40,960.78
Other Equip-fuel tank spill-monitoring devices/systems, etc	\$ 1,924.00	\$ 1,730.03	\$ 1,247.94	\$ 4,357.00
Vehicle depreciation	\$ 38,436.07	\$ 36,230.43	\$ 33,001.86	\$ 33,001.86
Rental of equipment and vehicles	\$ 29,064.00	\$ -	\$ -	\$ -
Salaries	\$ 226,869.17	\$ 218,881.84	\$ 230,082.44	\$ 239,958.73
Benefits	\$ 66,678.85	\$ 69,641.32	\$ 64,902.51	\$ 69,502.29
Supplies and parts	\$ 12,823.01	\$ 15,423.01	\$ 19,334.28	\$ 36,987.99
Repairs, maintenance, and inspection fees	\$ 20,080.61	\$ 9,318.24	\$ 11,315.04	\$ 4,046.66
Vehicle insurance costs	\$ 12,195.00	\$ 14,000.00	\$ 14,853.00	\$ 16,734.00
Drug/Alcohol testing	\$ 1,873.60	\$ 2,478.78	\$ 2,481.90	\$ 2,904.90
Transportation provided by non-district personnel	\$ 27,688.62	\$ 40,245.81	\$ 44,351.46	\$ 50,695.12
Other expenditures	\$ 5,946.38	\$ 3,469.76	\$ 8,108.30	\$ 4,823.60
Total Operating Costs	\$ 494,696.20	\$ 469,782.16	\$ 473,990.45	\$ 503,972.93
Transportation Revenues				
Nonpublic transportation reimbursement	\$ -	\$ -	\$ -	\$ -
Transportation fees received	\$ -	\$ 34,262.25	\$ -	\$ -
Total Transportation Revenues	\$ -	\$ 34,262.25	\$ -	\$ -
Adjustments				
Admin/teacher/custodial & drivers ed cost adj (auto/van)	\$ 2,612.32	\$ 4,027.60	\$ 4,304.01	\$ 4,520.10
Special education SES adj	\$ 25,395.88	\$ 43,388.51	\$ 12,736.48	\$ 5,811.40
Activity & educational trip adj (auto/van)	\$ 12,847.00	\$ 16,294.44	\$ 14,860.64	\$ 19,113.50
Other persons & group mileage adj (auto/van)	\$ -	\$ -	\$ -	\$ -
Total Adjustments	\$ 40,855.20	\$ 63,710.55	\$ 31,901.13	\$ 29,445.00
Net Transportation Costs	\$ 453,841.00	\$ 371,809.36	\$ 442,089.32	\$ 474,527.93
<b>MISCELLANEOUS</b>				
Average number of students transported	223.00	239.91	236.24	250.03
Route/misc miles traveled	68,149	64,931	62,331	65,213
Non-route miles traveled	12,815	13,030	11,192	7,419
Total route/misc & non-route miles traveled	80,964	77,961	73,523	72,632
Average cost/mile traveled	\$ 5.61	\$ 4.77	\$ 6.01	\$ 6.53
Net operating cost				
Non-route operating costs	\$ 71,892.15	\$ 62,153.10	\$ 67,263.92	\$ 48,446.07
Net operating cost	\$ 381,948.85	\$ 309,656.27	\$ 374,825.41	\$ 426,081.86
Average cost/pupil transported	\$ 1,712.70	\$ 1,290.72	\$ 1,586.63	\$ 1,704.12

## SPECIAL EDUCATION SUPPLEMENT (SES) SUMMARY REPORT

	FY22	FY23	FY24	FY25
<b>REVENUE</b>				
Special Ed Receipts	\$ 1,188,263.00	\$ 1,224,850.00	\$ 1,304,669.00	\$ 1,235,177.00
Tuition In Receipts	\$ 36,888.39	\$ 24,996.28	\$ 38,956.58	\$ 67,209.46
Medicaid Reimbursement	\$ 183,120.38	\$ 142,773.36	\$ 188,465.07	\$ 159,017.83
Part B Receipts	\$ 25,238.00	\$ 24,594.00	\$ 23,942.00	\$ 22,671.00
Teacher Quality	\$ 42,010.30	\$ 42,206.11	\$ 46,550.84	\$ 49,421.84
Foster Care/High Cost				
Fund/Termination of Rights Claims	\$ -	\$ 34,345.66	\$ 12,679.56	\$ 13,901.00
Other Revenue	\$ -	\$ -	\$ -	\$ -
DE Revenue Adjustment	\$ 10,108.33	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,485,628.40</b>	<b>\$ 1,493,765.41</b>	<b>\$ 1,615,263.05</b>	<b>\$ 1,547,398.13</b>
<b>EXPENDITURES</b>				
Salaries	\$ 545,793.62	\$ 520,513.57	\$ 576,460.26	\$ 545,879.85
Benefits	\$ 182,281.19	\$ 159,192.11	\$ 192,305.71	\$ 184,889.81
Employee Travel	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 3,089.29	\$ 4,555.47	\$ 3,029.58	\$ 3,542.13
Total Contract Services	\$ 74,789.41	\$ 66,933.32	\$ 161,579.32	\$ 170,443.07
Transportation	\$ 86,783.62	\$ 105,042.86	\$ 83,375.26	\$ 71,749.24
Equipment	\$ 318.68	\$ 592.01	\$ 96.88	\$ 189.24
Subtotal Special Education	\$ 893,055.81	\$ 856,829.34	\$ 1,016,847.01	\$ 976,693.34
Costs	\$ 3,654.39	\$ 4,035.37	\$ 2,341.08	\$ 5,576.42
General Program				
Expenditures (1.0 Funds)	\$ 317,771.00	\$ 350,931.00	\$ 377,779.00	\$ 369,152.00
Tuition Out totals	\$ 240,451.86	\$ 308,726.09	\$ 318,480.32	\$ 246,017.05
<b>TOTAL SPECIAL ED EXPENDITURES</b>	<b>\$ 1,454,933.06</b>	<b>\$ 1,520,521.80</b>	<b>\$ 1,715,447.41</b>	<b>\$ 1,597,438.81</b>
Total Special Ed Revenue	\$ 1,485,628.40	\$ 1,493,765.41	\$ 1,615,263.05	\$ 1,547,398.13
Total Special Ed Expenditure	\$ 1,454,933.06	\$ 1,520,521.80	\$ 1,715,447.41	\$ 1,597,438.81
Net Revenue (over/under)	\$ 30,695.34	\$ (26,756.39)	\$ (100,184.36)	\$ (50,040.68)
Previous Year Carryover (See)	\$ -	\$ 30,695.00	\$ 3,939.00	\$ -
If negative - amount to request for allowable growth & supplemental aid*	\$ 30,695.34	\$ 3,938.61	\$ (96,245.36)	\$ (50,040.68)
Receipts for Add'l	\$ 667,919.00	\$ 683,701.00	\$ 724,409.00	\$ 671,706.00
Carryover Allowed (10% of v	\$ 66,791.90	\$ 68,370.10	\$ 72,440.90	\$ 67,170.60

