

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
October 9th, 2024 at 5:00 p.m. in Library - Middle School Entrance

- 1. CALL TO ORDER/MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
- 2. PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
- 3. APPROVE AGENDA**
- 4. APPROVE CONSENT AGENDA**
 - a. Minutes from Regular Meeting on September 11, 2024
 - b. Personnel Changes
https://docs.google.com/spreadsheets/d/1JmAtWeBe41FIU84hzS2yzW5Ov6Wjnx4B_Gx8nQBJAE/edit?gid=626273134#gid=626273134
 - c. List of Bills
 - d. Financial Reports
- 5. COMMUNITY/PROGRAM PRESENTATIONS**
- 6. ADMINISTRATIVE UPDATES & REPORTS**
 - a. Elementary Update
 - b. Secondary Update
 - c. District Update
 - d. Facilities Update
- 7. AGENDA**
 - a. Consider Request for Allowable Growth
 - b. Consider Snow Removal Bids
 - c. JH/HS Student Handbook Amendment - Add Grading Scale
 - d. Consider Early Graduation Requests
 - e. Consider English Learners Excess Costs Application for MSA
 - f. Board Policy 407.6 - Certified EE Early Retirement
 - g. Board Policy Review - 2nd Reading
 - 501.15 - Open Enrollment Transfers - Procedures as a Receiving District
- 8. STUDENT QUESTIONS**
- 9. #BUCPR1DE**
- 10. ADJOURN**

**East Buchanan Community School District
Regular Board Meeting Minutes – September 11, 2024**

Call to Order - President Andy Sperflage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Andrew Maas, Tim Recker, Andy Sperflage, and Heather Steffens. Administrators attending were Superintendent Kory Kelchen, MS/HS Principal Eric Dockstader, Dean of Students Nathan Reck, and Business Manager/Board Secretary Teresa Knipper. Several visitors attended the meeting. Motion carried with all ayes unless otherwise noted.

Approve Agenda – Motion by Steffens, second by Recker to approve the agenda.

Approve Consent Agenda - Motion by Cooksley, second by Recker to approve the consent agenda. Items included on the Consent Agenda: minutes from the regular meeting on August 14, 2024; minutes from the special meeting on August 26, 2024; hiring of Sarah Francois and Nicole Reck for substitute calling; expenditures listed; and financial reports.

Administrative Updates and Reports – Reck reported the welcome back night was a huge success with the MS Leader in Me team planning the meal, the first assembly was held with speaker Dean Jacobs talking about dreaming big, and the elementary is working as a team embracing the changes being made. Dockstader reported the Buchanan County Honor Guard held a 9/11 remembrance ceremony at EB, the MS/HS students attended the Dean Jacobs assembly, and that homecoming is September 29th through October 5th. Kelchen reported the VPPEL passed and that the door security installation project begins the week of September 16th.

Amendment to 24-25 Student Handbooks - Motion by Steffens, second by Cooksley to approve the changes to the 24-25 student handbooks to reflect the changes in attendance according to the state.

24-25 Preschool Handbook - Motion by Cooksley, second by Recker to approve the 24-25 Preschool Handbook as presented.

Flexible Seating - Kelchen will get quotes for flexible seating.

24-25 School Calendar Change - Due to the district hosting girls regional wrestling, Kelchen requested that the board approve a 1:25 dismissal on January 31, 2025. Motion by Recker, second by Cooksley to approve the 1:25 dismissal on January 31, 2025.

Amendment to Hawkeye Community College service agreement - Motion by Recker, second by Maas to approve the amendment to the Hawkeye Community College joint education service agreement.

Board Policy Review - Motion by Steffens, second by Recker to approve the first reading of board policy 501.15 as presented. Motion by Steffens, second by Cooksley to approve the second reading of board policies 103, 103.R1, 106, 605.3E4, 710.1E1, and 711.8.

BucPride - Machacek for taking students to Harmony, MN for a cave field trip, the honor guard 9/11 remembrance ceremony, and the Dean Jacobs assembly.

Student Questions - Students asked about the security camera project, change to the school calendar on January 31, 2025, flexible seating, open enrollment changes, broken display case, open campus, and future of air conditioning.

Adjourn – Motion by Maas, second by Recker to adjourn the meeting at 5:30 pm.

The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary any Monday through Friday between 8:00 a.m. and 4:00 p.m.

SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
10/9/2024	Craig Hutton	Hire	Head Boys BBall Coach	9/24/2024	October 2024
10/9/2024	Nicole Walztoni	Resignation	Associate	9/30/2024	10/18/2024
10/10/2024	Barb Bullerman	Hire	Speech Director	9/17/2024	October 2024



Kory Kelchen <kkelchen@east-buc.k12.ia.us>

Resignation

1 message

Nicole Walztoni <nwalztoni@east-buc.k12.ia.us>
To: Kory Kelchen <kkelchen@east-buc.k12.ia.us>

Mon, Sep 30, 2024 at 6:42 PM

Dear Kory and board members,

I am submitting my letter of resignation today, September 30, 2024, with my last day of work being October 18th, 2024.

I did not make this decision lightly. I have loved my job at East Buchanan and appreciate the opportunity to be a part of One Team! I'm hoping someday in the future to be able to return to East Buchanan. The decision was based solely due to pay and benefits. I have been offered a position that I cannot refuse at this time in my life.

Sincerely,

Nicole Walztoni

**East Buchanan Community Schools
NEW HIRE RECOMMENDATION**

Recommended Applicant: Craig Hutton

Date of Interview: 9/19/24

Date of Job Offer: 9/19/24

Date of Acceptance: 9/19/24

Position: Head Boys Basketball Coach

Step and Lane: Column 5, Step 10 (He's been coaching for 30 years!)

Vacated by: Troy Ersland

Starting date: 2024 Season

Reference(s) contacted and brief description of the conversation(s):

- He has coached here before.
- Kory knew him from West Delaware days

Administrator / Hiring Manager: Chad Lamker

Date:

Superintendent Approval: _____

Date: _____

This will be on the Board of Education agenda for final approval. This employee is approved to start work by virtue of Board Approval and successful background check.

_____ Copy back to hiring manager.

****Attach a copy of the completed application form to this sheet and turn it into the HR Department.**

Successful Background Check Date: _____

Board Approval Date: _____

**East Buchanan Community Schools
NEW HIRE RECOMMENDATION**

Recommended Applicant: Barb Bullerman

Date of Interview: 9/11/24

Date of Job Offer: 9/11/24

Date of Acceptance: 9/17/24

Position: Speech Director

Step and Lane: Column 2, Step 1

Vacated by: Ashley Fogle

Starting date: 2024 Season

Reference(s) contacted and brief description of the conversation(s):

-Abbey Thurn, Lisa Goedken, Jess Cook

All commented on her knowledge of speech and the volunteer help she has provided to our speech program in the past.

Administrator / Hiring Manager: Chad Lamker

Date:

Superintendent Approval: _____ Date: _____

This will be on the Board of Education agenda for final approval. This employee is approved to start work by virtue of Board Approval and successful background check.

_____ Copy back to hiring manager.

****Attach a copy of the completed application form to this sheet and turn it into the HR Department.**

Successful Background Check Date: _____

Board Approval Date: _____

Vendor ID	Vendor Name	Description	Invoice Amount
ADVELIGH	ADVENTURE LIGHTING	ELECTRICAL SUPPLIES	159.74 *
			<u>159.74</u>
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	11,847.16
			<u>11,847.16</u>
AMERUNITED	America United Life	RETIREE HRA CONTRIBUTION	123,469.20 *
			<u>123,469.20</u>
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE	893.00 *
			<u>893.00</u>
BLOOFARM	BLOOMSBURY FARM	Field Trip	360.00 1
			<u>360.00</u>
BUCHAUDI	BUCHANAN COUNTY AUDITOR	ELECTION FEE	3,314.67
			<u>3,314.67</u>
CRAEA	CENTRAL RIVERS AEA	Prof. Learning - Bldg. Thinking cl. rms	150.00
CRAEA	CENTRAL RIVERS AEA	Navigating the Revised Iowa ELA Standard	100.00
CRAEA	CENTRAL RIVERS AEA	NETWORKING SUPPORT	1,000.00
			<u>1,250.00 *</u>
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	60.31
			<u>60.31</u>
CITYWINT	CITY OF WINTHROP	WATER/SEWER	727.35
			<u>727.35</u>
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	27.46
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	474.83
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	108.20
COPYSYST	COPY SYSTEMS INC	COPIER MAINTENANCE	539.30
			<u>1,149.79</u>
DEPTINSP	D.I.A.L. / Elevator Safety Bureau	ELEVATOR PURC SERVICE	175.00 *
			<u>175.00</u>
DECOMOBIL	Decorah Mobile Glass, Inc.	B&G SUPPLIES	165.00
DECOMOBIL	Decorah Mobile Glass, Inc.	B&G SUPPLIES	184.50
			<u>349.50</u>
DEPTTRAN	DEPARTMENT OF EDUCATION	BUS INSPECTIONS	100.00
			<u>100.00</u>
DHS	DHS CASHIER 1ST FL.	STATE MEDICAID MATCH	147.23
			<u>147.23</u>
DONWALT	DON & WALT L.L.C.	B&G REPAIRS	178.70
			<u>178.70</u>
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,916.41
			<u>2,916.41</u>
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	484.26

