

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AGENDA - Regular School Board Meeting
September 10, 2025 at 5:00 p.m. in Library - Outside Library Entrance

- 1. CALL TO ORDER /MISSION STATEMENT** - To challenge students to think critically, communicate effectively, develop values and contribute to society.
- 2. PUBLIC FORUM** - During this time we welcome interested persons who may wish to present comments, suggestions, or concerns in regard to any programs operated by the school district. However, an item must be included on the Agenda before the Board can officially act upon it.
- 3. APPROVE AGENDA**
- 4. APPROVE CONSENT AGENDA**
 - a. Minutes from Regular Meeting on August 13, 2025
 - b. Personnel Changes
https://docs.google.com/spreadsheets/d/1JmAtWeBe41IFIU84hzS2yzW5Ov6Wjnx4B_Gx8nQBJAE/edit?gid=626273134#gid=626273134
 - c. List of Bills
 - d. Financial Reports
 - e. Open Enrollment Requests
- 5. COMMUNITY/PROGRAM PRESENTATIONS**
 - a. Cave Niagara Field Trip
- 6. ADMINISTRATIVE UPDATES & REPORTS** - *Denovo Update*
 - a. Elementary Update
 - b. Secondary Update
 - c. District Update
 - d. Facilities Update
- 7. AGENDA**
 - a. Approval of 2025-2026 Junior Achievement MOA
 - b. Approval of Board Policy Review
 - 211: Open Meetings
 - 402.2: Child Abuse Reporting
 - 402.3: Abuse of Students by School District Employees
 - 405.2: Licensed Employee Qualification, Recruitment, Selection
 - 501.3: Compulsory Attendance
 - 505.5: Graduation Requirements
 - 507.1: Student Health and Information Certificates
 - 603.1: Basic Instruction Program
 - 603.5: Health Education
- 8. STUDENT QUESTIONS**
- 9. #BUCPR1DE**
- 10. ADJOURN**

2025-08 August 13, 2025 Minutes

East Buchanan Community School District - Regular Board Meeting Minutes – August 13, 2025

Call to Order- President Andy Sperflage called the meeting to order at 5:00 pm. The board recited the East Buchanan Mission Statement. Board members present were Scott Cooksley, Andrew Maas, Tim Recker, Andy Sperflage, and Heather Steffens. Administrators attending were Superintendent Kory Kelchen, Secondary Principal Derick Ludwig, Elementary Principal Nathan Reck, and Board Secretary Teresa Knipper. Several visitors attended the meeting. Motion carried with all ayes unless noted otherwise.

Approve Agenda - Motion by Steffens, second by Recker to approve the agenda as presented.

Approve Consent Agenda - Motion by Cooksley, second by Steffens to approve the consent agenda. Items included on the consent agenda: minutes from the regular meeting on July 9, 2025; hiring of Kaisha Schumacher as assistant cook; hiring of Jill Wilgenbusch as head HS volleyball coach; resignation of Carly Flexsenhar as paraeducator; hiring of Shannon Lytle as MS volleyball coach; hiring of Kelly Henderson as assistant HS volleyball coach; expenditures listed; and financial reports.

Mexico Trip Presentation – Spanish teacher Heather Huegel presented the itinerary and requirements to participate in the trip to Mexico. She requested use of a district school bus for travel to/from the airport and approval for out of state travel.

Administrative Updates and Reports – Reck reported that several staff members attended conferences over the summer and explained the takeaways of each conference. He is hoping to see results of having summer school once the school year begins. Ludwig has been meeting with everyone to get to know staff members, setting goals, and was able to attend the conferences. Kelchen reported that custodial staff has been working on getting the building ready and that there are two school board positions up for election.

25-26 CRAEA Agreement – Motion by Steffens, second by Recker to approve the 25-26 CRAEA Agreement as presented.

Denovo Agreement – Motion by Maas, second by Recker to approve the building project agreement with Denovo Construction as presented.

25-26 Student Handbooks – Motion by Maas, second by Steffens to approve the 25-26 Student Handbooks as presented.

25-26 Staff Handbook – Motion by Cooksley, second by Steffens to approve the 25-26 Staff Handbook as presented.

Board Policy Review – Motion by Steffens, second by Maas to approve the second reading of 100 series of board policies as presented. Motion by Steffens, second by Recker to approve the second reading of board policies 206 through 217 as presented.

AgVantage Propane Contract – Motion by Maas, second by Cooksley to approve option 2 as presented for the AgVantage Propane Contract.

FCC License Renewal – Motion by Steffens, second by Cooksley to approve the FCC License Renewal as presented.

AEA Contract for Transfer of State Funding - Motion by Maas, second by Recker to approve the AEA contract for transfer of state funding as presented.

Mexico Trip – Motion by Maas, second by Steffens to approve the request for use of district school bus for transportation to/from airport and out of state travel for the Mexico trip as presented.

BucPr1de – Baseball team qualified for state for first time in district history!

Adjourn- Motion by Recker, second by Maas to adjourn the meeting at 6:15 pm.

The above are not official minutes until approved at the next regular board meeting. A copy of the official minutes may be viewed in the office of the Board Secretary and Monday through Friday between 8:00 am and 4:00 pm.

Personnel Changes

SB Mtg date	Employee	Type	Position	Notice Date	Effective Date
9/10/2025	Heather Sattizahn	Hire	Paraeducator		August 2025
9/10/2025	Sarah Kaufman	Hire	Paraeducator		September 2025
9/10/2025	Stacy Hirsch	Hire	Paraeducator		September 2025
9/10/2025	Dawn Morris	Hire	Assistant Cook		September 2025
9/10/2025	Kaisha Schumacher	Resignation	Assistant Cook		August 2025
9/10/2025	Timothy Connolly	Hire	Asst HS Softball Coach (2025 season)		2025 season

East Buchanan Community School
08/14/2025 3:01 PM

List of Bills - School Board Mtg
Posted - All; Batch Description TMK-List of Bills-Aug 2025-EXPENSED; Vendor ID
DUNKERTO

Page: 1
User ID: TMK

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
DUNKERTO	DUNKERTON SCHOOL DISTRICT	SHARED LMC	217.71 1
DUNKERTO	DUNKERTON SCHOOL DISTRICT	SUPERINTENDENT SHARING AGREEMENT	50,830.92 1
			51,048.63

Report Total: 51,048.63

East Buchanan Community School
08/22/2025 8:38 AM

List of Bills - School Board Mtg
Unposted; Batch Description TMK List of Bills-Aug 2025-EXTRA

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
AGVAFS	AgVantage FS	HEATING CONTRACT-DOWN PMT	350.00 1
			350.00

Batch Total: 350.00

Report Total: 350.00

East Buchanan Community School
08/28/2025 11:59 AM

List of Bills - School Board Mtg
Posted - All; Batch Description FY25-Aug-EXPENSED

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
SHAFALLI	Shaffer, Allison	GRAD HR REIMBURSEMENT	300.00 1
			300.00

Report Total: 300.00

East Buchanan Community School
08/28/2025 12:02 PM

List of Bills - School Board Mtg
Posted - All; Processing Month 06/2025; Vendor ID CENTCOMM

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
CENTCOMM	CENTRAL COMMUNITY SCHOOL	Entry Fee Softball Tournament 6/7/25	75.00 2
			75.00

Report Total: 75.00

East Buchanan Community School
09/02/2025 11:21 AM

List of Bills - School Board Mtg
Unposted; Batch Description 2025-08 August-EXPENSED

Page: 1
User ID: TMK
Invoice Amount

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
MARCTALY	March, Talya	CLASS REIMBURSEMENT	3,420.00
			3,420.00

MIDWBUSP	Midwest Bus Parts, Inc.	SUPPLIES	171.55
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171.55