\* A district may request allowable growth and supplement aid for a negative special education balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. The district's board needs to approve seeking allowable growth and supplemental aid for the negative special education balance.

\*\* Carryover is not allowed if there is a negative special education balance.

CERTIFIED ANNUAL REPORT (CAR) SUMMARY										
2024-2025	GENERAL FUND (10)	ACTIVITY FUND (21)	MGMT FUND (22)	SAVE FUND (33)	VPPEL/PPPEL FUND (36)	DEBT SERVICE (40)	NUTRITION FUND (61)	FSA FUND (72)	SCHOLARSHIP TRUST FUND (81)	DISTRICT TOTALS
<b>FUND BALANCES</b>										
BEGINNING FUND BALANCE	980,468.69	88,401.38	265,041.25	2,875,183.05	314,409.70	43,355.36	246,332.93	7,653.24	44,446.42	4,865,292.02
Revenues	8,590,359.16	145,323.91	359,098.86	984,129.10	468,004.33	634,608.57	409,898.23	27,350.00	40,992.75	11,659,764.91
TOTAL FUNDS AVAILABLE	9,570,827.85	233,725.29	624,140.11	3,859,312.15	782,414.03	677,963.93	656,231.16	35,003.24	85,439.17	16,525,056.93
Expenditures	8,461,473.42	159,667.42	401,614.17	780,823.95	195,716.51	633,637.50	468,791.62	21,722.54	41,669.54	11,165,116.67
<b>ENDING FUND BALANCE</b>	<b>1,109,354.43</b>	<b>74,057.87</b>	<b>222,525.94</b>	<b>3,078,488.20</b>	<b>586,697.52</b>	<b>44,326.43</b>	<b>187,439.54</b>	<b>13,280.70</b>	<b>43,769.63</b>	<b>5,359,940.26</b>
<b>FUND BALANCE CHANGE</b>	<b>128,885.74</b>	<b>(14,343.51)</b>	<b>(42,515.31)</b>	<b>203,305.15</b>	<b>277,287.82</b>	<b>971.07</b>	<b>(58,893.39)</b>	<b>5,627.46</b>	<b>(676.79)</b>	<b>494,648.24</b>
<b>ASSETS</b>										
Current Asset - Cash & Investments	1,786,108.89	74,058.43	219,118.50	3,015,007.25	588,169.63	43,774.02	127,773.92	13,280.70	43,769.63	5,911,060.97
Current Asset - Taxes Receivable	2,535,442.38		428,478.85		429,584.85	190,123.88				3,583,629.96
Current Asset - Interfund Receivables										0.00
Current Asset - Intergovernmental Receivables	690,338.40		15.97	74,138.86	19.07	2.53	0.00			764,514.83
Current Asset - Other Receivables	10,529.82	2,090.90					814.99			13,435.71
Current Asset - Inventories							7,575.34			7,575.34
Current Asset - Other Current Assets							88,009.69			88,009.69
Long Term Assets	5,022,419.49	76,149.33	647,613.32	3,089,146.11	1,017,773.55	233,900.43	224,173.94	13,280.70	43,769.63	10,368,226.50
<b>TOTAL ASSETS</b>	<b>5,022,419.49</b>	<b>76,149.33</b>	<b>647,613.32</b>	<b>3,089,146.11</b>	<b>1,017,773.55</b>	<b>233,900.43</b>	<b>243,136.94</b>	<b>13,280.70</b>	<b>43,769.63</b>	<b>10,387,189.50</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>										
Deferred Outflows of Resources per IPERS										0.00
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS OF RESOURCES</b>	<b>5,022,419.49</b>	<b>76,149.33</b>	<b>647,613.32</b>	<b>3,089,146.11</b>	<b>1,017,773.55</b>	<b>233,900.43</b>	<b>243,136.94</b>	<b>13,280.70</b>	<b>43,769.63</b>	<b>10,387,189.50</b>
<b>CURRENT LIABILITIES</b>										
Interfund Payables										0.00
Intergovernment Payable										0.00
Other Payables		2,091.46	87.38	10,657.91	5,644.03		618.37			0.00
Accrued Expenses	416,339.09									435,438.24
Payroll Deductions/WH payables	581,059.82									581,059.82
Advances of Federal Grants/ Unused Revenues	151,572.15						4,950.03			151,572.15
Other Current Liabilities										4,950.03
Net Pension Liabilities (IPERS)							40,876.00			40,876.00
Long-Term Liabilities										0.00
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,148,971.06</b>	<b>2,091.46</b>	<b>87.38</b>	<b>10,657.91</b>	<b>5,644.03</b>	<b>0.00</b>	<b>46,444.40</b>	<b>0.00</b>	<b>0.00</b>	<b>1,213,896.24</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>										
Deferred Inflows	2,509,299.00		425,000.00			189,574.00				0.00
Deferred Inflows-Income Surtax	254,795.00									3,549,305.00
Deferred Inflows-not received by 8/31										254,795.00
Deferred Inflows-Pensions							9,253.00			0.00
<b>TOTAL DEFERRED INFLOWS</b>	<b>2,764,094.00</b>	<b>0.00</b>	<b>425,000.00</b>	<b>0.00</b>	<b>425,432.00</b>	<b>189,574.00</b>	<b>9,253.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,813,353.00</b>
<b>EQUITY</b>										
Investments in Capital Assets, Net										0.00
Restricted Fund Balance/Net Position	178,620.54	74,057.87	222,525.94	3,078,488.20	586,697.52	44,326.43	65,958.25	13,280.70	43,769.63	88,009.69
Unassigned Fund Balance/Net Position	930,733.89						33,471.60			4,307,725.08
<b>TOTAL EQUITY</b>	<b>1,109,354.43</b>	<b>74,057.87</b>	<b>222,525.94</b>	<b>3,078,488.20</b>	<b>586,697.52</b>	<b>44,326.43</b>	<b>187,439.54</b>	<b>13,280.70</b>	<b>43,769.63</b>	<b>5,359,940.26</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES &amp; FUND EQUITY</b>	<b>5,022,419.49</b>	<b>76,149.33</b>	<b>647,613.32</b>	<b>3,089,146.11</b>	<b>1,017,773.55</b>	<b>233,900.43</b>	<b>243,136.94</b>	<b>13,280.70</b>	<b>43,769.63</b>	<b>10,387,189.50</b>