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	508.49
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	57.72
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	53.97
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	53.98
INDENAPA	Etten Enterprises LLC	TRANSPORTATION SUPPLIES	22.98
INDENAPA	Etten Enterprises LLC	RETURN	(110.00)
			<u>1,071.40</u>
GOPHER	GOPHER	PADLOCKS	304.04
			<u>304.04</u>
GRACNOTE	GraceNotes LLC	MUSIC SUBSCRIPTION	70.00
			<u>70.00</u>
HALFADAM	Halford, Adam	DOT PHYSICAL	110.00
			<u>110.00</u>
HAWKCOMM	HAWKEYE COMMUNITY COLLEGE	Hawkeye Tuition	45,180.50
			<u>45,180.50</u>
HOTLUNCH	HOT LUNCH PROGRAM	PRESCHOOL SNACKS	286.81 *
			<u>286.81</u>
IASBO	IA ASSOC OF SCH BUS OFFICIALS	Fall IASBO conference	245.00
			<u>245.00</u>
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	225.96
			<u>225.96</u>
ITAG	Iowa Talented and Gifted Assn	ITAG Conference for TAG teachers	375.00
			<u>375.00</u>
JACODEAN	Jacobs, Dean	SPEAKER	750.00
			<u>750.00</u>
KERKMICH	Kerkove, Michael	SCAFFOLD RENT	125.00
			<u>125.00</u>
KLEIJILL	Kleinlein, Jill	GRAD HR REIMB	295.00
			<u>295.00</u>
LAMKCHAD	Lamker, Chad	CELL PHONE	50.00
LAMKCHAD	Lamker, Chad	CELL PHONE	50.00
			<u>100.00</u> *
LEHSJESS	Lehs, Jessica	GRAD HRS REIMBURSEMENT	300.00
			<u>300.00</u>
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	945.16
LINNCOOP	LINN CO-OPERATIVE OIL CO	GAS/DIESEL	1,788.20
			<u>2,733.36</u>
MARC	MARC	BLDGS & GROUNDS SUPPLIES	143.75 *
			<u>143.75</u>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
MENARDSWLO	MENARDS	B&G SUPPLIES	31.76
			<u>31.76</u>
MOOSEMECH	Moose Mechanical	PURCHASED SERVICE	1,481.02 *
			<u>1,481.02</u>
MTMDDRIV	MTMD Driving School LLC	DRIVERS ED	1,200.00
			<u>1,200.00</u>
NELSMEGA	Nelson, Megan	GRAD HOURS REIMB	500.00
			<u>500.00</u>
NICKGROC	Nick's Grocery	SUPPLIES/FCS SUPPLIES	851.16 *
			<u>851.16</u>
HOGLBUSMN	North Central Intl LLC	BUS PARTS	101.39
HOGLBUSMN	North Central Intl LLC	BUS PARTS	50.03
HOGLBUSMN	North Central Intl LLC	BUS PARTS	146.84
			<u>298.26</u>
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	48.38
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	180.54
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	66.66
			<u>295.58</u>
THEPAP	PAPER CORPORATION, THE	PAPER	2,672.80
			<u>2,672.80</u>
PECKDAVE	Peck, David	DOT PHYSICAL	110.00
			<u>110.00</u>
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	76.03 *
			<u>76.03</u>
RIESANDR	Ries, Andrea	DOT PHYSICAL	110.00
			<u>110.00</u>
RUBBBAND	Rubber Band Arrangements	BAND SUPPLIES	176.00 *
			<u>176.00</u>
RUNDEAUTOG	Runde Auto Group	PARTS	52.28
			<u>52.28</u>
SARGWILL	Sargent, William	FEE REIMBURSEMENT	90.00 1
			<u>90.00</u>
SCHOLMAG	SCHOLASTIC INC.	CLASSROOM MAGAZINE	121.41
			<u>121.41</u>
SHERDANI	Sherrets, Daniel	DOT PHYSICAL	110.00
			<u>110.00</u>
SWISCOHR	SWISHER & COHRT	LEGAL SERVICES	250.00
			<u>250.00</u>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
TAYLCHRI	Taylor, Christina	DOT PHYSICAL	156.00
			<u>156.00</u>
TEACHPAY	Teacher Synergy LLC	PRESCHOOL CURRICULUM	377.99
			<u>377.99</u>
TIMBBILL	TIMBERLINE BILLING SERVICE LLC	MEDICAID PURCH SERVICE	15.79
			<u>15.79</u>
UNIVPEDI	Universal Pediatrics	PURCHASED SERVICE	558.00
UNIVPEDI	Universal Pediatrics	PURCHASED SERVICE	558.00
			<u>1,116.00</u>
USCELL	US CELLULAR	DISTRICT CELL PHONE	303.75
			<u>303.75</u>
VITASOUR	VitalSource	Hawkeye Fall Textbooks 2024	4,675.32
VITASOUR	VitalSource	refund	(735.15)
VITASOUR	VitalSource	Hawkeye Fall Textbooks	224.75
VITASOUR	VitalSource	refund	(44.95)
VITASOUR	VitalSource	Textbooks	950.00
VITASOUR	VitalSource	refund	(570.00)
VITASOUR	VitalSource	Hawkeye Textbooks	93.02
VITASOUR	VitalSource	refund	(93.02)
			<u>4,499.97</u> *
WALMART	WALMART COMMUNITY BRC	Supplies	14.50
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	133.47
			<u>147.97</u> *
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	34.00
WESTMUSI	WEST MUSIC COMPANY	ACCOUNT CREDIT	(100.00)
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	19.75
WESTMUSI	WEST MUSIC COMPANY	BAND SUPPLIES	54.48
WESTMUSI	WEST MUSIC COMPANY	BAND RESALE SUPPLIES	94.97
WESTMUSI	WEST MUSIC COMPANY	INSTRUMENT REPAIRS	205.50
WESTMUSI	WEST MUSIC COMPANY	INSTRUMENT REPAIRS	72.50
			<u>381.20</u> *
WILGJILL	Wilgenbusch, Jill	SUPPLIES	79.88
			<u>79.88</u>
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	417.07
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	70.29
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	27.99
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	17.98
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	152.91
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	77.99
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	28.08
WINTBUIL	WINTHROP BUILDING SUPPLY	IND ARTS SUPPLIES	237.03
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	56.22
			<u>1,085.56</u> *

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			Batch Total: 216,004.29
			Report Total: 216,004.29

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
AMAZON	Amazon	BLDG & GROUNDS SUPPLIES	63.95 1
AMAZON	Amazon	office supplies	70.86 1
AMAZON	Amazon	Books	11.96 1
AMAZON	Amazon	B&G SUPPLIES	68.89 1
AMAZON	Amazon	Business office supplies	85.48 1
AMAZON	Amazon	Business office supplies	6.60 1
AMAZON	Amazon	SUPPLIES	35.95 1
AMAZON	Amazon	BLDG & GROUNDS SUPPLIES	39.00 1
AMAZON	Amazon	SUPPLIES	39.99 1
AMAZON	Amazon	PE/RECESS EQUIPMENT	334.11 1
AMAZON	Amazon	SUPPLIES	96.96 1
			853.75
BOOMERANG	Boomerang	recurring scheduling for behavior forms	323.52 1
BOOMERANG	Boomerang	Boomerang	160.01 1
			483.53
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	874.92 1
			874.92
			Batch Total: 2,212.20
			Report Total: 2,212.20 *

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
FIVESTAR	Five Star Telecom, Inc	Middle School - Security Grant	29,581.37
FIVESTAR	Five Star Telecom, Inc	Elementary School - Security Grant	42,712.18
FIVESTAR	Five Star Telecom, Inc	High School - Security Grant	42,364.39
			114,657.94
			Batch Total: 114,657.94
			Report Total: 114,657.94

Oct 2024; SAVE

User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
FIVESTAR	Five Star Telecom, Inc	Middle School - Security Grant	29,581.37
FIVESTAR	Five Star Telecom, Inc	Elementary School - Security Grant	42,712.18
FIVESTAR	Five Star Telecom, Inc	High School - Security Grant	42,364.39
			<u>114,657.94</u>

Batch Total: 114,657.94

Report Total: 114,657.94

Posted - All; Batch Description 2 Records Selected; Fund Description GENERAL FUND;
Processing Month 09/2024

User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
MORNCOLL	MORNINGSIDE COLLEGE	TEACHER CLASS	1,194.00 1
			<u>1,194.00</u>