Batch Total: 3,591.55

Report Total: 3,591.55

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>		
ABEBOOKS	Abe Books	INSTRUCTIONAL MATERIALS	30.80	1
			30.80	
AMAZON	Amazon	Preschool Curriculum Materials	466.88	1
AMAZON	Amazon	HEALTH OFFICE SUPPLIES	374.68	1
AMAZON	Amazon	HEALTH OFFICE SUPPLIES	14.32	1
AMAZON	Amazon	4th gr supplies	66.67	1
AMAZON	Amazon	SUPPLIES	3.34	1
AMAZON	Amazon	SUPPLIES	62.73	1
AMAZON	Amazon	SUPPLIES	134.91	1
AMAZON	Amazon	SUPPLIES	81.90	1
AMAZON	Amazon	SUPPLIES	12.99	1
			1,218.42	
CASEYS	Caseys	FUEL	52.39	1
			52.39	
CHASCARD	CHASE CARD SERVICES	TRAVEL	2,827.50	1
CHASCARD	CHASE CARD SERVICES	PARKING	131.00	1
CHASCARD	CHASE CARD SERVICES	TRAVEL	5,364.71	1
CHASCARD	CHASE CARD SERVICES	TRAVEL	98.40	1
CHASCARD	CHASE CARD SERVICES	TRAVEL	120.18	1
CHASCARD	CHASE CARD SERVICES	SOFTWARE	119.99	1
CHASCARD	CHASE CARD SERVICES	TRAVEL	477.58	1
CHASCARD	CHASE CARD SERVICES	PE supplies	659.99	1
CHASCARD	CHASE CARD SERVICES	TRAVEL	503.29	1
			10,302.64	
KWIKSTAR	Kwik Star	FUEL	40.85	1
KWIKSTAR	Kwik Star	FUEL	38.81	1
			79.66	
NICKGROC	Nick's Grocery	SUPPLIES	30.22	1
			30.22	
SPEESHOP	SPEEDE SHOP, INC.	MEAL	170.91	1
			170.91	
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	30.74	1
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	7.54	1
WALMART	WALMART COMMUNITY BRC	HEALTH OFFICE SUPPLIES	34.10	1
WALMART	WALMART COMMUNITY BRC	FCS SUPPLIES	164.04	1
WALMART	WALMART COMMUNITY BRC	Digital scales for kitchen	63.96	1
WALMART	WALMART COMMUNITY BRC	MEMBERSHIP	1.07	1
			301.45	
			Batch Total:	12,186.49
			Report Total:	12,186.49

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
AMAZON	Amazon	EQUIPMENT	592.69 3
			592.69
BASKETBALL	Basketballhoop.com	EQUIPMENT	7,071.00 3
			7,071.00
ZOROTOOL	Zoro Tools	EQUIPMENT	1,403.59 3
			1,403.59
Batch Total:			9,067.28
Report Total:			9,067.28

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
AGVAFS	AgVantage FS	GREENHOUSE LP	12.00
			12.00
ALLIUTIL	ALLIANT ENERGY	GAS/ELECTRIC	10,731.36
			10,731.36
AMPLIFYCK1	Amplify Education Inc	Pilot Materials for Amplify CKLA	11,388.16
			11,388.16
ASCETRUC	Ascendance Truck Centers	REFUND	(93.60)
ASCETRUC	Ascendance Truck Centers	SUPPLIES	258.45
			164.85
BARDMATL	Bard Materials	UPKEEP OF GROUNDS	515.28
			515.28
BLACKHAWK	BLACK HAWK WAST DISP, INC.	GARBAGE SERVICES	893.00
			893.00
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	55.84
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	SUPPLIES	129.24
CAPISANI	CAPITAL SANITARY SUPPLY CO. INC.	B&G SUPPLIES	268.65
			453.73
CDWG	CDW GOVERNMENT, INC	Tech Budget	258.57
			258.57
CENGAGE	CENGAGE LEARNING INC	Business Curriculum	4,796.00
CENGAGE	CENGAGE LEARNING INC	INSTRUCTIONAL MATERIALS	544.50
			5,340.50
ICEV	CEV Multimedia, LLC	ICEV	4,275.00
			4,275.00
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	63.83
CITYLAUN	CITY LAUNDERING CO.	TRANSPORTATION PURCHASED SERVICE	63.83
			127.66
CITYWINT	CITY OF WINTHROP	WATER/SEWER	758.94
			758.94
CLAYCOUN	CLAYTON COUNTY CONSERVATION	Field Trip	92.00
			92.00
CONNKELLI	CONNOLLY, KELLI	REIMBURSEMENT	21.06
			21.06
COOKMICH	Cooksley, Michelle	REIMBURSEMENT	30.10
			30.10
DECOMOBIL	Decorah Mobile Glass, Inc.	B&G SUPPLIES	175.00
			175.00
DELTAMATH	Delta Math	INSTRUCTIONAL MATERIALS	170.00
			170.00
DEPTTRAN	DEPARTMENT OF EDUCATION	BUS INSPECTIONS	150.00
			150.00

Vendor ID	Vendor Name	Description	Invoice Amount
DASSERV	DEPT OF ADMIN SERVICES	403B ADMIN FEE	600.00
			600.00
EBTELEPH	EAST BUCHANAN COOP TELEPHONE	TELEPHONE	2,583.78
			2,583.78
EASTIAASPH	Eastern Iowa Asphalt Maintenance Inc	PURCHASED SERVICE	1,085.68
			1,085.68
INDENAPA	Etten Enterprises LLC	PARTS	68.99
INDENAPA	Etten Enterprises LLC	PARTS	143.64
INDENAPA	Etten Enterprises LLC	PARTS	89.99
INDENAPA	Etten Enterprises LLC	SUPPLIES	43.81
			346.43
H2I	H2I Group	B&G SUPPLIES	350.00
			350.00
HEARSCENIC	Heartland Scenic Studio	B&G Supplies	26.45
			26.45
IASBO	IA ASSOC OF SCH BUS OFFICIALS	FALL 2025 CONFERENCE	290.00
			290.00
IHSMA	IA HIGH SCH MUSIC ASSOCIATION	SUPPLIES	25.00
			25.00
IMAGLEAR	Imagine Learning	IM Materials for Math	20,434.80
			20,434.80
ICN	IOWA COMMUNICATIONS NETWORK	ICN SERVICES	349.25
			349.25
IXLLEARN	IXL Learning	MS Math Enrich	349.00
			349.00
JOHNSUPP	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	78.88
JOHNSUPP	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	167.64
JOHNSUPP	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	159.77
JOHNSUPP	JOHNSTONE SUPPLY	RETURN	(149.77)
			256.52
KERKMICH	Kerkove, Michael	DOT PHYSICAL	110.00
			110.00
MARC	MARC	SUPPLIES	164.31
			164.31
MCINPATR	McIntosh, Patricia	DOT PHYSICAL	100.00
			100.00
MIDWBUSP	Midwest Bus Parts, Inc.	TRANSPORTATION PARTS	285.13
			285.13
MSCIND	MSC INDUSTRIAL SUPPLY CO.		905.47
MSCIND	MSC INDUSTRIAL SUPPLY CO.	SUPPLIES	26.09
			931.56

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
MTMDDRIV	MTMD Driving School LLC	DRIVERS ED	1,040.00
			1,040.00
NEIBA	N.E.I.B.A.	Membership	20.00
			20.00
NELSMEGA	Nelson, Megan	REIMBURSEMENT	30.21
			30.21
NICKGROC	Nick's Grocery	BACK TO SCHOOL COOKOUT	630.26
			630.26
HOGLBUSMN	North Central Intl LLC	BUS PARTS	189.60
HOGLBUSMN	North Central Intl LLC	BUS PARTS	114.75
			304.35
OELWPUBL	OELWEIN PUBLISHING COMPANY	ADVERTISING	173.47
			173.47
THEPAP	PAPER CORPORATION, THE	PAPER	3,904.80
			3,904.80
PITBOWINC	PITNEY BOWES, INC.	POSTAGE METER LEASE	222.06
			222.06
PRESTOX	PRESTO-X	KITCHEN-PEST SERVICE	80.59
			80.59
RECKNATH	Reck, Nathan	DOT PHYSICAL	124.80
			124.80
REEDBARB	Reed, Barbara	REIMBURSEMENT	29.12
			29.12
SCHOBUSS	SCHOOL BUS SALES CO	PARTS/SUPPLIES	56.53
			56.53
SCHOSPEC	SCHOOL SPECIALTY LLC	SUPPLIES	147.41
			147.41
SHAFALLI	Shaffer, Allison	GRAD HR REIMBURSEMENT	500.00
SHAFALLI	Shaffer, Allison	REIMBURSEMENT	24.87
			524.87
SMITMAND	Smith, Mandi	REIMBURSEMENT	56.40
			56.40
SUINSURANC	SU Insurance Company	BREAK/FIX INS	13,438.25
			13,438.25
TEACDISC	TEACHER'S DISCOVERY	INSTRUCTIONAL MATERIALS	1,000.00
			1,000.00
TRUCKCENTE	Truck Center Companies	PARTS	655.18
TRUCKCENTE	Truck Center Companies	PARTS	350.70
TRUCKCENTE	Truck Center Companies	PARTS	500.00
TRUCKCENTE	Truck Center Companies	RETURN	(319.98)
			1,185.90