# **Certified Budget compared to Actual Revenues/Expenditures - All Funds**

		FY25 Certified		
		Budget	as of 9/15/2025	over / (under) budget
Taxes Levied on Property	1	\$ 3,409,879.00	\$ 3,409,973.50	
Utility Replacement Excise Tax	2	\$ 43,479.00	\$ 42,964.36	
Income Surtaxes	3	\$ 212,109.00	\$ 212,108.70	
Tuition\Transportation Received	4	\$ 720,000.00	\$ 811,508.70	
Earnings on Investments	5	\$ 136,000.00	\$ 234,455.15	
Nutrition Program Sales	6	\$ 192,000.00	\$ 196,197.95	
Student Activities and Sales	7	\$ 113,000.00	\$ 85,239.22	
Other Revenues from Local Sources	8	\$ 135,000.00	\$ 160,627.67	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,314,924.00	\$ 4,314,924.00	
Instructional Support State Aid	11	\$ -	\$ -	
Other State Sources	12	\$ 872,700.00	\$ 814,291.32	
Two Tier Assessment Limitation Repl	13	\$ 41,697.00	\$ 41,697.00	
Title 1 Grants	14	\$ 70,000.00	\$ 59,670.14	
IDEA and Other Federal Sources	15	\$ 470,000.00	\$ 620,700.89	
Total Revenues	16	\$ 10,730,788.00	\$ 11,004,358.60	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 560,313.00	\$ 583,253.56	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 3,810.00	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 11,291,101.00	\$ 11,591,422.16	\$ 300,321.16
Beginning Fund Balance	22	\$ 4,813,192.36	\$ 4,813,192.36	
<b>Total Resources</b>	23	\$ 16,104,293.36	\$ 16,404,614.52	
<b>*Instruction</b>	24	\$ 6,000,000.00	\$ 5,896,928.47	\$ (103,071.53)
Student Support Services	25	\$ 341,300.00	\$ 302,041.38	
Instructional Staff Support Services	26	\$ 659,700.00	\$ 511,641.97	
General Administration	27	\$ 351,500.00	\$ 360,268.98	
School/Building Administration	28	\$ 450,000.00	\$ 436,959.03	
Business & Central Administration	29	\$ 145,000.00	\$ 144,130.03	
Plant Operation and Maintenance	30	\$ 900,000.00	\$ 936,472.30	
Student Transportation	31	\$ 652,500.00	\$ 470,971.07	
This row is intentionally left blank	32	\$ -		
<b>*Total Support Services (lines 25-32)</b>	32A	\$ 3,500,000.00	\$ 3,162,484.76	\$ (337,515.24)
<b>*Noninstructional Programs</b>	33	\$ 475,000.00	\$ 480,403.21	\$ 5,403.21
Facilities Acquisition and Construction	34	\$ 501,657.00	\$ 110,758.09	
Debt Service	35	\$ 633,638.00	\$ 633,637.50	
AEA Support - Direct to AEA	36	\$ 234,259.00	\$ 234,259.00	
<b>*Total Other Expenditures (lines 34-36)</b>	36A	\$ 1,369,554.00	\$ 978,654.59	\$ (390,899.41)
Total Expenditures	37	\$ 11,344,554.00	\$ 10,518,471.03	
Transfers Out	38	\$ 560,313.00	\$ 583,253.56	
Other Uses	39	\$ -	\$ -	
Total Expenditures & Other Uses	40	\$ 11,904,867.00	\$ 11,101,724.59	\$ (803,142.41)
Ending Fund Balance	41	\$ 4,199,426.36	\$ 5,302,889.93	
<b>Total Requirements</b>	42	\$ 16,104,293.36	\$ 16,404,614.52	

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with \* must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