Report Total: 1,194.00

Extra Invoices Sept 2024 - Activity

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>		
BALLHORT	BALL HORTICULTURAL COMPANY	plant orders	244.03	2
			<u>244.03</u>	
BROCKADE	BROCKMEYER, KADEN	HS Football Medical/Security 9/20/24	50.00	2
			<u>50.00</u>	
CENTPOIN	CENTER POINT-URBANA CSD	MS X-Country Entry Fee	75.00	2
			<u>75.00</u>	
CENTSCHO	CENTRAL COMMUNITY SCHOOL DISTRICT	X-Country Entry Fee	105.00	2
			<u>105.00</u>	
CHAMRAND	CHAMBERLIN, RANDY	HS VB Official 9/12/24	150.00	2
			<u>150.00</u>	
DILLTRIS	Dilley, Tristan	HS Football Medical/Security 9/20/24	100.00	2
			<u>100.00</u>	
FBLA	FBLA-PBL	Member Dues	32.00	2
			<u>32.00</u>	
FRIDMATT	FRIDAY, MATT	HS FB Official 09/20/2024	140.00	2
			<u>140.00</u>	
FRITSCOT	FRITZ, SCOTT	HS FB Official 09/20/2024	140.00	2
			<u>140.00</u>	
GENFUND	GENERAL FUND	Employee Officials & FICA	409.05	2
			<u>409.05</u>	
GLADREIN	GLADBROOK-REINBECK H.S.	Varsity VB Tournament Entry Fee	100.00	2
			<u>100.00</u>	
HUDL	HUDL	Hudle Subscription	3,699.00	2
			<u>3,699.00</u>	
IHSMA	IA HIGH SCH MUSIC ASSOCIATION	All-state Vocal Registration	56.00	2
			<u>56.00</u>	
IGCA	IOWA GIRLS COACHES ASSOCIATION	IGCA Membership	75.00	2
			<u>75.00</u>	
IAHSAA	IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	Registration for IA StuCo Boot Camp	75.00	2
			<u>75.00</u>	
MATBOSS	MatBoss LLC	Matboss Subscription	259.00	2
			<u>259.00</u>	
MORNCOLL	MORNINGSIDE COLLEGE	TEACHER CLASS	1,194.00	1
			<u>1,194.00</u>	
SCHLMARK	SCHLEISMAN, MARK	HS Volleyball Official 9/24/24	150.00	2
			<u>150.00</u>	

Extra Invoices Sept 2024 -Activity

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
SCHNTERR	SCHNEEKLOTH, TERRY	HS FB Official 09/20/2024	150.00 2
			<u>150.00</u>
SCHUJERO	SCHULTZ, JEROD	HS Football Medical/Security 9/20/2024	50.00 2
			<u>50.00</u>
SPRINGVI	SPRINGVILLE COMM. SCHOOL	X-Country Entry Fee	100.00 2
			<u>100.00</u>
STEGTEDD	STEGER, TEDDY	HS FB Official 09/23/2024	100.00 2
			<u>100.00</u>
VASKMICH	VASKE, MICHAEL	HS Football Official 09/23/2024	115.00 2
			<u>115.00</u>
		Batch Total:	<u>7,568.08</u>
		Report Total:	<u>7,568.08</u>

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BRADYBO	BRADY, BO	MS FB Official 09/26/24	100.00
			100.00
* BROCKADE	BROCKMEYER, KADEN	Medical/Security FB 10/04/2024	50.00
			50.00
* CALLTONY	Callahan, Tony	HS FB Official 09/23/2024 & 10/7/24	200.00
			200.00
CHASCARD	CHASE CARD SERVICES	Homecoming Royalty	35.98
CHASCARD	CHASE CARD SERVICES	Homecoming Supplies	158.52
CHASCARD	CHASE CARD SERVICES	Dress up day gifts	30.86
CHASCARD	CHASE CARD SERVICES	HOMECOMING SUPPLIES	66.44
			291.80
* FONTJOE	FONTENOT, JOSEPH	HS FB official 10/04/2024	140.00
			140.00
* FRAKTIM	Frake, Tim	HS FB Official 10/04/2024	150.00
			150.00
* GALLBLAK	GALLERY, BLAKE	Medical/Security FB 10/04/2024	100.00
			100.00
GROTHSCOTT	Groth, Scott	MS FB Official 9/26/24	110.00
			110.00
GUSTAMY	GUSTAFSON, AMY	HS VB Official 10/3/24	150.00
			150.00
IOWAFBLA	IOWA FBLA	FBLA	3,873.00
			3,873.00
JESUPCSD	JESUP COMMUNITY SCHOOL DISTRICT	X-Country Meet HS Entry Fee	122.00
			122.00
* KENMARK	Kenny, Mark	HS FB Official 10/04/2024	150.00
			150.00
LAKEBRAD	Lake, Brad	HS FB Official 9/20 & MS FB 9/20	240.00
			240.00
PIONMANU	PIONEER MANUFACTURING CO.	paint for football field	970.45
			970.45
REP	REP Fitness	athletic equipment	1,310.86
			1,310.86
SCHLMARK	SCHLEISMAN, MARK	HS VB Official 10/03/2024	150.00
			150.00
* SCHUJERO	SCHULTZ, JEROD	Medical/Security FB 10/4/24	50.00
			50.00
STARMONT	STARMONT CSD	X-Country 9/17/24 Entry Fee	120.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
			<u>120.00</u>
* STEGTEDD	STEGGER, TEDDY	HS FB official 10/7/24	100.00
			<u>100.00</u>
* THOMDANIE	THOMAS, DANIEL	HS FB Official 10/04/2024	140.00
			<u>140.00</u>
TIMMDMUS	Timmy D Music Service	DJ for homecoming dance	200.00 2
			<u>200.00</u>
UHALJOHN	Uhal, John	HS VB Official 09/24/24	150.00
			<u>150.00</u>
* VASKMICH	VASKE, MICHAEL	HS FB Official 10/7/24	115.00
			<u>115.00</u>
* VENNLOGA	Vennega, Logan	HS FB Official 10/04/2024	140.00
			<u>140.00</u>
* WEGMCHAD	WEGMANN, CHAD	HS FB Official 9/23/24 & 10/7/24	200.00
			<u>200.00</u>
WINTBUIL	WINTHROP BUILDING SUPPLY	Paint football field	535.62
			<u>535.62</u>
YANADREW	Yanarek, Drew	HS FB Official 09/20/2024	140.00
			<u>140.00</u>
			<u>9,998.73</u>
		Batch Total:	9,998.73
		Report Total:	9,998.73

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
BIMBBAKE	BIMBO BAKERIES USA	Food Purchased	438.75
			438.75
CHASCARD	CHASE CARD SERVICES	Items needed for POS machine	30.47
			30.47
EMSDETER	EMS DETERGENT SERVICES CO.	Supplies Purchased	271.70
			271.70
MARTBROT	MARTIN BROTHERS	Food Purchased	6,410.40
			6,410.40
MILLERMICH	Miller, Michelle	Reimbsmt for food purchased w/ own card	47.56
			47.56
NICKGROC	Nick's Grocery	Food purchased	36.95
			36.95
PERFFOOD	PERFORMANCE FOODSERVICE	Food/Supplies Purchased	20,531.15
			20,531.15
PRAIFARM	PRAIRIE FARMS DAIRY, INC.	Milk Purchased	3,298.42
			3,298.42
WALMART	WALMART COMMUNITY BRC	Food purchased/supplies	262.79
			262.79
		Batch Total:	31,328.19
		Report Total:	31,328.19



East Buchanan Community School District
Cash Summary Report

	Jul-24	Aug-24	Sep-24	FY25YTD
10-GENERAL FUND				
Beginning Balance	1,528,451.82	1,163,382.24	751,315.60	1,528,451.82
Revenue	471,644.57	147,381.10	636,363.99	1,255,389.66
Expenditures	836,714.15	559,447.74	553,543.14	1,949,705.03
Ending Balance	1,163,382.24	751,315.60	834,136.45	834,136.45
21-ACTIVITY FUND				
Beginning Balance	87,662.12	91,145.23	92,180.73	87,662.12
Revenue	9,059.13	6,913.14	24,641.12	40,613.39
Expenditures	5,576.02	5,877.64	12,898.76	24,352.42
Ending Balance	91,145.23	92,180.73	103,923.09	103,923.09
22-MANAGEMENT FUND				
Beginning Balance	262,581.63	26,426.30	25,838.89	262,581.63
Revenue	3,603.81	418.84	26,659.59	30,682.24
Expenditures	239,759.14	1,006.25	1,106.25	241,871.64
Ending Balance	26,426.30	25,838.89	51,392.23	51,392.23
33-SAVE				
Beginning Balance	2,809,867.27	2,679,488.94	2,756,068.15	2,809,867.27
Revenue	77,173.16	76,579.21	112,252.32	266,004.69
Expenditures	207,551.49	0.00	128,904.03	336,455.52
Ending Balance	2,679,488.94	2,756,068.15	2,739,416.44	2,739,416.44
36-PPEL				
Beginning Balance	314,010.84	267,109.43	245,696.66	314,010.84
Revenue	4,171.97	6,200.76	32,817.75	43,190.48
Expenditures	51,073.38	27,613.53	13,426.39	92,113.30
Ending Balance	267,109.43	245,696.66	265,088.02	265,088.02
40-DEBT SERVICE				
Beginning Balance	39,869.90	43,511.19	43,184.74	39,869.90
Revenue	210,821.29	173.55	4,368.58	215,363.42
Expenditures	207,180.00	500.00	0.00	207,680.00
Ending Balance	43,511.19	43,184.74	47,553.32	47,553.32
61-NUTRITION FUND				
Beginning Balance	191,194.54	185,377.66	206,597.70	191,194.54
Revenue	7,289.48	33,188.85	104,932.48	145,410.81
Expenditures	13,106.36	11,968.81	117,663.28	142,738.45
Ending Balance	185,377.66	206,597.70	193,866.90	193,866.90
less: Received on Acct	2,957.37	18,950.11	14,870.48	
	182,420.29	187,647.59	178,996.42	
72-FLEX SPENDING ACCT FUND				
Beginning Balance	7,653.24	4,335.85	5,341.29	7,653.24
Revenue (contributions)	2,086.99	2,059.99	2,259.99	6,406.97
Expenditures (claims)	5,404.38	1,054.55	1,349.51	7,808.44
Ending Balance	4,335.85	5,341.29	6,251.77	6,251.77
EMPLOYER'S PAYROLL EXPENSE:				
Gross Wages-hourly	78,507.94	22,492.17	46,672.45	147,672.56
Gross Wages-contract	305,036.73	301,768.96	331,598.48	938,404.17
	383,544.67	324,261.13	378,270.93	1,086,076.73
Employer paid deductions	61,626.73	60,228.03	67,900.51	189,755.27
Employer paid IPERS	31,366.92	29,628.38	34,984.74	95,980.04
Employer paid FICA	28,313.51	23,943.97	28,160.19	80,417.67
	121,307.16	113,800.38	131,045.44	366,152.98
TOTAL	504,851.83	438,061.51	509,316.37	1,452,229.71