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
USCELL	US CELLULAR	Cell Phones	222.98
			222.98
VANMETER	VAN METER ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	199.03
			199.03
WEEDSON	WEEDS ON FIRE	UPKEEP OF BLDGS & GROUNDS	1,343.22
			1,343.22
WESTMUSI	WEST MUSIC COMPANY	SUPPLIES	138.92
WESTMUSI	WEST MUSIC COMPANY	BAND INSTRUMENT REPAIR	123.50
WESTMUSI	WEST MUSIC COMPANY	BAND INSTRUMENT REPAIR	263.50
WESTMUSI	WEST MUSIC COMPANY	BAND INSTRUMENT REPAIR	257.50
WESTMUSI	WEST MUSIC COMPANY	BAND INSTRUMENT REPAIR	178.50
			961.92
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	6.48
WINTBUIL	WINTHROP BUILDING SUPPLY	SUPPLIES	343.83
			350.31
Batch Total:			89,891.60
Report Total:			89,891.60

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	
CDWG	CDW GOVERNMENT, INC	EQUIPMENT	2,150.00
			2,150.00
TURFTANK	Intelligent Marking USA Inc	EQUIPMENT LEASE	11,000.00
			11,000.00
PRIMEX	Primex Inc	EQUIPMENT	792.51
			792.51
SADLPOWE	SADLER POWER TRAIN	LICENSE	2,059.00
			2,059.00
VARSGROU	Varsity Group	SIGNAGE	11,275.00
			11,275.00
			Batch Total: 27,276.51
			Report Total: 27,276.51

East Buchanan Community School
09/08/2025 10:00 AM

List of Bills - School Board Mtg
2025-September Nutrition

Page: 1
User ID: MSS

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CHASCARD	CHASE CARD SERVICES	Food/supplies	89.05
CHASCARD	CHASE CARD SERVICES	Freezer Alarm	37.98
			127.03
EMSDETER	EMS DETERGENT SERVICES CO.	Supplies	144.53
			144.53
MARTBROT	MARTIN BROTHERS	Food purchased	1,850.39
			1,850.39
PERFFOOD	PERFORMANCE FOODSERVICE	food/supplies	11,012.25
			11,012.25
PRAIFARM	PRAIRIE FARMS DAIRY, INC.	dairy	1,482.68
			1,482.68
Batch Total:			14,616.88
Report Total:			14,616.88

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
CARBJERR	CARBER, JERRY	HS FB Official 9/5/25	150.00
			150.00
CHASCARD	CHASE CARD SERVICES	PLAQUE ENGRAVING	31.05
			31.05
CLARRAND	Clark, Randall	Volleyball Official 9/4/25	160.00
			160.00
COBATHOM	Cobar, Thomas	HS FB Official 9/5/25	150.00
			150.00
EDCO	EDGEWOOD COLESBURG SCHOOL	ENTRY FEE	140.00
			140.00
ELITE	Elite Sports	SUPPLIES	213.78
			213.78
ELLIMICH	Ellis, Michael	Medical/Security FB 9/5/25	50.00
			50.00
FBLA	FBLA-PBL	DUES-FBLA	176.00
			176.00
HUNDMICH	HUNDLEY, MICHAEL	HS FB Medical/Security 9/5/25	50.00
			50.00
IHSAA	IA HIGH SCHOOL ATHLETIC ASSOCIATION Registration for IA StuCo Boot Camp		75.00
			75.00
IHSADA	IHSADA	IHSADA Membership	200.00
			200.00
IGCA	IOWA GIRLS COACHES ASSOCIATION	MEMBERSHIP	85.00
			85.00
KLENTYLE	Klenzman, Tyler	HS FB Medical/Security 9/5/25	100.00
			100.00
LAMMLORI	LAMMERS, LORI	Volleyball Official 9/4/25	160.00
			160.00
LANGISAI	Langlois, Isaiah	HS FB Official 9/5/25	150.00
			150.00
MONTSPOR	MONTICELLO SPORTS	EQUIPMENT & JERSEYS	2,124.00
			2,124.00
NLGBB	NORTH LINN	DUES	112.39
			112.39
PORTPHON	PORTA PHONE CO.	FB Headsets	2,717.23
			2,717.23
RUSSTRYS	Russell, Trystin	MS FB Official 9/5/25	100.00
			100.00
TIMMDMUS	Timmy D Music Service	DJ Homecoming Dance	250.00

Vendor IDVendor NameDescriptionInvoice Amount

			250.00
TRIRIVER	TRI RIVERS CONFERENCE	CONFERENCE DUES	550.00
			550.00
WACHJEFF	WACHTER, JEFF	HS FB Official 9/5/25	170.00
			170.00
WALMART	WALMART COMMUNITY BRC	For Ragbrai ingredients	131.48
WALMART	WALMART COMMUNITY BRC	Items needed for plaques	109.52
			241.00
WOODJAKE	WOODWARD, JAKE	HS FB Official 9/5/25	150.00
			150.00
Batch Total:			8,305.45
Report Total:			8,305.45

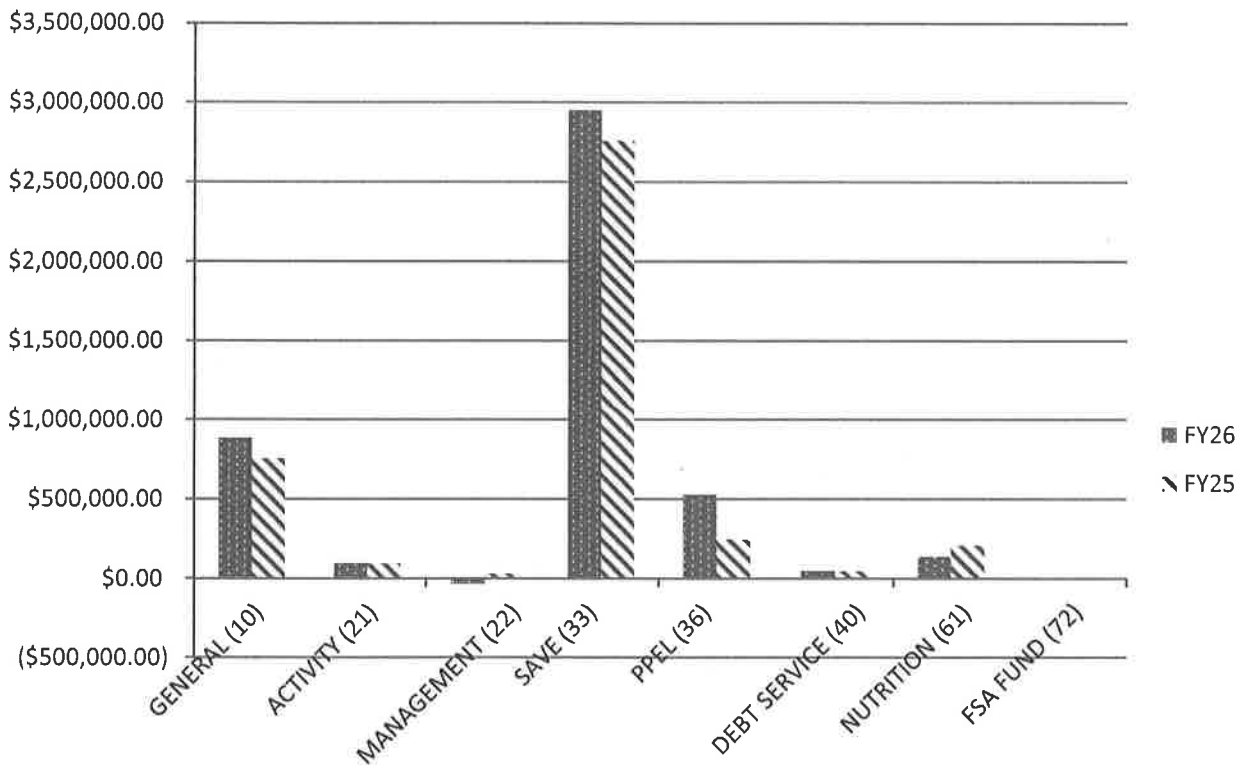
East Buchanan Community School District
Cash Summary Report