**Certified Budget compared to Actual Budget - General Fund Only**

		<b>Certified Budget</b>	<b>YTD as of 9/15/25</b>	<b>over / (under) budget</b>
Taxes Levied on Property	1	\$ 2,597,103	\$ 2,597,175	
Utility Replacement Excise Tax	2	\$ 33,116	\$ 32,723	
Income Surtaxes	3	\$ 212,109	\$ 212,109	
Tuition\Transportation Received	4	\$ 720,000	\$ 811,509	
Earnings on Investments	5	\$ 50,000	\$ 75,535	
Nutrition Program Sales	6		\$ -	
Student Activities and Sales	7	\$ 1,000	\$ 2,378	
Other Revenues from Local Sources	8	\$ 100,000	\$ 69,461	
Revenue from Intermediary Sources	9		\$ -	
State Foundation Aid	10	\$ 4,314,924	\$ 4,314,924	
Instructional Support State Aid	11	\$ -	\$ -	
Other State Sources	12	\$ 170,000	\$ 104,895	
Two Tier Assessment Limitation Repl	13	\$ 31,758	\$ 31,758	
Title 1 Grants	14	\$ 70,000	\$ 59,670	
IDEA and Other Federal Sources	15	\$ 300,000	\$ 278,162	
<b>Total Revenues</b>	<b>16</b>	<b>\$ 8,600,010</b>	<b>\$ 8,590,299</b>	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ -	\$ -	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 60	
Special Items/Upward Adjustments	20	\$ -	\$ -	
<b>Total Revenues &amp; Other Sources</b>	<b>21</b>	<b>\$ 8,600,010</b>	<b>\$ 8,590,359</b>	\$ (9,651)
Beginning Fund Balance	22	\$ 980,469	\$ 980,469	
<b>Total Resources</b>	<b>23</b>	<b>\$ 9,580,479</b>	<b>\$ 9,570,828</b>	
<b>Instruction</b>	<b>24</b>	<b>\$ 5,609,700</b>	<b>\$ 5,605,548</b>	\$ (4,152)
Student Support Services	25	\$ 341,300	\$ 301,453	
Instructional Staff Support Services	26	\$ 625,000	\$ 460,760	
General Administration	27	\$ 324,000	\$ 250,621	
School/Building Administration	28	\$ 450,000	\$ 428,809	
Business & Central Administration	29	\$ 145,000	\$ 144,130	
Plant Operation and Maintenance	30	\$ 670,000	\$ 600,141	
Student Transportation	31	\$ 430,000	\$ 429,811	
This row is intentionally left blank	32			
<b>Total Support Services (lines 25-32)</b>	<b>32A</b>	<b>\$ 2,985,300</b>	<b>\$ 2,615,726</b>	\$ (369,574)
<b>Noninstructional Programs</b>	<b>33</b>	<b>\$ -</b>	<b>\$ -</b>	\$ -
Facilities Acquisition and Construction	34	\$ -	\$ -	
Debt Service	35	\$ -	\$ -	
AEA Support - Direct to AEA	36	\$ 234,259	\$ 234,259	
<b>Total Other Expenditures (lines 34-36)</b>	<b>36A</b>	<b>\$ 234,259</b>	<b>\$ 234,259</b>	\$ -
<b>Total Expenditures</b>	<b>37</b>	<b>\$ 8,829,259</b>	<b>\$ 8,455,532</b>	
Transfers Out	38	\$ 7,000	\$ 5,941	
Other Uses	39			
<b>Total Expenditures &amp; Other Uses</b>	<b>40</b>	<b>\$ 8,836,259</b>	<b>\$ 8,461,473</b>	\$ (374,786)
Ending Fund Balance	41	\$ 744,220	\$ 1,109,354	
<b>Total Requirements</b>	<b>42</b>	<b>\$ 9,580,479</b>	<b>\$ 9,570,828</b>	

**Citizens State Bank**

<b><u>Account Name</u></b>	<b><u>Account #</u></b>	<b><u>Balance 6/30/2025</u></b>
East Buchanan General Fund	XXX009	\$2,411,181.82
East Buchanan Activity Fund	XXX306	\$80,895.14
East Buchanan School Lunch Program	XXX603	\$127,953.68
East Buchanan School House Fund	XXX900	\$1,312,682.11
East Buchanan Elementary Project	XXX520	\$2,349,394.86
East Buchanan Scholarship Fund	XXX804	\$43,769.63