RECEIPTS

	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$2,402.05	\$568.55	\$2,970.60
Student Lunch	\$7,777.32	\$20,001.74	\$27,779.06
Adult Breakfast	\$40.00	\$12.80	\$52.80
Adult Lunch	\$606.25	\$111.55	\$717.80
Alacarte	\$6,846.45	\$1,455.40	\$8,301.85
Snacks	\$1,834.40	\$1,586.00	\$3,420.40
Federal Breakfast	\$0.00	\$0.00	\$0.00
Federal Lunch	\$0.00	\$0.00	\$0.00
State Breakfast	\$0.00	\$0.00	\$0.00
State Lunch	\$0.00	\$0.00	\$0.00
Supply Chain Assistance Funds	\$0.00	\$0.00	\$0.00
Other Revenues	\$778.00	\$2,719.00	\$3,497.00
Rebate	\$0.00	\$0.00	\$0.00
Interest	\$716.81	\$1,641.11	\$2,357.92
TOTAL INCOME	\$21,001.28	\$28,096.15	\$49,097.43

EXPENDITURES

	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$30,120.32	\$0.00	\$30,120.32
Supplies	\$1,177.40	\$0.00	\$1,177.40
Shared Contract	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel/Trainings	\$0.00	\$160.00	\$160.00
Other Purchased Services	\$455.45	\$0.72	\$456.17
Salaries	\$7,340.92	\$7,166.66	\$14,507.58
Benefits	\$4,622.26	\$4,639.01	\$9,261.27
TOTAL EXPENDITURES	\$43,716.35	\$11,966.39	\$55,682.74

BALANCE

	0	PRIOR BALANCE	YEAR TO DATE
Beginning Balance	\$0.00	\$190,514.78	\$190,514.78
Income	\$21,001.28	\$28,096.15	\$49,097.43
Expenditures	\$43,716.35	\$11,966.39	\$55,682.74
FUND BALANCE	-\$22,715.07	\$206,644.54	\$183,929.47

MEALS SERVED

	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	1,339	317	1,656
Reduced Student Breakfasts	196	46	242
Free Student Breakfasts	863	174	1,037
Second Breakfasts	0	0	0
Adult Breakfasts	25	8	33
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
TOTAL BREAKFASTS SERVED	2,423	545	2,968

Paid Student Lunches	5,362	1,563	6,925
Reduced Student Lunches	678	157	835
Free Student Lunches	2,171	623	2,794
Second Lunches	3	0	3
Adult Lunches	125	23	148
Student Guest Lunches	0	0	0
Complimentary Lunches	0	0	0
TOTAL LUNCHES SERVED	8,339	2,366	10,705

LUNCH STATUS

FREE	REDUCED	PAID	TOTAL
139	51	381	571

2024-2025

East Buchanan

Hot Lunch

Report

DAYS MEALS SERVED	
July	0
August	6
September	20
October	0
November	0
December	0
January	0
February	0
March	0
April	0
May	0
June	0
TOTALS	26

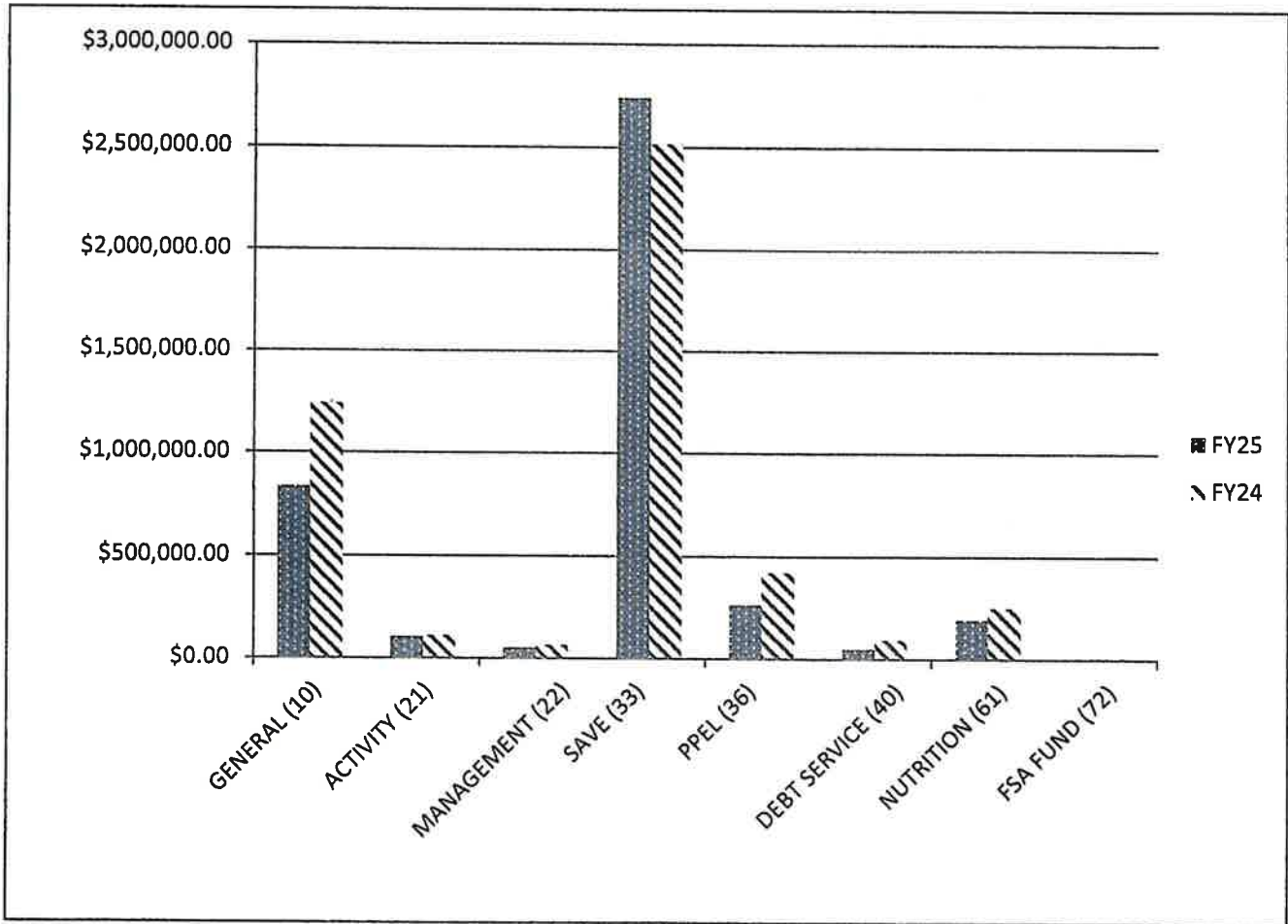
Sept 30, 2024

Fund: 21 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Ending Balance</u>
21 6111 729 910	DRAMA	18,539.33	0.00	0.00	18,539.33
21 6120 729 910	SPEECH	319.85	0.00	0.00	319.85
21 6210 729 910	MUSIC CLUB	81.53	78.45	0.00	3.08
21 6220 729 910	PEP BAND	2,414.13	0.00	0.00	2,414.13
21 6221 729 910	MUSIC TRIP	3,014.15	0.00	0.00	3,014.15
21 6600 729 920	ATHLETICS	15,808.40	9,969.78	14,623.03	20,461.65
21 6645 729 920	CROSS COUNTRY	46.50	0.00	0.00	46.50
21 6693 729 920	CHEERLEADING	2,443.31	150.00	112.00	2,405.31
21 6694 729 920	DANCE TEAM	1,143.32	0.00	0.00	1,143.32
21 6710 729 920	BOYS' BASKETBALL	1,132.12	0.00	0.00	1,132.12
21 6720 729 920	FOOTBALL	4,151.49	1,522.45	0.00	2,629.04
21 6730 729 920	BASEBALL	300.37	98.00	1,750.00	1,952.37
21 6740 729 920	BOYS' TRACK	102.30	0.00	0.00	102.30
21 6760 729 920	BOYS' GOLF	0.00	0.00	2,987.22	2,987.22
21 6790 729 920	WRESTLING	254.82	0.00	0.00	254.82
21 6810 729 920	GIRLS BASKETBALL	1,082.92	0.00	295.00	1,377.92
21 6815 729 920	VOLLEYBALL	189.03	0.00	0.00	189.03
21 6835 729 920	SOFTBALL	0.00	0.00	0.00	0.00
21 6840 729 920	GIRLS TRACK	318.32	0.00	0.00	318.32
21 6860 729 920	GIRLS' GOLF	96.93	0.00	0.00	96.93
21 7010 729 950	FBLA	6,597.32	352.00	630.00	6,875.32
21 7011 729 950	HS STUDENT COUNCIL	1,470.50	75.00	0.00	1,395.50
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	997.45
21 7013 729 950	NHS	1,062.24	0.00	0.00	1,062.24
21 7017 729 950	SKILLS USA	69.22	0.00	0.00	69.22
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	2,236.84
21 7021 729 950	ROBOTICS CLUB	905.71	0.00	0.00	905.71
21 7022 729 950	ESPORTS	304.85	0.00	0.00	304.85
21 7026 729 950	FFA	14,064.00	244.03	3,100.00	16,919.97
21 7027 729 950	ART CLUB	0.00	0.00	0.00	0.00
21 7040 729 950	MS STUDENT COUNCIL	133.12	0.00	177.25	310.37
21 7049 729 950	PBIS	280.15	0.00	0.00	280.15
21 7051 729 950	CAMP WAPSIE	26.13	0.00	0.00	26.13
21 7080 729 950	CLASS OF 2025	2,652.98	0.00	0.00	2,652.98
21 7081 729 950	CLASS OF 2026	1,187.10	0.00	0.00	1,187.10
21 7082 729 950	CLASS OF 2027	761.72	0.00	0.00	761.72
21 7083 729 950	CLASS of 2028	600.00	0.00	0.00	600.00
21 8000 729 910	ANNUAL	6,426.82	0.00	140.00	6,566.82
21 8001 729 910	BUCCANEER CLUB	175.47	0.00	0.00	175.47
21 8004 729 910	INTEREST	790.29	0.00	417.57	1,207.86
Fund Total: 21		92,180.73	12,489.71	24,232.07	103,923.09