	Jul-25	Aug-25
10-GENERAL FUND		
Beginning Balance	1,786,108.89	1,513,938.34
Revenue	351,737.36	207,304.81
Expenditures	623,907.91	839,369.27
Ending Balance	1,513,938.34	881,873.88
21-ACTIVITY FUND		
Beginning Balance	74,058.43	78,287.91
Revenue	6,245.94	24,072.49
Expenditures	2,016.46	8,995.33
Ending Balance	78,287.91	93,365.07
22-MANAGEMENT FUND		
Beginning Balance	219,118.50	-35,683.55
Revenue	20,213.82	201.00
Expenditures	275,015.87	587.38
Ending Balance	-35,683.55	-36,069.93
33-SAVE		
Beginning Balance	3,015,007.25	2,889,335.44
Revenue	284,093.19	60,303.56
Expenditures	409,765.00	1,157.91
Ending Balance	2,889,335.44	2,948,481.09
36-PPEL		
Beginning Balance	588,169.63	573,608.20
Revenue	6,099.10	3,834.39
Expenditures	20,660.53	51,536.81
Ending Balance	573,608.20	525,905.78
40-DEBT SERVICE		
Beginning Balance	43,774.02	44,471.97
Revenue	200,830.45	151.89
Expenditures	200,132.50	500.00
Ending Balance	44,471.97	44,123.86
61-NUTRITION FUND		
Beginning Balance	127,773.92	121,007.05
Revenue	7,025.24	29,023.86
Expenditures	13,792.11	13,877.78
Ending Balance	121,007.05	136,153.13
less: Received on Acct	5,203.03	19,387.08
	115,804.02	116,766.05
72-FLEX SPENDING ACCT FUND		
Beginning Balance	13,280.70	5,471.23
Revenue (contributions)	11,499.43	1,844.98
Expenditures (claims)	19,308.90	3,507.74
Ending Balance	5,471.23	3,808.47
EMPLOYER'S PAYROLL EXPENSE:		
Gross Wages-hourly	37,259.33	25,782.44
Gross Wages-contract	330,951.63	315,694.58
	368,210.96	341,477.02
Employer paid deductio	56,402.12	55,438.07
Employer paid IPERS	33,287.06	30,926.68
Employer paid FICA	27,455.56	25,483.55
	117,144.74	111,848.30
TOTAL	485,355.70	453,325.32

CASH SUMMARY REPORT EAST BUCHANAN COMMUNITY SCHOOL

August 2025

Fund Description	Beginning	Revenues	Expenditures	FY26 Ending	FY25 End Balance	Difference
GENERAL (10)	\$1,513,938.34	\$207,304.81	\$839,369.27	\$881,873.88	\$751,315.60	\$130,558.28
ACTIVITY (21)	\$78,287.91	\$24,072.49	\$8,995.33	\$93,365.07	\$92,180.73	\$1,184.34
MANAGEMENT (22)	\$35,683.55	\$201.00	\$587.38	(\$36,069.93)	\$25,838.89	(\$61,908.82)
SAVE (33)	\$2,889,335.44	\$60,303.56	\$1,157.91	\$2,948,481.09	\$2,756,068.15	\$192,412.94
PPEL (36)	\$573,608.20	\$3,834.39	\$51,536.81	\$525,905.78	\$245,696.66	\$280,209.12
DEBT SERVICE (40)	\$44,471.97	\$151.89	\$500.00	\$44,123.86	\$43,184.74	\$939.12
NUTRITION (61)	\$121,007.05	\$29,023.86	\$13,877.78	\$136,153.13	\$206,597.70	(\$70,444.57)
FSA FUND (72)	\$5,471.23	\$1,844.98	\$3,507.74	\$3,808.47	\$5,341.29	(\$1,532.82)
TOTAL				\$4,597,641.35	\$4,126,223.76	\$471,417.59



**EAST BUCHANAN CSD
TREASURER'S REPORT**

MONTH BY FUND:

		Aug-25			
		Beginning Fund		Ending Fund	
Fund	#	Balance	+ Revenues	- Expenditures	Balance
General	10	\$ 1,513,938.34	\$ 207,304.81	\$ 839,369.27	\$ 881,873.88
Activity	21	\$ 78,287.91	\$ 24,072.49	\$ 8,995.33	\$ 93,365.07
Management	22	\$ (35,683.55)	\$ 201.00	\$ 587.38	\$ (36,069.93)
SAVE	33	\$ 531,859.31	\$ 52,154.44	\$ 1,157.91	\$ 582,855.84
SAVE	33	\$ 2,357,476.13	\$ 8,149.12	\$ -	\$ 2,365,625.25
PPEL	36	\$ 573,608.20	\$ 3,834.39	\$ 51,536.81	\$ 525,905.78
Debt Service	40	\$ 44,471.97	\$ 151.89	\$ 500.00	\$ 44,123.86
Debt Service	40	\$ -	\$ -	\$ -	\$ -
Nutrition	61	\$ 121,007.05	\$ 22,436.74	\$ 7,290.66	\$ 136,153.13
Nutrition	61	\$ -	\$ 6,587.12	\$ 6,587.12	\$ -
FSA	72	\$ 5,471.23	\$ 1,844.98	\$ 3,507.74	\$ 3,808.47
		\$ 5,190,436.59	\$ 326,736.98	\$ 919,532.22	\$ 4,597,641.35

BY BANK ACCOUNT

Fund	#	Bank Acct	Beginning Fund Balance	+ Revenues	- Expenditures	Ending Fund Balance	Outstanding Deposits	Outstanding Checks	Ending Bank Balance	Bank Acct
General	10		\$ 1,786,108.89	\$ 559,042.17	\$ 1,463,277.18	\$ 881,873.88				
Management	22		\$ 219,118.50	\$ 20,414.82	\$ 275,603.25	\$ (36,069.93)				
FSA	72		\$ 13,280.70	\$ 13,344.41	\$ 22,816.64	\$ 3,808.47				
		XX009				\$ 849,612.42	\$ -	\$ 60,467.47	\$ 910,079.89	XX009
Activity	21		\$ 74,058.43	\$ 30,318.43	\$ 11,011.79	\$ 93,365.07				
		XX306				\$ 93,365.07	\$ -	\$ 580.00	\$ 93,945.07	XX306
SAVE	33	XX1520	\$ 2,349,394.86	\$ 216,362.89	\$ 200,132.50	\$ 2,365,625.25	\$ -	\$ -	\$ 2,365,625.25	XX1520
SAVE	33		\$ 665,612.39	\$ 128,033.86	\$ 210,790.41	\$ 582,855.84				
PPEL	36		\$ 588,169.63	\$ 9,933.49	\$ 72,197.34	\$ 525,905.78				
Debt Service	40		\$ 43,774.02	\$ 200,982.34	\$ 200,632.50	\$ 44,123.86				
		XX900				\$ 1,152,885.48		\$ 10,896.40	\$ 1,163,781.88	XX900
Debt Service	40	UMB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	UMB
Nutrition	61	XX603	\$ 127,773.92	\$ 29,462.23	\$ 21,083.02	\$ 136,153.13	\$ -	\$ 6,753.48	\$ 142,906.61	XX603