**EAST BUCHANAN  
ANNUAL REPORTS  
2024-25**

**GENERAL FUND  
PPEL FUND  
ACTIVITY FUND  
NUTRITION FUND**

**SUBMITTED  
JULY, 2025  
MARILYN STEINKAMP, TREASURER**



**EAST BUCHANAN SCHOOL--ANNUAL REPORT--GENERAL FUND 2024-25**

Account # 009--CITIZENS STATE BANK IN WINTHROP, IA

**OUTSTANDING CHECK REGISTER--General Fund 2025**

MONTH	CHECK	CHECK	CHECK AMT.	CLEARED	CLEARED
JUNE	NO. VENDOR	DATE		DATE	
	31881 LUKE KIRBY	11/13/2024	141.91	X	6/4/2025
	32189 LUKE KIRBY	4/10/2025	138.33	X	6/4/2025
	32232 EDGEWOOD OIL, INC	5/14/2025	154.10	X	6/3/2025
	32252 ADAM RINIKER	5/14/2025	65.53	X	6/9/2025
	32257 UNIVERAL PEDIATRICS	5/14/2025	5378.50	X	6/2/2025
	32261 WAVERLY SHELL ROCK CSD	5/14/2025	9724.05	X	6/4/2025
	32267 TRENTON ROBINSON	5/20/2025	1464.96	X	6/3/2025
	32270 FIDELITY SECURITY LIFE	5/20/2025	520.15	X	6/3/2025
	32208 GRACIE HUBBARD	4/18/2025	267.81		
	32291 ADAM HOEFER	6/11/2025	9.99		
	32299 JILL KLEINLEIN	6/11/2025	205.00		
	32319 SHANA WALL	6/11/2025	275.00		
	32331 BRADY VAN SCOYOC	6/20/2025	93.75		
	32333 COLLECTION SERVICES CENTER	6/20/2025	819.00		
	32338 CASTLE THEATER	6/25/2025	71.88		
	32340 CENTRAL CITY COMM. SCHOOL	6/25/2025	536.52		
	32341 C.J. COOPER & ASSOC	6/25/2025	315.50		
	32342 FOLLETT CONTENT SOLUTIONS	6/25/2025	249.11		
	32643 IOWA TESTING PROGRAMS	6/25/2025	1791.75		
	32344 INDEPENDENCE CSD	6/25/2025	36983.23		
	32345 LINN COOP OIL	6/25/2025	2999.68		
	32346 MARION INDEP. CSD	6/25/2025	3763.13		
	32347 MTMD DRIVING SCHOOL	6/25/2025	2772.00		
	32348 NORTH LINN CSD	6/25/2025	148.69		
	32350 STARMONT CSD	6/25/2025	25944.95		
	32351 VIKING SEWING CENTER	6/25/2025	300.00		
	32352 WEST CENTRAL COMM SCHOOL	6/25/2025	4181.26		
	32356 NORTH LINN CSD	6/30/2025	26249.20		
	32357 VIKING SEWING CENTER	6/30/2025	539.90		
	32358 CAMBIIUM ASSESSMENT	6/30/2025	179.50		
	32359 CITY OF WINTHROP	6/30/2025	758.94		
	32360 INDEPENDENCE CSD	6/30/2025	139861.73		
	32361 SCHMITZ JANITORIAL SUPPLY	6/30/2025	69.80		
	32362 CITY LAUNDERING	6/30/2025	61.64		
	32363 WEEDS ON FIRE	6/30/2025	907.50		
	32364 CAPITAL SANITARY SUPPLY	6/30/2025	263.18		
	32365 D & S PORTABLES	6/30/2025	350.00		
	32366 DUBUQUE FIRE EQUIP	6/30/2025	221.85		
	32367 JPGASWAY	6/30/2025	2649.58		
	32368 VAN METER ELEC SUPPLY	6/30/2025	407.04		
	32369 FIRST EDUCATIONAL RESOURCES	6/30/2025	575.00		

**OUTSTANDING AUTOMATIC PAYMENTS**

2506004	HEALTH EQUITY	6/20/2025	53.38
2506700	EBS INSURANCE	6/30/2025	57958.57
2506702	IA DEPT OF REV & FIN	6/30/2025	483.28
2506703	IPERS	6/30/2025	12065.19
2.03E+08	IPERS	6/20/2025	64574.32
2.03E+08	IPERS	6/24/2025	1725.37
2.03E+08	IPERS	6/24/2025	1725.38

**AUTOMATIC DEPOSITS**

HEALTH INS.--OPITZ CR.	6/30/2025	814.99
HEALTH INS.--OPITZ CR.	6/30/2025	814.99
CREDIT ON IPERS ACCOUNT	6/30/2025	<u>0.1</u>
TOTAL AUT. DEPOSITS		1630.08

<b>JUNE BANK STATEMENT BALANCE</b>	<b>\$2,411,181.82</b>
<b>LESS OUTSTANDING CHECKS</b>	<b>254823.11</b>
<b>LESS OUTSTANDING AUT PAY</b>	<b>138585.49</b>
<b>PLUS OUTSTANDING DEP.</b>	<b>1630.08</b>
<b>SECRETARY BALANCE</b>	<b>\$2,019,403.30</b>
<b>TREASURERS BALANCE</b>	<b>\$ 2,019,403.30</b>
<b>Difference</b>	<b>\$0.00</b>

**ANNUAL REPORT -- PPEL 2024-2025**  
**EAST BUCHANAN COMMUNITY SCHOOL**  
**2025 SCHOOL HOUSE FUND--PPEL--Account # 900**

	<b>CHECK NO.</b>	<b>CHECK DATE</b>	<b>VENDOR</b>	<b>CHECK AMT</b>	
<b>JUNE BANK BALANCE</b>					<b>\$1,312,682.11</b>
<b>LESS OUTSTANDING CKS</b>					
	<b>1831</b>	<b>6/25/2025</b>	<b>CDW GOVT</b>	<b>\$12,000.00</b>	
	<b>1832</b>	<b>6/25/2025</b>	<b>NOVAK FENCE</b>	<b>\$725.00</b>	
	<b>1833</b>	<b>6/30/2025</b>	<b>ELECTRICAL ENGINEERING</b>	<b>\$2,401.07</b>	
<b>TOTAL OUTSTANDING CHECKS</b>					<b>\$15,126.07</b>
<b>PLUS SAVINGS TRANS</b>					
<b>SECRETARY'S BALANCE</b>					<b>\$1,297,556.04</b>
<b>TREASURERS BALANCE</b>					<b>\$1,297,556.04</b>
<b>DIFFERENCE</b>					<b>\$0.00</b>

## ANNUAL REPORT-- ACTIVITY 2024-25

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## EAST BUCHANAN COMMUNITY SCHOOL