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL September 2024

Fund Description	Beginning	Revenues	Expenditures	FY25 Ending	FY24 End Balance	Difference
GENERAL (10)	\$751,315.60	\$636,879.99	\$554,059.14	\$834,136.45	\$1,240,804.38	(\$406,667.93)
ACTIVITY (21)	\$92,180.73	\$25,357.93	\$13,615.57	\$103,923.09	\$110,529.60	(\$6,606.51)
MANAGEMENT (22)	\$25,838.89	\$26,659.59	\$1,106.25	\$51,392.23	\$64,064.50	(\$12,672.27)
SAVE (33)	\$2,756,068.15	\$112,252.32	\$128,904.03	\$2,739,416.44	\$2,514,681.58	\$224,734.86
PPEL (36)	\$245,696.66	\$32,817.75	\$13,426.39	\$265,088.02	\$422,201.57	(\$157,113.55)
DEBT SERVICE (40)	\$43,184.74	\$4,368.58	\$0.00	\$47,553.32	\$92,745.36	(\$45,192.04)
NUTRITION (61)	\$206,597.70	\$104,932.48	\$117,663.28	\$193,866.90	\$251,076.66	(\$57,209.76)
FSA FUND (72)	\$5,341.29	\$2,259.99	\$1,349.51	\$6,251.77	\$4,899.50	\$1,352.27
TOTAL				\$4,241,628.22	\$4,701,003.15	(\$459,374.93)



**EAST BUCHANAN CSD
TREASURER'S REPORT - FY 2025**

MONTH BY FUND: Sep-24					
Fund	#	Beginning Fund Balance	+ Revenues	- Expenditures	Ending Fund Balance
General	10	\$ 751,315.60	\$ 636,879.99	\$ 554,059.14	\$ 834,136.45
Activity	21	\$ 92,180.73	\$ 25,357.93	\$ 13,615.57	\$ 103,923.09
Management	22	\$ 25,838.89	\$ 26,659.59	\$ 1,106.25	\$ 51,392.23
SAVE	33	\$ 138,990.22	\$ 51,153.95	\$ 78,195.60	\$ 111,948.57
SAVE	33	\$ 2,617,077.93	\$ 61,098.37	\$ 50,708.43	\$ 2,627,467.87
PPEL	36	\$ 245,696.66	\$ 32,817.75	\$ 13,426.39	\$ 265,088.02
Debt Service	40	\$ 43,184.74	\$ 4,368.58	\$ -	\$ 47,553.32
Debt Service	40	\$ -	\$ -	\$ -	\$ -
Nutrition	61	\$ 206,597.70	\$ 68,622.21	\$ 81,353.01	\$ 193,866.90
Nutrition	61	\$ -	\$ 36,310.27	\$ 36,310.27	\$ -
FSA	72	\$ 5,341.29	\$ 2,259.99	\$ 1,349.51	\$ 6,251.77
Custodial	91	\$ -	\$ -	\$ -	\$ -
		<u>\$ 4,126,223.76</u>	<u>\$ 945,528.63</u>	<u>\$ 830,124.17</u>	<u>\$ 4,241,628.22</u>

BY BANK ACCOUNT									
Fund	#	Beginning Fund Balance	+ Revenues	- Expenditures	Ending Fund Balance	Outstanding Deposits	Outstanding Checks	Ending Bank Balance	Bank Acct
General	10	\$ 2,162,495.30	\$ 10,242,570.25	\$ 11,570,929.10	\$ 834,136.45				
Management	22	\$ 203,146.70	\$ 365,431.14	\$ 517,185.61	\$ 51,392.23				
FSA	72	\$ 6,775.52	\$ 37,421.85	\$ 37,945.60	\$ 6,251.77				
					<u>\$ 891,780.45</u>	\$ -	\$ 9,148.46	\$ 900,928.91	XX009
Activity	21	\$ 89,816.84	\$ 210,989.58	\$ 196,883.33	\$ 103,923.09				
Custodial	91	\$ -	\$ -	\$ -	\$ -				
					<u>\$ 103,923.09</u>	\$ -	\$ 5,573.85	\$ 109,496.94	XX306
SAVE	33	\$ 2,783,364.55	\$ 915,509.77	\$ 1,071,406.45	\$ 2,627,467.87	\$ -	\$ -	\$ 2,627,467.87	XX1520
SAVE	33	\$ 11,169.09	\$ 1,475,620.75	\$ 1,374,841.27	\$ 111,948.57				
PPEL	36	\$ 459,321.82	\$ 729,151.29	\$ 923,385.09	\$ 265,088.02				
Debt Service	40	\$ 28,354.28	\$ 837,645.29	\$ 818,446.25	\$ 47,553.32				
					<u>\$ 424,589.91</u>		\$ 10,425.95	\$ 435,015.86	XX900
Debt Service	40	\$ -	\$ 1,107,573.75	\$ 1,107,573.75	\$ -	\$ -	\$ -	\$ -	UMB
Nutrition	61	\$ 288,880.62	\$ 827,775.13	\$ 922,788.85	\$ 193,866.90	\$ -	\$ -	\$ 193,866.90	XX603

Certified Budget compared to Actual Revenues/Expenditures - All Funds

		FY24 Certified		
		Budget	as of 9/15/2024	over / (under) budget
Taxes Levied on Property	1	\$ 3,316,980.00	\$ 3,317,354.86	
Utility Replacement Excise Tax	2	\$ 44,118.00	\$ 44,947.23	
Income Surtaxes	3	\$ 151,599.00	\$ 194,600.04	
Tuition\Transportation Received	4	\$ 600,000.00	\$ 768,567.62	
Earnings on Investments	5	\$ 70,000.00	\$ 267,129.41	
Nutrition Program Sales	6	\$ 140,000.00	\$ 199,098.76	
Student Activities and Sales	7	\$ 181,000.00	\$ 113,231.63	
Other Revenues from Local Sources	8	\$ 110,000.00	\$ 243,036.77	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,195,341.00	\$ 4,140,033.00	
Instructional Support State Aid	11	\$ 14,163.00	\$ -	
Other State Sources	12	\$ 780,000.00	\$ 940,272.39	
Commercial & Industrial State Replacement	13	\$ -	\$ -	
Title I Grants	14	\$ 70,000.00	\$ 73,960.72	
IDEA and Other Federal Sources	15	\$ 445,000.00	\$ 580,518.61	
Total Revenues	16	\$ 10,118,201.00	\$ 10,882,751.04	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 312,355.00	\$ 313,523.30	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 1,550.00	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 10,430,556.00	\$ 11,197,824.34	\$ 767,268.34
Beginning Fund Balance	22	\$ 5,190,063.43	\$ 5,190,063.43	
Total Resources	23	\$ 15,620,619.43	\$ 16,387,887.77	
*Instruction	24	\$ 5,917,000.00	\$ 6,159,895.37	\$ 242,895.37
Student Support Services	25	\$ 275,000.00	\$ 297,112.48	
Instructional Staff Support Services	26	\$ 650,000.00	\$ 544,477.26	
General Administration	27	\$ 435,000.00	\$ 478,281.30	
School/Building Administration	28	\$ 440,000.00	\$ 447,810.71	
Business & Central Administration	29	\$ 145,000.00	\$ 141,178.51	
Plant Operation and Maintenance	30	\$ 917,000.00	\$ 914,180.68	
Student Transportation	31	\$ 640,000.00	\$ 518,186.59	
This row is intentionally left blank	32	\$ -		
*Total Support Services (lines 25-32)	32A	\$ 3,502,000.00	\$ 3,341,227.53	\$ (160,772.47)
*Noninstructional Programs	33	\$ 426,350.00	\$ 453,117.03	\$ 26,767.03
Facilities Acquisition and Construction	34	\$ 1,020,000.00	\$ 261,854.07	
Debt Service	35	\$ 763,693.00	\$ 764,242.50	
AEA Support - Direct to AEA	36	\$ 278,919.00	\$ 278,919.00	
*Total Other Expenditures (lines 34-36)	36A	\$ 2,062,612.00	\$ 1,305,015.57	\$ (757,596.43)
Total Expenditures	37	\$ 11,907,962.00	\$ 11,259,255.50	
Transfers Out	38	\$ 312,355.00	\$ 313,523.30	
Other Uses	39	\$ -	\$ 1,916.61	
Total Expenditures & Other Uses	40	\$ 12,220,317.00	\$ 11,574,695.41	\$ (645,621.59)
Ending Fund Balance	41	\$ 3,400,302.43	\$ 4,813,192.36	
Total Requirements	42	\$ 15,620,619.43	\$ 16,387,887.77	