Certified Budget compared to Actual Revenues/Expenditures - All Funds

		FY25 Certified		
		Budget	as of 8/31/25	over / (under) budget
Taxes Levied on Property	1	\$ 3,409,879.00	\$ 3,451,670.50	
Utility Replacement Excise Tax	2	\$ 43,479.00	\$ 42,964.36	
Income Surtaxes	3	\$ 212,109.00	\$ 212,108.70	
Tuition\Transportation Received	4	\$ 720,000.00	\$ 811,508.70	
Earnings on Investments	5	\$ 136,000.00	\$ 234,455.15	
Nutrition Program Sales	6	\$ 192,000.00	\$ 198,449.37	
Student Activities and Sales	7	\$ 113,000.00	\$ 85,239.22	
Other Revenues from Local Sources	8	\$ 135,000.00	\$ 160,110.31	
Revenue from Intermediary Sources	9	\$ -	\$ -	
State Foundation Aid	10	\$ 4,314,924.00	\$ 4,314,360.00	
Instructional Support State Aid	11	\$ -	\$ -	
Other State Sources	12	\$ 872,700.00	\$ 814,291.32	
Two Tier Assessment Limitation Repl	13	\$ 41,697.00	\$ -	
Title 1 Grants	14	\$ 70,000.00	\$ 59,670.14	
IDEA and Other Federal Sources	15	\$ 470,000.00	\$ 580,413.52	
Total Revenues	16	\$ 10,730,788.00	\$ 10,965,241.29	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ 560,313.00	\$ 580,942.40	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 3,810.00	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 11,291,101.00	\$ 11,549,993.69	\$ 258,892.69
Beginning Fund Balance	22	\$ 4,813,192.36	\$ 4,813,192.36	
Total Resources	23	\$ 16,104,293.36	\$ 16,363,186.05	
*Instruction	24	\$ 6,000,000.00	\$ 5,903,709.88	\$ (96,290.12)
Student Support Services	25	\$ 341,300.00	\$ 302,041.38	
Instructional Staff Support Services	26	\$ 659,700.00	\$ 512,344.81	
General Administration	27	\$ 351,500.00	\$ 359,704.98	
School/Building Administration	28	\$ 450,000.00	\$ 435,672.60	
Business & Central Administration	29	\$ 145,000.00	\$ 144,037.43	
Plant Operation and Maintenance	30	\$ 900,000.00	\$ 1,028,595.86	
Student Transportation	31	\$ 652,500.00	\$ 469,580.42	
This row is intentionally left blank	32	\$ -		
*Total Support Services (lines 25-32)	32A	\$ 3,500,000.00	\$ 3,251,977.48	\$ (248,022.52)
*Noninstructional Programs	33	\$ 475,000.00	\$ 437,184.25	\$ (37,815.75)
Facilities Acquisition and Construction	34	\$ 501,657.00	\$ 16,231.12	
Debt Service	35	\$ 633,638.00	\$ 633,637.50	
AEA Support - Direct to AEA	36	\$ 234,259.00	\$ 234,259.00	
*Total Other Expenditures (lines 34-36)	36A	\$ 1,369,554.00	\$ 884,127.62	\$ (485,426.38)
Total Expenditures	37	\$ 11,344,554.00	\$ 10,476,999.23	
Transfers Out	38	\$ 560,313.00	\$ 580,942.40	
Other Uses	39	\$ -	\$ -	
Total Expenditures & Other Uses	40	\$ 11,904,867.00	\$ 11,057,941.63	\$ (846,925.37)
Ending Fund Balance	41	\$ 4,199,426.36	\$ 5,305,244.42	
Total Requirements	42	\$ 16,104,293.36	\$ 16,363,186.05	

This report shows the district's progress towards staying on budget according to the certified budget published and approved. The expenditures with * must stay below the budgeted amount to avoid having to revise the budget by May 31st of each fiscal year. Revenues and expenses will continue for the fiscal year until the Certified Annual Report (CAR) is completed in September.

Certified Budget compared to Actual Budget - General Fund Only

		Certified Budget	YTD as of 8/31/25	over / (under) budget
Taxes Levied on Property	1	\$ 2,597,103	\$ 2,628,933	
Utility Replacement Excise Tax	2	\$ 33,116	\$ 32,723	
Income Surtaxes	3	\$ 212,109	\$ 212,109	
Tuition\Transportation Received	4	\$ 720,000	\$ 811,509	
Earnings on Investments	5	\$ 50,000	\$ 75,535	
Nutrition Program Sales	6		\$ -	
Student Activities and Sales	7	\$ 1,000	\$ 2,378	
Other Revenues from Local Sources	8	\$ 100,000	\$ 69,461	
Revenue from Intermediary Sources	9		\$ -	
State Foundation Aid	10	\$ 4,314,924	\$ 4,314,360	
Instructional Support State Aid	11	\$ -	\$ -	
Other State Sources	12	\$ 170,000	\$ 104,895	
Two Tier Assessment Limitation Repl	13	\$ 31,758	\$ -	
Title 1 Grants	14	\$ 70,000	\$ 59,670	
IDEA and Other Federal Sources	15	\$ 300,000	\$ 278,162	
Total Revenues	16	\$ 8,600,010	\$ 8,589,735	
General Long-Term Debt Proceeds	17	\$ -	\$ -	
Transfers In	18	\$ -	\$ -	
Proceeds of Fixed Asset Dispositions	19	\$ -	\$ 60	
Special Items/Upward Adjustments	20	\$ -	\$ -	
Total Revenues & Other Sources	21	\$ 8,600,010	\$ 8,589,795	\$ (10,215)
Beginning Fund Balance	22	\$ 980,469	\$ 980,469	
Total Resources	23	\$ 9,580,479	\$ 9,570,264	
Instruction	24	\$ 5,609,700	\$ 5,612,329	\$ 2,629
Student Support Services	25	\$ 341,300	\$ 301,453	
Instructional Staff Support Services	26	\$ 625,000	\$ 461,448	
General Administration	27	\$ 324,000	\$ 250,057	
School/Building Administration	28	\$ 450,000	\$ 427,523	
Business & Central Administration	29	\$ 145,000	\$ 144,037	
Plant Operation and Maintenance	30	\$ 670,000	\$ 597,753	
Student Transportation	31	\$ 430,000	\$ 428,420	
This row is intentionally left blank	32			
Total Support Services (lines 25-32)	32A	\$ 2,985,300	\$ 2,610,691	\$ (374,609)
Noninstructional Programs	33	\$ -	\$ -	\$ -
Facilities Acquisition and Construction	34	\$ -	\$ -	
Debt Service	35	\$ -	\$ -	
AEA Support - Direct to AEA	36	\$ 234,259	\$ 234,259	
Total Other Expenditures (lines 34-36)	36A	\$ 234,259	\$ 234,259	\$ -
Total Expenditures	37	\$ 8,829,259	\$ 8,457,280	
Transfers Out	38	\$ 7,000	\$ 3,630	
Other Uses	39			
Total Expenditures & Other Uses	40	\$ 8,836,259	\$ 8,460,909	\$ (375,350)
Ending Fund Balance	41	\$ 744,220	\$ 1,109,354	
Total Requirements	42	\$ 9,580,479	\$ 9,570,264	

RECEIPTS	MONTH	PRIOR RECEIPT	YEAR TO DATE
Student Breakfast	\$981.62	\$0.00	\$981.62
Student Lunch	\$6,636.47	\$0.00	\$6,636.47
Adult Breakfast	\$7.00	\$0.00	\$7.00
Adult Lunch	\$105.00	\$0.00	\$105.00
Alacarte	\$1,576.95	\$0.00	\$1,576.95
Snacks	\$1,421.00	\$0.00	\$1,421.00
Federal Breakfast	\$0.00	\$0.00	\$0.00
Federal Lunch	\$0.00	\$0.00	\$0.00
State Breakfast	\$0.00	\$0.00	\$0.00
State Lunch	\$0.00	\$0.00	\$0.00
Supply Chain Assistance Fund	\$0.00	\$0.00	\$0.00
Convience fees	\$291.00	\$0.00	\$291.00
Rebate/sale of items	\$0.00	\$0.00	\$0.00
Interest	\$450.05	\$438.37	\$888.42
Donations	\$50.00	\$0.00	\$50.00
TOTAL INCOME	\$11,519.09	\$438.37	\$11,957.46