2025 OUTSTANDING CHECK REGISTER--STUDENT ACTIVITY--Acct # 306

JUNE

CHECK NO.	VENDOR	CHECK DATE	CHECK AMT	CLEARED	CLEARED DATE
14025	WEST DEL CSD	4/12/2024	VOID	VOID	VOID
13423/14459	AMERICAN CANCER SOC	10/12/2022,6/30/25	405.00		
14143/14442	KEEGAN WILGENBUSCH	9/16/2024,6/30/25	50.00		
14286	BRADY FORSYTH	1/15/2025	160.00		
14398	CENTRAL CITY COMM SCHOOL	6/13/2025	50.00		
14405	ALLAN HERMSEN	6/13/2025	150.00		
14406	HEUER PUBLISHING	6/13/2025	307.75		
14407	HOYLE PHOTOGRAPHY	6/13/2025	160.00		
14429	ADAM RINIKER	6/13/2025	81.65		
14432	FRANK DARDIS	6/13/2025	160.00		
14434	BALL HORTICULTURAL CO.	6/25/2025	55.19		
14435	MONTICELLO SPORTS	6/25/2025	1755.00		
14436	JOHN KEEL	6/25/2025	150.00		
14437	BRIAN ALLISON	6/25/2025	160.00		
14438	RONALD THOLE	6/25/2025	160.00		
14439	WAYNE SCHNIER	6/25/2025	160.00		
14441	CASTLE THEATER	6/25/2025	27.12		
14443	JOE GIBBS	6/30/2025	150.00		
14444	CENTRAL CITY COMM SCHOOL	6/30/2025	75.00		
14445	CALAMUS-WHEATLAND	6/30/2025	420.00		
14446	DREW GRETE	6/30/2025	160.00		
14447	TOM BARNES	6/30/2025	150.00		
14448	MARK SCHLEISMAN	6/30/2025	150.00		
14449	DREW GRETE	6/30/2025	160.00		
14450	MARK TROENDLE	6/30/2025	160.00		
14451	JOE GIBBS	6/30/2025	150.00		
14452	DENNIS SADLER	6/30/2025	140.00		
14453	MARK SCHLEISMAN	6/30/2025	160.00		
14454	RONALD THOLE	6/30/2025	160.00		
14455	DREW GRETE	6/30/2025	130.00		
14456	WAYNE SCHNIER	6/30/2025	160.00		
14457	ALBURNETT HIGH SCHOOL	6/30/2025	100.00		
14458	JUSTIN PENNER	6/30/2025	140.00		
14460	DENNIS SADLER	6/30/2025	VOID		
14461	JOE GIBBS	6/30/2025	140.00		
14462	DENNIS SADLER	6/30/2025	140.00		

P 2/2

JUNE BANK STATEMENT BALANCE	80895.14
LESS OUTSTANDING CHECKS	6836.71
<b>SECRETARY'S BALANCE</b>	<b>\$74,058.43</b>
<b>TREAS. BALANCE</b>	<b>\$74,058.43</b>
DIFFERENCE	0

# ANNUAL REPORT--2024-25

## EAST BUCHANAN SCHOOL

### OUTSTANDING CHECK REGISTER--NUTRITION--BANK ACCT # 603


2025

JUNE	CHECK NO.	VENDOR	CHECK DATE	AMOUNT	CLEARED	CLEARED DATE
	<b>JUNE BANK BALANCE</b>			<b>\$127,953.68</b>		
	<b>PLUS OUTSTANDING DEPOSIT</b>					
	<b>LESS OC</b>					
	2101	ANDREW & ELIZABETH CABAL	5/16/2025	4.12	X	6/18/2025
	2112	CHRISTINA PILLARD	5/16/2025	19.35	X	6/9/2025
	2100	KELLY BOSE	5/16/2025	98.50		
	2102	KEVIN CORBIN	5/16/2025	6.85		
	2104	BRANDON DE PYPER	5/16/2025	6.40		
	2105	KAYLA DEGENHARDT	5/16/2025	3.40		
	2106	JULIE GILE	5/16/2025	11.85		
	2108	EMILY HOOKEM	5/16/2025	6.35		
	2109	ROBERT MOSES	5/16/2025	5.45		
	2110	ADRIAN NEFF	5/16/2025	1.50		
	2111	LAURA NEFF	5/16/2025	5.90		
	2113	RUSTY PURCELL	5/16/2025	2.00		
	2114	AMY RECK	5/16/2025	25.40		
	2117	WADE STAHR	5/16/2025	2.00		
	2118	BILL STEENSTRA	5/16/2025	4.16		
	<b>TOTAL OC CHECKS</b>			179.76		
	<b>TREASURERS BAL</b>			<b>\$127,773.92</b>		
	<b>SECRETARY'S BAL</b>			<b>\$127,773.92</b>		
	<b>DIFFERENCE</b>			<b>\$0.00</b>		

<p align="center"><b>Election Canvass Summary</b></p>		<p>Canvass date: 11/11/2025</p>
<p align="center">Iowa Secretary of State's office</p>		
<p align="center">2025 City-School Election held on Tuesday, November 04, 2025</p>		

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Independence, the county seat of Buchanan County.



  
 \_\_\_\_\_  
 Chairperson

  
 \_\_\_\_\_  
 Secretary

  
 \_\_\_\_\_  
 Clerk

(Seal)

Members of the Board of  
 Supervisors and ex-officio  
 County  
 Board of Canvassers

  
 \_\_\_\_\_  
 Attest: County Auditor and Clerk of the Board of Supervisors



# BUCHANAN COUNTY ELECTION CANVASS SUMMARY

## 2025 City-School Election

### Buchanan County - Public Measure CC

	Yes	No	Undervotes	Overvotes	Total
AURORA	145	109	7	0	261
BRANDON	92	35	3	0	130
FAIRBANK	115	42	2	0	159
HAZLETON	77	80	9	0	166
INDEPENDENCE 1ST WARD	183	85	4	0	272
INDEPENDENCE 2ND WARD	165	69	7	0	241
INDEPENDENCE 3RD WARD	270	154	12	0	436
INDEPENDENCE 4TH WARD	129	72	2	0	203
INDEPENDENCE 5TH WARD	151	71	6	0	228
JESUP	180	208	19	1	408
PERRY - WASHINGTON	100	65	3	0	168
QUASQUEWON	142	85	3	0	230
ROWLEY	110	77	6	0	193
WINTHROP	103	51	5	0	159
ABSENTEE	728	224	20	0	972
Total	2,690	1,427	108	1	4,226