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

Certified Budget compared to Actual Budget - General Fund Only

		Certified Budget	as of 9/15/2024	over / (under) budget
Taxes Levied on Property	1	\$ 2,144,253	\$ 2,144,470	
Utility Replacement Excise Tax	2	\$ 28,520	\$ 29,056	
Income Surtaxes	3	\$ 192,254	\$ 194,600	
Tuition\Transportation Received	4	\$ 750,000	\$ 768,568	
Earnings on Investments	5	\$ 70,000	\$ 85,503	
Nutrition Program Sales	6	\$ -	\$ -	
Student Activities and Sales	7	\$ 3,000	\$ 4,149	
Other Revenues from Local Sources	8	\$ 100,000	\$ 161,409	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,140,033	\$ 4,140,033	
Instructional Support State Aid	11	\$ -	\$ -	
Other State Sources	12	\$ 178,000	\$ 210,085	
Commercial & Industrial State Replacement	13	\$ -	\$ -	
Title 1 Grants	14	\$ 70,000	\$ 73,961	
IDEA and Other Federal Sources	15	\$ 290,000	\$ 381,140	
Total Revenues	16	\$ 7,966,060	\$ 8,192,974	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ -	\$ -	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 550	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 7,966,060	\$ 8,193,524	\$ 227,463
Beginning Fund Balance	22	\$ 1,360,549	\$ 1,360,549	
Total Resources	23	\$ 9,326,609	\$ 9,554,072	
Instruction	24	\$ 5,450,000	\$ 5,475,105	\$ 25,105
Student Support Services	25	\$ 275,000	\$ 297,112	
Instructional Staff Support Services	26	\$ 620,000	\$ 496,982	
General Administration	27	\$ 402,000	\$ 431,480	
School/Building Administration	28	\$ 440,000	\$ 439,811	
Business & Central Administration	29	\$ 145,000	\$ 141,179	
Plant Operation and Maintenance	30	\$ 665,000	\$ 596,533	
Student Transportation	31	\$ 420,000	\$ 409,314	
This row is intentionally left blank	32			
Total Support Services (lines 25-32)	32A	\$ 2,967,000	\$ 2,812,411	\$ (154,589)
Noninstructional Programs	33	\$ -	\$ -	\$ -
Facilities Acquisition and Construction	34		\$ -	
Debt Service	35		\$ -	
AEA Support - Direct to AEA	36	\$ 278,919	\$ 278,919	
Total Other Expenditures (lines 34-36)	36A	\$ 278,919	\$ 278,919	\$ -
Total Expenditures	37	\$ 8,695,919	\$ 8,566,435	
Transfers Out	38	\$ 6,700	\$ 7,168	
Other Uses	39			
Total Expenditures & Other Uses	40	\$ 8,702,619	\$ 8,573,603	\$ (129,016)
Ending Fund Balance	41	\$ 623,990	\$ 980,469	
Total Requirements	42	\$ 9,326,609	\$ 9,554,072	

Request for Allowable Growth and Supplemental Aid

A district may request allowable growth and supplement aid for a negative special education balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized. If a district has a positive special education balance, they do not have the ability to request allowable growth and supplemental aid. The date listed below indicates when the district's board approved seeking allowable growth and supplemental aid for a negative special education balance.

The amount is calculated on the Special Education Supplement that is part of the fiscal year end reporting process as shown below.

Previous Year Carryover (Screen 4)	Weighted Receipts (Screen 4)
\$3,939.00	\$724,409.00
Total Special Education Revenue	Carryover Allowed in Current Year (10% of Weighted Receipts)
\$1,615,263.05	\$72,440.90
Total Special Education Expenditures	Amount to be Redistributed to Districts with a Negative Balance
\$1,715,447.41	\$0.00
Special Education Balance in Current Year	Amount of Allowable Growth Request
(\$96,245.36)	96,245.36

- Motion to approve the request for allowable growth and supplemental aid for the negative special education balance of \$96,245.36.

Score	GPA Value	Minimum percent
A	4.0	95.0
A-	3.67	89.5
B+	3.33	86.5
B	3.0	83.5
B-	2.67	79.5
C+	2.33	76.5
C	2.0	73.5
C-	1.67	69.5
D+	1.33	66.5
D	1.0	63.5
D-	.67	59.5
F	0.0	0

EAST BUCHANAN COMMUNITY SCHOOLS

ADMINISTRATION

Daniel J. Fox

Superintendent

Eric Dockstader

Secondary Principal

Jacklyn Letzring

Elementary Principal

Teresa Knipper

Board Secretary/Business Manager



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BOARD OF EDUCATION

Andy Sperflage

President

Heather Steffens

Vice President

Scott Cooksley

Tim Recker

Shawn Stone

Date

Early Graduation Applicants

The Seniors listed below have applied for early graduation. They will graduate on December 20, 2024, at the end of semester 1 if they have earned the required credits, reached the necessary 55 credits and their request is approved by the East Buchanan School Board.

Ashley Childers
Tadam Dawes
Addison Degenhardt
Mikel Dolan
Hunter Franck
Jamisin Gile
Cameron Graham
Hannah Hettinger
Kaleb Mundschenk
Gavin Reck
Talan Walker
Addison Degenhardt

Thank you.

Kelly Henderson, Counselor
Eric Dockstader, MS/HS Principal

English Learners (EL) Excess Costs Application for MSA

Districts may request a modified supplement amount (MSA) from the school budget review committee (SBRC) for the costs in excess of weightings and other resources for providing its EL program as shown below. If approved by the SBRC, there will be an increase in the district's spending authority for the current year. This does not provide any revenue.

The EL Excess Costs application is populated using district data from the Certified Annual Report (FY23 and FY24 CAR), Student Reporting in Iowa (fall 2023 and spring 2024), Certified Enrollment (fall 2023), and Fall BEDS Staff (fall 2023). The application includes only costs for students who were served in an English Language (EL) program during the 2023-2024 school year. (Source: Sept 2024 School Business Alert)

	Salaries	Benefits	Other (tuition)	Supplies	Total
1. Instruction	1,576.66	269.44	23,460.00	179.50	25,485.60

12. Weighted funding received (from October 2022 CE x FY24 DCP)	1,603.00	
13. Other resources (expenditures above that have project >0000, excluding 1112)	243.10	
14. FY23 state and federal carryover	0.00	
15. MSA on FY24 Application form (from SBRC application form)	1,603.00	
16. Resources Available but unused	0.00	
Total Resources Available (Sum Lines 12 thru 16)	3,449.10	
21. Maximum allowable request (Line 17 minus Lines 18-20, if positive, otherwise zero)		22,036.50
22. Amount requested (may be less than maximum allowable) (district input)		22,036.50

Motion to submit a request to the SBRC for a modified supplement amount of \$22,036.50 due to excess costs of providing the EL program in the prior year.

Minutes uploaded: _____

CLASSIFIED EMPLOYEE RETIREMENT

Classified employees who will complete their current contract with the board may apply for retirement. No classified employee will be required to retire at a specific age.

Application for retirement will be considered made when the classified employee states in writing to the superintendent, no later than the date set by the board for the return of the employee's contract to the board, if applicable, the employee's intent to retire. The letter must state the employee's desire to retire and be witnessed by another party other than the principal or the superintendent.

Board action to approve a classified employee's application for retirement shall be final and such action constitutes termination of the employee's contract for the next school year.

Classified employees and their spouse and dependents who have group insurance coverage through the school district may be allowed to continue coverage in the school district's group health insurance program, at their own expense, by meeting requirements of the insurer.

Classified employees who retire under this policy may qualify for retirement benefits through the Iowa Public Employees Retirement System (IPERS).

A. Determining Eligibility:

Employees must meet the following criteria to be eligible to participate in the retirement program:

1. in applying this provision, an employee will be at least the age of fifty-five (55) on or before June 30, 2024;
2. wish to retire voluntarily from service in the East Buchanan Community School District;
3. has been actively employed during the school year in which one requests retirement benefits;
4. has completed a minimum of Twelve (12) years continuous service to the East Buchanan Community School District and is currently employed at the time the voluntary retirement request is made. A leave of absence may interrupt continuous service without affecting the continuous years of service rule. Professional and military leave will qualify toward continuous service;

When a classified employee* retires after Twelve (12) or more years of continuous employment with the East Buchanan Community School District and has accumulated sick leave up to a maximum of 120 days sick leave, a retirement stipend shall be paid based upon the following schedule. The retiring employee's retirement benefit check will be paid out on July 20th of the retiring year.