2025-2026
East Buchanan
Hot Lunch
Report

EXPENDITURES	MONTH	PRIOR EXPENSE	YEAR TO DATE
Food	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Student Meal Debt	\$0.00	\$0.00	\$0.00
NelNet	\$10.09	\$0.00	\$10.09
Equipment/repairs	\$0.00	\$0.00	\$0.00
Travel/Trainings	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00
Salaries	\$3,708.75	\$3,708.75	\$7,417.50
Benefits	\$2,878.37	\$2,878.12	\$5,756.49
Refund lunch accounts	\$0.00	\$0.00	\$57.45
TOTAL EXPENDITURES	\$6,597.21	\$6,586.87	\$13,184.08

DAYS MEALS SERVED	
July	0
August	5
September	0
October	0
November	0
December	0
January	0
February	0
March	0
April	0
May	0
June	0
TOTALS	0

MEALS SERVED	MONTH	PRIOR BALANCE	YEAR TO DATE
Paid Student Breakfasts	223	0	223
Reduced Student Breakfasts	50	0	50
Free Student Breakfasts	166	0	166
Second Breakfasts	0	0	0
Adult Breakfast	4	0	4
Student Guest Breakfasts	0	0	0
Complimentary Breakfasts	0	0	0
TOTAL BREAKFAST SERVED	439	0	439

**August 31,
2025**

Paid Student Lunches	1061	0	1061
Reduced Student Lunches	249	0	249
Free Student Lunches	518	0	518
Second Lunches	0	0	0
Adult Lunches	21	0	21
Student Guest Lunches	0	0	0
Complimentary Lunches	0	0	0
TOTAL LUNCHES SERVED	1849	0	1849

Lunch Status	Free	Reduced	Paid	Total
	143	70	332	545

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Ending Balance</u>
21 6111 729 910	DRAMA	16,442.37	0.00	0.00	16,442.37
21 6120 729 910	SPEECH	55.85	0.00	0.00	55.85
21 6210 729 910	MUSIC CLUB	323.96	0.00	0.00	323.96
21 6220 729 910	PEP BAND	2,596.63	0.00	0.00	2,596.63
21 6221 729 910	MUSIC TRIP	3,014.15	0.00	0.00	3,014.15
21 6600 729 920	ATHLETICS	7,131.36	5,752.98	20,392.87	21,771.25
21 6645 729 920	CROSS COUNTRY	46.50	0.00	0.00	46.50
21 6693 729 920	CHEERLEADING	2,241.31	0.00	0.00	2,241.31
21 6694 729 920	DANCE TEAM	172.41	0.00	0.00	172.41
21 6710 729 920	BOYS' BASKETBALL	1,573.92	0.00	0.00	1,573.92
21 6720 729 920	FOOTBALL	1,937.88	0.00	1,750.00	3,687.88
21 6730 729 920	BASEBALL	1,509.78	0.00	0.00	1,509.78
21 6740 729 920	BOYS' TRACK	9.87	0.00	0.00	9.87
21 6760 729 920	BOYS' GOLF	2,012.76	0.00	0.00	2,012.76
21 6790 729 920	WRESTLING	254.82	0.00	0.00	254.82
21 6810 729 920	GIRLS BASKETBALL	537.29	0.00	370.00	907.29
21 6815 729 920	VOLLEYBALL	597.00	0.00	0.00	597.00
21 6835 729 920	SOFTBALL	222.30	0.00	0.00	222.30
21 6840 729 920	GIRLS TRACK	233.38	0.00	0.00	233.38
21 6860 729 920	GIRLS' GOLF	96.93	0.00	0.00	96.93
21 7010 729 950	FBLA	5,201.06	102.00	0.00	5,099.06
21 7011 729 950	HS STUDENT COUNCIL	2,422.34	197.00	0.00	2,225.34
21 7012 729 950	SPANISH CLUB	997.45	0.00	0.00	997.45
21 7013 729 950	NHS	1,809.04	102.00	0.00	1,707.04
21 7017 729 950	SKILLS USA	69.22	0.00	0.00	69.22
21 7020 729 950	NEWSPAPER	2,236.84	0.00	0.00	2,236.84
21 7023 729 950	FCCLA	827.25	102.03	0.00	725.22
21 7026 729 950	FFA	10,868.38	102.11	160.00	10,926.27
21 7040 729 950	MS STUDENT COUNCIL	1,379.84	0.00	0.00	1,379.84
21 7081 729 950	CLASS OF 2026	2,374.69	0.00	0.00	2,374.69
21 7082 729 950	CLASS OF 2027	902.57	0.00	0.00	902.57
21 7083 729 950	CLASS OF 2028	805.90	0.00	0.00	805.90
21 8000 729 910	ANNUAL	7,241.82	1,657.25	0.00	5,584.57
21 8004 729 910	INTEREST	266.04	0.00	294.66	560.70
Fund Total: 21		78,412.91	8,015.37	22,967.53	93,365.07



**2025-2026 PROGRAM YEAR – MEMORANDUM OF AGREEMENT
EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
AND JUNIOR ACHIEVEMENT OF EASTERN IOWA**

WHEREAS the East Buchanan Community School District hereinafter referred to as **DISTRICT**, and Junior Achievement of Eastern Iowa hereinafter referred to as **JUNIOR ACHIEVEMENT**, desire to enter into an Agreement for the purpose of *INSPIRING AND PREPARING YOUNG PEOPLE TO SUCCEED*.

NOW THEREFORE IS AGREED:

Responsibilities of **JUNIOR ACHIEVEMENT**:

1. Will provide all program materials, student guides, teacher manuals, volunteer manuals, test-generating software and other software licensing, shipping charges, program insurance, staff time for recruitment, placement, training and oversight of volunteers and instructors, as well as other materials fees based on program(s) selection for paid programming. Materials will be ordered and delivered directly to facility prior to the start of the Junior Achievement class.
 - a. Classroom materials will be ordered and delivered directly to each participating classroom prior to the start of the Junior Achievement class. If program materials are lost once proof of delivery to school, the DISTRICT is responsible for the additional cost of replacement materials.
 - b. Materials for programs and experiences that are included for the DISTRICT at no additional per/student cost will be the responsibility of the DISTRICT. JUNIOR ACHIEVEMENT will provide digital files to the DISTRICT prior to the start of the experience for production.
2. Will partner to prospect, recruit, train, schedule and place each volunteer as well as facilitate evaluation tools and recognition of each volunteer. Junior Achievement will serve as a liaison between the volunteer and instructor if any concerns arise during the Junior Achievement partnership.
 - a. In the case of experiential programs with a simulation, the DISTRICT will be primarily responsible for recruiting volunteers to support simulations. Junior Achievement will work in collaboration with the DISTRICT to fill any gaps.
3. Will compile any program evaluation data and report impact and outcomes to Partnership Coordinator no later than August 15, 2026.
4. Will partner with the DISTRICT to recognize volunteers throughout the year.
5. Will compile a DISTRICT volunteer engagement report inclusive of volunteer hours. This will be submitted to DISTRICT's Partnership Coordinator by August 15, 2026.
6. Will be available to present partnership overview, including volunteer, evaluation, and impact details to DISTRICT at an agreed upon date each year.
7. Will provide an itemized cost statement of services based on current year's certified enrollment to DISTRICT's Partnership Coordinator no later than January 31, 2026 for agreed upon 2025-2026 program services.
8. With the partnership of at least one full grade upon request, Junior Achievement will provide at no cost to the DISTRICT:
 - a. All fees (excluding transportation to and from event) associated with facilitating select experiential learning programs and student events, i.e. JA Career Fairs, JA Career Speaker Series, JA Career Inspire, & JA Stock Market Challenge.