**BUCHANAN COUNTY ELECTION CANVASS SUMMARY**  
**2025 City-School Election**  
**East Buchanan School Director At-Large**

	Tonishia Dockstader	Write-in	Undervotes	Overvotes	Total
AURORA	53	4	14	0	71
QUASQUETON	160	9	29	0	198
ROWLEY	8	0	1	0	9
WINTHROP	115	3	20	0	138
ABSENTEE	35	0	4	0	39
Total	371	16	68	0	455

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**BUCHANAN COUNTY ELECTION CANVASS SUMMARY**  
**2025 City-School Election**  
**East Buchanan School Director District 1**




	Troy Tempus	Write-in	Undervotes	Overvotes	Total
AURORA	61	4	6	0	71
QUASQUETON	162	3	33	0	198
ROWLEY	8	0	1	0	9
WINTHROP	119	2	17	0	138
ABSENTEE	32	0	7	0	39
Total	382	9	64	0	455

## Cooperative Sharing Agreement 2025-2026

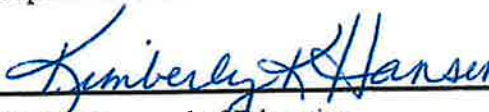
SCHOOL DISTRICT: East Buchanan Community School District

East Buchanan Community School District, hereafter referred to as the "home district", agrees to share **boys soccer, girls soccer and boys bowling, girls bowling** with the Independence Community School District during the 2025-26 school year. As part of this agreement, the following understandings are accepted:

1. All expenses for coaching and for transportation to away meets will be the responsibility of the Independence Community School District.
2. Transportation to Independence for practice or meets is the responsibility of the participant or home district.
3. The home district agrees to pay \$75.00 to the Independence Community School District for each **soccer** participant from its district.
4. The home district agrees to pay \$150.00 to the Independence Community School District for each **bowling** participant from its district.
5. The home district agrees to pay \$50.00 to the Independence Community School District for each **robotics** participant from the district.
6. All participants will be in good standing and meet eligibility requirements as stipulated in the policies of the home district governing extracurricular activities. Any disciplinary action resulting from violations of good conduct will be administered in accordance with the policies of the home district.
7. All participation awards (letters, certificates, etc.) will be the responsibility of the home district.
8. Personal equipment will be the responsibility of the individual athlete. All other supplies and equipment will be provided by the Independence Community School District.

  
\_\_\_\_\_  
Superintendent of Schools

-- Independence Community School District

  
\_\_\_\_\_  
President, Board of Education

-- Independence Community School District

\_\_\_\_\_  
Superintendent of Schools

-- East Buchanan Community School  
District

\_\_\_\_\_  
President, Board of Education

-- East Buchanan Community School District

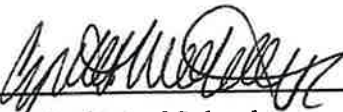
Date \_\_\_\_\_

## Cooperative Sharing Agreement 2025-2026

SCHOOL DISTRICT: Jesup Community School District

Jesup Community School District, hereafter referred to as the "home district", agrees to share **girls wrestling and girls soccer** with the Independence Community School District during the 2025-2026 school year. As part of this agreement, the following understandings are accepted:

1. All expenses for coaching and for transportation to away meets will be the responsibility of the Independence Community School District.
2. Transportation to Independence for practice or meets is the responsibility of the participant or home district.
3. The home district agrees to pay \$75.00 to the Independence Community School District for each **soccer and wrestling** participant from its district.
4. All participants will be in good standing and meet eligibility requirements as stipulated in the policies of the home district governing extracurricular activities. Any disciplinary action resulting from violations of good conduct will be administered in accordance with the policies of the home district.
5. All participation awards (letters, certificates, etc.) will be the responsibility of the home district.
6. Personal equipment will be the responsibility of the individual athlete. All other supplies and equipment will be provided by the Independence Community School District.

  
\_\_\_\_\_  
Superintendent of Schools

-- Independence Community School District

  
\_\_\_\_\_  
President, Board of Education

-- Independence Community School District

\_\_\_\_\_  
Superintendent of Schools

-- Jesup Community School District

\_\_\_\_\_  
President, Board of Education

Date \_\_\_\_\_

## 501.10 - ~~Tuancy~~ Unexcused Absences Chronic Absenteeism and Tuancy

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Tuancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Tuancy is the act of being absent without a reasonable excuse. Refer to the student handbook for unexcused absence reasons. Tuancy will not be tolerated by the board.

Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will not be assigned to in-school suspension unless the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. Students who are present in school and engaged active learners take greater ownership over their educational outcomes. For this reason, it is the priority of the district to foster regular student attendance throughout the school year and reduce barriers to regular attendance for students in the district.

Chronic absenteeism/absences means any absence from school for more than ten percent of the days in the grading period established by the district.

Truant/truancy means a child of compulsory attendance age who is absent from school for any reason for at least twenty percent of the *days in the grading period established by the district*.