1. The retirement applicant will be paid one hundred dollars (\$100.00) for each eligible sick day times their average FTE (maximum 1.0 FTE).
2. Each retirement applicant will have their FTE determined by averaging the FTE for the previous four (4) contract years and their FTE during the school year in which they request retirement.
3. Each retirement applicant will have their number of eligible sick days determined by averaging the remaining sick days on May 30th for the previous four (4) contract years and their remaining sick days on May 30th during the school year in which they request retirement.

The early retirement program is not available to any employee who has received notification of possible contract termination or who has been discharged, with the Board of Education the final determiner of that status. Classified employees must submit a written application to the Superintendent of Schools at least sixty (60) days prior to their retirement date.

* An employee in a classified position must have been employed during the entire school year – from the first student day of school to the last student day of school between July 1st and June 30th to be credited with one year of employment.

CLASSIFIED EMPLOYEE RETIREMENT

Legal Reference: 29 U.S.C. Sect. 621 *et seq.* (2012)
Iowa Code §§ 91A.2, .3, .5; 97B; 216; 279.19A, .46 (2013).
1978 Op. Att'y Gen. 247
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 412 Classified Employee Compensation and Benefits
413 Classified Employee Termination of Employment

Approved: July 16, 2001

Reviewed: November 9, 2016; November 14, 2018; December 11, 2019; November 11, 2020; December 8, 2021;
December 14, 2022 (revised); July 12, 2023

RESCIND

RETIREMENT – 12-MONTH SALARIED PERSONNEL

The East Buchanan Community School District Retirement Program as described in this document has been approved by the District Board of Education to be effective for the 2023-2024 fiscal year. As approved, it applies only to 12-month Salaried Employees. This Retirement Program does not vest rights in any District employee whether or not the employee is currently eligible for the Program.

Purpose

The Board of Education of the East Buchanan Community School District has deemed it appropriate to provide a retirement incentive to 12-month salaried employees of extended tenure who opt to retire from the District pursuant to the terms of this Retirement Program.

The purpose of this program is to provide the District's employees with the option and opportunity for retirement from their employment with the District. This Retirement Program is designed to show the District's appreciation for the services an employee has rendered to the District, to aid the employee in their transition from public service to retirement, and to save District funds through a reduction in staff and/or replacement savings.

EMPLOYEE REQUIREMENTS

A. **Determining Eligibility** - Employees must meet the following criteria to be eligible to participate in the retirement program:

1. in applying this provision, an employee will be at least the age of fifty-five (55) on or before their last work day;
2. wish to retire voluntarily from service in the East Buchanan Community School District;
3. has been actively employed during the school year in which one requests retirement benefits;
4. has completed a minimum of twelve (12) years continuous service to the East Buchanan Community School District and is currently employed at the time the voluntary retirement request is made. A leave of absence may interrupt continuous service without affecting the continuous years of service rule. Professional and military leave will qualify toward continuous service;
5. is not receiving payments from the district's long-term disability insurance program; and
6. has not been discharged for cause or notified that their contract is under consideration of termination or reduction.

B. **Qualifying for Program** - An eligible employee qualifies for this program upon completion of the following requirements:

1. submission of a written application by the employee to participate in this program 30 days prior to their last work day addressed to the Board Secretary.
2. submission of a written resignation to the Board of Education on the same day as the submission of the written application to participate in the program; and
3. the Board's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and appropriately qualifies under the program and the Board accepts the employee's written resignation. The Board's acceptance of the written resignation will be considered final action and shall mean that the employee's application is accepted and the employee's contract and employment duties will end on the last day of the current fiscal year.

In all cases, completion of the above requirements is realized by receipt or certification by the Board Secretary.

RETIREMENT – 12-MONTH SALARIED PERSONNEL

PROGRAM CALCULATION

Each participating employee may receive two incentives as an early separation of a payment into a Health Reimbursement Arrangement (HRA). It will deposit as a non-elective employer contribution directly into the early retiree's account established by the district within 60 days of their last work day. Any benefit paid will be subject to deductions required by federal or state law. The amount is based on:

- 1) IPERS Rule and percentage of salary at 1.0 FTE of the specific employee for the current school year
- 2) a payout based upon the five-year average of employee FTE (Max 1.0 FTE) and the five-year average of remaining sick days at the end of the school year.

Rule Payouts

IPERS Rule of <88 - 0% of their current salary + \$100 per remaining sick days based on calculations
IPERS Rule of 88 – 40% of their current salary + \$100 per remaining sick days based on calculations
IPERS Rule of 90 – 30% of their current salary + \$100 per remaining sick days based on calculations
IPERS Rule of 92 – 20% of their current salary + \$100 per remaining sick days based on calculations
IPERS Rule of 94 – 10% of their current salary + \$100 per remaining sick days based on calculations
IPERS Rule of 96+ - 0% of their current salary + \$100 per remaining sick days based on calculations

When any employee retires after Twelve (12) or more years of continuous employment with the East Buchanan Community School District and has accumulated sick leave up to a maximum of 120 days sick leave, a retirement stipend shall be paid based upon the following schedule.

The benefit amount for all employees will be determined in the same manner based upon the five-year average of employee FTE and the five-year average of remaining sick days at the end of each fiscal year:

1. The retirement applicant will be paid one hundred dollars (\$100.00) for each eligible sick day times their average FTE (maximum 1.0 FTE).
2. Each retirement applicant will have their FTE determined by averaging the FTE for the previous four (4) contract years and their FTE during the school year in which they request retirement.
3. Each retirement applicant will have their number of eligible sick days determined by averaging the remaining sick days on May 30th for the previous four (4) contract years and their remaining sick days on their last work day in which they request retirement.

HEALTH INSURANCE

The employee may elect to continue to participate in the District's health insurance plan until he or she reaches the age at which they become eligible to receive Medicare as long as they pay the monthly premiums and are permitted to continue coverage by the insurer. To continue health insurance coverage, the employee shall pay the monthly premium amount to the District's Business Office on a date mutually agreed upon prior to the date the District's premium payment is made to the insurance carrier.

Nothing herein shall limit the District's ability to change the terms of its existing health insurance plan. This plan in no way guarantees that an employee will be provided any certain level of benefits or premiums during the time of the employee's participation in the plan.

RETIREMENT – 12-MONTH SALARIED PERSONNEL

EMPLOYEE RIGHTS

In the event this Retirement Program is altered or discontinued, persons who retired from employment with the District under its provisions will continue to receive the benefits in effect and authorized by the Board of Education at the time the employee's letter of resignation was accepted.

The adoption of this Retirement Program shall not vest any rights in any employee whether or not the employee is currently eligible for retirement. The Board of Education shall have the complete discretion to review, amend or repeal this policy at any time, when, in the judgment of the Board of Education, the district no longer realizes economic benefits from this policy or otherwise determines that the policy is not in the best interests of the district. Furthermore, the district shall not be obligated to provide any of the benefits to any employee after the date of such amendment or repeal, except to those employees whose retirement pursuant to this policy has commenced prior to the amendment or repeal.

STATUS OF PARTICIPANTS

An employee who elects to participate in the District's Retirement Program will become a retired employee and will be entitled to all rights and privileges of retired employees under applicable law and the policies of the East Buchanan Community School District Board of Education.

However, Early Separation Plan participants shall not be eligible to be rehired in any capacity with the East Buchanan Community School District; nor shall the East Buchanan Community School District be required to consider an application for employment from an Early Separation Plan participant; provided however, that, at the sole discretion of the Board of Directors, the District may employ Early Separation Plan participants as temporary substitute employees or as coaches and/or sponsors of extracurricular activities.

Each employee who elects to participate in the District's Early Separation Plan must specifically agree to hold the District harmless and indemnify it if the participant attempts to submit an application for employment or otherwise attempts to be reemployed with the District. The participant is not precluded in any way from accepting employment with an employer other than the District after fulfilling the terms of the employee's current contract with the District.

In the event the employee who elects to participate in the District's Retirement Program has previously signed a contract for the next school year, said contract will be null and void.

TAXABILITY OF RETIREMENT BENEFITS

Retirement benefits that are solely payment for health care benefits are generally considered to be not taxable income to the employee. Cash payments are generally considered taxable income to the employee. But when an employee has the option to choose between cash or a lump sum payment in addition to or in lieu of health care benefits, all of the benefits are likely to be treated as taxable income. So, retirees receiving health care benefits may have to pay income tax on the value of those benefits. However, the District is not providing tax advice, and the employee must consult the employee's own tax advisor for the actual taxability of retirement benefits.

POLICY CONTINUATION

The Board of Education shall review the Retirement Policy on an annual basis to assess the needs of the district regarding personnel considerations and budget issues prior to the December board meeting of each school year. A decision on whether to offer the Retirement – Certified Personnel Policy for the current school year shall be made at that time.

Date Adopted: July 12, 2023

RETIREMENT – CERTIFIED PERSONNEL

The East Buchanan Community School District Retirement Program as described in this document has been approved by the District Board of Education to be effective starting with the 2023-2024 fiscal year. As approved, it applies only to Certified Employees. This Retirement Program does not vest rights in any District employee whether or not the employee is currently eligible for the Program.

Purpose

The Board of Education of the East Buchanan Community School District has deemed it appropriate to provide a retirement incentive to certified employees of extended tenure who opt to retire from the District pursuant to the terms of this Retirement Program.