Responsibilities of **DISTRICT**:

1. Will identify a partnership coordinator who will be the primary contact for the JUNIOR ACHIEVEMENT partnership.
 - a. Partnership coordinator will connect JUNIOR ACHIEVEMENT staff to the DISTRICT personnel responsible for delivering Junior Achievement programming.
 - b. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the volunteer liaisons for the DISTRICT.
 - c. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the marketing/communications coordinator for the DISTRICT.
2. Will list JUNIOR ACHIEVEMENT as partner on DISTRICT's website and include volunteer opportunities in newsletters and/or digital backpacks.
3. Will provide a list of participating classes to JUNIOR ACHIEVEMENT by **September 1, 2025** for the 2024-2025 school year. All lists will be by school, grade, time period (if applicable), teacher's name and email and number of students.
4. Will partner with JUNIOR ACHIEVEMENT to provide a grade-level training to all instructors during the program year. All training will be facilitated prior to the Junior Achievement partnership experience. A training date will be determined before **July 31, 2025**. Junior Achievement education staff will provide the training at a date and time coordinated by the DISTRICT; preferably in person, or it could be virtually.
5. Will facilitate a pre-program as well as a post-program evaluation instrument for each participating student in the Junior Achievement program. Specific evaluations will be sent to instructors based on program selection.
6. Will ensure that for any culminating student experience (e.g. simulations, experiential learning event, 3DE off-site visits, Career Inspire), an appropriate chaperone: student ratio is met.
7. The DISTRICT may select from the following classroom programs to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA Our Community®		JA More Than Money®	5	JA More Than Money®	5
JA Our Friends		JA Our City®		JA Our Families®	
JA Our Nation®		JA Ourselves®	K	JA Our Region®	4
JA Our Neighbors					
JA It's My Future®		JA Economics for Success®	6		
JA It's My Job				JA Company Program Pop Up®	
JA Tools for Success®		JA Tools for Success		JA Tools for Success	
JA Career Success®		JA All About Cars®		JA Company Program®	
		JA Economics®		JA Be Entrepreneurial®	
		JA Personal Finance®		JA Launch Lesson	
		JA Take Stock in Your Future®			
		JA Titan®			

X – Participating, O – Previously Implemented, † – No Cost

8. The DISTRICT may select from the following experiential learning programs and student events to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA BizTown® - MOBILE*					
Career Exploration Fair †		JA Finance Park-Entry® - MOBILE*			
JA Career Fairs †		JA Finance Park-Advanced® - MOBILE*			
JA Career Inspire®		JA Stock Market Challenge†			
JA Dream Accelerator®					

X - Participating, O - Previously Implemented, † - No Cost

**JA BizTown®- Mobile and JA Finance Park®- Mobile will be available at a first come, first served basis.*

DISTRICT will pay JUNIOR ACHIEVEMENT \$14.21 per student participating in the Junior Achievement programming noted above for the 2025-2026 program year.

This Agreement shall be effective July 1, 2025, through June 30, 2026, inclusive of school year and summer programming.

This Agreement may be amended at any time during its term by mutual consent of the parties. Any such amendment shall be in writing and signed by authorized representatives of both parties.

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
Superintendent

Date

EAST BUCHANAN COMMUNITY SCHOOL DISTRICT
School Board President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Area President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Regional Executive Board Chairperson

Date

Required:

Partnership Coordinator's Name

Telephone Number

Partnership Coordinator's E-mail Address

OPEN MEETINGS

A gathering of a majority of board members either in person or electronically in which deliberation of an issue within scope of the board's policy-making duties takes place is a board meeting. A gathering for the purpose of social or ministerial action will not constitute a board meeting when there is no discussion of policy or intent to avoid the purpose of the open meetings law. Meetings of the board will be conducted in an open meeting unless a closed session is authorized by law or the meeting is exempt from the open meetings law.

Board members who are elected or appointed to office will, within ninety days of election or taking the oath of office, participate in an approved training course on Iowa's open meetings and public records laws. The training will comply with and be approved by the Iowa Public Information Board. After training is complete, the board secretary or their designee shall maintain record of the board members' certification of completion.

Legal Reference: Iowa Code §§ 21, 279.1-.2.
1982 Op. Att'y Gen. 162.
1980 Op. Att'y Gen. 167.

Cross Reference: 208 Ad Hoc Committees
210

Meetings

210.8
212

Board of Directors'

Board Meeting Agenda
Closed Sessions

Approved: July 14, 2004
Reviewed: July 13, 2015
Revised: January 8, 2020

CHILD ABUSE REPORTING

In compliance with state law and to provide protection to victims of child abuse, the board believes incidents of alleged child abuse should be reported to the proper authorities. All licensed school employees, teachers, coaches and paraeducators and all school employees 18 years of age or older are mandatory reporters as provided by law and are to report alleged incidents of child abuse they become aware of within the scope of their professional duties.

When a mandatory reporter suspects a student is the victim of child abuse, the mandatory reporter shall make an oral report of the suspected child abuse to the Iowa Department of Human Services within 24 hours of becoming aware of the abusive incident and shall make a written report to the Iowa Department of Human Services within 48 hours following the oral report. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency will also be notified.

Within six months of their initial employment, mandatory reporters will take a two-hour training course involving the identification and reporting of child abuse and dependent adult abuse, or submit evidence they've taken the course within the previous three years. Once the training course has been taken, the certificate will remain valid for three years. Employees who have taken the ~~two-hour~~ training course will take the ~~one-hour~~ follow up training course every three years and prior to the expiration of their certificate.

Legal Reference: Iowa Code §§ 232.67-.77; 232A; 235A; 280.17.
441 I.A.C. 9.2; 155; 175.

Cross Reference: 401.6 Limitations to Employment References
402.3 Abuse of Students by School District Employees
502.9 Interviews of Students by Outside Agencies
507.1 Student Health and Immunization Certificates

Approved: February 8, 2006

Last Reviewed: August 10, 2022; August 9, 2023

ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES

Physical or sexual abuse of students, including inappropriate and intentional sexual behavior, by employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers of the school district under the direction and control of the school district. Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

The school district will respond promptly to allegations of abuse of students by school district employees by ~~investigating or arranging for the investigation of an allegation~~ timely reporting to all relevant agencies as required by law. The processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in the investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process. If the Iowa Department of Health and Human Services reports to the board of directors of the district that an allegation of abuse of a student has been made against a school employee, the district will place the employee on administrative leave until the resolution of the investigation. The employee will be prohibited from entering school property while on administrative leave.

~~The school district has appointed a Level I investigator and alternate Level I investigator. The school district has also arranged for a trained, experienced professional to serve as the Level II investigator. The Level I investigator and alternate will be provided training in the conducting of an investigation at the expense of the school district. The names of the investigators are listed in the student handbook, published annually in the local newspaper and posted in all school facilities.~~

The superintendent is responsible for drafting administrative regulations to implement this policy.

Legal Reference: Iowa Code §§ 232.67, .70, .73, .75; 235A; 272A; 280.17; 709; 728.12(1) (2013).

281 I.A.C. 12.3(6), 102; 103.

441 I.A.C. 155; 175.

1980 Op. Att'y Gen. 275.

Cross Reference: 402.2 Child Abuse Reporting
403.5 Harassment
503.5 Corporal Punishment

Approved: February 8, 2006
Last Reviewed: February 8, 2023

LICENSED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION

Persons interested in a licensed position, other than administrative positions which will be employed in accordance with board policies in Series 300, "Administration," will have an opportunity to apply and qualify for licensed positions in the school district in accordance with applicable laws and school district policies regarding equal employment. Job applicants for licensed positions will be considered on the basis of the following:

- Training, experience, and Skill;
- Nature of the occupation;
- Demonstrated competence; and
- Possession of, or ability to obtain, state license if required for the position.

All job openings shall be submitted to the Iowa Department of Education for posting on TeachIowa, the online state job posting system. Additional announcements of the position may occur in a manner which the superintendent believes will inform potential applicants about the position. Whenever possible, the preliminary screening of applicants will be conducted by the administrator who will be directly supervising and overseeing the person being hired.

The board will employ licensed employees after receiving a recommendation from the superintendent. The superintendent, however, will have the authority to employ a licensed employee on a temporary basis until a recommendation can be made and action can be taken by the board on the position.

Legal Reference: 29 U.S.C. §§ 621-634
 42 U.S.C. §§ 2000e, 12101 *et seq.*
 Iowa Code §§ 20; 35C; 216; 256.27; 279.13
 281 I.A.C. 12.
 282 I.A.C. 14.