Chronic absenteeism and truancy do not apply to the following students who:

- have completed the requirements for graduation in an accredited school or has obtained a high school equivalency diploma
- are excused for sufficient reason by any court of record or judge;
- are attending religious services or receiving qualifying religious instruction in accordance with relevant laws;



- are unable to attend school due to legitimate medical reasons;
- have an individualized education program that affects the student's attendance;
- have a plan under section 504 of the federal Rehabilitation Act, 29 U.S.C. §794, that affects the child's attendance;
- are attending a private college preparatory school accredited or probationally accredited;
- are excused under *Iowa Code* §299.22;
- are exempt under *Iowa Code* §299.24;
- are a military applicant undergoing military entrance processing;
- are engaged in military service;
- are traveling to attend a funeral; or
- are traveling to attend a wedding.

Evidence may be shown in written or verbal communications with the building level administration. Reasonable travel time will be afforded for engaging in the exceptions listed above. Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will not be assigned to study hall or in-school suspension unless the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the designated school officials, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.



# Dunlap MOTORS

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520 FIRST STREET EAST, INDEPENDENCE, IA 50644

FAX: (319) 334-3583

2024 chev Express

12 pas Van

26800 miles

\$43,500.00

Van 27 it's a 2023 bought in 4-23-24 had about 3800 miles when purchased for \$49,396

Van 26 it's a 2020 bought in 8-22-23 had about 65,000 miles when purchased for \$45,177

Van 25 it's a 2019 bought in 3-27-23 had about 69,000 miles when purchased for \$46,000



1963 East Buchanan Comm School District

## SBRC Application

The application is due by December 1. If the application is timely filed by December 1 but related board action is taken after December 1, the district may upload board minutes up to two days after board action is taken in December.

**Request: Increased Enrollment** Districts may request modified supplemental amount (MSA) (i.e. spending authority) for on-time funding (awarded in current year) if the certified enrollment count of the current year exceeded the certified enrollment count of the prior year.

Certified Enrollment Current Year FTE	Certified Enrollment Previous Year FTE	Certified Enrollment Increase FTE	DCPP Current Year	Maximum MSA Request Increase FTE x DCP
484.90	509.20	0.00	7988.00	0.00

**Request: Open Enrollment Out** Current Year (CY) Open Enrollment Out (OEO) Not on Prior Year (PY) Headcount

Preliminary Eligible FTE	Certified Enrollment Increase FTE	Final Eligible FTE	PD	EIC	TLC	Current SCPP	(Final FTE x ( PD + EIC + TLC + Current Year SCPP))
8.00	0.00	8.00	77.52	84.44	385.29	7988.00	68282.00

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$ , , **68282**

**Request: EL Instruction Beyond 5 Years**

- Application description: Districts may request MSA for the costs of providing instructional services to English learner (EL) students being served beyond the five years of weightings.
- Eligible LEP Count: Line 1 = Eligible, Line 2 = EL FTE
- Test Level: Line 1 = ELPA, Line 2 = Test Level
- Weighting: Weighting
- DCP: Line 1 = DCP, Line 2 = Current Year
- Maximum MSA Request(Count x Weighting x DCP): Line 1 = Maximum MSA Request, Line 2 = (FTE x Weighting x DCP)

Eligible LEP Count	Test Level	Weighting	DCPP Current Year	Maximum MSA Request (Count x Weighting X DCP)
0.00	Intermediate	0.21	7988.00	0.00
0.00	Intensive	0.26		

## District Certifier Contact

Include the title and phone number of the district contact completing this report.

Name	Email	Title	Phone
Teresa Knipper	tknipper@east-buc.k12.ia.us	Business Manager	319-935-3660 x2106

## Submit Your Application

By clicking Submit: We, the officials of this district, certify under penalty of perjury and pursuant to the laws of the State of Iowa that the data submitted on this SBRC Application are true, correct, complete and compliant with all applicable requirements of federal and state laws, rules, regulations, and instructions.

Certify Date:11/24/2025 7:38:20 AM

### **All Day Attendance**

***Missing 2-5 periods of the day will result in the student's count of unexcused absences increased by 0.5. Missing 6-9 periods of the day will result in the student's count of unexcused absences increasing by 1.***

-8 unexcused absences results in a letter home, a meeting between a school official and student, and an attendance contract with the student.

-12 unexcused absences results in a meeting between the parent(s), school official, and student, and a revisitation of the attendance contract by the student and parent(s)

-16 unexcused absences could result in a letter to the Buchanan County Attorney's office, a meeting between the parent(s), school official, and student, a revisitation of the attendance contract by all parties, and possible loss of credit(s).

### **Period Attendance**

***A student being absent from school for an entire day, or half day, whether excused or unexcused, does not count towards the number of unexcused absences in this section.***

-3 unexcused absences for one period, not including is a meeting between the teacher and the student

-5 unexcused absences for one period is a meeting between the teacher, student, and principal

-8 unexcused absences for one period is a meeting, possibly over the phone, between the student, principal, and a parent(s)/guardian(s). An attendance contract will be created at this point detailing the requirements of the student, staff, and parent(s)/guardian(s) to get that student to class.

-10 or more unexcused absences for one period may result in the following or other unlisted solutions:

-The loss of credit for the class with the student still required to attend

-The loss of credit for the class with the student attending a study hall

-The loss of credit for the class with the student not having a class during that time

-The loss of credit for the class with the student required to not be on campus during that time

### **Tardies**

-5 unexcused tardies will result in a 15-minute detention, with each subsequent tardy resulting in a 15-minute detention until the student reaches 10 unexcused tardies.

-10 unexcused tardies is a 30-minute detention with each subsequent tardy resulting in a 30-minute detention.

-Additional tardies may result in the loss of credit

### **Skiping class**

-Any student missing more than 10 minutes of class, whether it be due to tardiness, leaving early, or leaving but returning during the middle of class, may have a 30 minute detention and be counted absent from that class. The detention will be served with the classroom teacher.

-A student refusing to participate or do their work during class may be asked to serve a 30 minute detention for skipping class by the classroom teacher.