The purpose of this program is to provide the District's employees with the option and opportunity for retirement from their employment with the District. This Retirement Program is designed to show the District's appreciation for the services an employee has rendered to the District, to aid the employee in their transition from public service to retirement, and to save District funds through a reduction in staff and/or replacement savings.

EMPLOYEE REQUIREMENTS

A. **Determining Eligibility** - Employees must meet the following criteria to be eligible to participate in the retirement program:

1. in applying this provision, an employee will be at least the age of fifty-five (55) on or before June 30, 2024;
2. wish to retire voluntarily from service in the East Buchanan Community School District at the end of the current contract;
3. has been actively employed during the school year in which one requests retirement benefits;
4. has completed a minimum of Twelve (12) years continuous service to the East Buchanan Community School District and is currently employed at the time the voluntary retirement request is made. A leave of absence may interrupt continuous service without affecting the continuous years of service rule. Professional and military leave will qualify toward continuous service;
5. is not receiving payments from the district's long-term disability insurance program; and
6. has not been discharged for cause or notified that their contract is under consideration of termination or reduction.

B. **Qualifying for Program** - An eligible employee qualifies for this program upon completion of the following requirements:

1. submission of a written application by the employee to participate in this program by February 28th of the contract year, addressed to the Board Secretary.
2. submission of a written resignation to the Board of Education on the same day as the submission of the written application to participate in the program; and
3. the Board's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and appropriately qualifies under the program and the Board accepts the employee's written resignation. The Board's acceptance of the written resignation will be considered final action and shall mean that the employee's application is accepted and the employee's contract and employment duties will end on the last day of the current fiscal year.

In all cases, completion of the above requirements is realized by receipt or certification by the Board Secretary.

RETIREMENT – CERTIFIED PERSONNEL

PROGRAM CALCULATION

Each participating employee may receive two incentives as an early separation of a payment into a Health Reimbursement Arrangement as determined by the board. It will deposit as a non-elective employer contribution directly into the early retiree's account established by the district beginning in October 2024. Any benefit paid will be subject to deductions required by federal or state law. The amount is based on:

- 1) IPERS Rule and percentage of base salary at 1.0 FTE of the specific employee for the current school year
- 2) a payout based upon the five-year average of employee FTE (Max 1.0 FTE) and the five-year average of remaining sick days at the end of the school year.

Rule Payouts

Rule of <88 - 0% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

Rule of 88 – 40% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

Rule of 90 – 30% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

Rule of 92 – 20% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

Rule of 94 – 10% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

Rule of 96+ - 0% of the 1.0 FTE base salary + \$100 per remaining sick days based on calculations

When any employee retires after Twelve (12) or more years of continuous employment with the East Buchanan Community School District and has accumulated sick leave up to a maximum of 120 days sick leave, a retirement stipend shall be paid based upon the following schedule.

The benefit amount for all employees will be determined in the same manner based upon the five-year average of employee FTE and the five-year average of remaining sick days at the end of each fiscal year:

1. The retirement applicant will be paid one hundred dollars (\$100.00) for each eligible sick day times their average FTE (maximum 1.0 FTE).
2. Each retirement applicant will have their FTE determined by averaging the FTE for the previous four (4) contract years and their FTE during the school year in which they request retirement.
3. Each retirement applicant will have their number of eligible sick days determined by averaging the remaining sick days on May 30th for the previous four (4) contract years and their remaining sick days on May 30th during the school year in which they request retirement.

HEALTH INSURANCE

The employee may elect to continue to participate in the District's health insurance plan until he or she reaches the age at which they become eligible to receive Medicare as long as they pay the monthly premiums and are permitted to continue coverage by the insurer. To continue health insurance coverage, the employee shall pay the monthly premium amount to the District's Business Office on a date mutually agreed upon prior to the date the District's premium payment is made to the insurance carrier.

Nothing herein shall limit the District's ability to change the terms of its existing health insurance plan. This plan in no way guarantees that an employee will be provided any certain level of benefits or premiums during the time of the employee's participation in the plan.

RETIREMENT – CERTIFIED PERSONNEL

EMPLOYEE RIGHTS

In the event this Retirement Program is altered or discontinued, persons who retired from employment with the District under its provisions will continue to receive the benefits in effect and authorized by the Board of Education at the time the employee's letter of resignation was accepted.

The adoption of this Retirement Program shall not vest any rights in any employee whether or not the employee is currently eligible for retirement. The Board of Education shall have the complete discretion to review, amend or repeal this policy at any time, when, in the judgment of the Board of Education, the district no longer realizes economic benefits from this policy or otherwise determines that the policy is not in the best interests of the district. Furthermore, the district shall not be obligated to provide any of the benefits to any employee after the date of such amendment or repeal, except to those employees whose retirement pursuant to this policy has commenced prior to the amendment or repeal.

STATUS OF PARTICIPANTS

An employee who elects to participate in the District's Retirement Program will become a retired employee and will be entitled to all rights and privileges of retired employees under applicable law and the policies of the East Buchanan Community School District Board of Education.

However, Early Separation Plan participants shall not be eligible to be rehired in any capacity with the East Buchanan Community School District; nor shall the East Buchanan Community School District be required to consider an application for employment from an Early Separation Plan participant; provided however, that, at the sole discretion of the Board of Directors, the District may employ Early Separation Plan participants as temporary substitute employees or as coaches and/or sponsors of extracurricular activities.

Each employee who elects to participate in the District's Early Separation Plan must specifically agree to hold the District harmless and indemnify it if the participant attempts to submit an application for employment or otherwise attempts to be reemployed with the District. The participant is not precluded in any way from accepting employment with an employer other than the District after fulfilling the terms of the employee's 2023-2024 contract with the District.

In the event the employee who elects to participate in the District's Retirement Program has previously signed a contract for the next school year, said contract will be null and void.

TAXABILITY OF RETIREMENT BENEFITS

Retirement benefits that are solely payment for health care benefits are generally considered to be not taxable income to the employee. Cash payments are generally considered taxable income to the employee. But when an employee has the option to choose between cash or a lump sum payment in addition to or in lieu of health care benefits, all of the benefits are likely to be treated as taxable income. So, retirees receiving health care benefits may have to pay income tax on the value of those benefits. However, the District is not providing tax advice, and the employee must consult the employee's own tax advisor for the actual taxability of retirement benefits.

POLICY CONTINUATION

The Board of Education shall review the Retirement Policy on an annual basis to assess the needs of the district regarding personnel considerations and budget issues prior to the December board meeting of each school year. A decision on whether to offer the Retirement – Certified Personnel Policy for the current school year shall be made at that time.

Date Adopted: December 13, 2000

Last Reviewed: July 12, 2023

501.15 - OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A RECEIVING DISTRICT

The school district will participate in open enrollment as a receiving district. As a receiving district, the board will allow nonresident students, who meet the legal requirements, to open enroll into the school district. The board will have complete discretion to determine the attendance center of the students attending the school district under open enrollment.

The superintendent will approve all timely filed applications by June 1; incoming kindergarten applications; good cause applications; or continuation of an educational program application filed by September 1.

The superintendent will approve within 30 days incoming kindergarten applications; good cause application; or continuation of an educational program application.

The superintendent will notify the sending school district and parents within five days of the school district's action to approve or deny the open enrollment request.

Open enrollment requests into the school district will not be approved if insufficient classroom space exists. Open enrollment requests into the school district will also not be approved for students who have been suspended or expelled by the administration or the board of the school district the student is or was attending until the student has been reinstated into the school district from which the student was suspended or expelled. Once the student is reinstated, the student's open enrollment request will be considered in the same manner as other open enrollment requests provided the required timelines are met.

Open enrollment requests into the school district that, if denied, would result in students from the same nuclear family being enrolled in different school districts, will be given highest priority. The board, in its discretion, may waive the insufficient classroom space reason for denial for students of the same nuclear family to prevent the division of a nuclear family between two school districts. Other open enrollment requests into the school district are considered in the order received by the school district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

Students in grades nine through twelve open enrolling into the school district will not be eligible for participation in interscholastic athletics, at the varsity level, in accordance with applicable law.

Parents of students whose open enrollment requests are approved by the (board or superintendent) are responsible for providing transportation to and from the receiving school district without reimbursement. The board will not approve transportation into the sending district.

If an open enrolled student's primary residence is closer to the receiving district's attendance center than the distance from the student's primary residence to the sending attendance center, the sending district will allow the student's receiving district to send

school vehicles no more than two miles into the sending district's boundaries to pick up the student.

An open enrollment request into the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factors for approval of such an open enrollment request will be whether the special education program available in the school district is appropriate for the student's needs and whether the enrollment of the special education student will cause the class size to exceed the maximum allowed. The area education agency director of special education serving the school district will determine whether the program is appropriate. The special education student will remain in the sending district until the final determination is made. For children requiring special education, the receiving district will complete and provide to the resident district the documentation needed to see Medicaid reimbursement for eligible services.

The policies of the school district will apply to students attending the school district under open enrollment.

It is the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Legal Reference: Iowa Code §§ 139A.8; 274.1; 279.11; 282.1, .3, .8, .18; 299.1
281 I.A.C. 17.

Cross Reference: 501.6 Student Transfers In
501.7 Student Transfers Out or Withdrawals
501.14 Open Enrollment Transfers - Procedures as a Sending District
606.6 Insufficient Classroom Space

Approved: December 16, 2006

Last Reviewed: March 13, 2024