Cross Reference: 401.1 Equal Employment Opportunity
 401.3 Nepotism
 401.6 Limitations to Employment References
 405.1 Licensed Employee Defined
 405.3 Licensed Employee Individual Contracts
 405.7 Licensed Employee Transfers
 405.8 Licensed Employee Evaluation
 410.1 Substitute Teachers

Approved: May 10, 2006
Last Reviewed: April 12, 2023

COMPULSORY ATTENDANCE

Parents within the school district who have children over age six and under age sixteen by September 15, in proper physical and mental condition to attend school, will have the children attend the school district at the attendance center designated by the board. Students will attend school the number of days or hours school is in session in accordance with the school calendar. Students of compulsory attendance age will attend school a minimum of 180 days or 1080 hours. Students not attending the minimum days or hours must be exempted by this policy as listed below or, referred to the county attorney. Exceptions to this policy include children who:

- have completed the requirements for graduation in an accredited school or have obtained a high school equivalency diploma;
- are attending religious services or receiving qualifying religious instruction in accordance with relevant laws
- are attending an approved or probationally approved private college preparatory school;
- are attending an accredited nonpublic school;
- are receiving independent private instruction;
- are receiving competent private instruction.
- are a military applicant undergoing military entrance processing;
- are engaged in military service;
- are traveling to attend a funeral;
- or are traveling to attend a wedding.

It is the responsibility of the parent of a child to provide evidence of the child's mental and physical inability to attend school or of the child's qualifications for one of the exceptions listed above. Evidence may be shown in written or verbal communications with the building level administration. Reasonable travel time will be afforded for engaging in the exceptions listed above.

~~The principal will investigate the cause for a student's truancy. If the principal is unable to secure the truant student's attendance, the principal should discuss the next step with the school board. If after school board action, the student is still truant, the principal will refer the matter over to the county attorney.~~

~~The school will participate in mediation if requested by the county attorney. The superintendent will represent the school district in mediation. The school district will monitor the student's compliance with the mediation agreement and will report violations of the mediation agreement to the county attorney.~~

Legal Reference: Iowa Code §§ 259A; 279.10-.11; ch. 299; 299A.

Cross Reference: 601.1 School Calendar
604.1 Private Instruction

Approved: November 8, 2006
Last Reviewed: March 13, 2024

GRADUATION REQUIREMENTS

Students must successfully complete the courses required by the board and Iowa Department of Education in order to graduate.

It is the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete the required credits prior to graduation as outlined in the student handbook.

The required courses of study will be reviewed by the board annually.

Prior to graduation, the district will advise students on how to successfully complete the free application for federal student aid.

Graduation requirements for special education students include successful completion of four years of English, three years of math, three years of social studies and three years of science.

Students who complete a regular session in the Legislative Page Program of the general assembly at the state capitol will be credited $\frac{1}{2}$ credit of social studies.

Students enrolled in a junior officers' training corp will receive $\frac{1}{8}$ th physical education credit for each semester the student is enrolled in the program.

Beginning with the school year starting July 1, 2026, students must receive a passing score on the civics test as set forth by the Iowa Department of Education and required by relevant laws.

Legal Reference: Iowa Code §§ 256.7, 11, .41; 279.8; 279.61; 280.3, .14.
281 I.A.C. 12.3(5); 12.5

Cross Reference: 603.3 Special Education

Approved: February 14, 2007

Reviewed: February 8, 2023; August 14, 2024

STUDENT HEALTH AND IMMUNIZATION CERTIFICATES

Students desiring to participate in athletic activities or enrolling in kindergarten or first grade in the school district will have a physical examination by a licensed healthcare provider and provide proof of such an examination to the school district. A physical examination and proof of such an examination may be required by the administration for students in other grades enrolling for the first time in the school district.

A certificate of health stating the results of a physical examination and signed by the licensed healthcare provider is on file at the attendance center. Each student will submit an up-to-date certificate of health upon the request of the superintendent. Failure to provide this information may be grounds for disciplinary action.

Students enrolling for the first time in the school district will also submit a certificate of immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella, and other immunizations required by law. The student may be admitted conditionally to the attendance center if the student has not yet completed the immunization process but is in the process of doing so. Failure to meet the immunization requirement will be grounds for suspension, expulsion or denial of admission. Upon recommendation of the Iowa Department of Education and Iowa Department of Public Health, students entering the district for the first time may be required to pass a TB test prior to admission. The district may conduct TB tests of current students.

Exemptions from the immunization requirement in this policy will be allowed only for medical or religious reasons recognized under the law. The student must provide a valid Iowa State Department of Health Certificate of Immunization Exemption to be exempt from this policy. The district will include information related to immunization requirements as well as exemption requirements in the district's registration documentation as well as on the district's website.

Legal Reference: Iowa Code §§ 139.9; 280.13
281 I.A.C. 33.5.
641 I.A.C. 7.

Cross Reference: 402.2 Child Abuse Reporting
501.4 Entrance – Admissions
501.16 Homeless Children and Youth
604.1 Private Instruction
604.8 Foreign Students

Approved: March 19, 2007

Reviewed: November 11, 2015; August 14, 2024

BASIC INSTRUCTION PROGRAM

The basic instruction program will include the courses required for each grade level by the State Department of Education. The instructional approach will be gender fair and multicultural.

The basic instruction program of students enrolled in kindergarten is designed to develop healthy emotional and social habits, language arts and communication skills, the capacity to complete individual tasks, character education and the ability to protect and increase physical well-being with attention given to experiences relating to the development of life skills and human growth and development.

The basic instruction program of students enrolled in grades one through six will include English-language arts, social studies, mathematics, science, health, **age-appropriate and research-based human growth and development**, physical education, traffic safety, music, visual art and computer science. **Career planning and pathways will also be taught in grades five and six.** Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades seven and eight will include English-language arts, social studies, mathematics, science, health, **age-appropriate and research-based human growth and development**, family and consumer science, career **instruction, exploration and development**, technology education, physical education, music, visual art and computer science. Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades nine through twelve will include English language arts (6 units), social studies (5 units), mathematics (6 units), science (5 units), health (1 unit), **age appropriate and research-based human growth and development**, physical education (1 unit), fine arts (3 units), foreign language (4 units), financial literacy (1/2 unit), vocational education (12 units) and computer science (1/2 unit).

The board may, in its discretion, offer additional courses in the instruction program for any grade level.

Each instruction program is carefully planned for optimal benefit taking into consideration the financial condition of the school district and other factors deemed relevant by the board or superintendent. Each instruction program's plan should describe the program, its goals, the effective materials, the activities and the method for student evaluation.

It is the responsibility of the superintendent to develop administrative regulations stating the required courses and optional courses for kindergarten, grades one through six, grades seven and eight, and grades nine through twelve.

NOTE: This policy reflects the educational standards.

- **The financial literacy requirement is effective with the 2021 graduation class.**
- **The computer science requirement for grades one through eight are effective with the school year beginning July 1, 2023.**
- **The computer science requirement for grades nine through twelve is effective with the school year beginning July 1, 2022.**
- **Districts must also develop and implement a kindergarten through grade twelve computer science plan by July 1, 2022 which incorporates the educational standards.**

34 C.F.R. Pt. 98.
Iowa Code §§ 216.9; 256.9; 279.8; 280.3-.14.
281 I.A.C. 12.5, 11.

Cross Reference:	102	Equal Educational Opportunity
	103	Long-Range Needs Assessment
	505	Student Scholastic Achievement

HEALTH EDUCATION

Students in grade levels one through twelve will receive, as part of their health education, instruction about personal health; food and nutrition; environmental health; safety and survival skills; consumer health; family life; age-appropriate, research based human growth and development; substance abuse and non-use, including the effects of alcohol, tobacco, drugs and poisons on the human body; human sexuality; self-esteem; stress management; interpersonal relationships; emotional and social health; health resources; prevention and control of disease; and communicable diseases. The purpose of the health education program is to help each student protect, improve and maintain physical, emotional and social well-being.

The areas stated above are included in health education and the instruction are adapted at each grade level in compliance with relevant laws to aid understanding by the students.

Parents who object to health education instruction in human growth and development may file a written request that the student be excused from the instruction. The written request will include a proposed alternate activity or study acceptable to the superintendent. The superintendent will have the final authority to determine the alternate activity or study.

Legal Reference: Iowa Code §§ 256.11; 279.8; 280.3-.14.
 281 I.A.C. 12.5.

Approved December 12, 2007

Reviewed December 10, 2012; October 9, 2019; August 9, 2023